



Fillmore and Piru Basins
Groundwater Sustainability Agency

Board of Directors Meeting
Thursday
December 20, 2018 - 6:00 p.m.

City of Fillmore City Hall, City Council Chambers
250 Central Avenue, Fillmore, CA 93015

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Directors Roll Call

4. Public Comments

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

5. Approval of Agenda

Motion

6. Director Announcements/Board Communications

7. Executive Director Update

Information Item

The Executive Director will provide an informational update on Agency activities since the previous Board meeting of November 15, 2018.

8. CONSENT CALENDAR

8A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of November 15, 2018.

8B Approval of Warrants

The Board will consider approving invoices for the following payments:

OMLO October 2018 Legal Services \$625.00
OMLO November 2018 Legal Services \$960.00
insureCAL 2019 General Liability insurance \$2,077.67

8C Monthly Financial Report

The Board will receive a monthly profit and loss statement and balance sheet for the FPBGSA from UWCD's accounting staff.

9. ACTION ITEMS

9A Update on Agency's past due receivables and collection strategy

Motion

Board will review Agency's past due receivables and provide staff with direction regarding strategies for collection of past due accounts.

9B Stakeholder Engagement Strategy

Motion

Board will discuss various options for stakeholder engagement and the roles and responsibilities of staff, consultant and Board members.

9C Soliciting Proposals for Auditors

Motion

Board will review and consider approving the draft Request for Proposals from Auditors for distribution.

9D Board Meeting Dates for 2019

Motion

Board will consider approving the third Thursday of each month as the designated Regular FPB GSA Board of Directors meeting date.

10. INFORMATION ITEMS

10A UWCD FPB GSA Basin Boundary Modification Presentation

Information Item

UWCD's Supervising Hydrogeologist Dan Detmer will update the Board on recent Basin Boundary Modifications requested by Department of Water Resources.

10B City of Fillmore Representative to FPB GSA Board of Directors

Information Item

As a result of the November 6, 2018, election, the Fillmore City Council will be appointing a new representative to the FPB GSA Board of Directors.

FUTURE TOPICS FOR BOARD DISCUSSION

ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting** on Thursday, **January 17, 2019** or call of the Chair.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 106 North 8th Street in Santa Paula during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524-1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 
Board Chair Kelly Long

Posted: (date) December 12, 2018 (time) 9a.m. (attest) Kris Sofley
At: Fillmore City Hall, 250 Central Avenue, Fillmore, CA

Posted: (date) December 12, 2018 (time) 9:15a.m. (attest) Kris Sofley
At: <https://www.FPBGSA.org>

Posted: (date) December 12, 2018 (time) 9:20a.m. (attest) Kris Sofley
At: <https://www.facebook.com/FPBGSA/>

Posted: (date) December 12, 2018 (time) 9:25a.m. (attest) Kris Sofley
At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA



Board of Directors Meeting
Thursday, November 15, 2018
City Council Chambers, Fillmore City Hall
250 Central Avenue, Fillmore, CA 93015

MINUTES

Directors Present

Director Kelly Long, Chair
Director Ed McFadden, Vice Chair/Secretary/Treasurer
Director Carrie Broggie
Director Gordon Kimball
Director Candice Meneghin
Director Glen Pace

Staff Present

Anthony Emmert, Executive Director
Steve O'Neill, Legal Counsel
Kris Sofley, interim executive director

Public Present

Bryce Bannatyne, Rancho Resplendor
Emilio Cervantes, Jr., Newhall Land & Farming
Dan Detmer, UWCD Supervising Hydrogeologist
John Lindquist, UWCD Senior Hydrogeologist
Tim Moore, DBS&A
Ann Ohlankum, CFRDG
Steve Zimmer

1. Call to Order 6:03p.m.

Chair Long called the meeting to order at 6:03p.m. She addressed the many challenges the community has faced in the days leading up to the meeting – the Woolsey and Hill fires and the Borderline shooting – and asked those present to observe a moment of silence in memory of those who lost their lives or loved ones as well as in honor of the first responders who have been protecting lives and property. After the moment of silence, Chair Long asked Director Kimball to lead the group in the Pledge of Allegiance.

2. Pledge of Allegiance

Director Kimball led the Pledge of Allegiance

3. Directors Roll Call

Directors Pace, Kimball, Broggie, Long, McFadden and Meneghin all answered the roll call.

4. Public Comments

Chair Long asked if there were any public comments for the Board. None were offered.

5. Approval of Agenda

Motion

Chair Long asked for the agenda to be amended so that item 9B could be discussed before item 9A, for logistical purposes. Motion to approve the agenda with the change in flipping the order of items 9A and 9B, Director Broggie; Second, Director McFadden. Voice vote: six ayes (Broggie, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries unanimously 6/0/0.

6. Director Announcements/Board Communications

Director Pace reported his participation in the joint Fillmore and Piru Basin Pumpers Associations meeting. He said the members of the two groups expressed their support for contributing to a fund that would provide for buying State Water, when available, through the GSA and UWCD. He added that it would have to come through the GSA's Board, which would have to begin saving up through an additional assessment, and spread across all users as the Pumpers' associations has no mechanism for collecting funds.

Director Meneghin said that there may be grant applications through the Integrated Regional Water Management (IRWM) application and that the Santa Clara River Watershed Coalition is packaging various projects together with hopes of making the short list. It may be possible to coordinate State Water efforts among that group.

Director McFadden reported that he attended the AWA VC WaterWise Breakfast which featured the three General Managers from United, Calleguas and Casitas. Mauricio Guardado spoke about Article 21 water purchases and that 300,000 acre feet of water was available from Northern California last year if the participants had been ready with the money to purchase the surplus water when it's available. Director Pace asked if that could be included as part of the GSP projects.

Chair Long said that State Water purchases for southern California were included in the Ventura County General Plan as one of the ways to get water into the County. She also stated that her office was contacted by DWR to confirm that she was, in fact, the chair of the FPB GSA and that DWR was still working on the grant process and Basin Boundary Modifications.

Director Broggie told the group that this would be her last meeting as on December 12, Fillmore's new City Council members would be installed and that the City would be

appointing a new representative to the Board. She said that it has been her honor and privilege to serve on the Board and involved with all of the wonderful directors and that she has learned so much from the experience.

Chair Long thanked her for her service and told her she would be missed.

7. Executive Director Update

Information Item

Mr. Emmert provided a brief update to the Board regarding his activities since the previous Board meeting of October 25, 2018. He recalled the process for moving forward on the selection of candidates for the GSP consultant and said the two firms are both well qualified for the Board's consideration. He gave a brief update on the Basin Boundary Modification, describing DWR's "strong direction" to change some of the boundary modifications previously submitted. DWR staff in Sacramento are reviewing the changes now and, once the changes are confirmed, the FPB GSA will have to initiate the public process to explain the changes, reach out to the stakeholders whose wells have been newly added to the Agency's boundary area, and make sure everyone is aware of inclusion in the FPB GSA. He also stated that the documents for the grant agreement are being looked over and that he hopes to have a final agreement soon.

8. CONSENT CALENDAR

Motion to approve Consent Calendar, Director McFadden; Second, Director Broggie. Chair Long asked if the Board members had any questions or comments, none were offered. Voice vote: six ayes (Broggie, Kimball, Long, McFadden, Meneghin, Pace); none opposed; none absent. Motion carries unanimously 6/0/0.

8A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of October 25, 2018.

8B Approval of Warrants

The Board will consider approving invoices for the following payments:
Director Candice Meneghin \$230.43 (expense reimbursement)
UWCD \$24,928.48 (quarterly contracted services)

8C Monthly Financial Report

The Board will receive a monthly profit and loss statement and balance sheet for the FPBGSA from UWCD's accounting staff.

9. ACTION ITEMS

9B Report and recommendations from ad hoc committee on potential groundwater consultants for GSP development.

Motion

Recapping the process, Mr. Emmert reminded the Board that the Agency's Request for Proposals (RFP) had been distributed to 59 groundwater consultant firms and that two complete proposals had been received. The ad hoc committee members (Directors McFadden and Meneghin) met with UWCD staff to insure the proposals were complete, and found the candidates to be qualified and the proposal to be thorough, and that both firms are recommended for Board interviews. He said each has different strengths and he is confident the Board has two good candidates to consider.

Chair Long thanked him for his time and effort.

Director McFadden reported that both proposals were very thorough and that the Board has two very well qualified candidates. Director Meneghin added that the criteria were clear and scored accordingly and that both firms warrant interviews.

Motion to interview both candidates, Director Broggie; Second, Director Kimball. Voice vote: six ayes (Broggie, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries unanimously 6/0/.

9A Board Interviews with Prospective Groundwater Consultants

Motion

The Board received presentations from teams representing Larry Walker Associates and Daniel B. Stephens and Associates (see MINUTES Attachment A).

Daniel B. Stephens and Associates was represented by Tony Morgan, the proposed project manager, who introduced the Board to his team's key personnel, which included Jean-Luc Cartron (decision analysis), Consensus and Collaboration Program of Sacramento State College of Continuing Education (stakeholder engagement), DBS&A's principal in charge Stephen J. Cullen, Bruce Orr of Stillwater (ecosystems) and Tim Moore (hydrogeologist). The team made their presentation from approximately 6:25 to 6:45pm, took questions from the Board from 6:45pm to 7:05pm and provided a summation from 7:05 to 7:10pm.

At approximately 7:18p.m., Larry Walker Associates made its presentation to the Board, with Ashli Desai, the principal in charge, who would lead the effort as a strategic advisor to the team. She introduced Dr. Diana Engle, who would serve as project manager; Laura Foglia, who would serve as assistant project manager; and Georgina King from Montgomery & Associates, who is also a local technical expert with the majority of the projects she has been involved with taking place on the

Santa Clara River. Anthony Hicke of Richard C Slade & Associates would round out the team. At 8:15p.m., Larry Walker Associates' team had concluded its presentation and discussion with the Board.

During the firms' presentations, the Board asked questions and sought clarification from the teams. At the conclusion of their respective presentations, the Board also asked questions regarding the scope of work, ability to work with the Board and United staff, previous experience and general strategies for approaching the development of the GSA's two Groundwater Sustainability Plans.

After both presentations, at approximately 8:15p.m., the Board excused the teams from Council Chambers and discussed the qualifications, similarities and differences between the two agencies' approaches to the development of the GSP and proposed costs that each firm had submitted separately from the proposals. Mr. Emmert added that he felt UWCD could easily work with either firm.

Motion to select Daniel B. Stephens and Associates as the Agency's groundwater consultant and authorize the Executive Director to initiate contract negotiations immediately, Director Pace; Second, Director Broggie. Voice vote: six ayes (Broggie, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries unanimously.

Both teams were then called back into Council Chambers where Chair Long thanked them for their presentations, time and consideration. She said that both firms are extremely well qualified and it was a very tough decision for the Board, but ultimately, the Board elected to go with Daniel B. Stephens and Associates.

Director Broggie added that as a council member for the City of Fillmore, this has been one of the harder decisions she has had to make and gave kudos to both groups for the phenomenal presentations. Director McFadden echoed that sentiment, stating that it was a tough choice, and both groups did very well. Director Pace said the Agency couldn't go wrong with either choice; and he appreciated being able to choose between two great options. Chair Long added that water is a small world and thanked both groups for their efforts.

10. INFORMATION ITEMS

10A Basin Boundary Modification Update

Information Item

UWCD's Supervising Hydrogeologist Dan Detmer updated the Board on recent edits to the proposed Basin Boundary Modifications as requested by the Department of Water Resources review panel. Based on DWR's suggested changes, additional alluvial deposits around the margins of the basins were mapped

as part of the basins. The larger changes to the basin boundaries (on the valley floor at the Piru-Fillmore and Fillmore-Santa Paula basin boundaries) remain unchanged from the proposal submitted in July 2018. The proposed boundaries and technical justifications are available for review on the DWR website. Once DWR provides direction or approval, stakeholder engagement can be re-initiated. Chair Long stressed how important it was that the whole process be transparent to stakeholders.

FUTURE TOPICS FOR BOARD DISCUSSION

Director Kimball and Chair Long wanted to address stakeholder engagement to get out in front of the DWR changes to the Basin Boundary Modifications. Director Pace said the Board may want to wait awhile to see if the suggested changes were approved, and then the Board can deal with it accordingly. He also mentioned preparing for the next fiscal year budget and the final contract with the groundwater consultant. Ms. Sofley mentioned that the Board needed to hire an auditor to file annual reports with the County and Secretary of State and also needed to discuss meeting dates for 2019.

ADJOURNMENT 9:05p.m.

The Board will adjourn to the next **Regular Board Meeting** on Thursday, **December 20, 2018** or call of the Chair.

ATTEST: _____
Kelly Long, Chair, FPB GSA Board of Directors

I certify that the above is a true and correct copy of the minutes of the Fillmore and Piru Basins Groundwater Sustainability Agency's Board of Directors meeting of November 15, 2018.

ATTEST: _____
Kris Sofley, Clerk of the Board



BOARD MEETING

November 15, 2018 @ 6:00pm

City Council Chambers, Fillmore City Hall

250 Central Avenue, Fillmore, CA 93015

Name: John Lindquist

Name: _____

Organization: UWCA

Organization: _____

Phone: _____

Phone: _____

E-mail: _____

E-mail: _____

Name: BRYCE RANNATYNE

Name: _____

Organization: RANCHO RESPANOR

Organization: _____

Phone: 805.524.5130

Phone: _____

E-mail: RANCHO RESPANOR@hotmail.com

E-mail: _____

Name: Steve Zimmer

Name: _____

Organization: _____

Organization: _____

Phone: _____

Phone: _____

E-mail: _____

E-mail: _____

Name: EMILIO CERVANTES JR.

Name: _____

Organization: NLF

Organization: _____

Phone: 805-490-0454

Phone: _____

E-mail: emilio.cervantes@fivepaint.com

E-mail: _____

Name: Tim Moore

Name: _____

Organization: DBS&A

Organization: _____

Phone: _____

Phone: _____

E-mail: _____

E-mail: _____



BOARD MEETING

November 15, 2018 @ 6:00pm

City Council Chambers, Fillmore City Hall

250 Central Avenue, Fillmore, CA 93015

Name: Ann Orlowski
Organization: CFRDG
Phone: 313 606 2905
E-mail: _____

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