



Board of Directors Meeting
Monday, April 30, 2018 - 6:00 p.m.
City of Fillmore City Hall, City Council Chambers
250 Central Avenue, Fillmore, CA 93015

MINUTES

Directors Present:

Director Kelly Long, Chair
Director Edwin T. McFadden III, Vice Chair/Secretary/Treasurer
Director Carrie Broggie
Director Gordon Kimball
Director Candice Meneghin
Director Glen Pace

Staff Present:

Steve O'Neill, Legal Counsel
Kris Sofley, Clerk of the Board

Public Present:

Bryan Bondy, Bondy Groundwater Consulting
Mauricio E. Guardado, Jr., UWCD
Rachael Laenen, Kimball Ranches - El Hogar
John Lindquist, UWCD
Manuel Minjares, Supervisor Kelly Long's Office
Tim Moore, UWCD
Tina Rivera, UWCD

1. Call to Order 6:00p.m.

Chair Long called the meeting to order at 6p.m.

2. Pledge of Allegiance

Director Glen Pace led those present in the Pledge of Allegiance

3. Public Comments

Chair Long asked if there were any public comments for the Board's consideration. None were offered.

4. Approval of Agenda

Motion

Motion to approve the agenda with the amendment of bringing item 9C to the beginning of the discussion of Informational items, Director Broggie; Second, Director McFadden. Voice vote: Six ayes (Broggie, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries unanimously 6/0/0.

5. Director Announcements/Board Communications

Chair Long reported that she had attended a GSA class the week prior to this meeting. Director Kimball also attended the event and said it was reasonably informative. He met Eddie Pech (Edward.pech@water.ca.gov), who is the point of contact for GSAs in this area and works out of the Water Board's office in Los Angeles.

Chair Long agreed with the value of the event, saying that information was discussed and/or provided on regulatory guidelines, stakeholder engagement, and relationships with local governing agencies. Legal Counsel, Mr. O'Neill, added that he had attended the same event on behalf of another client.

Chair Long also stated that she reviewed the GSA's grant application and shared the SGWP Guidelines document with UWCD's accounting staff, as the GSA has been approved to receive money and she wants to insure that accounting and tracking of expenses is done correctly and that the GSA is providing the correct information for prompt reimbursement of expenses.

Director Kimball stated that there is also an online portal for initial submissions of GSPs.

6. Clerk of the Board Update

Information Item

Ms. Sofley reported that she had completed the vendor package on behalf of the GSA and submitted it to DWR to complete the grant application process. She expects "official" notification of the grant award shortly.

7. CONSENT CALENDAR

7A Approval of Minutes

Approval of the minutes from the Regular Board Meeting of March 26, 2018 and Special Board Meeting of April 19, 2018.

Motion to approve the Consent Calendar items, Director Broggie; Second, Director McFadden. Voice vote: Six ayes (Broggie, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries unanimously 6/0/0.

9C Report from Ad Hoc Budget Committee regarding UWCD Services Agreement in Comparison to Adopted 2018 Jan-Jun Budget

Information Item

Director McFadden reported that the ad hoc budget committee had met with UWCD's Tina Rivera to discuss billing formats and other issues. He said that Ms. Rivera showed the committee how efficient it would be to wait until after UWCD customers had reported their extractions so that FPB GSA customers wouldn't have to report twice.

Ms. Rivera explained that as the billing process was started, staff's goal was to make the billing understandable for customers, easy to prepare for staff and also setting a solid foundation for future operations, saving time and money. She said that QuickBooks was an easy format that could be easily transferred to another entity. She also explained that the process used by UWCD isn't the best because customers self-report and then submit payment. But if the FPB GSA can wait a month and a half or two after United's reporting period, citing the 10th of February and the 10th of August, UWCD would already have the extraction/pumping usage reported for the six month period (January through June or July through December) and can use that information to generate billing. She added that QuickBooks does not allow for zero balance billing and that tracking the information on an Excel spreadsheet or worksheet and copying the information into billing format is a redundant effort. Billing for the FPB GSA would be generated in March and September based on reconciled reporting statements from UWCD and would still allow for 30 days to submit payment.

Director McFadden said that UWCD collects the data, the software tracks the billing and it should all be very easy.

Director Kimball added that prior to their meeting, he thought it would be easy to just generate two statements at the same time and put them in the same envelope, but that Ms. Rivera explained the risk of comingling funds and confusing customers, and he was enlightened by their discussion.

Chair Long asked if pumpers would be okay with two billing statements and Director McFadden said the sample bill has a long way to go. Director Pace then asked what was needed for reporting on the Water Year, to be in compliance with DWR. Director McFadden said it will be figured out.

Director Kimball said that the services proposed and estimated six months costs for everything except the GSP preparation adds up to an estimated \$36,000 in six months although budgeted at approximately \$32,000. The remaining \$42,000 includes legal costs, administrative, et cetera, which is slightly over the estimated budget but could still be covered.

Chair Long asked the Directors if they had any thoughts to share.

Director Meneghin said that there have been savings based on the estimated budget costs, such as Kennedy/Jenks delivering the grant proposal for less than what was budgeted, so there have been some cost savings.

Ms. Rivera said that all account estimates from UWCD are always conservative. With the Board's adoption of the recommended billing cycle there will be greater efficiencies which will result in further cost savings. Having payments directed to the Agency's post office box, for example, means that staff will collect and process payments once a week, which is more efficient than processing a few payments every day. Another item discussed is that the QuickBooks purchase by the GSA could be offset by agreeing to sell a "license" for the software to the Mound Basin GSA, even though the FPB GSA would own the software. She said that a proposal had been made to the Mound Basin, suggesting that they contribute a share of the software purchase price without actually owning the software.

Chair Long said she didn't have a problem with that as the software can be easily modified for various reports.

Director McFadden said that billing retroactively for the first six months of the GSA's operation (July-December 2017) would be done immediately. The second period billing for January through June 2018, would occur on September 1, after UWCD has completed its reporting and billing period. The billing covers the same period, it's just that invoicing will be done at a different time to benefit on efficiencies. He then asked if the Board needed to formalize the billing period.

Chair Long said that the GSA already has a Resolution stating the billing process.

Mr. O'Neill said it could be re-agendized as an action item, just to clarify for rate payers and avoid any disputes regarding the billing schedule and format. He believed the public could take issue.

Director McFadden said it could be addressed at the May Board meeting.

Ms. Rivera said as she now understood the Board's direction, it is to print the invoices for the retroactive six month period of July through December 2017 and make those invoices due on June 1st.

Chair Long asked for a clarification of the phone number on the sample invoice.

Ms. Rivera commented that Erin Gorospe doesn't handle groundwater billing for United, and the number listed on the invoice is her direct line, so calls would not go through United's main number.

Chair Long corrected the Post Office Box number as 1110 and asked if the FPB GSA's website could be added, just to clarify by having a link back to the GSA as a reference. Ms. Rivera agreed to add the website. Chair Long then said "let's move forward," and complimented Ms. Rivera and staff on doing a good job.

Director McFadden said to go ahead with retroactive billing and at the next meeting the Board can address a Resolution and Billing schedule.

Mr. O'Neill asked for direction from Board to staff regarding modification of the previously adopted Resolution on billing. Chair Long said she was mindful of the costs of legal fees. Director Broggie asked about sharing the QuickBooks with the Mound Basin GSA and Mr. O'Neill said as it was being administered internally it should not be an issue. Chair Long said she was okay with Mound Basin using the software.

8. ACTION ITEMS

8A Adoption of Proposed FPB GSA Bylaws

Motion

Mr. O'Neill said that UWCD counsel was reviewing the proposed Bylaws and asked to continue this item to the May Board meeting. Director Kimball asked if the City of Fillmore's legal counsel had reviewed the document, Tiffany Israel Alishire. Mr. O'Neill said he would seek Fillmore Legal Counsel's input before bringing this item back to the Board in May.

8B Repayment of In-Kind Services Agreement with County of Ventura

Motion

The Board discussed whether or not it would require an extension in repaying the advance of \$51,300 from the County of Ventura, which is due June 30, 2018.

Mr. Moore estimated that extraction for both basins was between 25,000 and 28,000 acre feet, which would be billed at \$8.50 per acre foot. Director Kimball said that if Ms. Rivera send the invoices out by the end of the week, the bills would be due at the end of May.

Chair Long added that the Board was being proactive in considering the repayment and/or extension.

Mr. O'Neill said that he believed if the GSA was requesting an extension it would have to be approved by the County Board of Supervisors.

Motion to request an extension until August 1, 2018 for the repayment deadline of the cash advance from the County of Ventura on behalf of the Fillmore and Piru Basins Groundwater Sustainability Agency, Director McFadden; Second, Director Broggie. Voice vote: Six ayes (Broggie, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries unanimously 6/0/0.

Ms. Sofley said she would reach out to the County's Finance department and ask if there's a 30-day leeway and/or process for requesting an extension and would report her finding to the Board in May.

9. INFORMATION ITEMS

9A Groundwater Sustainability Plan - Overview of the Scope of Work, Timetable

Information Item

Mr. Moore showed six slides to the Board which he said provided a high level view of the timeline and scope of work required for each of the basin's groundwater sustainability plans.

Mr. Moore explained that there are four phases in the Department of Water Resources' implementation of the Sustainable Groundwater Management Act.

Phase I is to form the GSA, which can take many forms, but in the case of Fillmore and Piru, it is one GSA overseeing two basins. All the paperwork required for the formation of the GSA has been completed.

Phase II is the GSP preparation and submission, which includes the Basin Boundary Modification. The deadline for requesting a basin boundary modification is June 30, 2018. Mr. Moore has requested letters of support for the basin boundary modification from the City of Fillmore and the County of Ventura and UWCD.

Phase III is the Groundwater Sustainability Plan review and evaluation. The GSP requires initial notification to DWR, a Board Resolution, and the appointment of a Plan Manager and the Board's distribution of a Request for Proposals for outside consultants to assist in the completion of the GSP. Mr. Moore said he would present a breakdown of the tasks required to complete the GSPs, as one is required for each basin as well as interbasin coordination agreements with adjacent basins

Chair Long asked if the letter of support from the County was something she should put through herself or should she wait for Watershed and would all the letters be submitted at once?

Director Meneghin asked what the County was doing about the portions that are not included in the GSAs?

Mr. Moore said that he was meeting with Glenn Shephard and Arne Aslem at the County to review the basin boundary modifications and proposed to snap the west end of the Fillmore basin boundary to the Santa Paula settlement line.

Chair Long asked if the boundary would exclude the small piece in the Santa Paula Creek area. Mr. Moore said yes, that piece would not be included. He also stated that the Fillmore and Piru basins modification is almost complete, he filed the GSA formation through the DWR portal. A new Shape file will need to be submitted to modify the GSA boundary to match the basin boundary modification if approved by DWR. That closes the loop.

Regarding the GSP initial notification, there is no official due date. The GSA covers all of both basins, and the Board can identify a plan manager or point of contact for the GSA's GSP, which can be addressed later. After June 30, the basin's boundary modifications will be done. There will be a period for public comment and stakeholder engagement.

Director Kimball asked if boundary approval would be done by the end of the year. Mr. Moore confirmed that end of year was the target date for final approvals.

Chair Long added as long as it doesn't interfere with getting reimbursement.

Mr. Guardado added that overall, the GSP will require a plan manager, and that while Tim Moore can assume that role currently, down the road, the Board will need to adopt a resolution to hire a GSP consultant. UWCD will provide data, information and direction to a point, but it cannot write or draft GSPs.

Chair Long said that the GSA will get the information and work with consultants and whether that is an Executive Director or UWCD staff, or if an Executive Director goes through UWCD.

Director McFadden said the Executive Director is a key person for the GSP and Tony Morgan was formerly the key contact. He then asked Ms. Sofley to change the point person from Tony Morgan to someone at UWCD.

Mr. Guardado then said that he wanted to address the background and expectation of the Board. He said that United couldn't be the GSP consultant as it would be a conflict of interest. UWCD can participate in a technical advisory capacity but that anything more than that could create complications and hiring a third party consultant would be in the best interest of the GSA Board.

Director McFadden said that he had seen UWCD in that role.

Mr. Guardado said that while there had been discussions about it, the GSA needed resources and UWCD would continue to provide support, information requested, but the GSP is a huge task to assume. The Planning committee had made a presentation about the GSAs, but hadn't discussed that level of participation.

Director McFadden asked if United were in a position to fund or compensate the GSP development.

Mr. Guardado said he was open to more discussion, not about funding, but about providing personnel to help or assist. He restated that the GSP is a daunting task and that United's involvement could be a conflict of interest.

Director Pace said that Mr. Guardado's statements were very different to what he thought it would be. He thought UWCD would take a leadership role, and hire consultants to confirm UWCD's work.

Chair Long added that it was not made clear to her either. She said the whole point was to have an opportunity to work with United, utilizing all of the data, historical data, in writing the GSP as it had in providing data for the grant. She thought United was going to do the technical work and a third party would review its work.

Mr. Guardado explained that a lot of the information is already there, and United will provide as much as it can regarding data, similar to what it is providing to other GSAs. But he strongly suggested that it was a good idea for a third party to plan and/or review the GSP. He said United is not abandoning the process, that its groundwater model for the basins was a key component and a lot of the upfront work was two thirds of the battle.

Director Meneghin said the grant proposal was written as if United was doing the GSP and what is covered and how will that expand the budget?

Chair Long added that was a great question, and also wondered about the technical writing for the GSP.

Mr. Moore responded to Director Meneghin saying that the grant work plan doesn't say UWCD is writing the plan. Mr. Guardado added that United will provide the GSA with GSP resource components and will break down who is responsible for what tasks and will come back with those recommendations.

Chair Long added Executive Director for GSP management, peer review, third party checking UWCD's work, if that changes, will be budgeted differently. Now that position of Executive Director has changed, we have to manage expectations.

Director Kimball said that this is definitely different from previous conversations. Formerly there was an AB3030 plan, GSPs are an extension of that. To pay a consultant to learn about the basins plus UWCD to teach what it knows is not as efficient in the short term and creates a higher workload.

Mr. Guardado said that United has several complex priority projects which are being done at the same time as the GSPs, and he's sorry if the Board was misled, but United has not anticipated itself as the GSPs' writer. He said that United will make it happen, find a consultant that is familiar with the region, that United could hire people to take over the duties of Tim Moore and John Lindquist enabling them to get more involved.

Chair Long said that timelines, budgets, and scope of work all needs to be addressed and that if the Board had known what UWCD was thinking, the Board would have budgeted more money for consultants.

Mr. Guardado said that the Board has until 2022 to work this out and that United is open to options.

Director McFadden asked if Mr. Moore could continue with the timeline.

Mr. Moore then continued to review the components to the GSP, including GSP technical and reporting standards, monitoring protocols and data and reporting. Each GSP must contain administrative information, basin setting, sustainable management criteria, monitoring networks, and projects and management actions. The deadline for submission of the GSP is 2022, with updates and evaluations submitted every five years.

Mr. Moore explained that the Plan Area and Basin Setting includes a hydrogeological conceptual model, current and historical groundwater conditions, water budgets, management areas and identification of GDEs and impacts.

He identified the "six sins" of SGMA, the sustainability indicators of lowering groundwater levels; reduction of storage; seawater intrusion; degraded quality of water; land subsidence and surface water depletion. Sustainable Management criteria includes a sustainability goal; minimum thresholds (and representative monitoring sites), identification of undesirable results and measuring objectives.

Mr. Moore continued that Projects and management actions may be needed to achieve sustainability goals; implementation of the plan and references and technical studies as appendices were also all included as components of the GSP.

Addressing the GSP development timeline, Mr. Moore said that interbasin coordination agreements with Santa Clarita Valley Groundwater Sustainability Agency, Santa Paula Basin Technical Advisory Committee (as the basin is adjudicated) and possibly even between the Fillmore and Piru basins would be needed. He added that the UWCD model has not yet been extended up the Santa Clara River Valley.

The GSPs for all high (Piru Basin) and medium (Fillmore Basin) priority basins not in critical overdraft are due on January 31, 2022.

Chair Long asked about current groundwater conditions. Mr. Moore said that long running reports (AB3030) were annual, then bi-annual. United is currently working on 2016-17 data.

Chair Long asked if United had an expectation of a delivery date looking at the current timelines.

Mr. Moore said that United is about 18 months out from a numerical model, conceptual will be done much sooner than that. The model is running scenarios now for FCGMA with Dan Detmer and him working on the conceptual model while Dr. Jason Sun builds the numerical model and runs model scenarios.

Director Meneghin asked if the schedule in the proposal needs more granular timeline. Mr. Moore said certainly, and that would be included in the recommendations for the RFP. He added that the goal is to make sure there are no undesirable results, including dropping below the minimum thresholds.

Director Pace asked if it could be that the FPB GSA is already okay, groundwater levels expected to be at high levels. He added that 100 percent full seems ridiculous and that some flexibility needs to be addressed.

Director Meneghin asked what constitutes a pass from DWR, what are the key objectives to get sustainability?

Director McFadden said if we're not in danger of any of the six deadly sins of SGMA, we're okay.

Mr. Moore said that establishing a sustainable yield that was more of a range rather than one constant number, and the GSP will allow for a margin of operational flexibility.

Chair Long asked when Mr. Moore would have the data so the Board can start the discussion on how to proceed.

Mr. John Lindquist said that he has been very involved in the development of the GSP for the Fox Canyon GMA and that minimum thresholds for the Oxnard Plain and Pleasant Valley are not necessarily based on data but rather on Board, public and stakeholder input.

Chair Long said that when the public asks where did this information come from, she wants to be able to back up the Board's decision with data. She also asked about the need for an agreement between Fillmore and Piru basins.

Mr. O'Neill said that the agreement would require court approval with adjudicated basins like Santa Paula.

Mr. Lindquist said that he would discuss this with the Santa Paula Technical Advisory Committee and come back to the Board with an answer.

Chair Long said that if the GSPs are due in 2022, what happens if Board members change between now and then. She'd like to get this done in six months but that doesn't look like it's going to happen.

Mr. Moore again stated that the GSPs are *due* in 2022, but there is no deadline for when the DWR has to approve them and it could feasibly take another 20 years to implement the plans.

Director Pace added that the agency is tasked to do everything that is required within the GSP, and asked how this plays out.

Director McFadden said with minimizing costs and maximizing efficiencies.

Mr. Guardado added that GSAs do not impound large volumes of water or convey large volumes of water, but that United has the authority to assist GSAs and there are a number of very significant items that the GSA would not handle on their own.

Director McFadden reminded the Board that if the County and Fillmore hadn't stepped up, only UWCD could form a GSA.

Mr. Guardado added that in the long term, the Board would have had to seriously upgrade staff to meet the role of GSA, but United is a resource not a consultant. UWCD can help and assist in the development of an RFP for consultants, breaking down the scope of work.

Director Meneghin mentioned Stillwater Sciences and delays at DWR but said she'd circle back with them in May and discuss the idea of using FPB GSA as a pilot study for DWR, which could fund the scope of work conducted by Stillwater.

Bryan Bondy, an independent hydrogeologist working with the Fillmore and Piru pumpers associations, said the GSA data informed policy and groundwater dependent ecosystems in the basins. Quality relationship to groundwater threshold, applying policy to data and what that means for operations within a sustainable yield.

Chair Long said that we need a starting point. We don't have to worry about seawater intrusion but do we have to prove that. We need an RFP for a consultant to start that scope of work; and United's data to start working on policy.

Director Kimball said Board needs to be agendaized for major discussion. Scope to discuss concept as UWCD as the holder of data and very much informed on SGMA requirements. Choose UWCD's level of participation and what goes to the consultant. Director Meneghin added and before all consultants get snatched up.

Chair Long asked if United could help the Board with the RFP, the scope of work and suggest consultants to seek out. Director Kimball asked to agendaize this discussion for the next Board meeting.

Director Meneghin reminded the Board that there was a GSP workshop in Sacramento on June 6 and 7 and asked if anyone would like to attend. Chair Long said that she was attending and suggested that perhaps the FPB GSA might be able to provide reimbursement or payment for travel and expenses.

9B California Financing Coordinating Committee (CFCC) 2018 Funding Fair

Information Item

Board reviewed 2018 Funding Fair schedule and participating agencies, but tasked Ms. Sofley with further examination to determine who, if anyone, should attend from the FPB GSA, and which funders would be appropriate for FPB GSA projected projects. Chair Long also asked Ms. Sofley to determine if anyone from

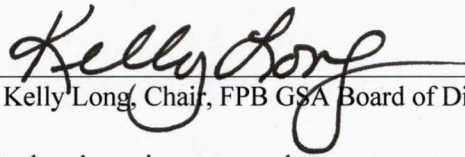
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the member agencies (County of Ventura, UWCD or City of Fillmore) would be attending this event.

ADJOURNMENT 8:00p.m.

The Board adjourned to the next **Regular Board Meeting** on Monday, **May 31, 2018** or call of the Chair.

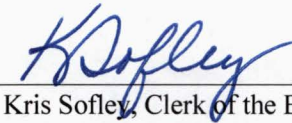
ATTEST:



Kelly Long, Chair, FPB GSA Board of Directors

I certify that the above is a true and correct copy of the minutes of the Fillmore and Piru Basins Groundwater Sustainability Agency's Board of Directors meeting of April 30, 2018.

ATTEST:



Kris Sofley, Clerk of the Board



BOARD MEETING

April 30, 2018 @ 6:00pm

City Council Chambers, Fillmore City Hall

250 Central Avenue, Fillmore, CA 93015

Name: Bryan Bondy Name: _____

Organization: Bondy Groundwater Organization: _____

Phone: 805-212-0484 Phone: _____

E-mail: bryan@bondygroundwater.com E-mail: _____

Name: John Lindquist Name: _____

Organization: United WCD Organization: _____

Phone: _____ Phone: _____

E-mail: _____ E-mail: _____

Name: Bill Lindsay Name: _____

Organization: BEAUS RANCH / RWSC Organization: _____

Phone: 805 625 1144 Phone: _____

E-mail: wmgilindsay@gmail.com E-mail: _____

Name: _____ Name: _____

Organization: _____ Organization: _____

Phone: _____ Phone: _____


E-mail: _____ E-mail: _____

Name: _____ Name: _____

Organization: _____ Organization: _____

Phone: _____ Phone: _____

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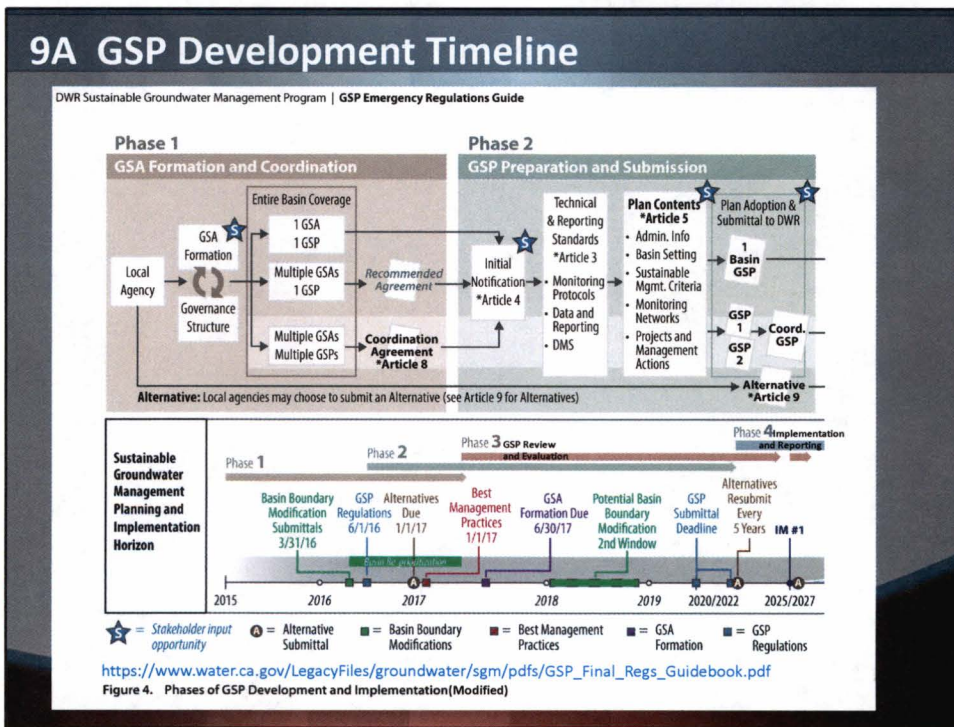


Fillmore and Piru Basins Groundwater Sustainability Agency

Board of Directors Meeting – April 30, 2018

AGENDA

<ol style="list-style-type: none"> 1. Call to Order 2. Pledge of Allegiance 3. Public Comments 4. Approval of Agenda 5. Director Announcements/Board Communications 6. Clerk of the Board Update 7. Consent Calendar <p>A – Approval of Minutes</p>	<ol style="list-style-type: none"> 8. Action Items <p>A – Adoption of Proposed FPB GSA Bylaws</p> <p>B – Repayment of In-Kind Services Agreement with County of Ventura</p> <ol style="list-style-type: none"> 9. Information Items <p>A – Groundwater Sustainability Plan - Overview of the Scope of Work, Timetable</p> <p>B – California Financing Coordination Committee (CFCC) 2018 Funding Fair</p> <p>C – Report from Ad Hoc Budget Committee regarding UWCD Services Agreement in Comparison to Adopted 2018 Jan-Jun Budget</p> <p style="text-align: center;">Adjournment</p>
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9A GSP Development Timeline

- June 30, 2018: Basin Boundary Modification
 - GSA Boundary adjustment
- GSP Initial Notification
 - Board Resolution
 - Plan Manager
- RFP for Fillmore Basin GSP & Piru Basin GSP

9A GSP Development Timeline

GSP Components

- 1) Introduction
- 2) Plan Area and Basin Setting
 - Hydrogeologic Conceptual Model
 - Current and Historical GW Conditions
 - Water Budgets
 - Management Areas
 - Identification of GDEs & Impacts

Sustainability Indicators



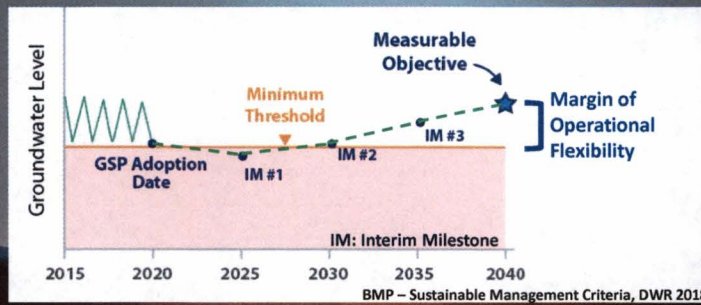
California Department of Water Resources, 2016

9A GSP Development Timeline

GSP Components

3) Sustainable Management Criteria

- Sustainability Goal
- Minimum Thresholds (Representative Moni. Sites)
- Undesirable Results
- Measurable Objectives



9A GSP Development Timeline

GSP Components

- 4) Projects & Management Actions to Achieve Sustainability Goal
- 5) Plan Implementation
- 6) References & Technical Studies Appendices

9A GSP Development Timeline

- Interbasin Coordination Agreements
 - Santa Clarita Valley Groundwater Sustainability Agency
 - Santa Paula Basin TAC (adjudicated)
 - Fillmore Basin and Piru Basin?
- UWCD Model extended up the SCR Valley
- January 31, 2022: GSPs required for all high (Piru Basin)- and medium (Fillmore Basin) priority groundwater basins not in Critical Overdraft

1,372 days