



Fillmore and Piru Basins
Groundwater Sustainability Agency

Board of Directors Meeting
Thursday, June 18, 2020
5:00 p.m.
Via ZOOM

In accordance with the California Governor's Executive Stay at Home Order and the County of Ventura Health Officer Declared Local Health Emergency and Be Well at Home Order resulting from the novel coronavirus (COVID-19), the Fillmore City Hall is closed to the public. Therefore, the FPB GSA will be holding its Regular Board of Directors meeting virtually using the ZOOM video conferencing application.

If you are new to ZOOM video conferencing, please visit this help page in advance of the meeting date and time:
<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

To participate in the Board of Directors meeting via Zoom, please access:
<https://us02web.zoom.us/j/87851955491?pwd=M0N0dGRHNDE1YTBpZG9LSjJGcEVDZz09>

Meeting ID: 878 5195 5491

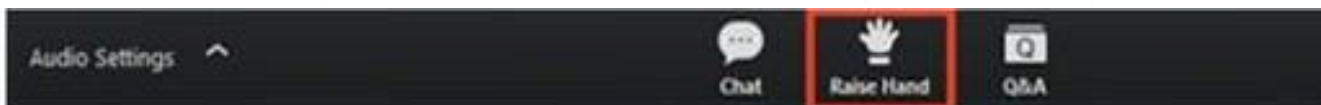
Password: FPBGSA

To hear just the audio portion of the meeting, phone into the toll-free number 877 853 5247 Meeting ID: 878 5195 5491

All participants are asked to join the meeting at least five minutes in advance of the 5pm start time and be aware that all participants will be "muted" until recognized by the host. If your computer has a camera, please enable it so we can ensure better engagement between participants.

If you would like to address the Board with a question or offer a comment, please follow these simple instructions to engage the host (Clerk of the Board):

1. During a meeting, click on the icon labeled "Participants" at the bottom center of your computer screen.
2. At the bottom of the window on the right side of the screen, click the button labeled "Raise Hand."
3. Once you've been recognized by the Chair, please click on "Raise Hand" again to remove the signal.



Similarly, if you have a comment or question for the Board, you can use the "Chat" button to convey your question or comment to the HOST, who will put you in line to address the Board.

The Fillmore and Piru Basins GSA Board of Directors appreciates your participation and patience in using Zoom to conduct its public meeting.

AGENDA

1. Call to Order – First Open Session

1A Pledge of Allegiance

1B Directors Roll Call

1C Public Comments

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendaized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

**1D Approval of Agenda
Motion**

2. Updates

2A Director Announcements/Board Communications:

Oral Reports from the Board

Fillmore Pumpers Association Stakeholder Director Update

Piru Pumpers Association Stakeholder Director Update

Environmental Stakeholder Director Update

City of Fillmore Member Director Update

United Water Conservation District Director Update

County of Ventura Director Update

2B Executive Director Update

Information Item

The Executive Director will provide an informational update on Agency activities since the previous Board meeting of May 21, 2020.

2C Legal Counsel Update

Information Item

Legal Counsel will provide an informational update on Agency's legal issues and concerns since the previous Board meeting of May 21, 2020.

2D GSP Consultant Update

Information Item

Representatives from Daniel B Stephens & Associates and UWCD will provide an informational update on Agency's GSP development activities since the previous Board meeting of May 21, 2020.

3. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

3A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of May 21, 2020 and Special Board Meeting – Budget Workshop of June 4, 2020

3B Approval of Warrants

The Board will consider approving the following invoices for payment:

County of Ventura IT Services Department	\$ 40.00
Daniel B. Stephens & Associates, Inc.	\$45,643.17
Olivarez Madruga Lemeiux O’Neill LLP	\$ 1,023.50

3C Monthly Financial Report

The Board will receive a monthly profit and loss statement and balance sheet for the FPBGSA from UWCD’s accounting staff.

4. MOTION ITEMS

4A Resolution 2020-02 Adopting Proposed and Revised FY 2020-21 Budget Motion

The Board will consider approving Resolution 2020-02 adopting the proposed and revised FY 2020-21 Budget.

4B Payment Plan and Waiver of interest for Trinidad Account

Motion

The Board will consider Jennifer Trinidad’s request for a payment plan and waiver of interest incurred while on payment plan totaling \$74.77.

5. INFORMATION ITEMS

5A Groundwater Model Review

Information Item

UWCD’s Water Resources team will present information regarding the progress of its groundwater model development.

5B Management Areas

Information Item

Daniel B. Stephens and Associates’ Tony Morgan will present information regarding management areas.

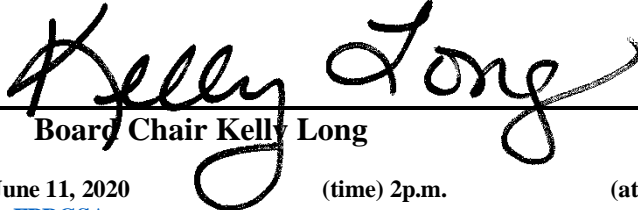
FUTURE TOPICS FOR BOARD DISCUSSION

ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting** on Thursday, **July 16, 2020** or call of the Chair

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 N. Lombard Street in Oxnard during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524-1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 
Board Chair Kelly Long

Posted: (date) June 11, 2020 (time) 2p.m. (attest) *Eva Ibarra*
At: <https://www.FPBGSA.org>

Posted: (date) June 11, 2020 (time) 2p.m. (attest) *Eva Ibarra*
At: <https://www.facebook.com/FPBGSA/>

Posted: (date) (time) (attest) *Julie Latshaw*
At: Fillmore City Hall, 250 Central Avenue, Fillmore CA 93015

Posted: (date) (time) (attest) *Eva Ibarra*
At: UWCD, 1701 N. Lombard Street, Oxnard CA 93030



Fillmore and Piru Basins
Groundwater Sustainability Agency

MINUTES
Board of Directors Meeting
Thursday, May 21, 2020 - 5:00 p.m.

In accordance with the California Governor's Executive Stay at Home Order and the County of Ventura Health Officer Declared Local Health Emergency and Be Well at Home Order resulting from the novel coronavirus (COVID-19), the Fillmore City Hall is closed to the public. Therefore, the FPB GSA will be holding its Regular Board of Directors meeting virtually using the ZOOM video conferencing application.

Board Members Participating:

Kelly Long, Chair
Edwin T. McFadden, Vice Chair/Secretary/Treasurer
Tim Holmgren
Gordon Kimball
Candice Meneghin
Glen Pace

Staff Participating:

Anthony Emmert, Executive Director
Scott Nave, OMLO, Legal Counsel
Eva Ibarra, Clerk of the Board

Public Participating:

Lisa Ballin, DBS&A, Stakeholder Consultant
Bryan Bondy, Bondy Groundwater Consulting, Inc.
Christian Braudrick, Stillwater Sciences
Matt Carpenter
Emilio Cervantes
Dan Detmer, UWCD
Erin Gorospe, UWCD
Dr. Zachary Hanson, UWCD
Rachael Laenen, Fillmore and Piru Pumpers' Associations
Tim Moore, DBS&A
Tony Morgan, DBS&A
Bruce Orr, Stillwater Sciences
Sam Rojas,
Kris Sofley, UWCD
J. Thurber
Steve Zimmer

1. Call to Order - First Open Session

Chair Long called the meeting to order at 5pm. She asked every to stand and recite the Pledge of Allegiance.

1A Pledge of Allegiance

1B Directors Roll Call

Chair Long asked the clerk to call roll call. Directors Holmgren, Kimball, Meneghin, Pace, McFadden and Long were all in attendance.

1C Public Comments

Chair Long asked if there were any public comments. None were offered.

1D Approval of Agenda

Motion

Chair Long asked if there were any amendments to the agenda. Ms. Ibarra noted that the staff report for Motion item 4E had listed the APN number for the property being discussed incorrectly and noted that the correct APN number is 040-0-190-375, as listed in the agenda and attachment documents for Motion item 4E.

Motion to approve the agenda as amended, Director McFadden; Second, Director Holmgren. Roll call vote: six ayes (Holmgren, Kimball, Meneghin, Pace, McFadden, Long); none opposed. Motion carries unanimously 6/0/0.

1. Updates

2A Director Announcements/Board Communications:

Oral Reports from the Board

Fillmore Pumpers Association Stakeholder Director Update

Director Kimball reported that the Fillmore Pumpers Associate had a meeting on March 10 and would be holding its annual meeting in conjunction with the Piru Pumpers Association on June 9 at 10am via Zoom.

Piru Pumpers Association Stakeholder Director Update

Director Pace reaffirmed Director Kimball's report and added that the three-year term for the GSA Director seat was about to expire, but the Pumpers had agreed to reappoint him for another term.

Environmental Stakeholder Director Update

Director Meneghin mentioned DWR's Integrated Regional Water Management (IRWM) grant, Wildlife Conservation Board Instream Flow – due July 2020. She also said that she had participated in a call with representatives from other GSA's on May 21 to discuss and outline a job description for a watershed coordinator to support GSA efforts with grant writing, stakeholder engagement, grant writing, et cetera. She also reported her participation in a monthly NGO groundwater collaborative call and presented on Ventura County's stakeholder engagement on GSAs as a model for other GSAs statewide. Director Meneghin also advised the Board that the Greater Ventura County Environmental Stakeholders Collaborative she has been convening quarterly will be hosting a GDE webinar on June 19, 2020.

City of Fillmore Member Director Update

Director Holmgren said that he had nothing to report.

United Water Conservation District Director Update

Vice Chair McFadden reported that although it is unlikely that there will be any Article 21 water available however UWCD will be release some 38,000 acre feet of stored water from Lake Piru in August that will be a great help to the basins.

County of Ventura Director Update

Chair Long reported that the County is focused on COVID-19 issues and that it has an excellent phase II reopening that will impact more businesses, retailers with exterior doors and restaurants with limited indoor seating, although they can continue with food orders for delivery or pick up. She added that K-12 classes will open in the Fall.

2B Executive Director Update

Information Item

Executive Director Emmert reported that the agency's first three grant reports and invoices have been approved and that the Agency may receive payment for those invoices in this fiscal year. He added that the fourth grant report was submitted to DWR on May 20 and that payment will definitely be in the next fiscal year period.

2C Legal Counsel Update

Information Item

Legal Counsel Scott Nave said he had no updates.

2D GSP Consultant Update
Information Item

Tony Morgan of Daniel B Stephens & Associates gave a presentation to the Board, updating the Agency's Board Discussion Topics/Schedule; GSP status and tentative project timeline, proposed outline, technical appendices and general workflow (see attached presentation).

3. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

3A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of April 16, 2020.

3B Approval of Warrants

The Board will consider approving the following invoices for payment:

County of Ventura IT Services Department	\$ 40.00
Daniel B. Stephens & Associates, Inc.	\$50,350.65
Rogers, Anderson, Malody & Scott, LLP	\$ 8,000.00
United Water Conservation District	\$14,879.16

3C Monthly Financial Report

The Board will receive a monthly profit and loss statement and balance sheet for the FPBGSA from UWCD's accounting staff.

Motion to approve the Consent Calendar items, Vice Chair McFadden; Second, Director Kimball. Roll call vote: six ayes (Holmgren, Kimball, Meneghin, Pace, McFadden, Long); none opposed. Motion carries unanimously 6/0/0.

4. MOTION ITEMS

4A Budget Workshop
Motion

Motion to schedule a Budget Workshop on Thursday, June 4 at 5p.m., Director Meneghin; Second, Vice Chair McFadden. Roll Call vote: six ayes (Holmgren, Kimball, Meneghin, Pace, McFadden, Long); none opposed. Motion carries unanimously 6/0/0.

4B Stakeholder Workshop

Motion

During its discussion of the Stakeholder Workshop agenda and logistics, Director Kimball said he thought asking questions are each topic is a great idea and starts engagement early in the meeting. He also said that the Financial (Budget) Update should be removed from the agenda, and Director Meneghin and Chair Long agreed.

Motion to schedule the Stakeholder Workshop on Thursday, June 25, 2020 from 6pm to 8:30pm via Zoom and use the proposed agenda and logistics as modified, Vice Chair McFadden; Second, Director Holmgren. Roll call vote: six ayes (Holmgren, Kimball, Meneghin, Pace, McFadden, Long); none opposed. Motion carries unanimously, 6/0/0.

4C Request to Waive Late Fees and Interest for Hobson Ranch

Motion

Chair Long asked if there were any questions or comment from the Board regarding the request from Hobson Ranch for a waiver of late fees and interest totaling \$8.44. None were offered. Motion to approve the request from Hobson Ranch for a waiver of late fees and interest totaling \$8.44, Director Kimball; Second Vice Chair McFadden. Roll call vote: six ayes (Holmgren, Kimball, Meneghin, Pace, McFadden, Long); none opposed. Motion carries unanimously 6/0/0.

4D Management Criteria Development Ad Hoc Committee

Motion

The discussion started with Director Kimball, who said that it is important to get ideas as well as input from staff and the Board and it is critical that all people using water have input. Chair Long said that the general policy regarding ad hoc committees is pretty straight forward and Vice Chair McFadden added that the management criteria development ad hoc committee, similar to the Stakeholder Outreach or Budget ad hoc committees, would meet once a month for a period of time for focused discussions and would report back to the Board with recommendations. Director Meneghin, Pace and McFadden volunteered to serve on the ad hoc committee.

Bryan Bondy of Bondy Groundwater Consulting, Inc., stated that he had some concerns regarding the ad hoc committee for developing management criteria as he contends that this is the most critical element and the heart of the GSP and suggested the Board review the Brown Act's definition of ad hoc versus standing committees.

Mr. Morgan responded to Mr. Bondy saying that the ad hoc committee does not have authority but rather makes recommendations to the Board after focusing on the specifics that would be too time intensive for the whole Board to discuss in detail.

Ms. Ballin added that the September Stakeholder meeting is devoted to Management Criteria discussion.

Mr. Bondy said that a written description may help clarify the criteria for folks. Chair Long said that the ad hoc committee would review what steps to take and make a recommendation to the full Board. Director Kimball agreed, saying that you have got to start somewhere.

4E Request for Comment/Request for Waiver of Ventura County Water Well and Water Well Permit Prohibitions regarding Peres Lane, APN 040-0-190-375

Motion

The Board discussed the request from Ventura County Public Work's to review and comment regarding waiving water well permit prohibitions for the property owners on Peres Lane in an unincorporated area of Ventura County and within the Fillmore and Piru Basins GSA Boundary (APN 040-0-190-375).

Director Meneghin voiced her concerns about waiving well permit prohibitions without having a full understanding of how it will impact the sustainability of the basins. Vice Chair McFadden said that he was in favor of providing a letter supporting the request, providing the person making the request can demonstrate that they are the property owner.

Motion to provide a letter of support with the caveat that the request is made by the property owner, Vice Chair McFadden; Second, Director Holmgren. Roll call vote: five ayes (Holmgren, Kimball, Pace, McFadden, Long); none opposed; one abstaining (Meneghin). Motion carries unanimously 5/0/1/0.

5. INFORMATION ITEMS

5A Auditor's Reports for FY 2017-18 and FY 2018-19

Information Item

UWCD's Controller Erin Gorospe presented information regarding the FY 2017-18 and FY 2018-19 Auditor's reports. Director Kimball congratulated Erin and staff for a job well done.

5B Database Management System Update and Demonstration

Information Item

Daniel B. Stephens and Associates' Tim Moore presented information and a demonstration of the proposed FPBGSA database management system.

Vice Chair McFadden asked Mr. Moore if all the information contained in the system would be available to the public and Mr. Moore said that it would be. Mr. Moore added that it would not be easily accessible, although most of the information, but not all the information, would be available. Mr. Moore also said that according to SGMA, any data used for the groundwater sustainability plan (GSP) needs to be published and available to the public. Vice Chair McFadden said he was concerned about infringing on privacy issues.

Mr. Moore said that to develop the GSP, you need information regarding who is pumping, how much they're pumping and to what depth their pumping, and how that is presented in the GSP may not be in as much detail, but the backup for that needs to be provided to DWR and made public. Vice Chair McFadden said the Agency should be sensitive to the privacy of some of that information. Director Pace reiterated concerns about private information and asked the Agency legal counsel for his opinion.

Mr. Nave said that once the information is released, unless it is exempt under the Brown Act (information being in draft form was given as an example), it is public information. There are protections for documents that are in draft form, but once published, it is public. Vice Chair McFadden asked if it is exempt before information is released to any of the Directors. Director Kimball said that the Agency can start the process at the Stakeholder Workshop and that the Agency needs to be open and transparent about everything that goes into managing the basins. Vice Chair McFadden said he would like a legal opinion with that goal in mind.

5C Introduction to Groundwater Dependent Ecosystems

Information Item

Stillwater Sciences' Dr. Christian Braudrick presented an introduction to groundwater dependent ecosystems (GDEs) (see attached). Chair Long thanked Dr. Braudrick for his time and said that there was a lot of good information included in his presentation. She added that she was sure there is more information to come.

FUTURE TOPICS FOR BOARD DISCUSSION

Chair long asked if there were any topics Board members would like to include for discussion at future meetings. None were offered.

ADJOURNMENT 7:10p.m.

Chair Long adjourned the meeting to the next **Regular Board Meeting** on Thursday, **June 18, 2020** or call of the Chair.

ATTEST: _____
Kelly Long, Chair, FPB GSA Board of Directors

I certify that the above is a true and correct copy of the minutes of the Fillmore and Piru Basins Groundwater Sustainability Agency’s Board of Directors meeting of May 21, 2020.

ATTEST: _____
Eva Ibarra, Clerk of the Board

Item 2D - GSP Consultant Update

- Board Discussion Topics / Schedule
- GSP Status
- Stakeholder Engagement Workshop Schedule - Agenda Item 4B
- Management Criteria Development Ad Hoc Committee - Agenda Item 4D
- Database Management System Update and Demonstration - Agenda Item 5B
- Introduction to Groundwater Dependent Ecosystems - Agenda Item 5C



Board Discussion Topics / Schedule

	Topic 1	Topic 2	Topic 3
Apr-2020	Intro to Sustainable Management Criteria		
May-2020	Data Base Management System Update/Demo	GDEs	
Jun-2020	GW model review (UWCD)	Management Areas	
Jul-2020	Future conditions (modeling?)	Water budget (model files) (UWCD)	

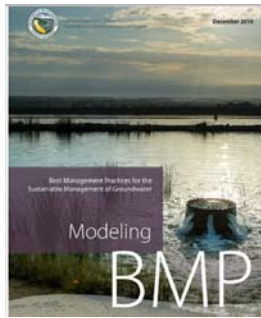
- Proposed technical topics for discussion at Board meetings
- Introduction to important elements in the GSP
- References to suggested reading materials (e.g., DWR Best Management Practices or Guidance Documents) - resources on flash drive



June 2020 Reference / Background Materials

Groundwater Models - DWR Best Management Practice

<https://water.ca.gov/Programs/Groundwater-Management/SGMA-Groundwater-Management/Best-Management-Practices-and-Guidance-Documents>



Regulations

§ 352.4 f,g Data and Reporting Standards

§ 354.18 e Water Budget

§ 354.28 c Minimum Thresholds

June 2020 Reference / Background Materials

Management Areas - DWR Best Management Practice

<https://water.ca.gov/Programs/Groundwater-Management/SGMA-Groundwater-Management/Best-Management-Practices-and-Guidance-Documents>



Regulations

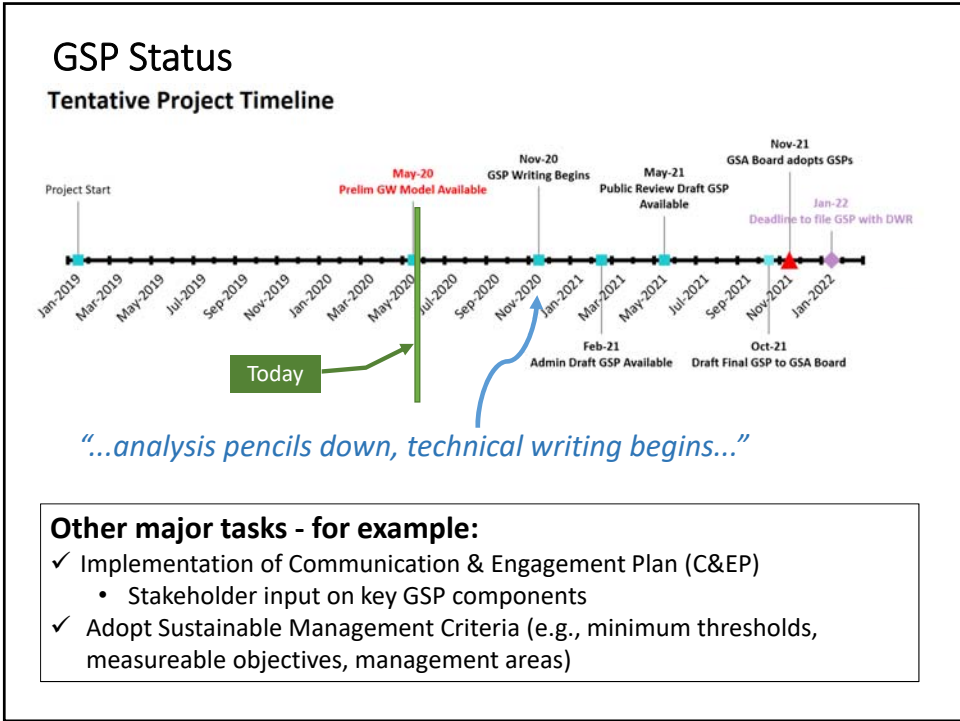
§ 350.4 d General Principles

§ 354.38 e Assessment and Improvement of Monitoring Network

§ 354.44 Projects and Management Actions

§ 355.4 b (3) Criteria for Plan Evaluation

§ 356.4 Periodic Evaluation by Agency



GSP Status - Proposed GSP Outline

Executive Summary

<ol style="list-style-type: none"> 1. Introduction <ol style="list-style-type: none"> 1.1 Purpose of the Groundwater Sustainability Plan (GSP or Plan) 1.2 Sustainability Goal 1.3 Agency Information (Reg. § 354.6) <ol style="list-style-type: none"> 1.3.1 Organization and Management Structure of the Groundwater Sustainability Agency (GSA or Agency) 1.3.2 Legal Authority of the GSA 1.3.3 Estimated Cost of Implementing the GSP and the GSA's Approach to Meet Costs 1.4 GSP Organization 2. Plan Area and Basin Setting <ol style="list-style-type: none"> 2.1 Description of the Plan Area (Reg. § 354.8) <ol style="list-style-type: none"> 2.1.1 Summary of Jurisdictional Areas and Other Features (Reg. § 354.8 b) 2.1.2 Water Resources Monitoring and Management Programs (Reg. § 354.8 c, d, e) 2.1.3 Land Use Elements or Topic Categories of Applicable General Plans (Reg. § 354.8 f) 2.1.4 Additional GSP Elements (Reg. § 354.8 g) 2.1.5 Notice and Communication (Reg. § 354.10) 2.2 Basin Setting <ol style="list-style-type: none"> 2.2.1 Hydrogeologic Conceptual Model (Reg. § 354.14) 2.2.2 Current and Historical Groundwater Conditions (Reg. § 354.16) 2.2.3 Water Budget Information (Reg. § 354.18) 2.2.4 Management Areas (as Applicable) (Reg. § 354.20) 	<ol style="list-style-type: none"> 3. Sustainable Management Criteria <ol style="list-style-type: none"> 3.1 Sustainability Goal (Reg. § 354.24) 3.2 Measureable Objectives (Reg. § 354.30) 3.3 Minimum Thresholds (Reg. § 354.28) 3.4 Undesirable Results (Reg. § 354.26) 3.5 Monitoring Network <ol style="list-style-type: none"> 3.5.1 Description of Monitoring Network (Reg. § 354.34) 3.5.2 Monitoring Protocols for Data Collection and Monitoring (Reg. § 352.2) 3.5.3 Representative Monitoring (Reg. § 354.36) 3.5.4 Assessment and Improvement of Monitoring Network (Reg. § 354.38) 4. Projects and Management Actions to Achieve Sustainability Goal (Reg. § 354.44) <ol style="list-style-type: none"> 4.1 Project #1 Description 4.2 Project #2 Description 4.3 Project #X Description 5. Plan Implementation <ol style="list-style-type: none"> 5.1 Estimate of GSP Implementation Costs (Reg. § 354.6) 5.2 Schedule for Implementation 5.3 Annual Reporting 5.4 Periodic Evaluations 6. References and Technical Studies (Reg. § 354.4)
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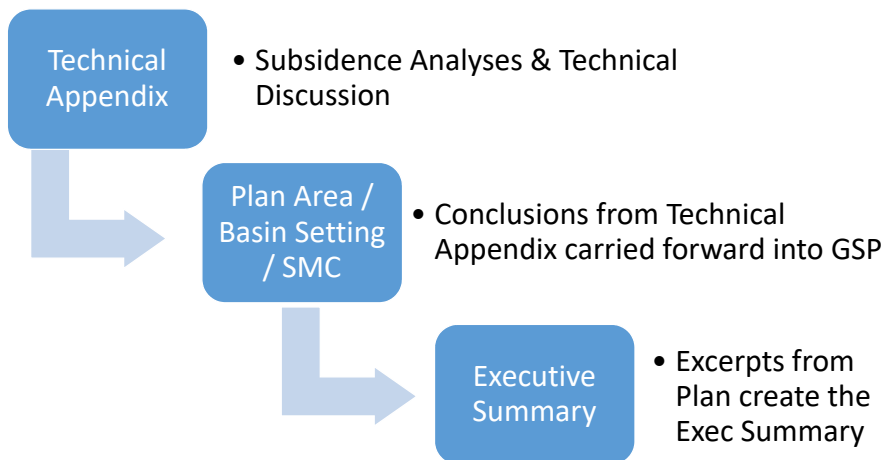
GSP Status - Technical Appendices

1. Interbasin and Coordination Agreements (as applicable) (Reg. § 357)
2. List of Public Meetings (Reg. § 354.10)
3. Joint Powers Authority
4. Communication and Engagement Plan (C&EP)
5. Water Budgets
6. Monitoring Plan/Network and Data Gaps Analysis
 - a. Hydrographs (streamflow and water levels)
 - b. Water Quality (SW and GW) Time Series
7. Sampling and Analysis Plan
8. Sustainable Management Criteria
9. Subsidence
10. Groundwater Dependent Ecosystems (GDEs)
11. Climate Change Analysis
12. Projects/Management Actions
13. GSP Implementation Costs ?
14. Groundwater Model Documentation
15. Comments and Responses to Comments (Reg. § 354.10)

Some
Technical
Appendices
are
complete

Many
Technical
Appendices
are in
progress

GSP Status - GSP General Workflow



Questions ?



Fillmore and Piru Basins Groundwater Dependent Ecosystems

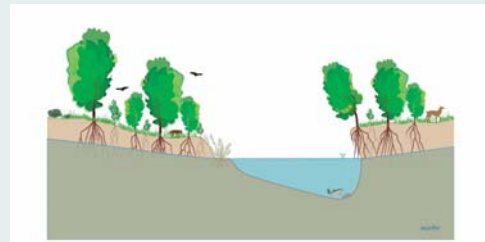
Christian Braudrick and Bruce Orr
Stillwater Sciences



Groundwater Dependent Ecosystems (GDEs)

DWR defines GDEs as ecological communities or species that depend on groundwater emerging from aquifers or on groundwater occurring near the ground surface.

Healthy Riparian Zone

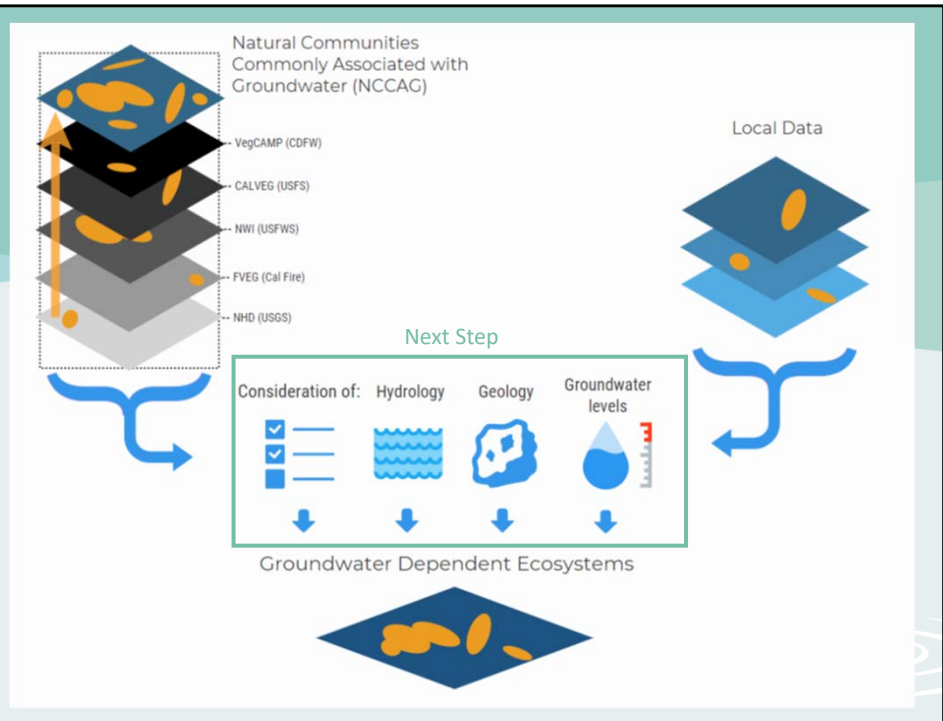


Braudrick et al., 2018 (figure by K. Rodriguez)

GDEs occur in a variety of different environments ranging from seeps and springs, to groundwater-dependent wetlands, to aquatic and riparian ecosystems associated with rivers that partially or entirely rely on groundwater.

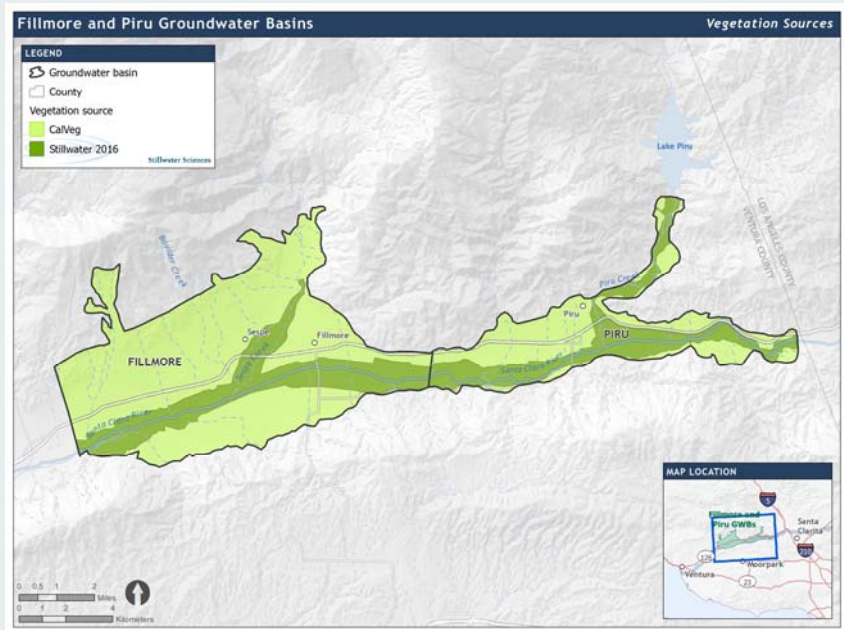


Approach



Source Data

- High quality data(Stillwater Sciences 2016) along the Santa Clara River, data quality is lower (CalVeg) on the margins of the basin





**Special Board of Directors Meeting
Budget Workshop**

Thursday, June 4, 2020 @ 5 p.m.

MINUTES

Directors Present

Director Kelly Long, Chair
Director Ed McFadden, Vice Chair/Secretary/Treasurer
Director Tim Holmgren
Director Gordon Kimball
Director Glen Pace
Director Candice Meneghin

Staff Present

Anthony Emmert, executive director
Eva Ibarra, clerk of the board

Public Present

Erin Gorospe, UWCD
Rachael Laenen, Kimball Ranches
Tim Moore, DBS&A
Tony Morgan, DBS&A
George Reid
Kris Sofley, UWCD
Ambry Tibay, UWCD
Steve Zimmer

Call to Order - First Open Session 5:15p.m.

Chair Long called the meeting to order at 5:15p.m. She asked the Clerk of the Board to take roll call. All Board members (Holmgren, Kimball, Meneghin, Pace, McFadden and Long) were present.

1. Pledge of Allegiance

Chair Long asked everyone to join her in reciting the Pledge of Allegiance

Chair Long asked if there were any public comments. None were offered

2. Discussion of Proposed FY 2020-21 Budget for the FPB GSA and Proposed Groundwater Extraction Rates for the same period.

Motion

Mr. Emmert began by presenting a powerpoint (see attached) that depicted the Agency’s activities over the past year and what was on the schedule to be completed in FY 20-21. He discussed the IWCD groundwater modeling work which was not being billed to the Agency but was being used as “matching funds” for the DWR \$1.5 million grant the Agency was awarded. proposed monitoring wells which the Agency plans to use to fill in the Data Gaps regarding the basins’ condition. He said that the ad hoc budget and rate setting committee recommended keeping the groundwater extraction rate the same as it has been for the past FY 2019-20 (\$12 per acre foot).

Mr. Emmert reported that once reimbursements were received from DWR on the grant and projects for the Agency were completed, the groundwater extraction rate would be reduced to \$4 per acre foot. He reminded the Board that the Groundwater Sustainability Plans for both basins are required to be updated every five years, which will benefit from the Agency’s ongoing monitoring program. He said the goal was to keep the budget as slim as possible.

Mr. Emmert also advised the Board that it cannot officially adopt rates without a public hearing that has been noticed 20 days in advance. The first Public Hearing Notice will be published in the Fillmore Gazette on June 11 and a second, subsequent notice will be published in the Fillmore Gazette on June 25. Both notices will also appear on the paper’s online newsfeed.

Mr. Emmert then turned it over to Erin Gorospe, UWCD Controller, and she walked everyone through the spreadsheet that showed expenses for FY 2019-20 to date and projected revenue and expenses for FY 2020-21.

The Board asked about the \$800,000 expense for the monitoring wells and Mr. Emmert said that while staff was looking at sites for the wells near the fish hatchery and Hallow Drive, the site decision should really be driven by where the data gaps are within the GSA boundaries. He said that staff and the ad hoc committee thought it would be prudent to budget \$200,000 for site selection and easement or permit work in FY 2020-21, and then move the remaining \$600,000 for monitoring well construction costs to the FY 2021-22 budget.

Mr. Emmert said that this time next year, perhaps earlier, staff would prepare a request for bids for the well construction and that by fall 2021 the construction should be complete.

Director Meneghin asked if \$200,000 was enough to secure easements and Mr. Emmert said he didn't know but they would get started as soon as possible on site selection. He said a lot of the costs will depend on property owners' willingness to work with the Agency. He said that at present, sites were being looked at on the west end of Fillmore, where the Nature Conservancy has property, or the City of Santa Paula, or the State's property at the fish hatchery. Mr. Emmert said that not much space was needed and that it would basically be a pipe sticking out of the ground. Since it is not a producing well, there is no rehab needed. Mr. Emmert also suggested using the Agency's existing cooperative relationships to request visits to collect data.

Chair Long asked why the budget is being set with a negative and Mr. Emmert said based on the ad hoc committee recommendations, the proposed budget will be amended to move \$600,000 of the well monitoring expense to the next fiscal year.

Vice Chair McFadden asked Mr. Emmert if moving \$600,000 of well costs into the FY 2021-22 budget would also have an impact on the consultant's cost, perhaps lowering those costs for the FY 2020-21 budget period. Mr. Emmert said that the heavy work for the consultants is getting the tech and outreach done, which would be in summer of 2021 through the end of they year when the consultant would be writing the final product. He mentioned Stillwater Sciences folks, the database and stakeholder outreach as additional expense areas that have picked up quite a bit. Vice Chair McFadden said that rather than spending money to install wells sooner, to push that expense back a bit is the right thing to do. Mr. Emmert added that neither UWCD or DBS&A included monitor well data in the initial GSPs.

Director Kimball said the timing for the wells is not data driven but rather by the grant rules and restrictions. Mr. Emmert said he asked the grant manager if the GSA amended the grant agreement to remove the wells would that have an impact on the 75/25 match in future and the grant manager advised him to stick with what the Agency has for the grant terms to continue as is. Director Kimball asked a question about the grant terms and completion deadline. Mr. Emmert said the grant is to be completed and invoiced by December 31, 2021. By January 2022, the Agency should be uploading the GSPs to DWR. He added that submitting the final grant report and invoice needs to be done in fall 2021. Mr. Emmert than reminded the Board that location drives the next scope of work.

Vice Chair McFadden proposed the budget change of dropping the \$800,000 expense for monitoring wells to \$200,000 for the FY 2020-21 budget. Mr. Emmert said he thought that was adequate to get to drilling, and would flip the projected end balance from negative \$315,000 to something better.

Chair Long asked if there were any other comments or questions.

Director Pace said he had a question on the budget. He said under income there is a \$669,000 groundwater extraction but a year end projection of \$242,000. Mr. Emmert said it's a cash and accrual system. Ms. Gorospe added that the billing period goes from July through December 2019, with invoices sent out in March 2020, and the next billing cycle of January through June 2020, invoices are sent out in September 2020. The revenue reflected in 2020, \$243,000 in cash, is reflective of that timing difference and also projections for a lower pumping volume, which puts it at \$15,000 under budget.

Director Pace said it looks like expenses for 19-20 are under budget for everything, which is good, and the proposed budget for 20-21 expectations for revenue are close so we feel comfortable for the next cycle. Mr. Gorospe said cash projection is as expected with approximately \$300,00 accrued and paid in October or November of 2020.

Vice Chair McFadden said that groundwater extractions are being impacted by a late start for tree crops, the hemp issue and grow crops have been canceled. He added that while he doesn't have a crystal ball to project the weather for the next 12 months, he believes a lot of land will not be farmed in that period.

Chair Long asked if the Board would approve an amendment to the budget so that it doesn't show a negative balance? Mr. Emmert said that he proposes a change in the line item of Capital Expense of \$800,000, reducing that to \$200,000 and moving the remaining \$600,000 to FY 2021-22 to cover the construction of the monitoring wells.

Vice Chair McFadden asked Erin if his predictions were used for pumping projections. Ms. Gorospe replied that there is an expected decrease in pumping volume rate of about 11,000 acre feet was used as a best estimate. She added that by moving the \$600,000 to FY 2021-22 the cash balance looks much better and there is even a bit of a cushion if pumping goes even lower than projected. Vice Chair McFadden said it was a conservative, safe budget for now.

Director Meneghin asked about legal fees? Mr. Emmert said that it was intended to have legal review charges to check out the projected well sites regarding easements, et cetera, which would be covered by the \$200,000 remaining in the FY 2020-21 budget.

Chair Long asked for a motion. Vice Chair McFadden moved to adopt the FY 2020-21 budget as amended; Second, Director Meneghin. Roll call vote: six ayes (Holmgren, Kimball, Meneghin, Pace, McFadden, Long); none opposed. Motion carries unanimously 6/0.

Mr. Emmert said the actual Budget adoption would occur at the June 18 Board meeting, followed by the Stakeholder Engagement Workshop on June 25 and a Special Board meeting on July 2 to hold the Public Hearing on groundwater extraction rate setting for the FY 2020-21 billing periods.

Ms. Sofley asked if the \$12 per acre foot groundwater extraction rate could also be added to the amended FY 2020-21 budget, and at the June 18 meeting the Board would be presented with a Resolution for adopting the amended budget for FY 2020-21 in its final form.

Vice Chair McFadden added that as Treasurer for the GSA, he really appreciates all the hard work Erin and Tony have done in preparing the budget.

3. Public Comments

Chair Long asked if there were any other comments or questions from the public. None were offered.


ADJOURNMENT 6:02p.m.

Chair Long adjourned the meeting at 6:02p.m. to the next Regular Board Meeting on Thursday, June 18, 2020 or call of the Chair.

ATTEST: _____
Kelly Long, Chair, FPB GSA Board of Directors

I certify that the above is a true and correct copy of the minutes of the Fillmore and Piru Basins Groundwater Sustainability Agency’s Special Board of Directors – Budget Workshop meeting of June 4, 2020.

ATTEST: _____
Eva Ibarra, Clerk of the Board



Fillmore and Piru Basins
Groundwater Sustainability Agency

Fiscal Year 2020-2021 Budget Workshop

04 Jun 2020

1



Budget for Upcoming Year

- ▶ Based Upon SGMA Requirements & Schedule
 - ▶ GSPs to be Submitted by Jan 2022
- ▶ Maximizes \$1.5 Million Grant from Cal. DWR
- ▶ Includes In-Kind Technical Services (Modeling) from United


4



Agency Activities FY 2019-2020

- ▶ Extended Groundwater Model to Fillmore & Piru Basins
- ▶ Daniel B. Stephens & Associates Furthered Groundwater Sustainability Planning
- ▶ Developed Stakeholder Engagement and Communication Plan & Began Implementation
 - ▶ Stakeholder Workshop 25 Jun 2020 6:00 PM via Zoom
- ▶ Managed \$1.5 Million Grant from California DWR
 - ▶ \$194,000 Invoiced to Date

2



Current and Proposed Groundwater Charges

▶ Current Groundwater Charges	\$12.00/Acre-Foot
▶ Proposed FY 2020-2021 Charge	12.00/Acre-Foot
▶ Approx. Future Years Assessments	
▶ FY 2021-2022	12.00/Acre-Foot
▶ FY 2022-2023 Reduce to	4.00/Acre-Foot


5



Fiscal Year 2020-2021 Activities

- ▶ Implement Stakeholder Outreach Plan
- ▶ Extension of Groundwater Model to Fillmore & Piru Basins
 - ▶ Complete Calibration
 - ▶ Documentation & Peer Review
- ▶ Further Groundwater Sustainability Planning
- ▶ Monitoring Wells to Close Priority Data Gaps
 - ▶ Site Wells Based Upon Data Gaps TM and Procure Easements
 - ▶ Design Well & Procure Driller
- ▶ Manage Grant from Cal. DWR

3



Budget and Assessments

- ▶ Recommended Action
 - ▶ Board to Provide Input on Proposed Scope of Work, Budget & Assessment
- ▶ Future Actions
 - ▶ Finalize Budget & Groundwater Charges
 - ▶ Post Final Budget & Charges (20-Day Public Review)
 - ▶ Hold Public Hearing 01 Jul 2020
 - ▶ Adopt Budget & Assessment

6

**Fillmore and Piru Basins GSA
FY 20-21 Proposed Budget**

	FY 20-21
	Accrual Basis
	Proposed Budget
Income	
40001 · Groundwater Extraction Charge*	540,000.00
41000 · Grant Revenue	
41001 · State Grants	698,246.00
Total 41000 · Grant Revenue	698,246.00
47000 · Other Revenue	
47001 · Late Fees	
Total 47000 · Other Revenue	
Total Income	1,238,246.00
Gross Profit	1,238,246.00
Expense	
52200 · Professional Services	
52240 · Prof Svcs - IT Consulting	980.00
52250 · Prof Svcs - Groundwtr/GSP Prep	
52251 · Prof Svcs - UWCD GW Services	50,000.00
52252 · Prof Svcs - GSP Consultant	350,814.00
Total 52250 · Prof Svcs - Groundwtr/GSP Prep	400,814.00
52270 · Prof Svcs - Accounting	10,000.00
52275 · Prof Svcs - Admin/Clerk of Bd	10,000.00
52280 · Prof Svcs - Executive Director	40,000.00
52290 · Prof Svcs - Other	1,000.00
Total 52200 · Professional Services	462,794.00
52500 · Legal Fees	
52501 · Legal Counsel	20,000.00
Total 52500 · Legal Fees	20,000.00
53000 · Office Expenses	
53010 · Public Information	1,000.00
53020 · Office Supplies	500.00
53026 · Postage & Mailing	2,000.00
53110 · Travel & Training	4,000.00
Total 53000 · Office Expenses	7,500.00
53500 · Insurance	
53510 · Liability Insurance	2,500.00
Total 53500 · Insurance	2,500.00
70000 · Interest & Debt Service	
70120 · Interest Expense	0.00
Total 70000 · Interest & Debt Service	0.00
81000 · Capital Expenditures	200,000.00
Total Expense	692,794.00
Net Income	545,452.00
FY 20-21 Cash Flow Projection	
Est. Beginning Balance 6/30/20	184,785.13
Cash Revenue	756,890.30
Cash Expenses	692,794.00
Est. Ending Balance 6/30/21	248,881.43

* Groundwter extraction fees for FY 20-21 proposed to remain at \$12/AF

Fillmore and Piru Basins GSA
Check Detail
June 1 - 10, 2020

Type	Num	Date	Name	Item	Account	Original Amount
Bill Pmt -Check	11086	06/10/2020	County of Ventura IT Services Department		10000 · Bank of the Sierra	-40.00
Bill Pmt -Check	11087	06/10/2020	Daniel B Stephens & Associates, Inc.		10000 · Bank of the Sierra	-45,643.17
Bill Pmt -Check	11088	06/10/2020	Olivarez Madruga Lemeiux O'Neill LLP		10000 · Bank of the Sierra	-1,023.50
						<hr/> -46,706.67



Fillmore and Piru Basins
Groundwater Sustainability Agency

Item No. **3C Consent Calendar**

DATE: **June 18, 2020**

TO: **Board of Directors**

SUBJECT: **Monthly Financial Report**

SUMMARY

The Board will receive the monthly financial report for the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency).

BACKGROUND

UWCD accounting staff has prepared financial reports based on the Agency revenue and expenses for the month of May 2020.

FISCAL IMPACT

None

Attachments: May 31, 2020 P/L Budget Performance
 May 31, 2020 Balance Sheet

**Fillmore and Piru Basins GSA
Profit & Loss Budget Performance
July 2019 through May 2020**

	<u>Jul '19 - May 20</u>	<u>Annual Budget</u>	<u>Budget</u>
Income			
40001 · Groundwater Extraction Charge	335,585.02	668,964.00	50.16%
41000 · Grant Revenue			
41001 · State Grants	74,975.39	154,485.32	
Total 41000 · Grant Revenue	74,975.39	154,485.32	48.53%
47000 · Other Revenue			
47001 · Late Fees	3,087.43		
47012 · Returned Check Charges	10.00		
Total 47000 · Other Revenue	3,097.43		
Total Income	413,657.84	823,449.32	
Gross Profit	413,657.84	823,449.32	50.23%
Expense			
52200 · Professional Services			
52240 · Prof Svcs - IT Consulting	464.34	980.00	47.38%
52250 · Prof Svcs - Groundwtr/GSP Prep			
52251 · Prof Svcs - UWCD GW Services	129.93	25,800.00	0.50%
52252 · Prof Svcs - GSP Consultant	238,093.71	242,914.00	98.02%
52250 · Prof Svcs - Groundwtr/GSP Prep - Other	0.00	0.00	
Total 52250 · Prof Svcs - Groundwtr/GSP Prep	238,223.64	268,714.00	88.65%
52270 · Prof Svcs - Accounting	14,573.07	10,000.00	145.73%
52275 · Prof Svcs - Admin/Clerk of Bd	7,051.82	7,000.00	100.74%
52280 · Prof Svcs - Executive Director	21,426.58	42,000.00	51.02%
52290 · Prof Svcs - Other	550.00		
Total 52200 · Professional Services	282,289.45	328,694.00	85.88%
52500 · Legal Fees			
52501 · Legal Counsel	7,811.50	25,000.00	
Total 52500 · Legal Fees	7,811.50	25,000.00	31.25%
53000 · Office Expenses			
53010 · Public Information	341.00	1,000.00	34.10%
53020 · Office Supplies	16.46	500.00	3.29%
53026 · Postage & Mailing	388.02	2,000.00	19.40%
53110 · Travel & Training	502.69	4,000.00	12.57%
Total 53000 · Office Expenses	1,248.17	7,500.00	16.64%
53500 · Insurance			
53510 · Liability Insurance	2,115.73	2,500.00	
Total 53500 · Insurance	2,115.73	2,500.00	84.63%
70000 · Interest & Debt Service			
70120 · Interest Expense	0.00	0.00	
Total 70000 · Interest & Debt Service	0.00	0.00	
70130 · Bank Service Charges	10.00		
81000 · Capital Expenditures	0.00	100,000.00	
Total Expense	293,474.85	463,694.00	63.29%
Net Income	<u>120,182.99</u>	<u>359,755.32</u>	<u>33.41%</u>

Fillmore and Piru Basins GSA
Balance Sheet
As of May 31, 2020

	<u>May 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Bank of the Sierra	287,666.82
Total Checking/Savings	<u>287,666.82</u>
Accounts Receivable	
11000 · Accounts Receivable	144,759.42
Total Accounts Receivable	<u>144,759.42</u>
Total Current Assets	<u>432,426.24</u>
TOTAL ASSETS	<u><u>432,426.24</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	46,706.67
Total Accounts Payable	<u>46,706.67</u>
Total Current Liabilities	<u>46,706.67</u>
Total Liabilities	46,706.67
Equity	
32000 · Retained Earnings	265,536.58
Net Income	120,182.99
Total Equity	<u>385,719.57</u>
TOTAL LIABILITIES & EQUITY	<u><u>432,426.24</u></u>



Item No. **4A Motion**

DATE: **June 18, 2020**

TO: **Board of Directors**

SUBJECT: Resolution 2020-02, Adopting the proposed FY 2020-21 Budget

SUMMARY

The Board approved the proposed FY 2020-21 Budget with amendments at its Special Board Meeting - Budget Workshop on June 4, 2020. Staff has amended the Budget based on the Board's direction and is presenting it now along with Resolution 2020-02 which the Board will consider approving, thereby adopting the FPBGSA proposed amended FY 2020-21 Budget.

RECOMMENDED ACTION

The Board will consider approving Resolution 2020-02, adopting the FPBGSA proposed amended FY 2020-21 Budget.

BACKGROUND

According to the Agency's Bylaws: 7.2 BUDGET -- The Agency shall operate pursuant to an operating budget to be adopted prior to the beginning of each new fiscal year. JPAA, Art. 14, Section 1. The Agency shall endeavor to operate each year pursuant to an annually balanced budget so that projected annual expenses do not exceed projected annual revenues. Budget adjustments to the annual budget shall be reviewed and acted upon by the Board at a regularly scheduled Board meeting occurring after January 1 of each calendar year. The Board may take action to amend the budget at other times if circumstances require more immediate action.

ATTACHMENTS

- A - Resolution 2020-02**
- B - Amended FY 2020-21 Budget**

- A - Resolution 2020-02
- B - Proposed FY 2020-21 Budget

Proposed Motion 1: "Motion to approve Resolution 2019-03, adopting the FY 2019-20 Budget."

1st: _____ 2nd: _____

Roll call vote: Holmgren, Kimball, Long, McFadden, Meneghin, Pace



Fillmore and Piru Basins
Groundwater Sustainability Agency

RESOLUTION NO. 2020-02

**A RESOLUTION OF
THE BOARD OF DIRECTORS OF
THE FILLMORE AND PIRU BASINS
GROUNDWATER SUSTAINABILITY AGENCY
ADOPTING THE PROPOSED FISCAL YEAR 2020-21 BUDGET**

WHEREAS, the Board of Directors of the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency), as the sole Groundwater Sustainability Agency (GSA) for the Fillmore and Piru basins; on June 18, 2020, approved the proposed Budget for the Fiscal Year 2020-21, commencing on July 1, 2020 and ending on June 30, 2021; and

WHEREAS, as recommended by the Sustainable Groundwater Management Act, the following activities were undertaken by the Agency:

1. A preliminary draft of the Agency's Fiscal Year ("FY") 2020-21 Budget Plan was shared with pumpers within the two basins (Fillmore and Piru) and the general public at a Public Budget Workshop on June 4, 2020;
2. The Agency held a Public Hearing regarding the FY 2020-21 Budget during its June 4, 2020, Regular Board Meeting; and

WHEREAS, the ad hoc Budget and Rates committee reviewed and discussed:

1. The budget preparation process; and
2. The FY 2020-21 portion of the Budget Plan, including recommended revisions to the proposed FY 2020-21 Budget Plan and forward looking forecast since its initial June 4, 2020 submission; and

WHEREAS, the Board of Directors carefully reviewed and considered the proposed FY 2020-21 Budget as originally submitted, along with the recommended revisions resulting from the above mentioned activities, at its Board Meeting on June 4, 2020

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Fillmore and Piru Basins Groundwater Sustainability Agency hereby approves and adopts the FY

RESOLUTION No. 2020-02
(continued)

2020-21 Budget for the period of July 1, 2020 through June 30, 2021, as proposed to the Board of Directors on June 18, 2020.

ADOPTED AND PASSED this 18 day of June, 2020.

In favor thereof, Directors:

Abstain, Directors:

Not in favor, Directors:

Absent, Directors:

ATTEST: _____
Kelly Long, Chair, FPB GSA Board of Directors

ATTEST: _____
Edwin T. McFadden III, Vice Chair/Secretary/Treasurer, FPB GSA Board
of Directors

**Fillmore and Piru Basins GSA
FY 20-21 Proposed Budget**

	FY 20-21
	Accrual Basis
	Proposed Budget
Income	
40001 · Groundwater Extraction Charge*	540,000.00
41000 · Grant Revenue	
41001 · State Grants	698,246.00
Total 41000 · Grant Revenue	698,246.00
47000 · Other Revenue	
47001 · Late Fees	
Total 47000 · Other Revenue	
Total Income	1,238,246.00
Gross Profit	1,238,246.00
Expense	
52200 · Professional Services	
52240 · Prof Svcs - IT Consulting	980.00
52250 · Prof Svcs - Groundwtr/GSP Prep	
52251 · Prof Svcs - UWCD GW Services	50,000.00
52252 · Prof Svcs - GSP Consultant	350,814.00
Total 52250 · Prof Svcs - Groundwtr/GSP Prep	400,814.00
52270 · Prof Svcs - Accounting	10,000.00
52275 · Prof Svcs - Admin/Clerk of Bd	10,000.00
52280 · Prof Svcs - Executive Director	40,000.00
52290 · Prof Svcs - Other	1,000.00
Total 52200 · Professional Services	462,794.00
52500 · Legal Fees	
52501 · Legal Counsel	20,000.00
Total 52500 · Legal Fees	20,000.00
53000 · Office Expenses	
53010 · Public Information	1,000.00
53020 · Office Supplies	500.00
53026 · Postage & Mailing	2,000.00
53110 · Travel & Training	4,000.00
Total 53000 · Office Expenses	7,500.00
53500 · Insurance	
53510 · Liability Insurance	2,500.00
Total 53500 · Insurance	2,500.00
70000 · Interest & Debt Service	
70120 · Interest Expense	0.00
Total 70000 · Interest & Debt Service	0.00
81000 · Capital Expenditures	200,000.00
Total Expense	692,794.00
Net Income	545,452.00
FY 20-21 Cash Flow Projection	
Est. Beginning Balance 6/30/20	184,785.13
Cash Revenue	756,890.30
Cash Expenses	692,794.00
Est. Ending Balance 6/30/21	248,881.43

* Groundwter extraction fees for FY 20-21 proposed to remain at \$12/AF



Item No. 4.B Motion
DATE: June 18, 2020
TO: Board of Directors
SUBJECT: Payment Plan and Waiver of interest for Trinidad Account

SUMMARY

Jennifer Trinidad has requested a payment plan and waiver of interest incurred while on payment plan totaling \$74.77.

RECOMMENDED ACTION

It is recommended that the Board approve a three-month payment plan and waiver of interest incurred while on payment plan totaling \$74.77 for Trinidad Account.

BACKGROUND

Ms. Trinidad emailed Finance on June 3, 2020 and stated she has taken over the accounting for the Trinidad ranch after her father’s passing in Feb. 2019. She was unaware there was a previous balance before receiving the latest invoice in March 2020. Additionally, she stated COVID-19 has caused financial hardship for the business. Ms. Trinidad would like to set up a payment plan for the current balance of \$2,492.25 where additional interest is not incurred while on the plan. Finance recommends a three-month payment plan that would begin July 1, 2020 with payments of \$830.75 per month. Ms. Trinidad feels this plan is feasible and understands the interest would only be waived if payments are made in full and on time.

FISCAL IMPACT

Waiving interest will result in less revenue received by the GSA in the amount of \$74.77. However, late fees and interest are not budgeted by the GSA and waiving the fees will not materially impact the Agency’s financial position.

Proposed Motion: “Motion to waive late fees and interest totaling \$74.77 for Trinidad account, if outstanding balance is paid in full by September 30, 2020.”

1st: Director _____ 2nd: Director _____
Voice/Roll call vote: Director Edmonds : Director Kimball: Director Long:
Director McFadden: Director Meneghin: Director Pace:

Sara Johnston

From: David Rivera
Sent: Wednesday, June 3, 2020 3:40 PM
To: Sara Johnston
Subject: FW: Payment Plan Account 100-00760-00

From: Jennifer Trinidad <trndd_jnnfr3@yahoo.com>
Sent: Wednesday, June 3, 2020 3:28 PM
To: faraj@unitedwater.org
Cc: David Rivera <DavidR@unitedwater.org>
Subject: Payment Plan Account 100-00760-00

[EXTERNAL]

Hello,

My name is Jennifer Trinidad and I am writing this email in hopes of obtaining a payment plan for my account (100-00760-00). I have taken over this account from my father who stopped paying it before his passing away in February 2019. I had no previous knowledge of an unpaid balance until I opened a statement in March. It was my intention to pay the balance in full in a timely manner, but COVID-19 took a great toll on my business and that was not possible until now. Since I am now back to work again I can begin paying my account in installments. Am I able to obtain a payment plan so as to avoid new late fees and finance charges from accumulating? Please advise.

Thank you,

Jennifer Trinidad

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Item No. 5A Information Item
DATE: June 12, 2020
TO: Board of Directors
FROM: Dan Detmer
SUBJECT: Update on groundwater model development

SUMMARY

An update will be provided on United's progress related to development of a numerical groundwater flow model in the Piru, Fillmore and Santa Paula basins. The model is now reasonably-well calibrated, but United's modelers continue to refine certain elements of the model to achieve improved calibration with observed water levels and surface water flows. The calibration period for the model is the years 1985-2015.

United will show examples of simulated water levels in specific wells in the Piru and Fillmore basins, and discuss how infiltration of surface water flows are handled in the model.

Subsequent steps related to model validation and publication will be briefly discussed, as will necessary next steps for application of the model to GSP development.

RECCOMENDATION:

(none)

BACKGROUND

United staff has been working in past months to expand the existing groundwater flow model up the Santa Clara River valley to include the Piru, Fillmore and Santa Paula basins. It is intended that the model be used for future forecasts relating to sustainability in the Piru and Fillmore basins.



Fillmore and Piru Basins
Groundwater Sustainability Agency

Item No. **5B Information Item**

DATE: **June 18, 2020**

TO: **Board of Directors**

FROM: **Tony Morgan, DBS&A**

SUBJECT: **Management Areas**

SUMMARY

DBS&A staff will present an overview of Management Areas including the legal authority to define subareas within a basin, definition of management areas, and why the GSA might want to consider using management areas to assist in reaching the sustainability goals.

RECCOMENDATION:

Board will receive the presentation