



**Fillmore and Piru Basins**  
Groundwater Sustainability Agency

**Board of Directors Meeting**  
**Thursday**  
**September 27, 2018 - 6:00 p.m.**

**City of Fillmore City Hall, City Council Chambers**  
**250 Central Avenue, Fillmore, CA 93015**

## **AGENDA**

### **1. Call to Order**

### **2. Pledge of Allegiance**

### **3. Public Comments**

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

### **4. Approval of Agenda**

#### **Motion**

### **5. Director Announcements/Board Communications**

### **6. Executive Director Update**

#### **Information Item**

The Executive Director will provide an informational update on Agency activities since the previous Board meeting of August 23, 2018.

### **7. CONSENT CALENDAR**

#### **7A Approval of Minutes**

The Board will consider approving the Minutes from the Board Meeting of August 23, 2018.

#### **7B Approval of Warrants**

The Board will consider approving invoices for the following payments:  
OMLO August Legal Services \$805.00

**7C Monthly Financial Report**

The Board will receive a monthly profit and loss statement for the FPBGSA from UWCD's accounting staff.

**8. ACTION ITEMS**

**8A Consideration of Waiver of Late Fees and Penalties**

**Motion**

The Board will consider waiving late fees and penalties for customers.

**8B Consideration of Creating Ad Hoc Committee to review GSP Consultant proposals and rate respondents for consideration/interviews**

**Motion**

The Board will consider creating an ad hoc committee to assist Executive Director Emmert in the review and selection of GSP Consultants for interviews by the Board.

**8C Development of Agency Travel Policy for Directors and Staff**

**Motion**

The Board will consider crafting a travel policy addressing approvals, expenses (airfare, lodging, ground transportation/car rental/mileage reimbursement, meals), expense advance vs reimbursement; GSA credit card vs personal credit cards, et cetera.

**8D Groundwater Resources Association Membership**

**Motion**

The Board will consider costs and benefits of GRA membership and impact on FY 2018-19 Budget.

**9. INFORMATION ITEMS**

**9A UWCD Staffing Plans and Work Assignments**

**Information Item**

Executive Director Emmert will present an overview of UWCD's staffing plans and work assignments relating to the development of FPBGSA's GSPs.

**FUTURE TOPICS FOR BOARD DISCUSSION**

**ADJOURNMENT**

The Board will adjourn to the next **Regular Board Meeting** on Thursday, **October 25, 2018** or call of the Chair.

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*Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 106 North 8<sup>th</sup> Street in Santa Paula during normal business hours.*

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524-1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved:   
Board Chair Kelly Long

**Posted: (date) September 20, 2018 (time) 11a.m. (attest) Kris Sofley**  
**At: United Water Conservation District Headquarters, 106 No. 8<sup>th</sup> St., Santa Paula, CA**

**Posted: (date) September 20, 2018 (time) 11:15a.m. (attest) Kris Sofley**  
**At: Fillmore City Hall, 250 Central Avenue, Fillmore, CA**

**Posted: (date) September 20, 2018 (time) 11:10a.m. (attest) Kris Sofley**  
**At: <https://www.FPBGSA.org>**

**Posted: (date) September 20, 2018 (time) 11:05a.m. (attest) Kris Sofley**  
**At: <https://www.facebook.com/FPBGSA/>**