



Fillmore and Piru Basins
Groundwater Sustainability Agency

Board of Directors Meeting
Thursday
December 19, 2019 - 5:00 p.m.

City of Fillmore City Hall, City Council Chambers
250 Central Avenue, Fillmore, CA 93015

REVISED AGENDA

1. Call to Order - First Open Session

2. Pledge of Allegiance

3. Directors Roll Call

4. Public Comments

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendaized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

5. Approval of Agenda

Motion

6. Director Announcements/Board Communications

6A Fillmore Pumpers Association Stakeholder Director Update

Information Item

The Board will receive an update on activities and concerns from the Fillmore Pumpers Association's Stakeholder Director

6B Piru Pumpers Association Stakeholder Director Update

Information Item

The Board will receive an update on activities and concerns from the Piru Pumpers Association's Stakeholder Director

6C Environmental Stakeholder Director Update

Information Item

The Board will receive an update on activities and concerns from the Environmental Stakeholder Director

6D City of Fillmore Member Director Update

Information Item

The Board will receive an update on activities and concerns from the City of Fillmore's Member Director

6E United Water Conservation District Member Director Update

Information Item

The Board will receive an update on activities and concerns from the United Water Conservation District's Member Director

6F County of Ventura Member Director Update

Information Item

The Board will receive an update on activities and concerns from the County of Ventura's Member Director

7. Executive Director Update

Information Item

The Executive Director will provide an informational update on Agency activities since the previous Board meeting of November 21, 2019.

8. Legal Counsel Update

Information Item

Legal Counsel will provide an informational update on Agency's legal issues and concerns since the previous Board meeting of November 21, 2019.

9. GSP Consultant Update

Information Item

Representatives from DBS&A and UWCD will provide an informational update on Agency's GSP development activities since the previous Board meeting of November 21, 2019.

10. CONSENT CALENDAR

10A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of November 21, 2019.

10B Approval of Warrants

The Board will consider approving the following invoices for payment:

County of Ventura IT Services	\$ 80.00
Daniel B. Stephens & Associates, Inc.	\$10,507.86
Olivarez Madruga Lemeiux O’Neill LLP	\$ 1,471.50

10C Monthly Financial Report

The Board will receive a monthly profit and loss statement and balance sheet for the FPBGSA from UWCD’s accounting staff.

11. ACTION ITEMS

11A Draft Stakeholder Engagement Work Plan – Tasks 2-6

Motion

Board will review and consider approving Work Plan Tasks 2 through 6

11B Stakeholder Engagement Contact List

Motion

Board will review and consider approving the Stakeholder Engagement Contact List.

11C FPBGSA, FPPA, UWCD Descriptions on Invoices/Statements

Motion

Board will review and consider approving agency, association and district descriptions (with contact details) for inclusion on FPBGSA invoices and statements going forward.

12. INFORMATION ITEMS

None

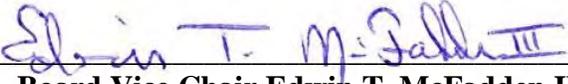
FUTURE TOPICS FOR BOARD DISCUSSION

ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting** on Thursday, **January 16, 2020** or call of the Chair.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD’s offices at 106 North 8th Street in Santa Paula during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District’s services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524-1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 
Board Vice Chair Edwin T. McFadden III

Posted: (date) December 16, 2019 (time) 4:45p.m. (attest) *Kris Sofley*
At: Fillmore City Hall, 250 Central Avenue, Fillmore, CA

Posted: (date) December 16, 2019 (time) 4:50p.m. (attest) *Kris Sofley*
At: <https://www.FPBGSA.org>

Posted: (date) December 16, 2019 (time) 4:55p.m. (attest) *Kris Sofley*
At: <https://www.facebook.com/FPBGSA/>

Posted: (date) December 16, 2019 (time) 4:40p.m. (attest) *Kris Sofley*
At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA



Board of Directors Meeting

November 21, 2019

City Council Chambers, Fillmore City Hall
250 Central Avenue, Fillmore, CA 93015

MINUTES

Directors Present

Director Kelly Long, Chair (arrived late at 5:28p.m.)
Director Ed McFadden, Vice Chair/Secretary/Treasurer
Director Lynn Edmonds
Director Gordon Kimball
Director Glen Pace
Director Candice Meneghin

Staff Present

Anthony Emmert, executive director
Steve O'Neill, legal counsel
Kris Sofley, clerk of the board

Public Present

Lisa Ballin, DBS&A
Emilio Cervantez, Jr., Five Points
Dan Detmer, UWCD
Jesse Gomez, Five Points
Tony Morgan, DBS&A
George Reid
Steve Zimmer

1. Call to Order - 5:02 p.m.

Vice Chair McFadden called the meeting to order at 5:02p.m.

2. Pledge of Allegiance

Vice Chair McFadden led the group in reciting the Pledge of Allegiance.

3. Directors Roll Call

Directors Edmonds, Kimball, McFadden, Meneghin and Pace are present. Director Long notified the Board that she would be late in arriving.

4. Public Comments

Vice Chair McFadden asked if there were any public comments. None were offered.

5. Approval of Agenda

Motion

Motion to approve the agenda, Director Edmonds; Second, Director Meneghin. Voice vote: five ayes (Edmonds, Kimball, McFadden, Meneghin, Pace); none opposed; one absent (Long). Motion carries 5/0/1.

6. Director Announcements/Board Communications

Information Item

Director Meneghin reported that Friends of the Santa Clara River are conducting outreach efforts to educate the public on the county's Integrated Regional Water Management program, including a public meeting in Piru on Tuesday, March 10 at 6:30pm at the Community Center; another meeting at the Rio Del Sol school in Oxnard on Saturday, March 14 at 11am; and on Saturday, March 21 at 11am at the Adult Center in Fillmore. Information on the various meetings, all of which are open to the public, is posted on Facebook and she would appreciate it if others would share the information.

There is a GSA Advisory Committee meeting on December 10, limited to GSAs and environmental representatives for the Upper Ventura River, Mound Basin, Fox Canyon GMA, and FPBGSA. Director Edmonds asked if there would be a representative for the FPBGSA at the March 10 and March 21 meetings.

Director Pace reiterated that at the Pumpers Association meetings membership again stressed the importance of getting information regarding the GSPs as it is made available and/or developed rather than waiting until the end of the development process, if possible.

Director Kimball reported that Bryan Bondy (Bondy Groundwater) provided an overview of the Mound Basin and Upper Ventura River GSAs at the last pumpers' meeting and all agreed that the GSAs had learned a valuable lesson from how Fox Canyon GMA conducted the public comment and engagement regarding its GSPs. Director Kimball said that Mr. Bondy commented that the amount of time spent on technical issues, water availability and water balance was almost irrelevant as measurable objectives are what matters. He also reminded the Board that the pumpers' annual meeting will be in June 2020 and that meeting provides another opportunity for the Agency to make a presentation on GSP development as a guide to the process. Stakeholder engagement should include United Water Conservation District, the GSA and Pumpers Associations.

7. Executive Director Update

Information Item

The Executive Director reported two major accomplishments since the September Board meeting – Dan Detmer and the UWCD groundwater team are continuing efforts to push

the groundwater model up the valley; and Erin Gorospe and the finance staff, with help from DBS&A, have successfully submitted the second grant progress report and invoice.

Executive Director Emmert than invited Dan Detmer to address the Board. Mr. Detmer wanted to let the Board know that the Central Coast Branch of the Groundwater Resources Association of California (GRAC) was holding a dinner meeting on Tuesday, December 3 at Casa Sangria in Ventura. The meeting's speaker was from State Water Resources Control Board and he would be addressing inconsistencies between SGMA regulations and authorities traditionally covered by California Water Law, including surface water versus groundwater authorities. More information is available at www.grac.org by clicking on events and central coast.

8. **Legal Counsel Update**

Information Item

Legal Counsel Steve O'Neill reported that in preparation for tonight's meeting he had been reviewing administrative codes and bylaws and had reviewed the proposed Social Media policy and DBS&A's report to insure that all were consistent. He also introduced his colleague, Scott Nabe, an experienced public agency attorney who would be assisting with FPBGSA. He also stated that the Agency would not be billed for having both attorney's present at tonight's meeting.

9. **Groundwater Sustainability Plans Development Update**

Information Item

Tony Morgan of Daniel B. Stephens and Associates provided a presentation updating the Board on the Agency's Groundwater Sustainability Plans (GSPs) development activities (see attached slide presentation) including the Agency's requirement for a database management system, the timeline for drafting the Fillmore and Piru basins GSPs; the administrative draft sessions that would provide for Board review, guidance and approval; and the process for receiving and incorporating public comments into that process. Director McFadden asked if it would be beneficial to review by chapters in advance of the administrative draft, and Mr. Morgan replied that the Board could adopt a plan for review in October, November or December, just in case a buffer period was necessary before the general schedule date for formal report production. Mr. Morgan continued that the 12 month period between now and then would include a number of Board decisions, as well as approval of a Communication and Engagement Plan, Data gap, Sampling and Analysis Plan (SAP), Monitoring Plan, Water Budget, Hydrogeologic conceptual models, Groundwater model review and finalization, and Sustainable Management Criteria, as well as identifying projects and management actions, future conditions modeling, implementation of the schedule and budget and an annual reporting system.

5:28p.m. Chair Long arrived.

Mr. Morgan did a quick recap of the milestones of the presentation to this point, and stressed that the availability of the groundwater model was a critical item and would have a huge impact on the development of GSPs. Mr. Morgan said that should fall in May 2020 and would start the modeling of different scenarios requiring extensive Board input.

Mr. Morgan also addressed Stakeholder outreach – the Communications and Engagement Plan, and the various public workshops that would be associated with the groundwater modeling, sustainable management workshops. He said his team would start with the low hanging fruit and would begin chunking their way through tasks on a monthly basis. He said that beginning in December, he'd like to schedule topics to discuss during Board meetings over the next two to three months – all stakeholder engagement issues – before, during and after Board meetings at serve as a primer for topics to present at upcoming stakeholder workshops.

Chair Long asked what was required by DWR. Mr. Morgan replied that there are no numbers yet, just the use of language such as “extensive, significant and thorough.” He presented a list of proposed topics that may require further discussion and said in January project discussions will begin as modelers being inputting information to the model files and start laying those things out so when the groundwater model is ready in May, they're already to go on scenarios.

Director Meneghin asked if there was a list of projects, to which Mr. Morgan replied that there were three or four in his head. Then Chair Long asked about the discussion topics and Mr. Morgan clarified that the topics were possible discussions for Stakeholder Workshops, especially Sustainable Management criteria, which SGMA documents. Chair Long asked if the documents had been posted to the Agency's website and Mr. Morgan said that they were all public documents. Chair Long tasked the clerk of the board with adding all of the documents to a special sub-section on the Agency's website. Mr. Morgan said these materials were good references for the Board as it approaches discussions on the various topics. He added that in December, and in concert with the schedule of discussions over the next two or three months, he could reference which documents to start with.

Then there was discussion about interim drafts of the GSPs and Mr. Morgan said that can both help and hurt the process as it tends to confuse the public and requires a lot of time and thereby money to update information at different times and track the various versions of the documents and circle back. Chair Long asked if there could be bullet points provided for each section and Mr. Morgan said he wasn't sure how that would work – stakeholder sessions for each section and the take-aways from each meeting, compressing the timeline and he would prefer not to get too out of whack. Director Meneghin suggested that the

Agency could provide information, framing how the information is provided and request feedback sooner rather than later but not doing different alliterations. Mr. Morgan said he preferred to catch comments early on, and Chair Long suggested coming back to the Board with a plan on how to capture feedback.

Director Kimball said Mr. Morgan's alliteration process makes adjustments throughout the process. He suggested that Mr. Morgan provide chapters to the Board and not necessarily engage the public, however, Chair Long reminded everyone that the information has to be made public if it is brought to the full board. Director Kimball asked if that was also for preliminary drafts that were not released for comment and Mr. Morgan said he gets nervous about going forward without comments. Mr. O'Neill interrupted the discussion and said that under the Public Records Act, drafts, if clearly marked as drafts, are not covered as public documents. Director Kimball said that stakeholder outreach would be used to present general concepts or ranges of measurable objectives and maybe that would be an effective way to get input. Director Pace said that the expectation of stakeholders is that they will be able to comment throughout the process and if that changes... Chair Long suggested the Board discuss this as part of motion item 11F.

Mr. Morgan said the database system will be important to archiving information and will also serve as a backup for calculations and that the Agency's annual reports will benefit from having the data organized. He added that the suggestions for paths can be simple or insanely complications. He then showed a sample of Cuyama Basin's database management system and all of its various tabs and layer. Chair Long suggested that the Agency should use what's already out there. Mr. Morgan said that DWR water data has a user interface for giving DWR data and that DBS&A has built many of these systems, including groundwater levels, stream flows, precipitation, water level data and groundwater quality data. Clerk of the Board asked about the confidentiality of well information and Mr. Morgan explained that well ownership is private and confidential information but well construction is public information. Mr. Morgan said with this software you can sort, select and screen your way through data and can also research by sorting and selecting based on numerous variables.

10. CONSENT CALENDAR

10A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of September 27, 2019.

10B Approval of Warrants

The Board will consider approving the following invoices for payment this month:

County of Ventura IT Services Dept.	\$ 40.00	monthly web hosting
Daniel B. Stephens & Associates, Inc.	\$27,620.49	GSP Consulting Services
Olivarez Madruga Lemeiux O'Neill LLP	\$ 869.50	Legal Services
United Water Conservation District	\$ 8,401.60	3 rd Q Finance&Admin

10C Monthly Financial Report

The Board will receive an updated cash position for the Agency from United Water Conservation District's (UWCD) accounting staff.

Motion to approve the Consent Calendar, Director McFadden; Second, Director Pace. Voice vote: six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11. MOTION ITEMS

11A Letter of Support for Santa Clarita Valley Groundwater Sustainability Agency's Proposition 68 Round 3 Groundwater Sustainability Planning Grant

Motion

The Board discussed approving a letter supporting the Santa Clarita Valley Groundwater Sustainability Agency's (SCV-GSA) Proposition 68 Round 3 Groundwater Sustainability Planning Grant for conducting studies on potential groundwater recharge. Executive Director Emmert said the Upper Santa Clarita Basin is seeking a grant to do further studies to enhance groundwater recharge and that staff supports the study as better quality information benefits all of the surrounding GSAs. Director Meneghin said in future she would like to see the grant description as background when the Agency is requested to support a grant application.

Motion to provide a letter of support for Santa Clarita Valley Groundwater Sustainability Agency's Proposition 68 Round 3 Groundwater Sustainability Planning grant, Director McFadden; Second, Director Kimball. Voice vote: six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11B Letter of Support for Upper Santa Clara River Integrated Regional Water Management Region's Proposition 1 Round 1 Grant Application Regarding the Santa Clarita Sanitation District Valencia Water

Reclamation Plant Advanced Water Treatment Facility Project to Remove Chloride from Treated Wastewater

Motion

The Board discussed approving a letter supporting the Upper Santa Clara River Integrated Regional Water Management (IRWM) Region's Proposition 1 IRWM Round 1 Implementation Grant application for the Santa Clara Valley Sanitation District's Valencia Water Reclamation Plant (WRP) Advanced Water Treatment Facility (AWTF) Project to remove chloride from treated wastewater. Executive Director Emmert reminded the Board that the area struggles with human added chloride has had explored various treatments. He said the region supports helping with this area's desire to remove as much of the chloride as possible as it helps resolve the longstanding concerns of neighboring basins.

The Board asked to amend the last sentence of the draft letter, removing the portion that reads " (i.e. agricultural lands stewardship)."

Motion to provide a letter of support for the Upper Santa Clara River Integrated Regional Water Management Region's Proposition 1 Round 1 grant application regarding the Santa Clarita Sanitation District Valencia Water Reclamation Plant Advanced Water Treatment Facility project to remove chloride from treated wastewater with the amended as noted, Director McFadden; Second, Director Meneghin. Voice vote: six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11C Development of Guidelines and/or Policy regarding appropriate FPBGSA Social Media (Facebook) and Website Posts

Motion

The Board considered developing guidelines and/or adopting a policy outlining appropriate material for posting on the Agency's social media platforms and website. Executive Director Emmert stated that staff preferred not to make decisions regarding what was or was not suitable material for posting on the Agency's website and/or social media pages. He said staff was happy to work in collaboration with other agencies but that direction from the Board would be beneficial. To that end, the clerk of the board drafted social media guidelines in the form of a draft policy statement which the Board could choose to adopt, amend or bring back after further review.

Mr. O'Neill said that he had reviewed the drafted policy and it looks appropriate. He added that larger agencies with lots of employees need to make sure technology is used appropriately and this draft gives good guidelines, is consistent with the Board's bylaws, insures that posts stay away from political or partisan messages and that the draft is fairly comprehensive and also helps staff with clear guidelines. Chair Long asked if the Board was ready to adopt and move the draft to policy.

Director Kimball asked if the policy would be the wording as it stands. Chair Long said it provides guidelines as policy. Mr. O'Neill said it could be integrated into Bylaws so that all was in one place, as an amendment to the Bylaws.

Director Kimball said he thought it was really good, and liked the comment about mission focused, which would stay out of issues. He suggested that on page two, the references to news articles and websites, was still asking staff to make judgements.

Director Meneghin said articles regarding SGMA are important in other areas as people are learning from one another and news outlets and perhaps a short list of newspapers could be referenced.

Chair Long asked if SGMA and DWR websites and postings would be included. Director Edmonds asked about being relevant and accurate. Director Meneghin said this all started with asking for the posting of a notification of an event. Mr. O'Neill said it was important to remember that the posts are not speaking as individuals, but as representatives of the agency. Director McFadden said that the mission focus language was important and complies with SGMA. Executive Director Emmert then suggested that staff get clear and simple direction and that perhaps the draft should omit the last two paragraphs regarding news articles and websites.

Motion to approve the draft guidelines as the Agency's social media policy with the omission of the two last paragraphs citing newspaper articles and websites, and to include the adopted policy with the Agency's bylaws, Director McFadden; Second, Director Edmonds. Voice vote: six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11D Formalize composition of Ad Hoc Stakeholder Engagement Committee **Motion**

The Board discussed formalizing the composition of the Ad Hoc Stakeholder Engagement Committee. Chair Long said that she and Vice Chair McFadden initially comprised the ad hoc stakeholder engagement committee and then others, including Candice Meneghin and others, expressed an interest in participating. Chair Long then asked legal counsel if proper staffing was required for the ad hoc committee. Mr. O'Neill said that because it wasn't a standing committee, and had a limited purpose and duration, the only requirement is that a majority of the Board cannot participate, but three members would be okay. He said that the Bylaws and JPA required a member director to chair a committee, and reminded the Board that committees cannot make decisions, but can make recommendations to the Board. Chair Long said that she would recuse herself from the committee. Vice Chair McFadden said if everyone wants to be on the committee then it's a Board meeting. Director Kimball said he had casually expressed interest, and did Director

Edmonds, and Director Meneghin wanted to attend. Chair Long said she estimated that participation in the committee to date had easily been about 20 hours, and that's just meeting time. She then asked for a motion to appoint Director Meneghin to the ad hoc committee and was open to whatever everyone else wants. Director Edmonds commented that people in Piru get testy about being told what to do and Vice Chair McFadden said that the committee doesn't set policy. Director Pace suggested leaving the committee as it is, and Chair Long said that whenever any of the directors want to come on to the committee, let her know. Vice Chair McFadden said that Director Meneghin being on the committee had been very productive and that the committee was able to reach good compromises.

Motion to appoint Director Meneghin to the ad hoc stakeholder engagement committee, Director Edmonds; Second, Director Kimball. Voice vote: five ayes (Edmonds, Kimball, Long, McFadden, Pace); one abstaining (Meneghin) none opposed. Motion carries 5/1/0.

11E Review Draft Guiding Principles

Motion

The Board reviewed the draft Guiding Principles crafted by the Ad Hoc Stakeholder Engagement Committee. Lisa Ballin, the consultant working with Dave Ceppos and DBS&A on stakeholder engagement. Ms. Ballin explained that the purpose of the Guiding Principles was to clearly communicate the Agency's purpose and intentions while also laying the foundation for collaboration. Once adopted, she said, the Board would speak with one voice and would have a guide through difficult discussions and would be instrumental in the decision making process. Chair Long added that the committee used GSA guidelines adapted to both basins as each is unique and the Guiding Principles will give future stakeholders insight as to what this Board was thinking. Director Meneghin added that representation didn't have pumpers or the city's voice during the process and it is important now to get input from the other Board members for that purpose. Vice Chair McFadden said the committee developed the three sections to make sure it was reflected that each basin is unique and different from other basins and that excerpts from SGMA were used to qualify the context. Chair Long said it is a living document like the bylaws and can be modified and taken back to the Board for approval. Mr. O'Neill added that if there is a conflict between the Guiding Principles and the JPA, the JPA takes precedence. Vice Chair McFadden complimented Ms. Ballin and Mr. Ceppos for pulling it all together and said they did a really good job.

Director Kimball said that it was a very thorough document and it was obvious that a lot of hard work was done to get to this point. He had a question regarding page 6, Sus 15, the reference to de minimis users specifically the "potential *redirected negative* groundwater use." Ms. Ballin clarified that de minimis users have certain protections. Director Kimball said that if de minimis users pump 10,000 acre feet they become significant. Vice Chair McFadden suggested removing the words

“redirected negative” from that sentence. Director Kimball then addressed page 11 items 5 and 6, saying that it looked like something was missing. Ms. Ballin said she would check the text against the SGMA language and correct that with the exact wording. Vice Chair McFadden said a lot of time was spent wordsmithing. Chair Long said she appreciated all the work that was done to get to this point.

Motion to approve and adopt the draft Guiding Principles, Director Edmonds; Second, Director Pace. Voice vote: six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11F Review Draft Work Plan

Motion

The Board reviewed the Ad Hoc Stakeholder Engagement Committee’s draft Work Plan. Ms. Ballin explained that the work plan was based on the Communication and Engagement Plan and was broken out into seven steps of outreach, led by the Board, with support from the consultants. Ms. Ballin said the first column was the task, the second column was who is assigned to do the task – the full Board or defer to existing ad hoc committee or create a new or second committee, bringing everything back to the full board for approvals. The last two columns are to note review and approval dates. She added that this is definitely a living document. Chair Long added that this was required by SGMA. Ms. Ballin said the Communication and Engagement Plan lays out what to do and what was done to assure the Agency is in compliance with DWR guidelines.

Ms. Ballin then suggested the Board discuss the details at the committee level and the groundwork, and then bring the tasks to the full Board for review and approval. Chair Long said that the Board could amend the ad hoc assignments and bring back to the full Board for approval. Task 1 for example, was basically completed, but the Board may want to review and provide updates to staff if they see someone or some group is missing from the contact list or is incorrectly identified. It was agreed that Directors would contact the clerk of the board with any additions or changes to the Stakeholder List and that it would be brought back to the full Board for approval in December.

Task 2, Identify Outreach and Engagement Challenges and Opportunities, would be brought back to the full Board at its December 19 meeting as would Task 3 Identifying Key Messages. Task 4 – describe GSA decision-making process and how public input will be used during GSP development – will be drafted by and brought back to the full Board in December for review and input.

These tasks are all based on what needs to get done over the next few months. Vice Chair McFadden said the committee did a lot of the leg work and the Board needs to do a lot with staff.

Motion to amend the Draft Work Plan as discussed, Vice Chair McFadden; Second, Director Kimball. Voice vote six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11G Review of Bylaws

Motion

Legal Counsel reviewed the Agency's bylaws and reminded the Board that any changes to the bylaws have to be reviewed by the County of Ventura, the City of Fillmore and United Water Conservation District before the Board can adopt those changes. Executive Director Emmert said that there was no change to the composition of committees unless the Board wants to do something different. But at this time, staff does not recommend any changes to the Agency's Bylaws. Mr. Morgan added that DBS&A needs to get further into the GSP process, including the public decision making process, before it can weigh in on that process of the GSP development.

After a brief discussion, the Board decided that this was a non-issue as the Bylaws did not require amendments or changes so the Board took no action.

12 INFORMATIONAL ITEMS

12A Ad Hoc Committee presentation of draft Stakeholder Engagement Contact List

Informational Item

The Board received and reviewed the draft Stakeholder Engagement Contact list. Ms. Ballin stated that DWR requires identifying the type of stakeholder and areas of interests and that the list is also a living document which will grow larger over time. She asked the board to review the list and if they had any additions or edits, send those to the clerk of the board. Ms. Ballin said the Agency wants to cast a wide net, turning over every stone to find people in each of the categories as defined by DWR.

The clerk of the board explained that customers/rate payers of the Agency and those individuals who asked to be included in the email distribution list for Board agendas and other information were not listed by name or contact details, but a number would be added to account for the number of individuals contained in those two groups. The list will be updated and brought back to the Board for review and approval in December.

12B Identify Outreach and Engagement Challenges and Opportunities Work Plan Task 2) and Identify Key Messages (Work Plan Task 3)

Informational Item

The Board discussed potential Outreach and Engagement Challenges and Opportunities and identify key messages.

Ms. Ballin said that in task 2, the Board was being asked for input on what makes meeting work – who’s invited, where the meeting is being held, what time of day or day of the week – using what the Agency has learned from past experiences to insure that everyone has an opportunity to weigh in by actively engaging stakeholders.

Chair Long said Tuesday at 9am for the pumpers meeting seems to work. Ms. Ballin asked if that would be basin wide, or should the Agency look at evenings, weekends, separate meetings for each basin, or hold the two basin meetings jointly. Chair Long said it was her experience that the most people show up when they don’t like something. Director Edmonds said that the people of Piru and Fillmore are very different, adding that Piru folks feel neglected. She said when the school board was thinking about year round school, every Piru parent showed up to the meeting. She said that if people have a reason to be there, they will show up. Director Pace said a separate meeting in Piru should be considered. Other meetings during different times of the day as some people work during the day and aren’t available, so locations and times should vary. Director Meneghin said with the WaterTalks program, they plan the meetings in the community they’re trying to reach, selecting venues that are within walking distance from people’s homes. Issue driven meetings do well for outreach, and follow-up phone calls, providing child care and transportation. Taking the extra steps to make it easier for people to participate.

Director Pace suggested the Community Center in Piru. Vice Chair McFadden asked how many people could be accommodated and Director Pace thought it would hold between 50 and 75 people. Chair Long mentioned Irene and the Piru Neighborhood Council, and lots of updates. Vice Chair McFadden suggested holding a meeting in the Fillmore City Council chambers and using its TV feed. Director Edmonds also suggested providing Spanish translation of the meeting. Director Kimball said if you promote it as restricting water, everyone shows up. Fox Canyon GMA meetings were too formal and pumpers want to see different presentations and ask questions and will stay to listen to discussions and answers after meetings as well. He also suggested keeping presentations short and focusing on answering questions and listening to stakeholders, saying that often someone will ask a question that many people in the room want to know the answer to but are too shy to ask themselves. Director Meneghin said Q&A is key and that people who give up their time to come to the Agency’s meetings need to be listened to. Chair Long said, thinking of the budget, that she would suggest Veterans Memorial

in Fillmore and the Community Center in Piru. Director Pace said pumpers come into Fillmore, and Piru people would do an evening meeting at the Community Center but he wasn't sure if you would get any pumpers. He said sharing information is important but people get fatigued by too much information so meetings need to have short presentations and more Q&A. Director Edmonds suggested organizing topics by tables and have people move around the room based on what concerns they have or what they want to know more about. Director Kimball said that the Board needs to be respectful by listening to everyone's questions, asking if anyone has questions before finishing presentations, answering questions when they come up instead of telling everyone to wait until the end of the presentation.

Ms. Ballin summarized the discussion by saying the Agency needs to have multiple meetings for different constituents at different locations. Information needs to be balanced with input, the format needs to be accessible, some topics may lend themselves to breakout groups, some topics need more structured discussions, and Task 5 needs to be given another look.

Director Meneghin said that the Agency represents a very active community and scheduling issues require that once a date is decided upon, notification is sent out well in advance and followed up with reminders. Director Edmonds said the information needs to be tailored to the audience as well, and that the same information needs to be presented differently depending on the audience.

Chair Long asked about Task 3 – key messaging. Ms. Ballin said the same topic needs to be modified for different groups, as some will want more technical information and others will not. Director Kimball agreed saying that the presentations should be segmented to audience response. Ms. Ballin said the key message points have to be delivered consistently and continually. Chair Long suggested the tag line on budget and on time. Ms. Ballin said the Agency doesn't need to limit itself as the overarching message for communications is that creating the GSPs is a benefit to everyone. Express the overarching goals of the Agency. Everyone's interests are addressed equitably. How detailed and how many are up to the Board, but you want people to hear that message again and again.

Mr. Ceppos (via telephone) reiterated the Guiding Principles are a good jump start and tees into best methods. The Agency doesn't have to be provocative for every meeting. Understanding the importance of SGMA is important to the message process. Director Edmonds asked how many message points there should be and Ms. Ballin said whatever it takes to convey the message.

Director Kimball said, based on his experience with pumpers, you receipt the same information at the top of every meeting -- they need to know the requirements of SGMA; local control – you know best and it's up to us; it's a chance to have some

certainty about your water supply whether you're a city, a citizen or agricultural users; and the Board is committed to open and transparent processes and decision making that incorporates public input.

Director Pace said the goal is to have all the water that we need. Mr. Morgan said that we won't have individual allocations, but the Basin can sustain X, how that is divided, fluctuations; yield, the long term number. Director Kimball said ag users whose livelihood depends on water, same is true for city. Director Meneghin added that Director Pace raised the point that sustainable groundwater sustains all of us.

Director Edmonds said she was frightened at the last meeting thinking about how the Board has the authority to limit pumping and fine people for over-pumping and she wants to make sure people are aware of that. Director Kimball said that is the bottom line. We're going to decide what's available, long term decisions that nobody wants to know about because they're afraid. The process means that they have to make a choice and without law suits. Director Meneghin added that sustainable yield is the framework to keep us sustainable and once you know what it is, we need to find solutions to get and stay there. Ms. Ballin added that information empowers us. Director Kimball said it does require people to make an effort. Some people will prefer to hang back and then lob a grenade into the discussion. Director Pace added that all we can do is the best we can do. Ms. Ballin affirmed that reaching out and documenting that effort has to be part of the process.

Director Meneghin suggested that key messaging be added as a fact sheet to the Agency's website, providing a snapshot of the Agency as people come in at different points of the process and the Agency has to be constantly educating and reeducating and materials to facilitate that continual process is helpful. Chair Long agreed stating that a fact sheet on the website could also be used as a hand out at meetings. Ms. Ballin said like FAQ (frequently asked questions). Director Edmonds said that even at the most successful meetings, people will have questions but won't ask them and the Agency should always provide the option to ask questions in writing. Director Kimball said that the less formal the meetings the better and people will often stay around after a meeting breaks up to get more information or ask more questions. Mr. Morgan suggested capturing those concerns and incorporating recurring concerns into the presentations and information. Ms. Ballin said that key message points are a collective effort, and need to insure that individuals' needs are met.

Chair Long asked about bringing the tasks back to the Board. Ms. Ballin said an ad hoc committee meeting was scheduled for Monday. Chair Long asked about 11F specifically and Ms. Ballin said the consultant team will write up and bring the tasks back to the Board and should have it wrapped up by the January meeting.

Director Kimball confirmed that Task #4 would be drafted by the consultant and

brought back to the Board for review. Mr. Ceppos (via telephone) said they would draft something up for the Board's response. Key GSP decision making process reflected by how the Board plans to consider, document and incorporate stakeholder input. Administrative record shows in advance of making decision so be defensible, not arbitrary or capricious. Chair Long said Task 7 would be reviewed in January.

13. FUTURE TOPICS FOR BOARD DISCUSSION

Descriptions of FPBGSA, Pumpers Associations and UWCD on invoices
Report from Director Meneghin regarding the December 10 GSAs meeting
Monthly updates from Stakeholder Directors and City of Fillmore.

Chair Long and Director Meneghin will not be in attendance for the December 19, 2019 Board meeting.

ADJOURNMENT 7:50p.m.

Chair Long adjourned the meeting at 7:50p.m. to the next Regular Board Meeting on Thursday, December 19, 2019 or call of the Chair.

ATTEST: _____
Kelly Long, Chair, FPB GSA Board of Directors

I certify that the above is a true and correct copy of the minutes of the Fillmore and Piru Basins Groundwater Sustainability Agency's Board of Directors meeting of November 21, 2019.

ATTEST: _____
Kris Sofley, Clerk of the Board



BOARD MEETING & PUBLIC HEARING

November 19, 2019 @ 5:00pm

City Council Chambers, Fillmore City Hall

250 Central Avenue, Fillmore, CA 93015

Name: Jesse Gomez

Name: Don Delmer

Organization: Fivepoint-Newhall Land

Organization: UWCD

Phone: 805 341 2736

Phone: _____

E-mail: jesse.gomez@fivepoint.com

E-mail: _____

Name: Steve Zimmer

Name: George Ruff

Organization: _____

Organization: _____

Phone: _____

Phone: _____

E-mail: _____

E-mail: _____

Name: EMILIO CERVANTES JR.

Name: _____

Organization: Fivepoint - Newhall Land

Organization: _____

Phone: 805-490-0454

Phone: _____

E-mail: emilio.cervantes@fivepoint.com

E-mail: _____

Name: _____

Name: _____

Organization: _____

Organization: _____

Phone: _____

Phone: _____

E-mail: _____

E-mail: _____

Name: _____

Name: _____

Organization: _____

Organization: _____

Phone: _____

Phone: _____

E-mail: _____

E-mail: _____

GSP Update

- Tentative project schedule
- Database Management System (DBMS)

Water Level

Water Quality

Stream Flow

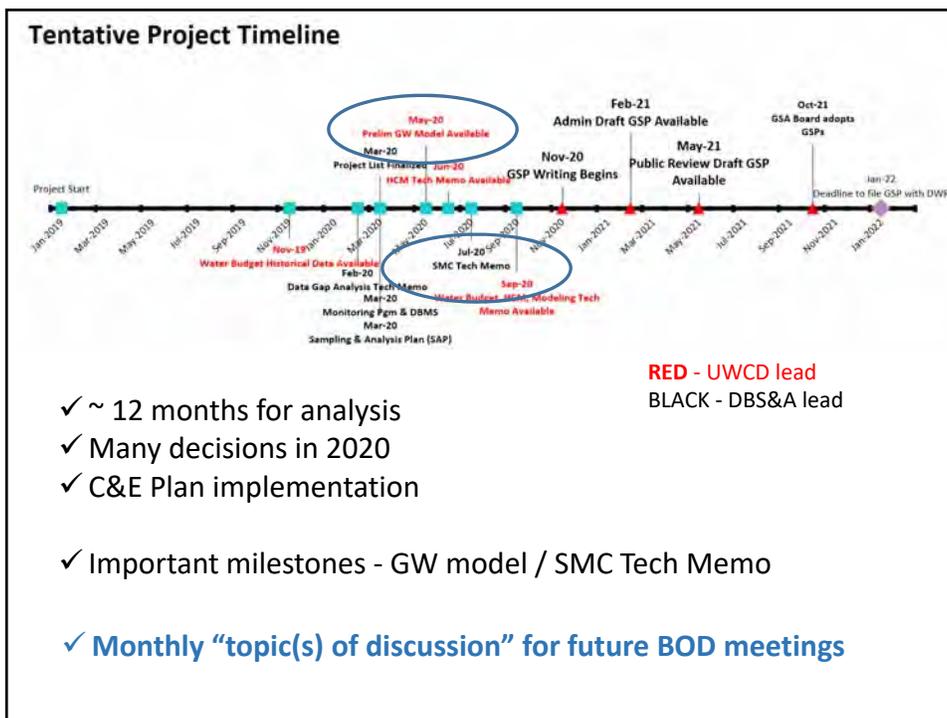
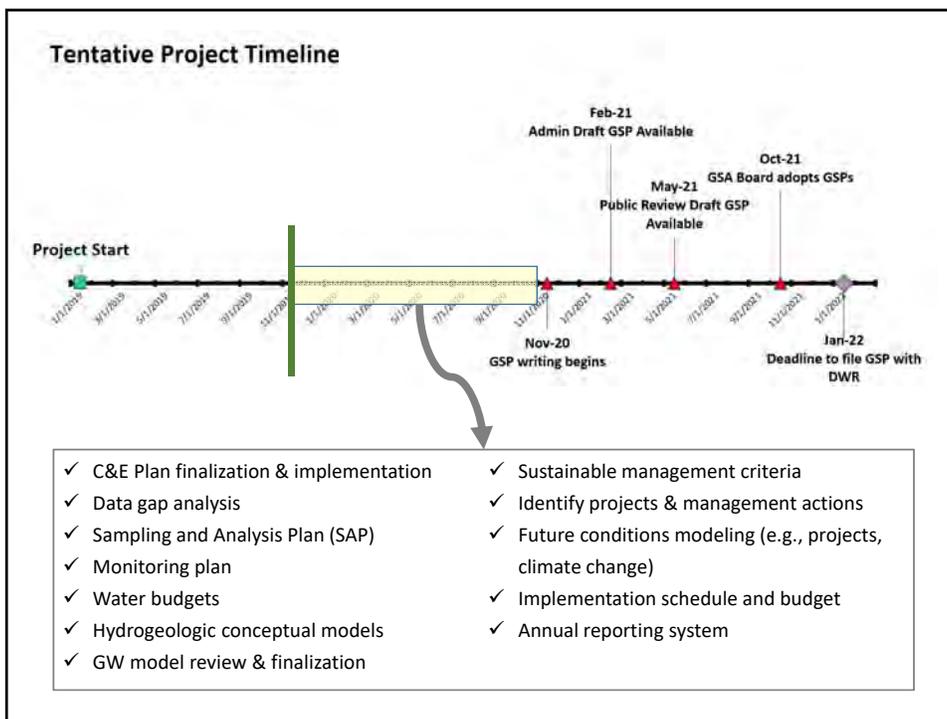
Tentative Project Timeline

Date	Milestone
1/1/2019	Project Start
11/1/2020	GSP writing begins
2/1/2021	Admin Draft GSP Available
5/1/2021	Public Review Draft GSP Available
8/1/2021	GSA Board adopts GSPs
11/1/2021	Deadline to file GSP with DWR

Administrative Draft GSP
Focus-Board review of overall approach (full board or ad hoc committee); 30 day review period

Public Review Draft GSP
Focus- Solicit stakeholder input; further Board review of overall approach; 60 day review period

Final GSP
Focus- Board considers adoption of document; includes responses to comments



Possible “topics of discussion”:

- ✓ Potential projects list
 - ✓ Sustainable Management Criteria (SMC)
 - ✓ Basin hydrogeology
 - ✓ Water budget / Water balance
 - ✓ Hydrogeologic conceptual model
 - ✓ Groundwater model
 - ✓ Data gaps and how to minimize
 - ✓ Monitoring program
 - ✓ Future conditions
- projects, climate change)
 - ✓ Implementation schedule / budget
 - ✓ Annual reporting system

Suggested Schedule/List of topics for future BOD meetings at December meeting

“Project list” - Jan 2020

Reference Library

FLASH DRIVES CONTAIN KEY REFERENCE DOCUMENTS (BEST MANAGEMENT PRACTICES, GUIDANCE DOCUMENTS, ETC.)

DWR SGMA Guidance Documents

- 📄 Climate Change Guidance - SGMA.pdf
- 📄 GSP Annotated Outline.pdf
- 📄 Guidance Document for Groundwater Sustainability Plan - Stakeholder Communication and Engagement.pdf
- 📄 Guidance Document for Sustainable Management of Groundwater - Engagement with Tribal Governments.pdf
- 📄 Preparation Checklist for GSP Submittal.pdf

DWR SGMA Best Management Practices

- 📄 BMP 1 Monitoring Protocols Standards and Sites.pdf
- 📄 BMP 2 Monitoring Networks and Identification of Data Gaps.pdf
- 📄 BMP 3 Hydrogeologic Conceptual Model.pdf
- 📄 BMP 4 Water Budget.pdf
- 📄 BMP 5 Modeling.pdf
- 📄 BMP 6 Sustainable Management Criteria DRAFT.pdf
- 📄 BMP Framework.pdf

SGMA DWR Informational Brochures

- 📄 Domestic Well Users Brochure - English Version.pdf
- 📄 SGMA Interagency Brochure - English Version.pdf

Groundwater Background References

- 📄 Basic GW Hydrology USGS WSP2220.pdf
- 📄 Ground Water Manual USBR.pdf
- 📄 GW SW Single Source USGS Circ1139.pdf
- 📄 What is GW USGS OFR93-643.pdf

GSA-GSP Suggested Practice by Others

- 📄 Getting_Involved_in_Groundwater_Toolkit.pdf
- 📄 GSA Governance_2016-03-08.pdf
- 📄 Guide to Water Quality Requirements SGMA.pdf
- 📄 GW Pumping Allocations SGMA Env Def Fund.pdf

★ GSP Emergency Regulations



SGMA Legislation

- 📄 2014 Sustainable Groundwater Management Legislation with 2015 amends 1-15-2016.pdf

Database Management System

- Why do we need / want a DBMS?
 - Organize data
 - Archive data
 - Ease of use by stakeholders & FPBGSA staff
 - Support DWR data inquiries
 - Annual reports to DWR or others
 - DWR says so... *Section 352.6 Data Management System of Regulations*
- Can be simple or complex
 - DWR Water Data Library
 - Cuyama Basin
 - County of San Bernardino Landfills



<https://opti.woodardcurran.com/cuyama/login.php>

<https://landfilldata.gladata.com/default.aspx>

Fillmore and Piru Basins GSA
Check Detail
December 1 - 10, 2019

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Original Amount</u>
Bill Pmt -Check	11062	12/10/2019	County of Ventura IT Services Department	10000 · Bank of the Sierra	(80.00)
Bill		10/22/2019		52240 · Prof Svcs - IT Consulting	40.00
Bill		11/21/2019		52240 · Prof Svcs - IT Consulting	40.00
TOTAL					<u>80.00</u>
Bill Pmt -Check	11063	12/10/2019	Daniel B Stephens & Associates, Inc.	10000 · Bank of the Sierra	(10,507.86)
Bill		11/20/2019		52252 · Prof Svcs - GSP Consultant	283.20
				52252 · Prof Svcs - GSP Consultant	6,791.66
				52252 · Prof Svcs - GSP Consultant	3,433.00
TOTAL					<u>10,507.86</u>
Bill Pmt -Check	11064	12/10/2019	Olivarez Madruga Lemeiux O'Neill LLP	10000 · Bank of the Sierra	(1,471.50)
Bill		11/30/2019		52501 · Legal Counsel	1,471.50
				TOTAL CHECKS	<u>(12,059.36)</u>



Fillmore and Piru Basins
Groundwater Sustainability Agency

Item No. **10C Consent Calendar**

DATE: **December 15, 2019 (December 19, 2019 Meeting)**

TO: **Board of Directors**

SUBJECT: **Monthly Financial Report**

SUMMARY

The Board will receive the monthly financial report for the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency).

BACKGROUND

UWCD accounting staff has prepared financial reports based on the Agency revenue and expenses for the month of November 2019.

FISCAL IMPACT

None

Attachments: November 30, 2019 P/L Budget Performance
 November 30, 2019 Balance Sheet

**Fillmore and Piru Basins GSA
 Profit & Loss Budget Performance
 July through November 2019**

	<u>Jul - Nov 19</u>	<u>Annual Budget</u>	<u>% of Budget</u>
Income			
40001 · Groundwater Extraction Charge	-1.61	668,964.00	0.00%
41000 · Grant Revenue			
41001 · State Grants	21,190.77	154,485.32	13.72%
Total 41000 · Grant Revenue	<u>21,190.77</u>	<u>154,485.32</u>	<u>13.72%</u>
47000 · Other Revenue			
47001 · Late Fees	845.75		
Total 47000 · Other Revenue	<u>845.75</u>		
Total Income	<u>22,034.91</u>	<u>823,449.32</u>	<u>2.68%</u>
Gross Profit	22,034.91	823,449.32	2.68%
Expense			
52200 · Professional Services			
52240 · Prof Svcs - IT Consulting	200.00	980.00	20.41%
52250 · Prof Svcs - Groundwtr/GSP Prep			
52251 · Prof Svcs - UWCD GW Services	0.00	25,800.00	0.00%
52252 · Prof Svcs - GSP Consultant	51,812.39	242,914.00	21.33%
52250 · Prof Svcs - Groundwtr/GSP Prep - Other	0.00	0.00	0.00%
Total 52250 · Prof Svcs - Groundwtr/GSP Prep	<u>51,812.39</u>	<u>268,714.00</u>	<u>19.28%</u>
52270 · Prof Svcs - Accounting	1,253.91	10,000.00	12.54%
52275 · Prof Svcs - Admin/Clerk of Bd	1,255.69	7,000.00	17.94%
52280 · Prof Svcs - Executive Director	5,866.58	42,000.00	13.97%
52200 · Professional Services - Other	3,169.25		
Total 52200 · Professional Services	<u>63,557.82</u>	<u>328,694.00</u>	<u>19.34%</u>
52500 · Legal Fees			
52501 · Legal Counsel	3,859.50	25,000.00	15.44%
Total 52500 · Legal Fees	<u>3,859.50</u>	<u>25,000.00</u>	<u>15.44%</u>
53000 · Office Expenses			
53010 · Public Information	216.00	1,000.00	21.60%
53020 · Office Supplies	0.00	500.00	0.00%
53026 · Postage & Mailing	25.42	2,000.00	1.27%
53110 · Travel & Training	89.45	4,000.00	2.24%
Total 53000 · Office Expenses	<u>330.87</u>	<u>7,500.00</u>	<u>4.41%</u>
53500 · Insurance			
53510 · Liability Insurance	0.00	2,500.00	0.00%
Total 53500 · Insurance	<u>0.00</u>	<u>2,500.00</u>	<u>0.00%</u>
70000 · Interest & Debt Service			
70120 · Interest Expense	0.00	0.00	0.00%
Total 70000 · Interest & Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
81000 · Capital Expenditures	0.00	100,000.00	0.00%
Total Expense	<u>67,748.19</u>	<u>463,694.00</u>	<u>14.61%</u>
Net Income	<u><u>-45,713.28</u></u>	<u><u>359,755.32</u></u>	<u><u>-12.71%</u></u>

Fillmore and Piru Basins GSA

Balance Sheet

As of November 30, 2019

Nov 30, 19

ASSETS

Current Assets

Checking/Savings

10000 · Bank of the Sierra 187,801.73

Total Checking/Savings 187,801.73

Accounts Receivable

11000 · Accounts Receivable 44,080.93

Total Accounts Receivable 44,080.93

Total Current Assets 231,882.66

TOTAL ASSETS 231,882.66

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable 12,059.36

Total Accounts Payable 12,059.36

Total Current Liabilities 12,059.36

Total Liabilities 12,059.36

Equity

32000 · Retained Earnings 265,536.58

Net Income -45,713.28

Total Equity 219,823.30

TOTAL LIABILITIES & EQUITY 231,882.66



Item No. **11A Motion**

DATE: **December 19, 2019**

TO: **Board of Directors**

SUBJECT: **Draft Stakeholder Engagement Work Plan – Tasks 2 through 6**

SUMMARY

The Ad Hoc Stakeholder Engagement Committee and DBS&A team developed a Work Plan to guide preparation of the Communications and Engagement Plan. This Work Plan identifies seven tasks, assigns responsibility for each task, and sets completion dates. The completion dates are dictated by the current project schedule for groundwater sustainability plan preparation. The Board provided the Committee with input during its November 21, 2019 meeting, and the Committee and DBS&A team have further developed the tasks, for review and approval by the Board.

RECOMMENDED ACTION

Board will review and consider approving Stakeholder Engagement Work Plan Tasks 2 – 6.

- **Review of Stakeholder Engagement Work Plan Write-up of Outreach and Engagement Challenges and Opportunities (Task 2) and Key Messages (Task 3)**
The Board will consider approving the list of Outreach and Engagement Challenges and Opportunities and Key Messages developed at the November Board meeting.
- **Describe GSA Decision-Making Process and How Public Input will be Used During GSP Development (Task 4)**
The Board will review the DBS&A team’s recommendation for decision –making and use of public input during GSP development.
- **Identify Stakeholder Outreach and Engagement Activities and Relationship to GSP Milestones (Task 6)**
The Board will identify, review and discuss the proposed list and schedule of stakeholder meetings.
- **Develop Outreach and Communication Strategies and Methods (Task 5)**
The Board will identify, review and discuss outreach and communication strategies and methods to employ during GSP development.

BACKGROUND: Please see summary

FISCAL IMPACT: There is no direct fiscal impact resulting from this motion item.

ATTACHMENTS: A – Communications and Engagement Plan – Tasks 2 and 3
B – Communications and Engagement Plan – Task 6

Proposed Motion: "Motion to"

1st: Director _____

2nd: Director _____

Voice/Roll call vote: Director Edmonds :

Director Kimball:

Director Long:

Director McFadden:

Director Meneghin:

Director Pace:

COMMUNICATIONS AND ENGAGEMENT PLAN – TASKS 2 AND 3

TASK 2. OUTREACH AND ENGAGEMENT CHALLENGES AND OPPORTUNITIES

Input from the FPBGSA Board at the November 21, 2019 Board Meeting:

- **Challenges**
 - Some stakeholders are able to attend during the day, while others are available in the evening
 - Some stakeholders have limited means of transportation to attend meetings
 - Lack of public attendance at GSA Board meetings
- **Opportunities and Recommended Engagement Practices**
 - Equally engage stakeholders in the Piru and Fillmore Basins
 - Provide separate meetings for each basin if possible
 - Provide ample time for questions and answers, allow attendees to ask questions during presentations
 - Provide opportunities for asking questions other than asking them during meetings (e.g., question card, informal time after meetings)
 - Provide meeting format variety, e.g., rather than all lecture, incorporate break-out sessions
 - Provide Spanish translation
 - Develop a fact sheet

TASK 3. KEY MESSAGES

Input from the FPBGSA Board at the November 21, 2019 Board Meeting:

- Preparing a Groundwater Sustainability Plan (GSP) is **required** by the Sustainable Groundwater Management Act (SGMA).
- SGMA allows for **local control** if the GSP is prepared within the specified timeline (by January 31, 2022).
- The information obtained during this process will help us understand the Basins' sustainable yield and **empower** us to manage and maintain the basins.
- The GSP will increase **certainty** about the future sustainability of our ground water supply.
- The Fillmore and Piru Basin Groundwater Sustainability Agency (FPBGSA) is committed to an **open and transparent** GSP preparation process.

COMMUNICATIONS AND ENGAGEMENT PLAN - TASK 6. IDENTIFY STAKEHOLDER OUTREACH AND ENGAGEMENT ACTIVITIES AND TIMING

Stakeholder Meetings Held by FPBGSA

- **SGMA 101 and Basin Setting – March/April 2020**
 - Content
 - SGMA 101
 - Supplement with pre-recorded discussions on website
 - Hydrogeological Conditions (also discussed at March Board meeting)
 - Model preparation - public input on planned and potential projects (also discussed at January Board meeting)
 - Budget update
 - Meeting Design
 - Presentation
 - Q&A
 - Webcast, livestream, and/or record meeting
 - Logistics
 - 1 meeting for both basins
 - Supplement with presentation to Piru Neighborhood Council - **DATE**
 - Location: Veteran’s Memorial Building, Fillmore
 - Date: Week of March 30
 - Time: 6 pm
 - AV, internet for webcast, livestream, and/or recording
 - Candice knows someone who does filming if needed
 - Advertising
 - Content:
 - Save the Date
 - Flyer with additional meeting information
 - Methods
 - Email list
 - Social media posts
 - Newspaper articles
 - Announce at “Other Meetings” listed below
- **Model and Water Budget – June/July 2020**
 - Non-technical – Board Meeting
 - Technical Meeting, 1 meeting for both Basins
 - Budget update
- **Sustainable Management Criteria - August/September 2020** – 2 meetings, 1 for each Basin (overview of other Basin and Santa Clarita)
 - Sustainability Goal
 - Undesirable Results

- Minimum Thresholds
- Measurable Objectives
- Budget update
- **Proposed Projects and Management Actions - October 2020** – 1 meeting (consider potential for 2nd meeting based on stakeholder feedback)
 - Budget update
- **Public Draft GSPs – June 2021** - 2 meetings, 1 for each basin
 - Budget update

Other Meetings at which FPBGSA will conduct outreach and/or education

- Santa Clara River Watershed Committee
 - Agenda includes time for FPBGSA update
 - Kelly will present, team to provide input
- Friends of the Santa Clara River
 - WaterTalks, focused on DAC water needs
 - Piru – Tuesday March 10, 6:30 pm, Piru Community Center, 802 Orchard Street, Piru,
 - Fillmore - Saturday, March 21, 11 am, 533 Santa Clara St, Fillmore
 - FPBGSA table – Kelly to host **if available**
 - Provide high level information about the GSA, SGMA, basins, GSP, etc.
 - Collect contact information
- Environmental Stakeholder meeting convened by Candice – December



Item No. **11B Motion Item**
DATE: **December 19, 2019**
TO: **Board of Directors**
SUBJECT: **Stakeholder Engagement Contact List**

SUMMARY

Task 1 of the Communications and Engagement Plan Work Plan is the development of a Stakeholder Contact list. This list will identify beneficial users and interested parties (collectively referred to as stakeholders). For each stakeholder, the list will provide contact information and identify the stakeholder’s key interests and issues. The list will evolve during groundwater sustainability planning process as additional stakeholders are identified.

During the November 21, 2019 Board meeting, the Ad Hoc Stakeholder Engagement Committee presented its initial draft list to the Board, and requested that, prior to the December Board Meeting, all Board Members review the list and provide the Clerk of the Board with additional stakeholders or changes to the list. At present, there are over 60 local businesses, government agencies, associations, and service organizations represented on the Stakeholder Engagement Contact list. Additionally, the Agency has a list of some 85 individuals who have requested Agency agendas and information updates via email which are not included in the Stakeholder Engagement Contact list due to confidential contact details but will be included in the distribution of stakeholder outreach information. Similarly, the Agency has over 500 ratepayers which will also be included in the distribution of stakeholder outreach information.

RECOMMENDED ACTION

It is recommended that the Board review and adopt the Stakeholder Engagement Contact list.

BACKGROUND

Please see summary.

FISCAL IMPACT

This item has no fiscal impact.

ATTACHMENTS

A – Stakeholder Engagement Contact list

Fillmore and Piru Basin GSA Beneficial Users and Interested Parties List

Beneficial User/Use Category (see CATEGORIES sheet)	Interested Party Category (see CATEGORIES sheet)	Key Interests and issues	Organization Name	Contact	Title	Phone	Email	Description of Purpose	What Area do they cover	When do they meet
			Agricultural Commissioners Office	Ed Williams	Ag Commissioner	805-933-2926	ed.williams@ventura.org			
			Bardsdale Cemetery	Doug Basolo	Manager	(805) 524-3877		Cemetery Distict	Bardsdale Cemetery District	
			Blanchard Library	Ned Branch	Director	805-525-3615	ned.branch@blanchardlibrary.org		Santa Paula	
			Boys and Girls Club of Santa Clara Valley	Jan Marholin	CEO	(805) 525-7910	jmarholin@bgclubscv.org	non-profit	Fillmore	
			Briggs Elementary School District	Deborah Cuevas	Superintendent	805-525-7540 ext 11	dcuevas@briggssesd.org		Unincorporated Westside of SP	
			Cabrillo Economic Development Corporation	Luz Soto	Director of Property Management	(805) 659-3791	lsoto@cabrilloedc.org		County	
Municipal well operator/public water system	other - City	public safety	City of Fillmore	David Rowlands	City Manager	(937) 371-9787	drowlands@ci.fillmore.ca.us	Local govt	Fillmore	2nd & 4th Tuesday of the mo.
other	general public	tourism	City of Santa Paula	Dan Singer	City Manager	805-433-4201	dsinger@spcity.org	City Manager	Santa Paula	
other	interested agency - non enviro	business development	Fillmore & Western Railway	Dave Wilkinson	Owner	(805) 524-2546	info@fwry.com	tourist train attraction	Santa Clara Valley	
surface water user	interested agency - non enviro	public safety	Fillmore Association of Businesses	Ernie Villegas	Special Projects Manager	(805) 774-0474	evillegas@ci.fillmore.ca.us	Non-profit	Fillmore	
other	general public	public safety	Fillmore Fire	Keith Gurrola	Fire Chief	(805) 524-0586	keithg@ci.fillmore.ca.us	Fire Dept	City of Fillmore	
other	general public	news and information	Fillmore Fire Foundation	Scott Beylik	Board Member	(805) 732-1101	tomatoman1969@yahoo.com	foundation	Fillmore	
other	general public	news and information	Fillmore Gazette	Martin Farrell	Owner	(805) 524-2481	info@fillmoregazette.com	news paper	Fillmore	
other	general public	education - public outreach	Fillmore Historical Musueum	Martha Gentry	Executive Director	(805) 524-0948	fillmore.museum@sbcglobal.net	non-profit	Fillmore	
other	general public	non political service organization	Fillmore Library	Katharine McDowell	Library Supervisor	(805) 524-3355	katharine.mcdowell@ventura.org	Library	Fillmore	
other	interested agency non enviro	public safety	Fillmore Lions Club	Walter Gonzales	President	(805) 524-7022	fillmorelionsclub@gmail.com	non-profit	Santa Clara Valley	
other	general public	non political service organization	Fillmore Police Department	Garo Kuredjian	Chief of Police	(805) 524-2233	skuredjian@ci.fillmore.ca.us	Local govt	Fillmore	
other	interested agency - non enviro	public safety	Fillmore Rotary Club	Ari Larson	President	(805) 794-7590	petenari55@hotmail.com	Non-profit	Fillmore	Wednesdays, 7 am, W.L. Morris Café
surface water user	other School District	public education and safety	Fillmore Search and Rescue	Chris Murphy	Captain	(805) 973-7283	info@vcsar3.org	Public Safety	Fillmore, County of Ventura	
other	interested organization - non enviro	public safety	Fillmore Unified School District	Adrian Palazuelos	Superintendent	(805) 524-6038	apalazuelos@fillmoreusd.org	School District	FUSD	
other	interested organization - non enviro	public education and safety	House Farmworkers	Alondra Serna	Program Director	805-921-0430	info@housefarmworkers.org	non-profit	County	
other	interested organization - non enviro	public education and safety	Latino Townhall	Lorenzo Moraza	President	805-616-1134	lorazajr@gmail.com		Santa Paula	
other	interested organization - non enviro	public education, safety, housing	LULAC Santa Clara Valley	Joe Ramirez	President	(805) 625-0331	jramirez_61@hotmail.com	non-profit	Santa Clara Valley	
surface water user	other School District	public educatio and safety	Mupu Elementary School District	Sheryl Barnd	Superintendent	805-525-6111	sheryl.barnd@mupu.org		Unincorporated Northside of SP	
			One Step a La Vez	Kate English	Director	(805) 625-7067	kate@myonestep.org	Non-profit, teens	Fillmore, Piru	
			Santa Clara Valley Hospice	Susanna Wileford	Director	(805) 525-1333	scvhospicehs@yahoo.com	non-profit	Santa Clara Valley	
			Santa Paula Chamber of Commerce	John Marquez	ED	805-525-5561	info@santapaulachamber.com		Santa Paula	
			Santa Paula Police	Steve McLean	Chief	213-220-5639	smclean@spcity.org	Chief of Police	Santa Paula	
			Santa Paula Unified School District	Ed Cora	Superintendent	805-933-8802	ecora@santapaulaunified.org		Santa Paula	
			Soroptomist International of Fillmore	Ari Larson	Member	(805) 794-7590	petenari55@hotmail.com	non-profit	Fillmore	
			SP Airport	Rowena Mason	Director	805-933-1155	szairport@verizon.net		Santa Paula	
			SP Citizen Corp	Steve Lazenby	Member	805-794-6094	stevenlazenby@gmail.com		Santa Paula	
			SP Housing Authority	Ramsey Jay	Director	805-525-3339	spharmj@aol.com	public housing in SP	City of Santa Paula	
			SP Ministerial Association	Al Guillin	Member	805-625-0062	al.guillin@verizon.net		Santa Paula	
			SP Rotary	Maria Bombara	Secretary	805-443-3856	sprotarysecretary@gmail.com	Service Organization	Santa Paula	
			SP Times	Peggy Kelly	Owner/Editor	805-525-0043	pkellywriter@aol.com	Local Newspaper	Santa Paula	
			Spirit of Santa Paula	Kay Wilson Bolton	Director	805-340-5025	Kay@spiritsp.org	non-profit	Santa Paula	
			VCCCD	Greg Gillespie	Chancellor	509-833-9530	ggillespie@vcccd.edu		Santa Paula Site	
			VCFD	Mark Lorenzen	Chief	805-389-9710	mark.lorenzen@ventura.org	Fire Chief	Santa Paula	
			Piru							
			Piru Neighborhood Council	Irene Ruiz	President	805-625-3273	i.ruiz@roadrunner.com	advisory body to BOS	Piru	Third Wednesday @ 7 pm
			Piru Cemetery District	Armando Rodriguez	Chair	805-791-1240	armandorodriguez915@gmail.com	Manages Piru Cemetery	Piru Cemetery District	
			Piru Cemetery District	Debi Chessani	Treasurer	805-873-2419	debichessani1968@gmail.com			
			Area Housing Authority	Michael Nigh	Executive Director	805 480-9991	mnigh@ahacv.org	housing authority		
			Association of Water Agencies AWAVC	Kelle L. Pistone	Managing Director	805 644-0922	awa@awavc.org			
			CFROG	Marie Lakin	Executive Director	805 243-8093	ed@cfrog.org	nonprofit advocacy		
			COLAB	Lynn Jensen	Executive Director	805-633-2291	execdirector@colabvc.org			
			LIUNA! So Cal Dist Council of Laborer's	Guillermo Ceja Jr	President	805 218-8413	bill.ceja@local585.org	Union - Laborer's		
			Los Padres Forest Watch	Jeff Kuyper	Executive Director	805 6174610	info@LPPFW.org	nonprofit advocacy		
			LULAC District 17	Rick Castaneiro	District Director	805 701-7441	ricklulac@gmail.com	advocacy organization	Ventura County	
			Many Mansions	Alex Russell	Vice President of Housing	805 496-4948 x220	alex@manymansions.org	affordable housind dev		
			Santa Clara River Watershed Committee	Lara Meeker	Watershed Coordinator	805 654-2032	Lara.Meeker@ventura.org			
			The Mountain Enterprise	Patric Hedlund	Editor	661-245-3794		Newspaper	Lockwood Valley	

11B Attachment A FPBGSA outreach list w descriptives

UC Cooperative Extension	Annemiek Schilder	Director	805-662-6943	amschilder@ucanr.edu		
United Water Conservation District	Mauricio Guardado	General Manager	805 525-4431	mauriciog@unitedwater.org		
VC Resource Conservation District	Debra Gillis	Executive Officer	8054 764-5133	debra.gillis@vcrd.org	resource conservation district	
VCEDA	Trevor Zierhut	Policy Director	805-676-1332	trevor.zierhut@gmail.com	Economic Development	Ventura County
VCFD	John McNeil	Div. Chief	805-914-4199	john.mcneil@ventura.org		Point person for Lockwood Valley
VCSD	Jim Fryhoff	Captain	805-797-6378	james.fryhoff@ventura.org		Point person for Lockwood Valley
Ventura County Farm Bureau	John Krist	Executive Officer	805-289-0155	john@farmbureauvc.com		
Watersheds Coalition of Ventura County	Sue Hughes	Deputy Executive Officer	805 654-3836	susan.hughes@ventura.org		IRWMP



Item No. 11C Motion Item
DATE: December 19, 2019
TO: Board of Directors
SUBJECT: FPBGSA, FPPA, UWCD Descriptions on Invoices/Statements

SUMMARY

The Board of Directors expressed a desire to educate stakeholders on the purposes and activities of the FPBGSA, the Fillmore and Piru Pumpers Associations, and the United Water Conservation District, and requested that staff prepare brief summaries of each organization's purposes that could be included in FPBGSA invoices and statements.

RECOMMENDED ACTION

Board will review and consider approving agency, association and district descriptions (with contact details) for inclusion on FPBGSA invoices and statements going forward.

BACKGROUND

Following are the draft descriptions:

Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA):

Local regulatory agency established to implement the California Sustainable Groundwater Management Act (SGMA) for the Fillmore Basin and the Piru Basin, in order to develop and implement Groundwater Sustainability Plans (GSP) for each Basin. The Agency is empowered by SGMA to collect assessments based on water usage to assist in developing GSPs. For details, contact Ambry Tibay, Senior Accountant, ambryt@unitedwater.org, +1 805 525 4431

Fillmore Pumpers Association and the Piru Pumpers Association:

Voluntary organization established to represent the interests of the groundwater pumpers of the Piru Basin. The Pumpers Associations provide members with a forum for input directly to the Fillmore and Piru Basins GSA via stakeholder directors representation. For details, contact Racheal Laenen, Administrative Assistant, rlaenen@icloud.com, +1 805 833 1486

United Water Conservation District (UWCD):

CA Special District whose mission is to protect, preserve, manage and enhance the water resources of the Santa Clara River valley and Oxnard Plain. Pumping of all domestic and M&I water wells within the District must be reported to UWCD in order to maintain accurate water usage figures. For details, contact Erin Gorospe, Controller, ering@unitedwater.org, +1 805 525 4431

FISCAL IMPACT: This item has no fiscal impact.

ATTACHMENTS: A- Sample Invoice

Invoice



P.O. Box 1110 Fillmore, CA 93016

www.fpbgsa.org

Date	Invoice #

Bill To
CUSTOMER NAME
CUSTOMER ADDRESS

Well #	Account #	Due Date

Acre Feet Pumped	Description	Rate	Amount
	<p>Groundwater Assessment - January 1 - June 30 2019</p> <p>Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA): Local regulatory agency established to implement the California Sustainable Groundwater Management Act (SGMA) for the Fillmore Basin and the Piru Basin, in order to develop and implement Groundwater Sustainability Plans (GSP) for each Basin. The Agency is empowered by SGMA to collect assessments based on water usage to assist in developing GSPs. For details, contact Ambry Tibay, Senior Accountant, ambryt@unitedwater.org, +1 805 525 4431</p> <p>Fillmore Pumpers Association and the Piru Pumpers Association: Voluntary organization established to represent the interests of the groundwater pumpers of the Piru Basin. The Pumpers Associations provide members with a forum for input directly to the Fillmore and Piru Basins GSA via stakeholder directors representation. For details, contact Racheal Laenen, Administrative Assistant, rlaenen@icloud.com, +1 805 833 1486</p> <p>United Water Conservation District (UWCD): CA Special District whose mission is to protect, preserve, manage and enhance the water resources of the Santa Clara River valley and Oxnard Plain. Pumping of all domestic and M&I water wells within the District must be reported to UWCD in order to maintain accurate water usage figures. For details, contact Erin Gorospe, Controller, ering@unitedwater.org, +1 805 525 4431</p> <p>Make checks payable to: Fillmore and Piru Basins GSA P.O. Box 1110 Fillmore, CA 93016</p> <p>For billing questions please call: (805) 317-8978</p>		
		Total	\$
		Payments/Credits	
<p>One percent (1%) interest per month on the delinquent amount and a ten percent (10%) late penalty will be assessed if not paid by the due date.</p>		Balance Due	\$