



Fillmore and Piru Basins
Groundwater Sustainability Agency

Board of Directors Meeting
Thursday
May 21, 2020 - 5:00 p.m.

In accordance with the California Governor's Executive Stay at Home Order and the County of Ventura Health Officer Declared Local Health Emergency and Be Well at Home Order resulting from the novel coronavirus (COVID-19), the Fillmore City Hall is closed to the public. Therefore, the FPB GSA will be holding its Regular Board of Directors meeting virtually using the ZOOM video conferencing application.

If you are new to ZOOM video conferencing, please visit this help page in advance of the meeting date and time:
<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

To participate in the Board of Directors meeting via Zoom, please access:
<https://us02web.zoom.us/j/87851955491?pwd=M0NOdGRHNDE1YTBPZG9LSjlGcEVDZz09>

Meeting ID: 878 5195 5491

Password: FPBGSA

One tap mobile - +16699006833,,87851955491# US (San Jose)

To hear just the audio portion of the meeting, phone into the toll-free number 877 853 5247
Meeting ID: 878 5195 5491

All participants are asked to join the meeting at least five minutes in advance of the 5pm start time and be aware that all participants will be "muted" until recognized by the host. If your computer has a camera, please enable it so we can ensure better engagement between participants.

If you would like to address the Board with a question or offer a comment, please follow these simple instructions to engage the host (Clerk of the Board):

1. During a meeting, click on the icon labeled "Participants" at the bottom center of your computer screen.
2. At the bottom of the window on the right side of the screen, click the button labeled "Raise Hand."
3. Once you've been recognized by the Chair, please click on "Raise Hand" again to remove the signal.



Similarly, if you have a comment or question for the Board, you can use the "Chat" button to convey your question or comment to the HOST, who will put you in line to address the Board.

The Fillmore and Piru Basins GSA Board of Directors appreciates your participation and patience in using Zoom to conduct its public meeting.

AGENDA

1. Call to Order - First Open Session

1A Pledge of Allegiance

1B Directors Roll Call

1C Public Comments

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendaized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

**1D Approval of Agenda
Motion**

2. Updates

2A Director Announcements/Board Communications:

Oral Reports from the Board

Fillmore Pumpers Association Stakeholder Director Update

Piru Pumpers Association Stakeholder Director Update

Environmental Stakeholder Director Update

City of Fillmore Member Director Update

United Water Conservation District Director Update

County of Ventura Director Update

2B Executive Director Update

Information Item

The Executive Director will provide an informational update on Agency activities since the previous Board meeting of April 16, 2020.

2C Legal Counsel Update

Information Item

Legal Counsel will provide an informational update on Agency's legal issues and concerns since the previous Board meeting of April 16, 2020.

2D GSP Consultant Update

Information Item

Representatives from Daniel B Stephens & Associates and UWCD will provide an informational update on Agency's GSP development activities since the previous Board meeting of April 16, 2020.

3. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

3A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of April 16, 2020.

3B Approval of Warrants

The Board will consider approving the following invoices for payment:

County of Ventura IT Services Department	\$ 40.00
Daniel B. Stephens & Associates, Inc.	\$50,350.65
Rogers, Anderson, Malody & Scott, LLP	\$ 8,000.00
United Water Conservation District	\$14,879.16

3C Monthly Financial Report

The Board will receive a monthly profit and loss statement and balance sheet for the FPBGSA from UWCD's accounting staff.

4. MOTION ITEMS

4A Budget Workshop

Motion

The Board will consider scheduling a Budget Workshop prior to the June 18 Board of Directors meeting to present the proposed FY 2020-21 Budget to ratepayers and stakeholders for their review and input.

4B Stakeholder Workshop

Motion

The Board will consider scheduling a Stakeholder Workshop for June 25, 2020 via Zoom and provide input on the proposed agenda and logistics.

4C Request to Waive Late Fees and Interest for Hobson Ranch

Motion

The Board will consider a request from Hobson Ranch for a waiver of late fees and interest totaling \$8.44.

4D Management Criteria Development Ad Hoc Committee

Motion

The Board will consider creating an ad hoc committee to develop the draft suite of Sustainable Groundwater Management Act management criteria.

4E Request for Comment/Request for Waiver of Ventura County Water Well and Water Well Permit Prohibitions regarding Peres Lane, APN 040-0-190-375

Motion

The Board will review and consider Ventura County Public Work's request for comment regarding waiving water well permit prohibitions for the property owners on Peres Lane in an unincorporated area of Ventura County and within the Fillmore and Piru Basins GSA Boundary (APN 057-0-010-110).

5. INFORMATION ITEMS

5A Auditor's Reports for FY 2017-18 and FY 2018-19

Information Item

UWCD's Controller Erin Gorospe will present information regarding the FY 2017-18 and FY 2018-19 Auditor's reports.

5B Database Management System Update and Demonstration

Information Item

Daniel B. Stephens and Associates' Tim Moore will present information regarding and a demonstration of the database management system.

5C Introduction to Groundwater Dependent Ecosystems

Information Item

Stillwater Sciences' Dr. Christian Braudrick will present an introduction to groundwater dependent ecosystems.

FUTURE TOPICS FOR BOARD DISCUSSION

ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting** on Thursday, **June 18, 2020** or call of the Chair.

Fillmore and Piru Basins Groundwater Sustainability Agency
Board of Directors Meeting
May 21, 2020
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Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 N. Lombard Street in Oxnard during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524-1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 
Board Chair Kelly Long

Posted: (date) May 15, 2020 (time) 1p.m. (attest) *Eva Ibarra*
At: <https://www.FPBGSA.org>

Posted: (date) May 15, 2020 (time) 1:15p.m. (attest) *Eva Ibarra*
At: <https://www.facebook.com/FPBGSA/>

Posted: (date) May 18, 2020 (time) 9a.m. (attest) *Julie Latshaw*
At: Fillmore City Hall, 250 Central Avenue, Fillmore CA 93015

Posted: (date) May 15, 2020 (time) 1:30p.m. (attest) *Eva Ibarra*
At: UWCD, 1701 N. Lombard Street, Oxnard CA 93030



**Board of Directors Meeting
April 16, 2020
Virtual Meeting via Zoom
MINUTES**

Directors Present

Director Kelly Long, Chair
Director Ed McFadden, Vice Chair/Secretary/Treasurer
Director Tim Holmgren (arrived at 6pm)
Director Gordon Kimball
Director Glen Pace
Director Candice Meneghin

Staff Present

Anthony Emmert, executive director
Scott Nave, legal counsel
Kris Sofley, clerk of the board
Eva Ibarra, clerk of the board

Public Present

Lisa Ballin, CSUS, College of Continuing Education, Consensus & Collaboration Program
Bryan Bondy, Bondy Groundwater Services
Dan Detmer, UWCD
Rachael Laenan, Kimball Ranches
Tim Moore, DBS&A
Tony Morgan, DBS&A
George Reid
Steve Zimmer

1. Call to Order - First Open Session

Chair Long called the meeting to order at 5:01p.m. and asked everyone to join her in reciting the Pledge of Allegiance

1.A Pledge of Allegiance

1.B Directors Roll Call

Directors roll call confirmed that five directors were present (Long, McFadden, Kimball, Pace and Meneghin) and that Director Holmgren was not present.

1.C Public Comments

Chair Long asked if there were any public comments. Bryan Bondy, who identified himself as the executive director for the Mound Basin and Upper Ventura River Groundwater Sustainability Agencies, commented on the SGMA deadline extension due to the COVID-19 pandemic and asked if the FPBGSA would be interested in coordinating with these other agencies on addressing issues relating to DWR deadlines extended to 2022. Long replied that perhaps Executive Director Emmert could address that in his update.

1.D Approval of Agenda

Motion

Motion to approve the agenda, Vice Chair McFadden; Second, Director Meneghin. Voice vote: five ayes (Kimball, Long, McFadden, Meneghin, Pace); none opposed; none abstaining; one absent (Holmgren). Motion carries 5/0/1.

2. Updates

2A Director Announcements/Board Communications Information Item

Fillmore Pumpers Association Stakeholder Director Update

Director Kimball reported that the Fillmore Pumpers Association held its Board meeting in March and had canceled its April meeting. He said that the members were pleased that Mr. Bondy was participating in the FPBGSA meetings, as the members had asked him to attend and comment, as appropriate, on various issues under discussion by the FPBGSA Board and update the Boards of the Fillmore and Piru Pumpers Associations accordingly.

Piru Pumpers Association Stakeholder Director Update

Director Pace echoed Director Kimball's report. He said that he was anxious to get information out to the pumpers once the FPBGSA Stakeholder Workshop is rescheduled. He said that the efforts of officers and representatives to the GSA are ongoing.

Environmental Stakeholder Director Update

Director Meneghin reported her participation at the Friends of the Santa Clara River meeting on March 20 and the Water Talk, part of the Water Management Program, was held at the Piru Community Center on March 10, and reported that there was good participation from community leaders and that she collected contact details. She also shared the Stakeholder Workshop information, but since the event was canceled, the Board needs discussions on outreach. On March 21 and April 1 Director Meneghin attended an NGO Groundwater meeting that was held virtually via Zoom. She said the meeting was very helpful as participants shared lessons learned regarding monitoring networks and that the environmental groups are sharing priorities with environmental

justice groups and sharing resources. She said she would pass that information on to the Board's clerk so that she could share that information with the other directors. She also reported that on April 20 there was a meeting among the greater Ventura Stakeholders including participation from Santa Clarita, Mound Basin and Upper Ventura River GSAs.

City of Fillmore Member Director Update

Director Holmgren was not present

United Water Conservation District Member Director Update

Vice Chair McFadden reported that he received an update from UWCD's General Manager Mauricio Guardado who informed him that Lake Piru was up 6.5 feet and that enabled recharge at Freeman Diversion.

County of Ventura Member Director Update

Chair Long reported that the ad hoc committee has discussed stakeholder engagement and its concerns, including a discussion of reaching out to DWR with other GSAs to request an extension of deadlines to allow for greater stakeholder engagement. She said the County would be extending the Stay at Home COVID-19 guidelines to May 15 and may begin relaxing some things like public transportation, but the challenge to keep people safe continues to avoid a second wave of illness. She said the Governor issues ordinance and the County must follow. She added that she appreciates everyone working together and in keeping everyone safe. She said that if anyone wanted more information, they should visit the Ventura.org/OES webpage.

2B Executive Director Update

Information Item

Mr. Emmert reported that the Auditing firm has completed its work and staff has reviewed and approved the auditors' report, which will be presented to the Board at the May Board meeting.

Mr. Emmert said groundwater billing and receivables began in March and is ongoing. The GSA's first and second progress reports and invoices to DWR have been approved and payment is pending. The GSA's third report and invoice will be submitted tomorrow with the changes requested by DWR; and staff is currently preparing report and invoice number four.

UWCD's Water Resources team had a meeting with an "expert panel" to review the development of its Groundwater Model.

UWCD staff is working in coordination with the Mound Basin GSA to develop an estimating methodology for Water Year (01 Oct – 30 Sep) Groundwater Reporting.

Mr. Emmert discussed his participation in the March 10 Water Talks event at the Piru Community Center. He also reported that a similar event scheduled for March 21 at the Fillmore Senior Center was canceled and will be rescheduled.

Mr. Emmert reported that he is coordinating with Eddie Pech at DWR regarding SGMA deadlines, including a potential grant time extension due to COVID-19 incident impact and that he is coordinating with other GSAs regarding potential request to California legislature regarding SGMA time extension, which he estimates to be about three months.

Vice Chair McFadden said that the GSA needs to look at all the options regarding the extensions, especially regarding modifying outreach, striking some sort of compromise, if possible.

Chair Long said that would be good agenda item – how to move forward with stakeholder outreach.

2C Legal Counsel Update **Information Item**

Scott Nave, legal counsel, reported that aside from item 2E on the agenda, there were no updates.

2D Groundwater Sustainability Plans Development Update **Information Item**

Tony Morgan, of Daniel B. Stephens and Associates, presented PowerPoint slides (see attached presentation) depicting the revisions to the schedule of Board topic discussions, and provided a recap of activities to date, including the Board's adoption of ***Guiding Principles*** and ***Communication and Engagement Plan (CEP)***. Mr. Morgan also reported that he and his team have prepared the ***Draft Sampling and Analysis Plan*** and are in the process of drafting the technical memorandum addressing ***Monitoring Plan and Data Trends*** analysis. He also reported efforts are underway on the analysis of ***Subsidence Potential*** (one of the six Sustainable Management Criteria) and are currently doing internal beta testing of the GSA's ***Database Management System (DBMS)***.

Mr. Morgan said that the DBMS would be presented for Board review at the May Board meeting and then provided various references and resources for the Board's background regarding Groundwater Dependent Ecosystems and other topics. He said he would have a more detailed schedule on future issues at the next Board meeting.

2E Board of Directors Oath of Office

Motion

Scott Nave, the GSA's legal counsel, reported that in reviewing the statutes of the JPA, which is a distinct entity, his firm concluded that the Directors should take an Oath of Office, administered by the Clerk of the Board. The Directors will also sign and date a written oath which the Clerk will send to the County Clerk.

3. CONSENT CALENDAR

3A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of February 20, 2020.

3B Approval of Warrants

The Board will consider approving the following invoices for payment:

Red Sky Productions	\$ 550.00	videotaping Stakeholder Workshop
County of Ventura IT	\$ 80.00	Jan and Feb webhosting
Daniel B Stephens & Assoc.	\$13,645.70	Dec 15-Jan 30 GSP Consulting
OMLO LLP	\$ 1,325.50	February legal services
UWCD	\$12,338.18	admin, finance and tech services
County of Ventura IT	\$ 64.34	Mar webhosting; domain renewal
Daniel B Stephens & Assoc.	\$38,196.79	Feb GSP Consulting
OMLO LLP	\$ 890.00	Jan and Mar legal services

3C Monthly Financial Report

The Board will receive a monthly profit and loss statement and balance sheet for the FPBGSA from UWCD's accounting staff.

Motion to approve the Consent Calendar, Director Meneghin; Second, Director McFadden. Voice vote: five ayes (Kimball, Long, McFadden, Meneghin, Pace); none opposed; one absent (Holmgren). Motion carries 5/0/1.

4. ACTION ITEMS

4A Request for Comment/Request for Waiver of Ventura County Water Well and Water Well Permit Prohibitions regarding 3836 Howe Rd, Piru, APN 057-0-010-110

Motion

Mr. Emmert explained to the Board that the Ventura County Public Works department had requested the FPBGSA Board's opinion on a resident of Piru's request for a waiver of the County's water well permit prohibition. Chair Long asked for the Board's thoughts and opinions and invited questions.

Director Pace explained that the resident had been using a connection through a neighbor's line to the Waring Water system for over 20 years. As guidelines and regulations have changed over the years, it was determined that this access needed to be corrected but in order to properly access the Waring Water system, the resident would have to tunnel under Highway 126 which was both cost prohibitive and time intensive.

Director Meneghin asked if the current access met CPUC requirements. Director Pace clarified that the meter is north of the 126 highway and is a private meter that connects on to someone else's service and as a water company, they cannot control the access. Director Meneghin said that the domestic well usage would be less than 2AF, qualifying as de minimis use. She said that this point has been brought up before and that collectively, these situations could be problematic. She reminded the Board of its Guiding Principles and stated that she would abstain from voting on this matter.

Director Pace reiterated that the resident had been using the Waring Water system for 20 years, so they are already using groundwater resources, only the access would change. Mr. Emmert agreed, stating that this is not a new usage, but rather a continuation of water from the same basin and it is the same amount of water, just cleaning up an old system error.

Motion to provide a letter to the Ventura County Public Works department in support of the requested waiver, providing for permitting of a new well construction, Director McFadden; Second, Director Kimball. Voice Vote: four ayes (Kimball, Long, McFadden, Pace); none opposed; one abstaining (Meneghin); one absent (Holmgren). Motion carries 4/0/1/1.

4B Draft Frequently Asked Questions Document

Motion

The Board reviewed the draft "Frequently Asked Questions" as presented by Lisa Ballin. Ms. Ballin explained that the document would be used at Stakeholder Workshops and for posting on the GSA's website and social media sites to educate beneficial users and interested parties.

Chair Long asked if there were any questions, comments or modifications to the FAQs as presented. None were offered. She reiterated that this is a living document and as such can be modified at any time. As Stakeholder Outreach develops, if more questions are asked frequently, those questions and responses can be added to this document.

Motion to approve the draft Frequently Asked Questions document as presented, Director Meneghin; Second, Director Pace. Voice vote: five ayes (Kimball, Long, McFadden, Meneghin, Pace); none opposed; one absent (Holmgren). Motion carries 5/0/1.

4C Formation of Ad Hoc Committee to Develop Agency 's Draft Budget and Rates

Motion

The Board discussed establishing an ad hoc committee to develop the draft Fiscal Year 2020-2021 budget and associated groundwater charges with UWCD finance staff in preparation for the Board of Directors May 2020 budget workshop. Mr. Emmert cited previous involvement of Board members as ad hoc finance committee advising and guiding budget development.

Chair Long said the ad hoc committee would review budget and then bring the proposed budget for FY2020-21 to the Board, as was done in the past. She then volunteered Director Kimball and Vice Chair McFadden to serve on that ad hoc committee.

Motion to create a Fiscal Year 2020-21 Budget and fees ad hoc committee and appoint Vice Chair McFadden and Director Kimball to serve on that committee, Director Meneghin; Second, Director Pace. Voice vote: six ayes (Holmgren, Kimball, Long, McFadden, Meneghin, Pace); none opposed, none absent. Motion carries 6/0/0.

4D Stakeholder Workshop

Motion

The Board reviewed the canceled April 2, 2020 Stakeholder Workshop recommendations from the ad hoc Stakeholder Engagement Committee, which included the suggestion of combining the canceled April 2 meeting discussions with the proposed July Workshop topics. Ms. Ballin also suggested prerecording a SGMA 101/Hydrologic Conditions presentation which could be posted on the Agency's website for viewing prior to the July meeting. She also suggested securing distribution through local access public television.

Director Kimball said guidance should be sought from the Water Boards regarding virtual meetings and whether that would satisfy stakeholder engagement requirements. Ms. Ballin said that it was more about being *extensive* and there was no prescription regarding what form outreach takes, just that the Agency provides an opportunity for engagement for all.

Chair Long said that all GSAs and DWR are looking at stakeholder engagement and it is a big question. You must consider those who do not have internet access or even a computer. Need to ask DWR what is acceptable. And in July, what will the protection policy be regarding COVID-19? Can we put 50 people in a room in July? The Board alone is six people and with staff, we need more direction from DWR.

Director Meneghin said that everyone benefits with in-person meetings, and if there is an extension does that include meetings. She suggested in put from stakeholders regarding the justification for extensions.

Ms. Ballin said that some stakeholder engagement is educational, but input regarding the Board's decision making process, perhaps Tony Morgan could provide input regarding what stage do we need to get input on decisions.

Mr. Morgan replied that he thought in person meetings provided a big benefit over virtual meetings, and some virtual meetings may need to be okayed by DWR, allowing the Agency to satisfy Brown Act requirements.

Vice Chair McFadden said that a delay is beneficial for everything except costs. If we push this off for a year, the burden is on the assessment payers.

Mr. Morgan added that the grant also has an end date, which would also need to be addressed if an extension is requested.

Chair Long suggested that the Agency write a letter to DWR asking for clarification on stakeholder engagement and the extension of deadlines and asked who will write the letter.

Mr. Emmert said he would contact Eddie Pech at DWR and said the first move is to attempt to move forward even knowing that we are missing some stakeholders as some is better than none. Eventually, we will have the public meetings. The legislature needs to hear how critical the stakeholder engagement is to this process and then perhaps we can put something together collectively with the other GSAs for consideration by the legislature.

Chair Long thought this was a good way forward, working in collaboration with Mound Basin and Upper Ventura and reiterated how important communication with stakeholders is to understanding how money is being used by the Agency and for what purposes the money is being spend.

Ms. Ballin then called the Board's attention to the flyer included in the Board packet and said that it was a first attempt at messaging. Vice Chair McFadden thanked Mr. Morgan for his summary and said the flyer was also posted on the Agency's website

Director Holmgren joins the meeting at approximately 6pm.

Motion to postpone the Stakeholder Workshop and draft a letter to DWR requesting an extension of deadlines as well as clarification on what qualifies as stakeholder engagement and authorizing the Chair to sign the letter once it is drafted, Vice Chair McFadden; Second, Director Pace. Voice vote: fives ayes (Kimball, Long, McFadden, Meneghin, Pace), none opposed, one absent (Holmgren). Motion carries 5/0/1.

5. INFORMATION ITEMS

5A Introduction to Sustainability Management Criteria

Information Item

Daniel B. Stephens & Associates' Tony Morgan presented information regarding the criteria for sustainable water management (see attachment). He included access to Best Management Practices, Sustainable Management criteria, terminology and descriptions of what is sustainability and the six sustainability indicators, also known as the six deadly sins of SGMA.

Mr. Bondy asked, as a point of clarification, if this information was being presented hypothetically. Mr. Morgan replied yes. Then Mr. Bondy asked if he would build on his comments from the last meeting regarding defining vertical zones as principal aquifers for the purpose of regulation. He said, if so, each point Mr. Morgan made will have to be made for each of those principal aquifers which requires a lot more work and a lot more analysis. He said this is a foundational decision.

Chair Long said that the Fillmore and Piru basins are being addressed separately with individual GSPs. Mr. Bondy asked if each zone was being managed separately. Mr. Bondy and Mr. Morgan then discussed who would make this decision as Mr. Morgan thought it would be the Board's decision and Mr. Bondy thought it was too technical and should be made by the consultants.

FUTURE TOPICS FOR BOARD DISCUSSION

Ad hoc for defining sustainable management criteria, discussion of principal aquifer (lump or split)

ADJOURNMENT

Chair Long adjourned the meeting at 6:48p.m. to the next Regular Board Meeting on Thursday, May 21, 2020 or call of the Chair.

ATTEST: _____
Kelly Long, Chair, FPB GSA Board of Directors

I certify that the above is a true and correct copy of the minutes of the Fillmore and Piru Basins Groundwater Sustainability Agency's Board of Directors meeting of April 16, 2020.

ATTEST: _____
Eva Ibarra, Clerk of the Board

Item 2D - GSP Consultant Update

- Major Activities
- Board Discussion Topics / Schedule
- FAQs - Agenda Items 4B
- Stakeholder Engagement Workshop - Agenda Item 4D
- Intro to Sustainability Management Criteria - Agenda Item 5A



Item 2D - GSP Consultant Update

Major activities have included, for example:


- Board adoption of **Guiding Principles**;
- Completion of and Board of Director adoption of a **Communication and Engagement Plan (CEP)**;
- **Draft Sampling and Analysis Plan** prepared;
- **Monitoring Plan and Data Trends** analysis Technical Memorandum in progress;
- Analysis of **Subsidence Potential** (one of the six Sustainable Management Criteria) underway; and
- **Database Management System (DBMS)** in internal beta testing.



Board Discussion Topics / Schedule

	Topic 1	Topic 2	Topic 3
Mar-2020	Process & Management Actions, content	Intro to Sustainable Management Criteria	
Apr-2020	Intro to Sustainable Management Criteria	GDEs	
May-2020	Data Base Management System Update/Demo	GDEs	Management Areas
Jun-2020	GW model review (UWCD)	Management Areas	

- Proposed technical topics for discussion at Board meetings
- Introduction to important elements in the GSP
- References to suggested reading materials (e.g., DWR Best Management Practices or Guidance Documents) - resources on flash drive



May 2020 Reference / Background Materials

Data Base Management System

Regulations - Article 3 Technical and Reporting Standards

- § 352.4 Data and Reporting Standards
- § 352.6 Data Management System
- § 354.40 Reporting Monitoring Data to the Department

May 2020 Reference / Background Materials

GDEs are frequently addressed in the following sections of the Regulations:

- § 351 Definitions
- § 354.8 Description of Plan Area
- § 354.10. Notice and Communication
- § 354.16. Groundwater Conditions
- § 354.18. Water Budget
- § 354.26. Undesirable Results
- § 354.28. Minimum Thresholds
- § 354.34. Monitoring Network
- § 354.38 Assessment and Improvement of Monitoring Network
- § 355.4 Criteria for Plan Evaluation
- § 355.8 Department Review of Annual Reports

May 2020 Reference / Background Materials

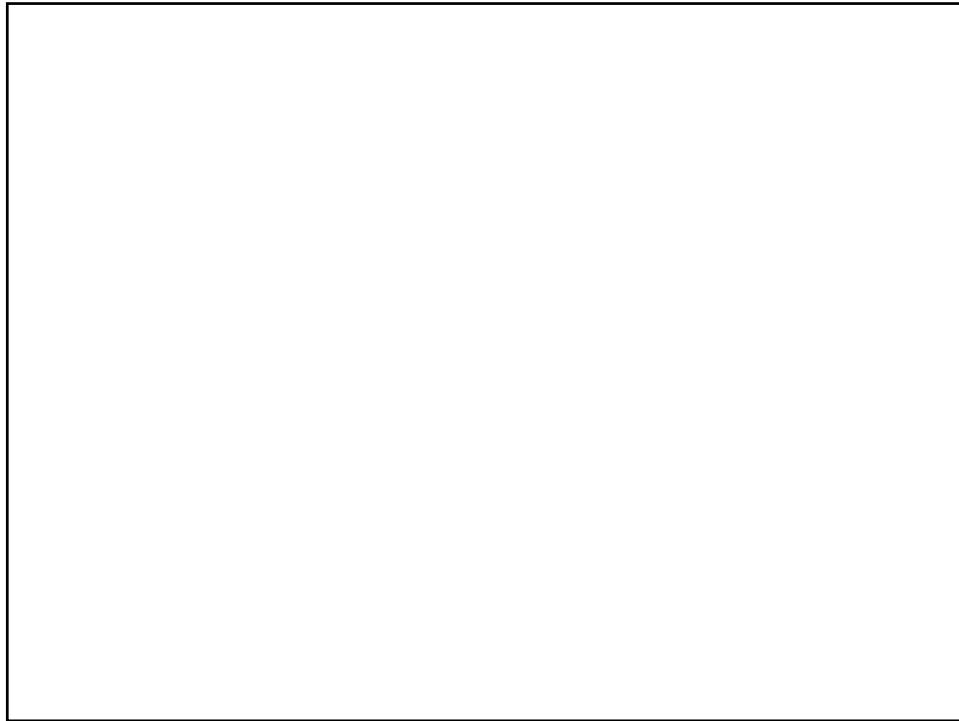
<https://groundwaterresourcehub.org/what-are-gdes/importance-of-gdes/>

https://groundwaterresourcehub.org/public/uploads/pdfs/GWR_Hub_GDE_Guidance_Doc_2-1-18.pdf

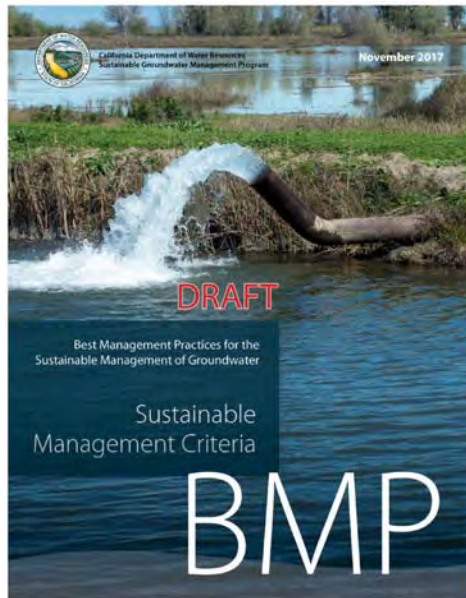
https://groundwaterresourcehub.org/public/uploads/pdfs/TNC_NCdataset_BestPracticesGuide_2019.pdf

Questions ?





Item 5A - Intro to Sustainable Management Criteria



- Draft BMP developed by DWR
- **GOAL** - sustainable groundwater conditions within 20 yrs





What is Sustainability?

...sustainable groundwater management - the management and use of groundwater in a manner that can be maintained during the planning and implementation horizons without causing undesirable results...

...so **sustainable groundwater management** - is not a number, but absence of undesirable results...

“Sustainable yield” means the maximum quantity of water, calculated over a base period representative of long-term conditions in the basin, that can be withdrawn annually from a groundwater supply without causing an undesirable result.

What is Sustainability?

“**Planning and implementation horizon**” means a 50-year period over which a groundwater sustainability agency determines that plans and measures will be implemented in a basin to ensure that the basin is operated within its sustainable yield.

“**Undesirable results**” occur when significant and unreasonable effects for any of the six sustainability indicators are caused by groundwater conditions occurring throughout the basin. Used by DWR to determine whether the sustainability goal has been achieved within the basin.



Six Sustainability Indicators (aka *6 Deadly Sins of SGMA*)

S&U = significant and unreasonable

undesirable results have these effects

Sustainability Indicators

	Chronic lowering of GW levels indicating S&U depletion of supply
	Depletions of interconnected SW that have S&U impacts on beneficial uses of SW
	S&U degraded water quality
	S&U land subsidence that interferes with surface land uses
	S&U seawater intrusion
	S&U reduction of GW storage

Sustainable Management Criteria

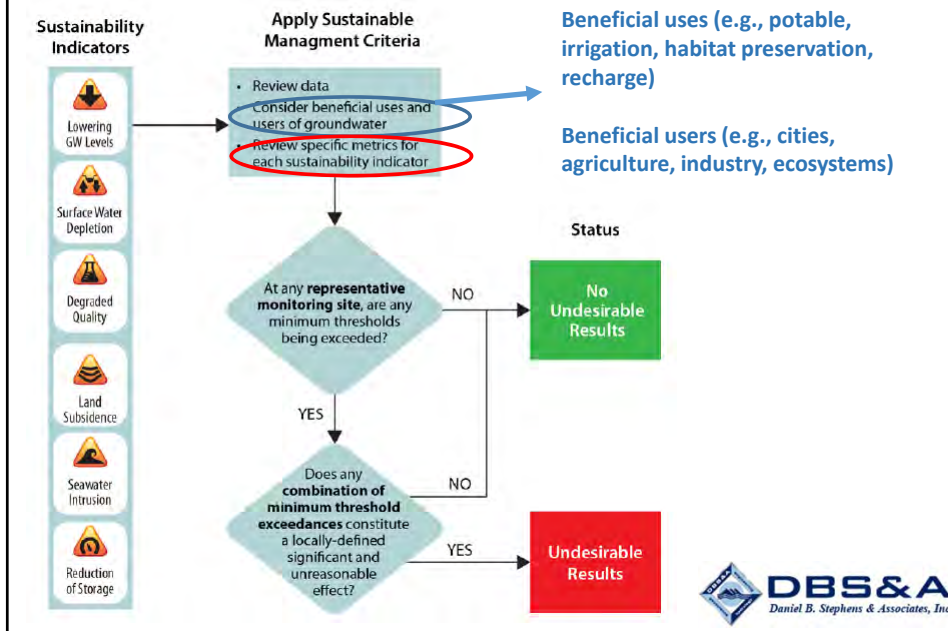
Significant and Unreasonable – defined by GSA. Basic element of “local control” inherent to SGMA.

Minimum Threshold – a numeric value for each sustainability indicator used to define undesirable results. A quantitative value that if exceeded may cause an “undesirable result” - cannot be an arbitrary number.







Measurable Objective – specific, quantifiable goals for the maintenance or improvement of specified groundwater conditions. Included in an adopted Plan to document progress towards achieving the sustainability goal for the basin.



How does all of this fit together?



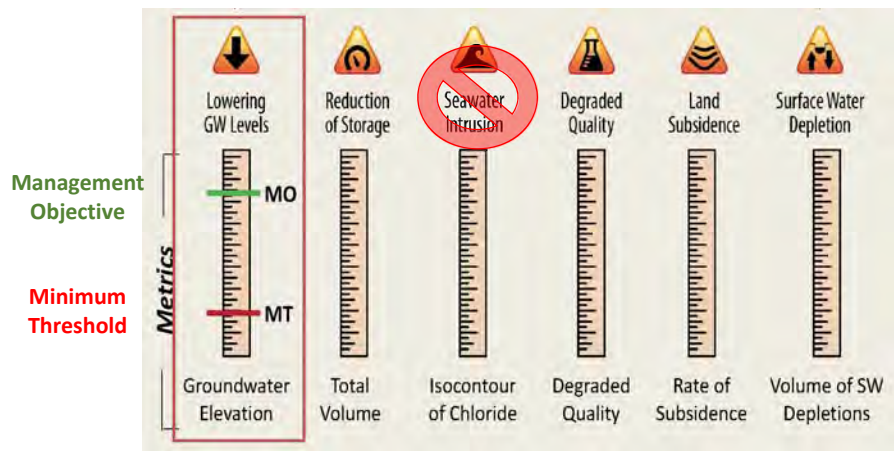
Sustainability Indicator Metrics

Sustainability Indicators	 Lowering GW Levels	 Reduction of Storage	 Seawater Intrusion	 Degraded Quality	 Land Subsidence	 Surface Water Depletion
Metric(s) Defined in GSP Regulations	<ul style="list-style-type: none"> Groundwater Elevation 	<ul style="list-style-type: none"> Extraction Volume 	<ul style="list-style-type: none"> Chloride concentration isocontour 	<ul style="list-style-type: none"> Migration of Plumes Number of supply wells Volume Location of isocontour 	<ul style="list-style-type: none"> Rate and Extent of Land Subsidence 	<ul style="list-style-type: none"> Volume or rate of surface water depletion

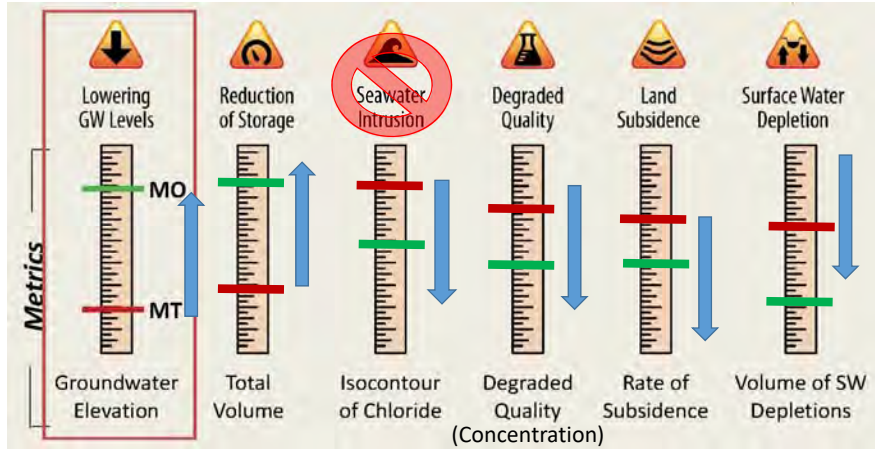
How are we going to measure the status of various groundwater sustainability indicators?



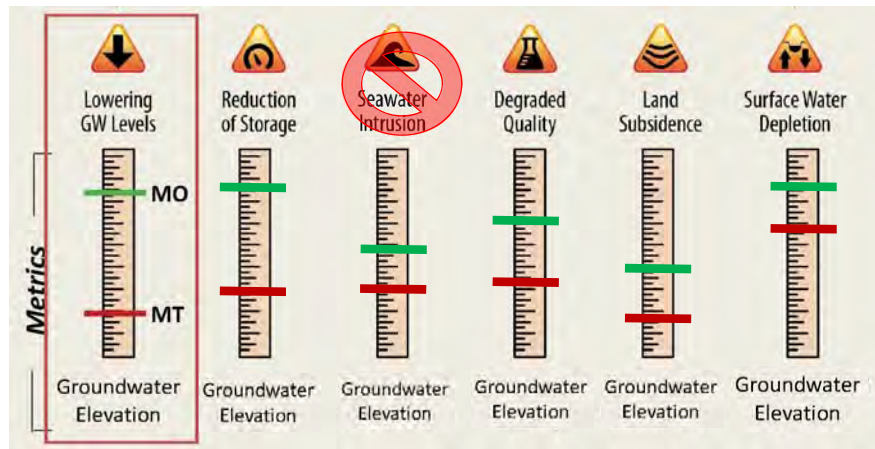
Metrics - MOs - MTs



Metrics - MOs - MTs



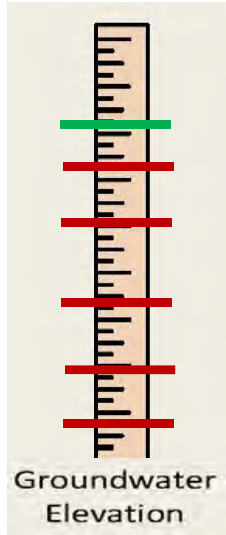
Metrics - MOs - MTs



Surrogate metrics are allowed!



Metrics - MOs - MTs

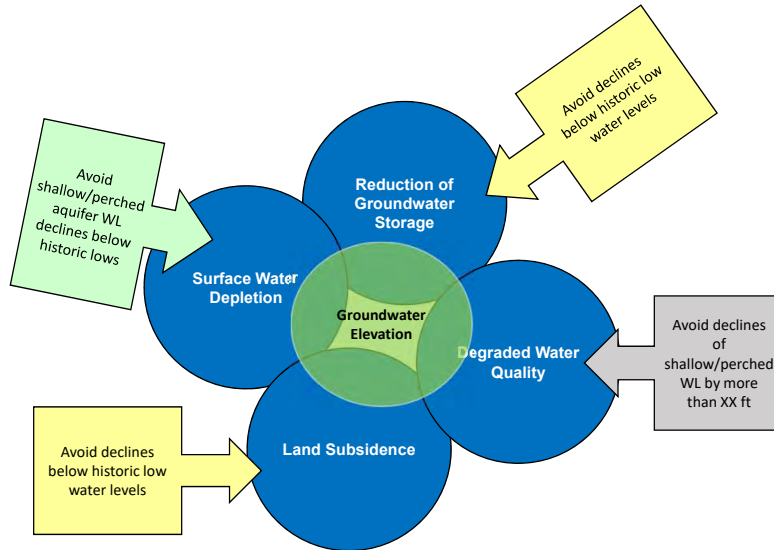


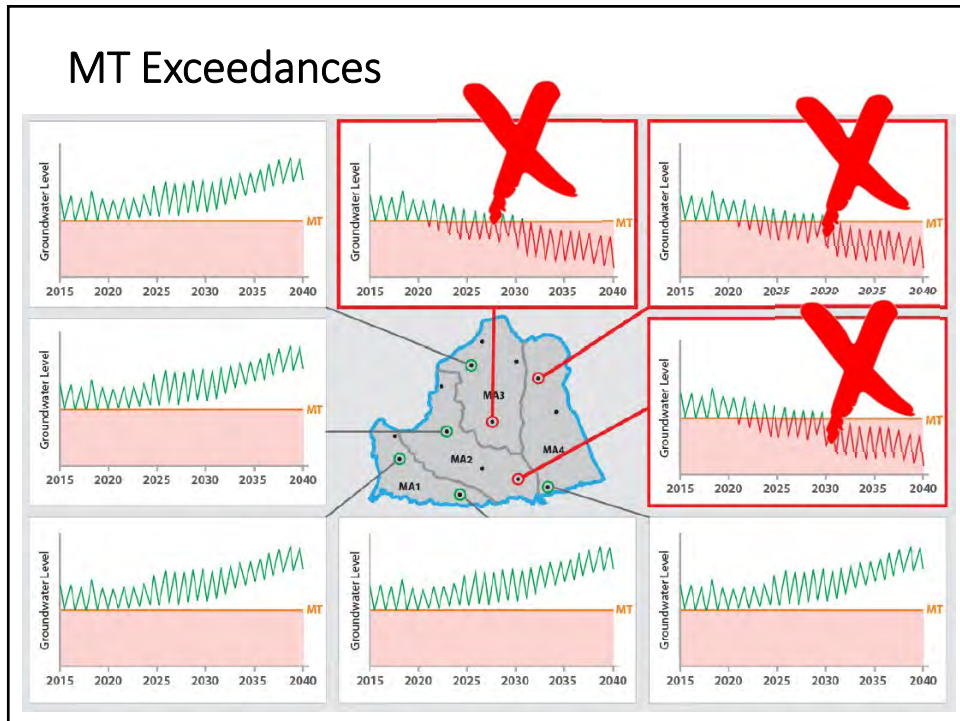
- Multi-Indicator MO
- SW Depletion
- Degraded Quality
- Reduction of Storage
- Sea Water Intrusion
- Subsidence

Can be different for each groundwater basin OR management area within a basin



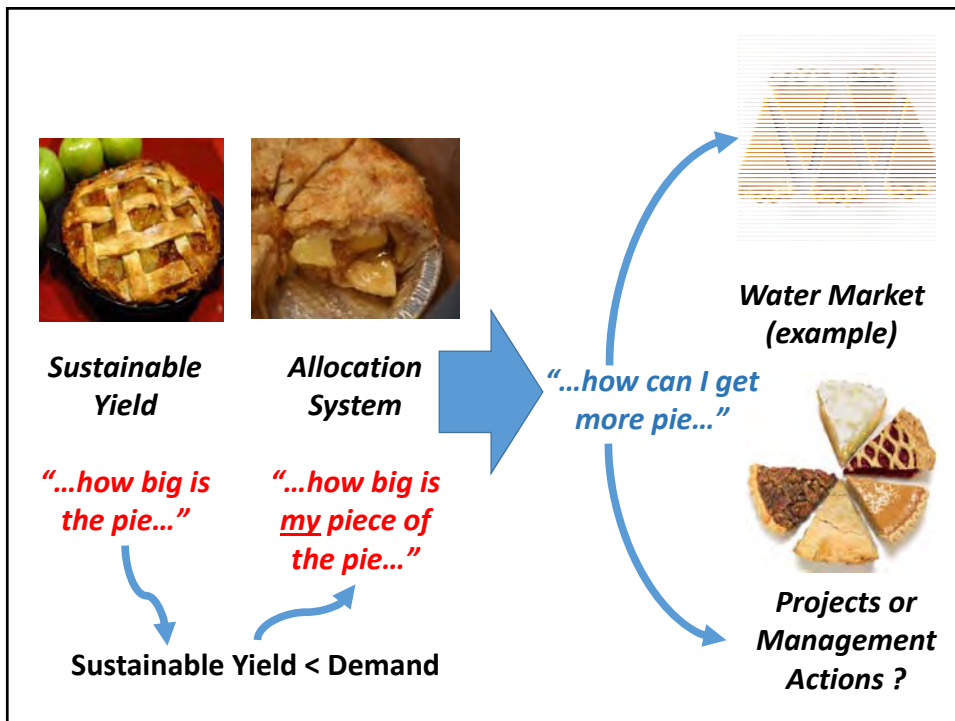
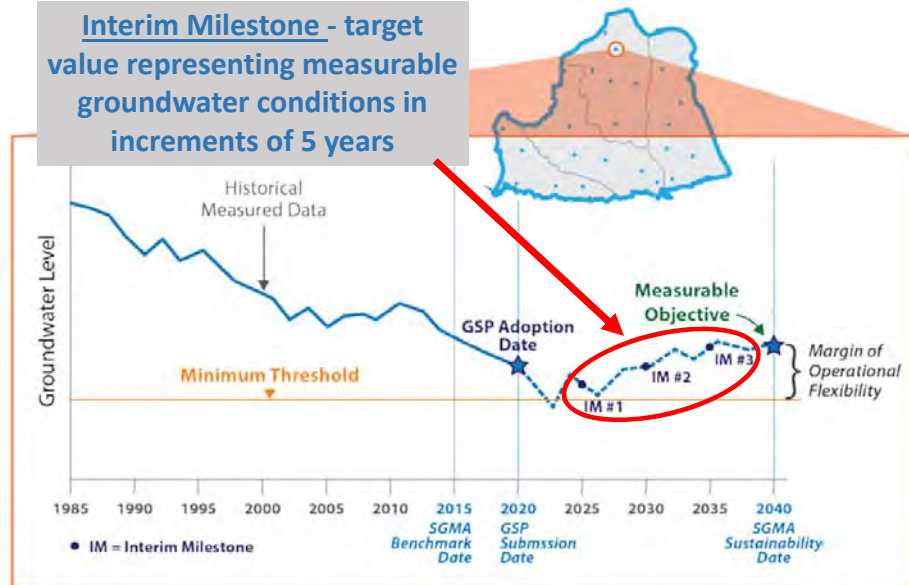
Sustainability Indicators and Minimum Thresholds (examples)





MTs-MOs-IMs & Margin of Operational Flexibility

Interim Milestone - target value representing measurable groundwater conditions in increments of 5 years



Questions ?



Fillmore and Piru Basins GSA Check Detail

May 2020

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Bill Pmt -Check	11082	05/13/2020	County of Ventura IT Services Department	10000 · Bank of the Sierra	-40.00
Bill Pmt -Check	11083	05/13/2020	Daniel B Stephens & Associates, Inc.	10000 · Bank of the Sierra	-50,350.65
Bill Pmt -Check	11084	05/13/2020	Rogers, Anderson, Malody & Scott, LLC	10000 · Bank of the Sierra	-8,000.00
Bill Pmt -Check	11085	05/13/2020	United Water Conservation District	10000 · Bank of the Sierra	-14,879.16
					<u>-73,269.81</u>



Fillmore and Piru Basins
Groundwater Sustainability Agency

Item No. **3C Consent Calendar**

DATE: **May 21, 2020**

TO: **Board of Directors**

SUBJECT: Monthly Financial Report

SUMMARY

The Board will receive the monthly financial report for the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency).

BACKGROUND

UWCD accounting staff has prepared financial reports based on the Agency revenue and expenses for the month of April 2020.

FISCAL IMPACT

None

Attachments: April 30, 2020 P/L Budget Performance
 April 30, 2020 Balance Sheet

Fillmore and Piru Basins GSA Profit & Loss Budget Performance July 2019 through April 2020

	<u>Jul '19 - Apr 20</u>	<u>Annual Budget</u>	<u>Budget</u>
Income			
40001 · Groundwater Extraction Charge	335,585.02	668,964.00	50.16%
41000 · Grant Revenue			
41001 · State Grants	74,975.39	154,485.32	
Total 41000 · Grant Revenue	<u>74,975.39</u>	<u>154,485.32</u>	<u>48.53%</u>
47000 · Other Revenue			
47001 · Late Fees	2,502.51		
Total 47000 · Other Revenue	<u>2,502.51</u>		<u>0.00%</u>
Total Income	<u>413,062.92</u>	<u>823,449.32</u>	
Gross Profit	<u>413,062.92</u>	<u>823,449.32</u>	<u>50.16%</u>
Expense			
52200 · Professional Services			
52240 · Prof Svcs - IT Consulting	424.34	980.00	43.30%
52250 · Prof Svcs - Groundwtr/GSP Prep			
52251 · Prof Svcs - UWCD GW Services	129.93	25,800.00	0.00%
52252 · Prof Svcs - GSP Consultant	192,479.13	242,914.00	79.24%
52250 · Prof Svcs - Groundwtr/GSP Prep - Other	0.00	0.00	
Total 52250 · Prof Svcs - Groundwtr/GSP Prep	<u>192,609.06</u>	<u>268,714.00</u>	<u>71.68%</u>
52270 · Prof Svcs - Accounting	14,573.07	10,000.00	145.73%
52275 · Prof Svcs - Admin/Clerk of Bd	7,051.82	7,000.00	100.74%
52280 · Prof Svcs - Executive Director	21,426.58	42,000.00	51.02%
52290 · Prof Svcs - Other	550.00		
Total 52200 · Professional Services	<u>236,634.87</u>	<u>328,694.00</u>	<u>71.99%</u>
52500 · Legal Fees			
52501 · Legal Counsel	6,788.00	25,000.00	
Total 52500 · Legal Fees	<u>6,788.00</u>	<u>25,000.00</u>	<u>27.15%</u>
53000 · Office Expenses			
53010 · Public Information	341.00	1,000.00	34.10%
53020 · Office Supplies	16.46	500.00	3.29%
53026 · Postage & Mailing	642.02	2,000.00	32.10%
53110 · Travel & Training	474.10	4,000.00	11.85%
Total 53000 · Office Expenses	<u>1,473.58</u>	<u>7,500.00</u>	<u>19.65%</u>
53500 · Insurance			
53510 · Liability Insurance	2,115.73	2,500.00	
Total 53500 · Insurance	<u>2,115.73</u>	<u>2,500.00</u>	<u>84.63%</u>
70000 · Interest & Debt Service			
70120 · Interest Expense	0.00	0.00	
Total 70000 · Interest & Debt Service	<u>0.00</u>	<u>0.00</u>	
81000 · Capital Expenditures	0.00	100,000.00	0.00%
Total Expense	<u>247,012.18</u>	<u>463,694.00</u>	<u>53.27%</u>
Net Income	<u><u>166,050.74</u></u>	<u><u>359,755.32</u></u>	<u><u>46.16%</u></u>

Fillmore and Piru Basins GSA
Balance Sheet
As of April 30, 2020

	<u>Apr 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 - Bank of the Sierra	157,261.88
Total Checking/Savings	<u>157,261.88</u>
Accounts Receivable	
11000 - Accounts Receivable	347,595.25
Total Accounts Receivable	<u>347,595.25</u>
Total Current Assets	<u>504,857.13</u>
TOTAL ASSETS	<u><u>504,857.13</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	73,269.81
Total Accounts Payable	<u>73,269.81</u>
Total Current Liabilities	<u>73,269.81</u>
Total Liabilities	73,269.81
Equity	
32000 - Retained Earnings	265,536.58
Net Income	166,050.74
Total Equity	<u>431,587.32</u>
TOTAL LIABILITIES & EQUITY	<u><u>504,857.13</u></u>



Item No. **4.A Motion**
DATE: **May 21, 2020**
TO: **Board of Directors**
FROM: **Anthony A. Emmert**
SUBJECT: **Budget Workshop**

RECCOMENDATION:

The Board will consider scheduling a Budget Workshop prior it the June 18 Board of Directors meeting to present the proposed Fiscal Year 2020-2021 budget to stakeholders for their review and input.

DISCUSSION:

The Board of Directors will be considering adoption of a budget and associated groundwater charges at its regular Board meeting on June 18, 2020. In order to provide a preview of the draft budget and groundwater charges in advance of that meeting, staff recommends that the Board consider scheduling a date for a special budget workshop meeting, in order to provide comments to staff and receive comments from stakeholders.

MAY 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
Mother's Day						
17	18	19	20	21	22	23
24	25	26	27	28	29	30
Memorial Day						
31	1	2	3	4	5	6

JUNE 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
Father's Day						
28	29	30	1	2	3	4



Fillmore and Piru Basins
Groundwater Sustainability Agency

Item No. 4.B Motion
DATE: May 21, 2020
TO: Board of Directors
SUBJECT: Stakeholder Workshop

RECOMMENDATION:

The Board will consider scheduling a Stakeholder Workshop for June 25, 2020 via Zoom and provide input on the proposed agenda and logistics.

DISCUSSION:

The Board’s Stakeholder Engagement Ad Hoc Committee met on May 4, 2020 to revise plans for the first GSP Stakeholder Workshop. The Workshop was previously planned for April 2 but cancelled due to the coronavirus pandemic and associated public health orders. The Committee recommends that the Board conduct the first Workshop as an online virtual meeting via Zoom. The attached documents provide a draft meeting plan (including logistics and outreach) and draft agenda for the full Board to review, provide further input, and consider approving.

ATTACHMENTS:

- A - Groundwater Sustainability Plan (GSP) Stakeholder Workshop 1 (Virtual) Meeting Plan
- B- Groundwater Sustainability Plan (GSP) Stakeholder Workshop 1 Agenda

Proposed Motion: “Motion to schedule Stakeholder Engagement Workshop on June 25 via Zoom and approve the draft meeting plan and agenda (as is/with amendments as discussed).”

1st: Director _____ 2nd: Director _____

Voice/Roll call vote: Director Holmgren: Director Kimball: Director Long: Director
McFadden: Director Meneghin: Director Pace:

**Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA)
Groundwater Sustainability Plan (GSP) Stakeholder Workshop 1 (Virtual)
Meeting Plan**

For Consideration at May 21, 2020 FPBGSA Board Meeting

The FPBGSA Stakeholder Engagement Ad Hoc Committee Meeting met on May 4, 2020 to revise plans for the first GSP Stakeholder Workshop. The Workshop was previously planned for April 2 but cancelled due to the coronavirus pandemic and associated public health orders. The Committee recommends that the Board conduct the first Workshop as an online virtual meeting as follows:

- **Date:** June 25, 2020
- **Time:** 6-8 pm, Technical session 8 - 8:30 pm
- **Platform:** Zoom
- **Agenda topics:** Combine topics previously planned for the April and July Workshops as follows:
 - SGMA 101
 - Hydrogeological Conditions
 - Groundwater Model Overview
 - Water Budget
 - Budget Update
 - Technical Discussion of Model
- **Conduct survey** prior to the meeting to help identify participants' groundwater interests and engage around Workshop topics. Preliminary list of questions:
 - Preliminary survey questions:
 - Are you located in the Fillmore or Piru Groundwater Basin?
 - For what purpose(s) do you currently use groundwater?
 - What does sustainable groundwater management mean to you?
 - The June 25th Stakeholder Workshop will discuss the following topics (see <https://www.fpbgsa.org/> for a list of future Workshop topics). What would you like to learn about:
 - SGMA
 - Existing hydrogeological conditions in the Basins
 - Development of a groundwater model
 - Development of a water budget
 - Additional question for Spanish survey:
 - Meeting materials (power point presentations) will be available in Spanish). Do you need live Spanish interpretation during the Workshop in order to participate?
 - Conduct using Survey Monkey
 - Include link to survey in Workshop flyer
- **Roles**
 - Facilitators – Chair Long and Director McFadden
 - Support

- Host Zoom meeting - UWCD
- Notetaking – Eva Ibarra, UWCD
- Monitor chat box, troubleshoot, other support as needed – Lisa Ballin, CCP
- Live Spanish interpreter – TBD

- **Meeting Materials**
 - Translate into Spanish – Eva Ibarra
 - Post on website at least 3 days prior to meeting - Eva Ibarra
 - Powerpoint presentations
 - Budget
 - Provide links to documents previously posted:
 - FAQ
 - Basin boundary map with updated boundary and wells

- **Outreach/Advertising**
 - Content:
 - Flyer with meeting information
 - Press release
 - Methods
 - Send flyer to email list
 - Include flyer in UWCD and GSA bills if timing permits. If not, conduct separate mailing - TBD
 - Post flyer on website and Facebook
 - Board Members:
 - Announce at their other organizational meetings
 - **Conduct extra outreach to members of (or organizations representing) disadvantaged communities to identify and address potential issues related to online format (internet availability/sufficiency, familiarity with videoconferencing/Zoom, need for printed materials, etc.)**



Groundwater Sustainability Plan (GSP) Stakeholder Workshop: Introduction to the Sustainable Groundwater Management Act (SGMA), Basin Conditions, and Groundwater Model

June 25, 2020, 6 pm – 8:30 pm

Via Zoom

Zoom link, phone number here

AGENDA

TIME	AGENDA ITEM	PRESENTER(S)
6:00 – 6:10 pm	Welcome, Introductions, and Agenda Review	Kelly Long , Chair, Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA) Board of Directors Edwin McFadden , Vice Chair/Secretary/Treasurer, FPBGSA Board of Directors
6:10 - 6:30 pm	Introduction to SGMA <ul style="list-style-type: none"> • Presentation (10 minutes) • Questions and Comments (10 minutes) 	Tony Morgan, PG, CHG Vice President/Principal Hydrogeologist, DBS&A
6:30 - 6:55 pm	Hydrogeological Conditions <ul style="list-style-type: none"> • Presentation (10 minutes) • Questions and Comments (15 minutes) 	Tony Morgan and Tim Moore, PG, CHG Project Hydrogeologist, DBS&A
6:55 – 7:25 pm	Groundwater Model Overview <ul style="list-style-type: none"> • Presentation (15 minutes) • Questions and Comments (15 minutes) 	Dan Detmer , Supervising Hydrogeologist, United Water Conservation District
7:25-7:45 pm	Water Budget <ul style="list-style-type: none"> • Presentation (10 minutes) • Questions and Comments (10 minutes) 	Dan Detmer
7:45 – 7:55 pm	Budget Update <ul style="list-style-type: none"> • Presentation (5 minutes) • Questions and Comments (5 minutes) 	Anthony Emmert , Executive Director, FPBGSA
7:55 – 8:00 pm	Next Steps	Kelly Long
Technical Session		
8:00 – 8:30 pm	Groundwater Model <ul style="list-style-type: none"> • Technical Presentation (15 minutes) • Questions and Comments (15 minutes) 	Dan Detmer
8:30 pm	Adjourn	

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, this activity because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact Eva Ibarra at the United Water Conservation District's Office (805-525-4431). Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

DRAFT



Item No. **4.C Motion**
DATE: **May 21, 2020**
TO: **Board of Directors**
SUBJECT: **Waiver of late fees and interest for Hobson Ranch**

SUMMARY

DeAnn Hobson has requested a waiver of late fees and interest totaling \$8.44.

RECOMMENDED ACTION

It is recommended that the Board waive late fees in the amount of \$8.44 for Hobson Ranch.

BACKGROUND

Ms. Hobson called the finance department on April 13, 2020 and stated she sent a check for Invoice #10050 in May 2019. When she received a statement with her October 31, 2019 invoice, she saw that Invoice #10050 was unpaid. She discovered the check was never cashed and she believes it was lost in the mail. On February 4, 2020, we received a replacement check and Invoice #10050 is now paid in full. Ms. Hobson is requesting a waiver of finance charges as she did not know her check had not been received.

FISCAL IMPACT

Waiving late fees and interest will result in less revenue received by the GSA in the amount of \$8.44. However, late fees and interest are not budgeted by the GSA and waiving the fees will not materially impact the Agency's financial position.

ATTACHMENTS none

Proposed Motion: "Motion to waive late fees and interest totaling \$8.44 for Hobson Ranch"

1 st : Director _____	2 nd : Director _____
Voice/Roll call vote: Director Holmgren:	Director Kimball: Director Long:
Director McFadden:	Director Meneghin: Director Pace:



Item No. **4.D Motion**
DATE: **May 21, 2020**
TO: **Board of Directors**
SUBJECT: **Management Criteria Development Ad Hoc Committee**

RECCOMENDATION:

The Board will consider creating an ad hoc committee to develop the draft suite of Sustainable Groundwater Management Act management criteria.

DISCUSSION:

The Sustainable Groundwater Management Act (SGMA) requires that the Board, with input from its stakeholders, create a suite of management criteria. These criteria will be a critical component of the Agency’s Groundwater Management Plans. Review and discussion of these criteria will be an important part of the Agency’s ongoing stakeholder engagement and outreach effort. To facilitate good discussion, it is often helpful for stakeholders to consider a “straw man” proposal. Staff recommends that the Board consider the formation of an ad hoc committee to work with the Agency’s consultant team to develop a draft suite of management criteria. These draft criteria will be considered by the Board and stakeholders during subsequent meetings.

Proposed Motion: “Motion to create an ad hoc committee to develop the draft suite of Sustainable Groundwater Management Act management criteria as discussed and appoint Directors [insert names] to serve on this ad hoc committee.”

1st: Director _____ 2nd: Director _____

Voice/Roll call vote: Director Holmgren: Director Kimball: Director Long:
Director McFadden: Director Meneghin: Director Pace:



Item No. **4E Motion**

DATE: **May 21, 2020**

TO: **Board of Directors**

FROM: **Eva Ibarra, Clerk of the Board**

SUBJECT: **Request for Comments regarding well waiver request for APN 057-0-010-110**

SUMMARY

Ventura County Ordinance Code Section 4826.1 prohibits issuance of permits for, and the construction of, new water wells within groundwater basins designated by the California Department of Water Resources as High or Medium Priority Basins. Section 4826.3 identifies specific circumstances under which the Public Works Agency (PWA) Director can consider granting a waiver.

A waiver of the water well and permit prohibitions in Section 4826.1 may be granted by the Director on a case-by-case basis, upon receipt of an application for a waiver and upon the Director's determination that the application demonstrates that:

- a. There are special circumstances or exceptional characteristics of the real property and groundwater which do not apply generally to comparable real property and groundwater conditions in the same vicinity, and that the granting of such waiver will not be detrimental to the condition of groundwater resources; or
- b. Strict application of the prohibition as it applies to the real property or its groundwater conditions will result in practical difficulties or unnecessary hardships inconsistent with the purpose and findings of Ventura County Ordinance No. 4466 and that the granting of such waiver will not be detrimental to the condition of groundwater resources.

The PWA Director's policy is to request comments from the applicable Groundwater Sustainability Agency (GSA) prior to making his determination on the waiver request.

PWA has received a request from Elvis Romero for a waiver of the well prohibition to install a new domestic well at the subject property, which is just east of Santa Paula Basin and within the Fillmore Basin. The property is currently unimproved and does not have a domestic water supply. Mr. Romero requested a Will Serve Letter from the City of Santa Paula but received a letter dated April 27, 2020, declining his request for service. There is not a water main fronting the property and the City cannot supply potable water to the parcel. A copy of the City of Santa Paula letter is attached.

Mr. Romero is in the process of purchasing the subject parcel and desires to build a single-family residence on the property. In order to obtain a building permit, Mr. Romero will need to show proof that he has a long-term domestic water supply. His only option is to install a domestic well. Other properties in the area are served by water supply wells. The applicant's waiver request is attached. If the waiver request is approved, it will include a condition stating that the County will not issue a Well Permit until Mr. Romero can show proof of ownership of the parcel. Additionally, the waiver would be for a domestic well limited to extractions of 2 acre-feet or less per year.

The current property owner, Stephen Monka, confirmed that he is in escrow with Mr. Romero and supports his waiver request.

The County requests that the Fillmore and Piru Basins GSA provide its comments for the PWA Director to consider.

RECCOMENDATION:

Staff has no recommendation

BACKGROUND

Please see summary.

FISCAL IMPACT – waiver would create new well construction and contribute to the Agency’s ratepayer base

ATTACHMENTS A: Letter from VC Public Works Agency re: Comment on Waiver Request

Proposed Motion: “Motion to [support/deny] Mr. Romero's waiver request for new well construction.”

Director _____

2nd: Director _____

Voice/Roll call vote: Director Holmgren:

Director Kimball:

Director Long:

Director McFadden:

Director Meneghin:

Director Pace:

May 15, 2020

VIA EMAIL

Kelly Long, Chair
Fillmore and Piru Basins Groundwater Sustainability Agency
Post Office Box 1110
Fillmore, CA 93016

Jeff Pratt
Agency Director

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

Subject: **Request for Comment**
Request for Waiver of Ventura County Water Well and
Water Well Permit Prohibitions
Peres Lane, APN 040-0-190-375

Dear Chair Long:

Ventura County Ordinance Code Section 4826.1 prohibits issuance of permits for, and the construction of, new water wells within groundwater basins designated by the California Department of Water Resources as High or Medium Priority Basins. Section 4826.3 identifies specific circumstances under which the Public Works Agency (PWA) Director can consider granting a waiver:

A waiver of the water well and permit prohibitions in Section 4826.1 may be granted by the Director on a case-by-case basis, upon receipt of an application for a waiver and upon the Director's determination that the application demonstrates that:

- a. There are special circumstances or exceptional characteristics of the real property and groundwater which do not apply generally to comparable real property and groundwater conditions in the same vicinity, and that the granting of such waiver will not be detrimental to the condition of groundwater resources; or
- b. Strict application of the prohibition as it applies to the real property or its groundwater conditions will result in practical difficulties or unnecessary hardships inconsistent with the purpose and findings of Ventura County Ordinance No. 4466 and that the granting of such waiver will not be detrimental to the condition of groundwater resources.



The PWA Director's policy is to request comments from the applicable Groundwater Sustainability Agency (GSA) prior to making his determination on the waiver request.

PWA has received a request from Elvis Romero for a waiver of the well prohibition to install a new domestic well at the subject property, which is just east of Santa Paula Basin and within the Fillmore Basin. The property is currently unimproved and does not have a domestic water supply. Mr. Romero requested a Will Serve Letter from the City of Santa Paula but received a letter dated April 27, 2020, declining his request for service. There is not a water main fronting the property and the City cannot supply potable water to the parcel. A copy of the City of Santa Paula letter is attached.

Mr. Romero is in the process of purchasing the subject parcel and desires to build a single-family residence on the property. In order to obtain a building permit, Mr. Romero will need to show proof that he has a long-term domestic water supply. His only option is to install a domestic well. Other properties in the area are served by water supply wells. The applicant's waiver request is attached. If the waiver request is approved, it will include a condition stating that the County will not issue a Well Permit until Mr. Romero can show proof of ownership of the parcel. Additionally, the waiver would be for a domestic well limited to extractions of 2 acre-feet or less per year. The current property owner, Stephen Monka, confirmed that he is in escrow with Mr. Romero and supports his waiver request.

The County requests that the Fillmore and Piru Basins GSA provide its comments for the PWA Director to consider. If you have any questions, please contact me at (805) 650-4083 or Kim.Loeb@ventura.org.

Sincerely,



Kimball R. Loeb, CEG, CHG
Groundwater Manager
Watershed Protection

Enclosure: Waiver Request, April 29, 2020 (Received May 1, 2020)
City of Santa Paula Will Serve Letter, April 27, 2020

cc: Elvis Romero

K:\Programs\Groundwater\Permits\Well Permits\Waivers\2020_0429_Elvis Romero\2020_0515_KL_FPBGSA_APN 040-0-190-375_FPGSA.docx



RECEIVED
County of Ventura

MAY 01 2020

April 29, 2020

Re: APN 040-0-190-375

PUBLIC WORKS AGENCY
Central Services Department

Hello Jeff, my name is Elvis Romero and I am in the final stages of purchasing the above APN. I would like to ask if it's possible to get a waiver to drill a domestic water well. I have been in contact with the city of Santa Paula and have received a Will serve letter which will be attached. In order to close escrow, I will need to provide proof a water source to build a house. Do you recommend that I feel out a permit application with Barbara Council with city of Ventura Public Works? Or is the application through your office. Feel free to contact me at you earliest convenience.

Thank you



Elvis Romero

805-7947-7472

Elvis_romero@verizon.com

338 Dartmouth Rd Santa Paula Ca 93060

5/3
TO: GAS
for follow-up.
Tax.
Jeff



"Citrus Capital of the World" **City of Santa Paula**

970 Ventura Street • Santa Paula, California • Mailing Address: P.O. Box 569 • 93061 • (805) 933-4214 • www.ci.santa-paula.ca.us

April 27, 2020

Elvis Romero
338 Dartmouth Rd
Santa Paula, CA 93060

Subject: Request for Will Serve Letter for APN: 040-0-190-375.

The City of Santa Paula has received your request for a Will Serve Letter for potable water service to the property located within the unincorporated territory of Ventura County identified by Assessor Parcel Number 040-0-190-375. Per available records, the property is located outside of the City's water service area as shown on the City of Santa Paula Potable Water Master Plan attached.

There currently is not a City water main fronting the property, and the City is not currently providing water service to the property at this time. This letter is to inform you that subject to the existing conditions, the City cannot supply potable water to the proposed property.

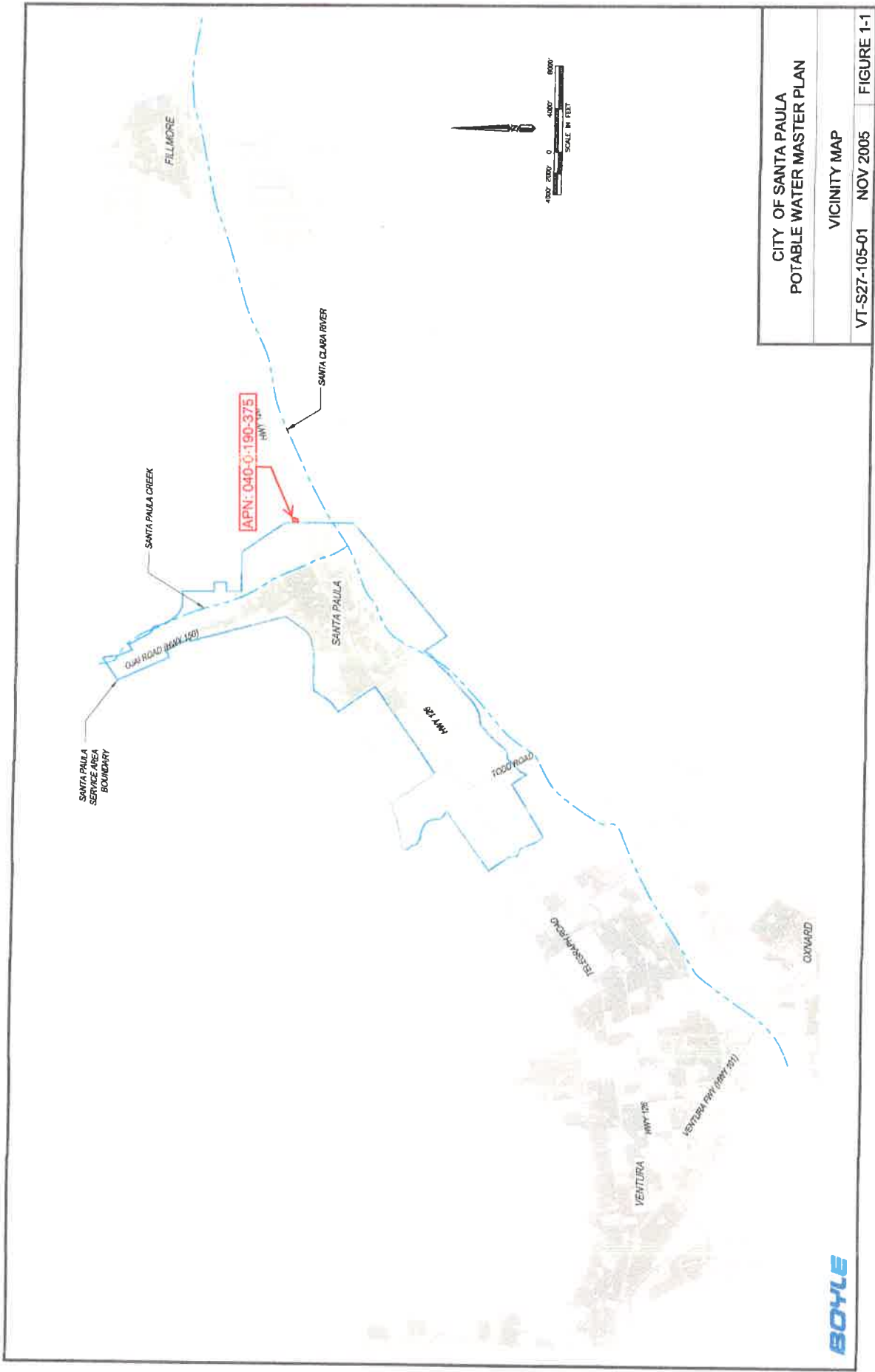
If you have any questions or concerns regarding this matter, please contact the Public Works Department at (805) 933-4212.

Sincerely,

Tai P. Chau, P.E.
City Engineer

Cc: Clete J. Saunier, Public Works Director
Jesse Sira, Water Operations Superintendent

Attachments:
City of Santa Paula Potable Water Master Plan



CITY OF SANTA PAULA
 POTABLE WATER MASTER PLAN

VICINITY MAP

VT-S27-105-01 NOV 2005 FIGURE 1-1

BOYLE

DATE: 11/15/05
 DRAWN BY: J. BOYLE
 CHECKED BY: J. BOYLE
 SCALE: AS SHOWN
 PROJECT: POTABLE WATER MASTER PLAN
 SHEET: 1-1



Legend

- City Boundary
- Concrete
- Fluoresce
- Magnetron
- OM
- Crund
- Port Humane
- San Bernardino
- State Parks
- San Valley
- Thousand Oaks
- Firecells
- TSK



Notes

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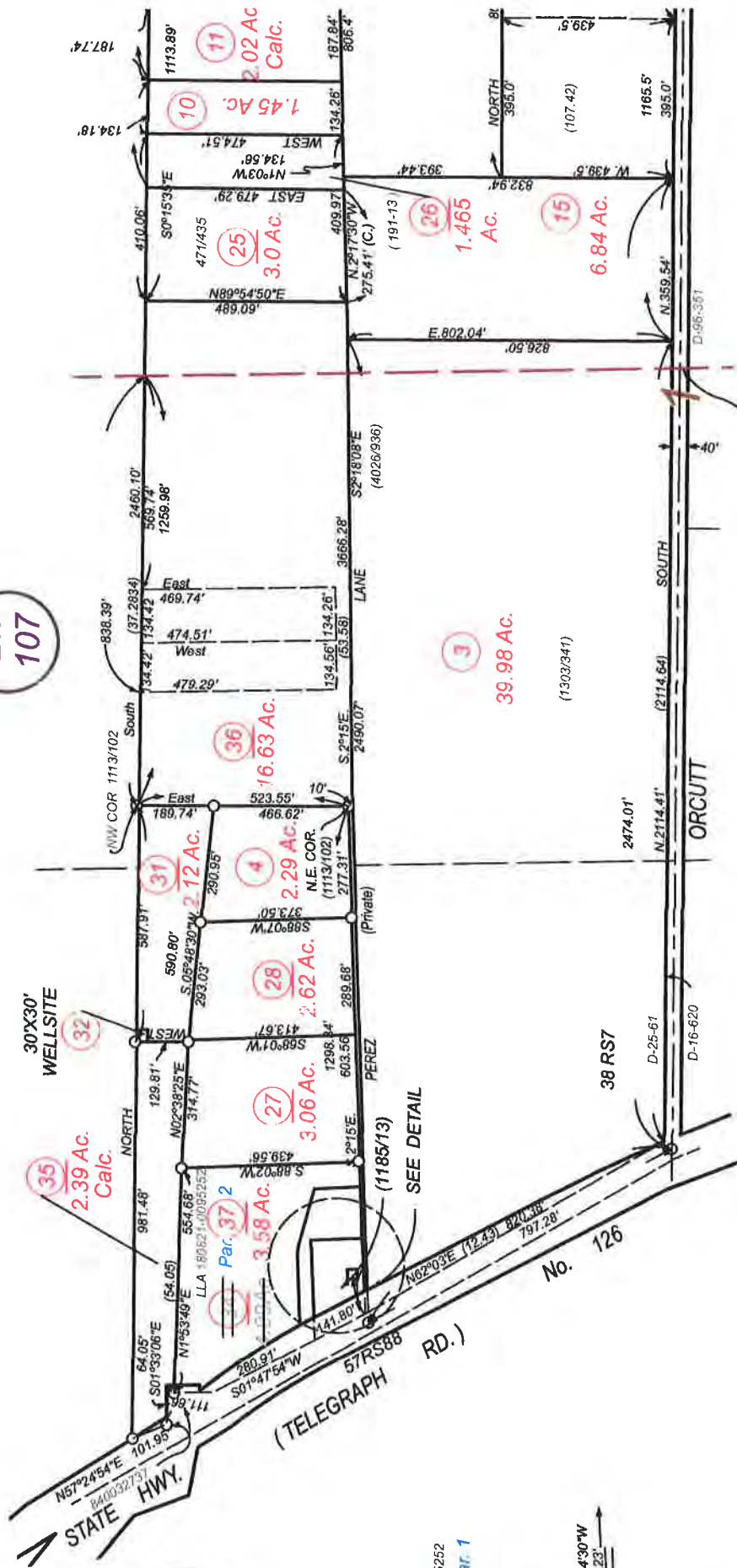


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Item No. **5A Information Item**

DATE: **May 14, 2020**

TO: **Board of Directors**

FROM: **Erin Gorospe, UWCD**

SUBJECT: **Auditor’s Report for FY 2017-18 and 2018-19**

SUMMARY

The Board will receive and file the auditor’s report for Fiscal Years 2017-18 and 2018-19 and the SAS 114 Letter.

RECOMMENDATION:

Information item. No action required.

BACKGROUND

The Board contracted with Rogers, Anderson, Malody and Scott, LLP to provide an audit of the financial statements for Fiscal Year 2017-18 and Fiscal Years 2018-19. Their audit report and the audited financial statements are presented for the Board to review. The auditors gave an unmodified, or “clean” opinion on the financial statements.

Also attached is the SAS 114 letter, which is a required letter that communicates to the Board the scope of the audit, significant findings and other information that is not communicated in the financial statements. There were no findings, difficulties or uncorrected misstatements during the audit.

FISCAL IMPACT

Audit fees of \$8,000 were approved by the Board and included in the FY 19-20 budget.

ATTACHMENTS

- A: Audit Report for Fiscal Years 2017-18 and 2018-19
- B: Auditor’s SAS 114 Letter to the Board of Directors



**FINANCIAL STATEMENTS
WITH INDEPENDENT AUDITOR'S REPORT**

JUNE 30, 2019

Fillmore & Piru Basins Groundwater Sustainability Agency

Table of Contents For the Year Ended June 30, 2019

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Independent Auditor's Report

To the Board of Directors
Fillmore & Piru Basins Groundwater Sustainability Agency
Ventura, California

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Report on the Financial Statements

We have audited the accompanying financial statements of the Fillmore & Piru Basins Groundwater Sustainability Agency (the Agency), as of June 30, 2019, the changes in financial position for the years ended June 30, 2019 and June 30, 2018, cash flows for the years ended June 30, 2019 and June 30, 2018, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Agency's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the State Controller's *Minimum Audit Requirements for California Special District's*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Agency, as of June 30, 2019, and the changes in financial position and cash flows for the years then ended June 30, 2018 and 2019 in accordance with accounting principles generally accepted in the United States of America.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
April 6, 2020

Fillmore & Piru Basins Groundwater Sustainability Agency

Management's Discussion and Analysis For the Year Ended June 30, 2019

The following Management Discussion and Analysis (MD&A) of activities and financial performance of the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) introduces the financial statements of the District for the fiscal years ended June 30, 2018 and June 30, 2019. We encourage readers to consider the information presented here in conjunction with the basic financial statements and related notes, which follow this section.

Introduction to the Agency

The Agency was formed in June 2017 in response to the 2014 Sustainable Groundwater Management Act (SGMA). SGMA requires groundwater-dependent regions form a Groundwater Sustainability Agency (GSA) to develop and implement Groundwater Sustainability plans (GSPs) to achieve sustainability with their local groundwater basins by calendar year 2042. This often required that GSAs halt overdraft and bring their basins into balanced levels of pumping and recharge. SGMA also requires the Agency to submit a Groundwater Sustainability Plan to the Department of Water Resources for approval by January 31, 2022.

The Agency is a joint powers authority comprised of the following three local public agencies: United Water Conservation District (United), the City of Fillmore (the City), and the County of Ventura (the County). The boundaries of these agencies and the newly formed Fillmore and Piru Basins Groundwater Sustainability Agency are shown on the map below.



The Agency's Board of Directors is composed of three Member Directors and three Stakeholder Directors. United, the County of Ventura, and the City of Fillmore each appoint one Member Director to the Board. The Agency designates three seats for Stakeholder Directors. One for a Stakeholder Director from the Fillmore Basin Pumpers Association, one for a Stakeholder Director from the Piru Basin Pumpers Association, and one for a Stakeholder Director from Environmental Interest Groups.

Fillmore & Piru Basins Groundwater Sustainability Agency

Management's Discussion and Analysis For the Year Ended June 30, 2019

The Agency's primary source of revenue is groundwater extraction fees, charged to each entity that pumps water from a well located within the basin during the reporting period. Data on acre feet of water pumped is provided to the Agency by United. Well owners and operators report their pumping to United on a semi-annual basis.

The Agency was awarded a grant from the Department of Water Resources to assist with the preparation of the Groundwater Sustainability Plan. The grant period runs through April 2022. Grant funding totals \$1,500,000 and requires a cost share by the Agency of \$527,258. Grant revenue is recorded in the period in which it is earned.

Financial and Operational Highlights

- Fiscal Year 2017-18 was the Agency's first year with fiscal activity. That year, the agency charged groundwater extraction fees for the period from April 1 through June 30, 2018 totaling 11,048 acre feet and generating \$93,909 in revenue.
- In Fiscal Year 2018-19, the Agency's charged groundwater extraction fees for 40,627 acre feet of water that was pumped in the basin during the year, generating \$345,329 in revenue.
- The Agency had an increase in net position of \$5,296 in Fiscal Year 2017-18 and an increase of \$265,537 in Fiscal Year 2018-19.

Overview of the Financial Statements

The discussion and analysis provided here are intended to serve as an introduction to the Agency's basic financial statements. The Agency's basic financial statements consist of two components: 1) fund financial statements and 2) notes to the financial statements.

Fund Financial Statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Agency, like other State and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Agency utilizes one fund, which is categorized as a proprietary (enterprise) fund.

The Agency uses the *accrual basis of accounting* in its proprietary fund, which is similar to the accounting method used by most private sector companies. All the current year's revenues and expense are taken into accounts regardless of when the cash is received or paid.

Required Financial Statements

Statement of Net Position. The Statement of Net Position presents financial information on all the Agency's assets (resources) and liabilities (obligations), with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Agency is improving or deteriorating.

Fillmore & Piru Basins Groundwater Sustainability Agency

Management's Discussion and Analysis For the Year Ended June 30, 2019

The following condensed financial information provides an overview of the Agency's net position for the year ended June 30, 2019.

	As of June 30, 2019
Total assets	\$ 372,579
Total liabilities	107,042
Total net position, restricted	265,537

The Agency's total net position as of June 30, 2019 is \$265,537, all of which is unrestricted. The largest portion of the Agency's assets as of June 30, 2019 is cash of \$250,182, followed by receivables totaling \$96,087. The Agency's liabilities are payables of \$39,598 and unearned revenue of \$67,444. The unearned revenue relates to accounts that were given a credit for pumping from the period of July 1, 2017 to March 31, 2018. The Agency's liabilities are 40% of net position.

Statement of Revenues, Expenses and Change in Net Position. The Statement of Revenues, Expenses and Change in Net Position provides information on the Agency's financial activity during the year. It provides a summary of the Agency's revenues generated from groundwater extraction fees and the operating expenses associated with the activities of the Agency. It also summarizes other non-operating revenue sources such as grant revenue.

The following condensed financial information provides an overview of the Agency's revenues and expenses for the fiscal years ended June 30, 2019 and June 30, 2018.

	June 30, 2019	June 30, 2018	Change
Operating revenue	\$ 345,329	\$ 93,909	\$ 251,420
Operating expenses	115,954	88,190	27,764
Operating income	229,375	5,719	223,656
Nonoperation revenue	30,866	-	30,866
Nonoperating expense	-	(423)	423
Change in net position	\$ 260,241	\$ 6,142	\$ 254,099

The Agency had an increase of net position of \$5,296 in Fiscal Year 17-18, which was its first year in operation. The Agency's only source of revenue was groundwater extraction fees at the rate of \$8.50 per acre foot for the period of January through June 2018, which resulted in revenue of \$93,909. Operating expenses were \$88,190 in Fiscal Year 17-18, which consisted of services for GSP preparation, finance and administration, grant solicitation, legal fees, office and insurance expenses.

In Fiscal Year 18-19, the Agency increased its net position by \$260,241. The most recent fiscal year included revenue for groundwater extractions fees for two periods: July through December 2018 and January through June 2019. The groundwater extraction fee was at \$8.50 per acre foot and total revenue from groundwater extraction fees was \$345,329. The largest component of the expenses (85%) related to professional services for GSP preparation and contracted staff. The Agency also recognized grant revenue of \$26,310 in FY 18-19.

Fillmore & Piru Basins Groundwater Sustainability Agency

Management's Discussion and Analysis For the Year Ended June 30, 2019

Budgetary Highlights

Original Budget to Final Budget. There were no changes made to the Fiscal Year 2017-18 budget.

Variances to Budget. A condensed statement of variances to budget is presented below.

	<u>2019 Actual</u>	<u>2019 Final Budget</u>	<u>Variance</u>	<u>2018 Actual</u>	<u>2018 Final Budget</u>	<u>Variance</u>
Operating revenues - groundwater extraction fees	\$ 345,329	\$ 473,850	\$ (128,521)	\$ 93,909	\$ 256,091	\$ (162,182)
Operating expenses	115,954	356,730	240,776	88,190	183,635	95,445
Nonoperating revenues (expenses)	30,866	101,808	(70,942)	423	(423)	846
Net income (loss)	<u>\$ 260,241</u>	<u>\$ 218,928</u>	<u>\$ (440,239)</u>	<u>\$ 6,142</u>	<u>\$ 72,033</u>	<u>\$ (256,781)</u>

Groundwater extraction fee revenue was \$290,703 lower than budgeted for the two fiscal years due to credits that were issued to all pumpers for volumes pumped from July 1, 2017 to March 31, 2018.

Operating expenses were \$336,221 lower than budgeted for the two fiscal years combined. Approximately \$152,000 of this variance is a timing difference as professional services related to the development of the GSP have been incurred more slowly than planned. The remainder of the variance is due to savings in operating expenses, primarily contractual staff and legal fees.

The higher-than-planned net position will be used towards the development of the GSP and regular operating expenses in future fiscal years.

Statement of Cash Flows. The Statement of Cash Flows reports the Agency's sources and uses of cash and the change in cash balance during the reporting period. \$97,497 of the Agency's cash was provided by operating activities in Fiscal Year 2018-19, and \$153,108 was provided by operating activities in Fiscal Year 2017-18, consisting of cash received from customers. The only financing activity occurred in Fiscal Year 2017-18, when the Agency received a cash advance from the County of Ventura for \$51,300 to cover start-up costs of the Agency. The advance was repaid by the end of the fiscal year with interest totaling \$423. The Agency had no investing activities during Fiscal Years 2017-18 or 2018-19.

Notes to the Financial Statements. The notes provide additional information that is necessary to acquire a full understanding of the data provided in the basic financial statements. The notes to the financial statements can be found on page 11 of this report.

Capital Assets

The Agency currently has no capital assets. The Agency has plans to acquire two monitoring wells in future years as part of its GSP development.

Fillmore & Piru Basins Groundwater Sustainability Agency

Management's Discussion and Analysis For the Year Ended June 30, 2019

Debt

The Agency's only debt consisted of a \$51,300 cash advance from the County of Ventura in FY 17-18. Interest was accrued at the annual rate published as the yield of the Local Agency Investment Fund administered by the California State Treasurer. The advance as well as the interest were repaid in FY 17-18.

Economic Factors and Next Year's Budgets and Rates

The following factors currently affect the Agency and were considered in developing the Fiscal Year 2019-20 budget.

- Anticipated groundwater pumping volume based on conservative historical averages, rather than based on Fiscal Year 2017-18 and 2018-19 pumping volumes.
- Anticipated timing of grant reimbursements, which occur approximately six months after the end of the quarterly reporting period.
- Professional services for the preparation of the GSP that were not performed in Fiscal Year 2017-18 or 2018-19 that will need to be performed in future years.
- Groundwater extraction fee rates to increase to \$12 per acre foot in Fiscal Year 2019-20.

Requests for Information

This report is designed to provide the Agency's ratepayers, stakeholder, funding sources and other interested parties with an overview of the Agency's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Anthony Emmert, Executive Director, Fillmore and Piru Basins Groundwater Sustainability Agency, PO Box 1110, Fillmore, CA 93016.

Fillmore & Piru Basins Groundwater Sustainability Agency

**Statement of Net Position
As of June 30, 2019**

Assets

Current assets:

Cash	\$	250,182
Receivables:		
Accounts receivable, net		96,087
Grant receivable		26,310
Total current assets		<u>372,579</u>
Total assets		<u>372,579</u>

Liabilities

Current liabilities:

Accounts payable		39,598
Unearned revenue		67,444
Total current liabilities		<u>107,042</u>
Total liabilities		<u>107,042</u>

Net position:

Unrestricted		<u>265,537</u>
Total net position	\$	<u>265,537</u>

The accompanying notes are an integral part of these financial statements.

Fillmore & Piru Basins Groundwater Sustainability Agency

Statement of Revenues, Expenses and Changes in Net Position For the Years Ended June 30, 2019 and June 30, 2018

	<u>2019</u>	<u>2018</u>
Operating revenues		
Groundwater extraction fees	\$ 345,329	\$ 93,909
Total operating revenues	<u>345,329</u>	<u>93,909</u>
Operating expenses		
Professional services	98,437	68,218
Legal fees	11,368	14,772
Offices expenses	4,071	3,245
Insurance	<u>2,078</u>	<u>1,955</u>
Total operating expenses	<u>115,954</u>	<u>88,190</u>
Operating income	<u>229,375</u>	<u>5,719</u>
Nonoperating revenues (expenses)		
State grants	26,310	-
Other revenues	4,556	-
Interest expense	<u>-</u>	<u>(423)</u>
Total nonoperating revenues (expenses)	<u>30,866</u>	<u>(423)</u>
Net income	260,241	5,296
Net position, beginning of year	<u>5,296</u>	<u>-</u>
Net position, end of year	<u>\$ 265,537</u>	<u>\$ 5,296</u>

The accompanying notes are an integral part of these financial statements.

Fillmore & Piru Basins Groundwater Sustainability Agency

Statement of Cash Flows

For the Years Ended June 30, 2019 and June 30, 2018

	<u>2019</u>	<u>2018</u>
Cash flows from operating activities:		
Cash received from customers	\$ 204,956	\$ 210,195
Cash payments to suppliers for goods and services	(107,459)	(57,087)
Net cash provided by operating activities	<u>97,497</u>	<u>153,108</u>
Cash flows provided by (used for) non-capital financing activities:		
Cash received from County of Ventura	-	51,300
Cash paid to the County of Ventura	-	(51,300)
Interest paid to the County of Ventura	-	(423)
Net cash (used for) financing activities	<u>-</u>	<u>(423)</u>
Net change in cash and cash equivalents	97,497	152,685
Cash and investments, beginning of year	<u>152,685</u>	<u>-</u>
Cash and investments, end of year	<u>\$ 250,182</u>	<u>\$ 152,685</u>
Reconciliation of operating income to net cash provided by operating activities:		
Operating income	\$ 229,375	\$ 5,719
Adjustments to reconcile operating income to net cash used for operating activities:		
Other revenues	4,556	-
(Increase) decrease in assets:		
Accounts receivables	(67,730)	116,286
Increase (decrease) in liabilities:		
Accounts payable	8,495	31,103
Unearned revenue	(77,199)	-
Net cash provided by operating activities	<u>\$ 97,497</u>	<u>\$ 153,108</u>

The accompanying notes are an integral part of these financial statements.

Fillmore & Piru Basins Groundwater Sustainability Agency

Notes to Financial Statements For the Years Ended June 30, 2019 and June 30, 2018

1. Summary of Significant Accounting Policies

Reporting entity

In July 2017, the three public agencies, the United Water Conservation District (United), the City of Fillmore (the City), and the County of Ventura (the County), formed the Fillmore and Piru Basins Groundwater Sustainability Agency by execution of a joint powers authority agreement. Each of the member agencies is represented by one Member Director on the Agency Board of Directors. The Board also includes three Stakeholder Directors, representing the Fillmore Basin Pumpers Association, the Piru Basin Pumpers Association, and the local Environmental Interest Groups.

Measurement focus and basis of accounting

The Agency utilizes accounting principles appropriate for an enterprise fund to record its activities. Accordingly, the Agency uses the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of any related cash flows.

The Agency distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services or member contributions in connection with the principal ongoing operations.

The Agency has elected to follow all pronouncements of the Governmental Accounting Standards Board (GASB).

When both restricted and unrestricted resources are available for use, it is the Agency's policy to use restricted resources first, then unrestricted resources as they are needed.

Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the use of estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and cash equivalents

The Agency considers cash on hand, demand deposits at financial institutions to be cash and cash equivalents. The Agency does not hold any investments as of June 30, 2019.

2. Cash and cash equivalents

Cash and cash equivalents at June 30, 2019 consist of cash in the bank of \$250,182. The carrying amount of the Agency's cash is covered by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. Should deposits exceed the insured limits, the balance is covered by collateral held by the bank in accordance with California law requiring the depository bank to hold collateral equal to 110% of the excess government funds on deposit. This collateral must be in the form of government-backed securities. As of June 30, 2019, the Agency had \$5,523 in excess of the federally insured amounts, which were collateralized by the bank.



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To the Board of Directors
Fillmore & Piru Basin Groundwater Sustainability Agency
Ventura, CA

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We have audited the financial statements of the Fillmore & Piru Basin Groundwater Sustainability Agency (the Agency) as of and for the year ended June 30, 2019 and the statement of revenues and expenses and cash flows for the years ended June 30, 2019 and June 30, 2018, and have issued our report thereon dated April 6, 2020. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated October 11, 2019, our responsibility, as described by professional standards, is to form and express opinions about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Agency solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, and our firm have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Agency is included in Note A to the financial statements. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. No such misstatements have been identified.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Agency's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated April 6, 2020.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the Agency we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the Agency, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Agency's auditors.

This report is intended solely for the information and use of the Agency Board and management of the Agency and is not intended to be and should not be used by anyone other than these specified parties.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
April 6, 2020



Post Office Box 1110, Fillmore, CA 93016
(805) 525-4431 <http://fpbgsa.org>

April 6, 2020

Rogers, Anderson, Malody & Scott, LLP
735 E. Carnegie Drive, Suite 100
San Bernardino, CA 92408

This representation letter is provided in connection with your audit of the financial statements of Fillmore & Piru Basins Groundwater Sustainability Agency (Agency), which comprise the financial position as of June 30, 2019, and the statement of revenues and expenses for years ended June 30, 2019 and June 30, 2018, statement of cash flow for the years ended June 30, 2019 and June 30, 2018 and the respective changes in financial position for the years then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of April 6, 2020.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated October 11, 2019, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the required supplementary information in accordance with the applicable criteria.
- 2) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 4) We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.
- 5) We have reviewed, approved, and taken responsibility for the financial statements and related notes.

- 6) We have a process to track the status of audit findings and recommendations.
- 7) We have identified and communicated to you all previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 8) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 9) Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- 10) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.
- 11) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 12) Guarantees, whether written or oral, under which the Agency is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 13) All required supplementary information is measured and presented within the prescribed guidelines; if presented.
- 14) We have provided you with:
 - a) Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements of the various opinion units referred to above, such as records, documentation, meeting minutes, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the Agency from whom you determined it necessary to obtain audit evidence.
- 15) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 16) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 17) We have no knowledge of any fraud or suspected fraud that affects the Agency and involves:
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements.

- 18) We have no knowledge of any allegations of fraud or suspected fraud affecting the Agency's financial statements communicated by employees, former employees, regulators, or others.
- 19) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 20) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 21) We have disclosed to you the identity of the Agency's related parties and all the related party relationships and transactions of which we are aware.

Government—specific

- 22) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 23) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 24) The Agency has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 25) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and legal and contractual provisions for reporting specific activities in separate funds.
- 26) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 27) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 28) The Agency has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 29) The Agency has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 30) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.

- 31) Components of net position (net investment in capital assets; restricted; and unrestricted), are properly classified and, if applicable, approved.
- 32) Investments are properly valued.
- 33) Provisions for uncollectible receivables have been properly identified and recorded.
- 34) Revenues are appropriately classified within operating revenues and non-operating revenues.
- 35) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 36) Capital assets are properly capitalized, reported, and, if applicable, depreciated; if presented.
- 37) We have appropriately disclosed the Agency's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.

Signature:  70D59ECF0D8D46E...

Name/Title: Anthony Emmert, Executive Director



Item No. **5.B Information Item**

DATE: **May 21, 2020**

TO: **Board of Directors**

FROM: **Tim Moore, Daniel B. Stephens & Associates**

SUBJECT: **Database Management System Update and Demonstration**

SUMMARY

Daniel B. Stephens and Associates' Tim Moore will present information regarding and a demonstration of the database management system.

RECCOMENDATION:

DBS&A will provide a live demonstration of the database and will request Board feedback on the database interface. The database is intended to be the repository for the FPBGSA's data and is anticipated to be updated periodically as additional data are collected and become available for import.

BACKGROUND

Daniel B. Stephens & Associates, Inc. (DBS&A) has developed and is currently beta-testing an online database platform. The database will provide the public access to data used in preparation of the Fillmore and Piru basins GSPs and includes basic querying and trends analysis (time-series data charting) tools for public use. Currently the database includes, but is not limited to, the following layers and datasets:

- Well and Surface Water Monitoring Points;
- Water Quality (Groundwater and Surface Water);
- Groundwater Level;
- Groundwater Production;
- DWR Well Completion Reports;
- Administrative Boundaries;
- Crop Mapping;
- NC Datasets; and
- Surface Geology and Fault Mapping.



Fillmore and Piru Basins
Groundwater Sustainability Agency

Item No. **5.C Information Item**

DATE: **May 21, 2020**

TO: **Board of Directors**

FROM: **Dr. Christian Braudrick, Stillwater Sciences**

SUBJECT: **Introduction to Groundwater Dependent Ecosystems**

SUMMARY

Stillwater Sciences' Dr. Christian Braudrick will present an introduction to Groundwater Dependent Ecosystems. Dr. Braudrick will present the general approach to assessing groundwater dependent ecosystems (GDEs) and summarize the GDE analysis to date in the basins and the next steps in this analysis.

RECCOMENDATION:

The Board will receive the presentation and provide input. Dr. Braudrick will present the general approach to assessing groundwater dependent ecosystems (GDEs) and summarize the GDE analysis to date in the basins and the next steps in this analysis.