



Board of Directors Meeting

Thursday, June 19, 2025, 4:00 p.m.

City of Fillmore City Hall Council Chambers

250 Central Avenue, Fillmore, CA 93015

To participate in the Board of Directors meeting via Zoom, please access:

<https://us02web.zoom.us/j/85480305580?pwd=ZnFBWGhtVU05dXd3REFkM255c0h6UT09>

Meeting ID: 854 8030 5580 Password: FPBGSA

To hear just the audio portion of the meeting, phone into:
Toll-free number: **877 853 5247** Meeting ID: **854 8030 5580**

AGENDA

1. CALL TO ORDER

Pledge of Allegiance

1B Directors Roll Call

1C Public Comments

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendaized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

1D Approval of Agenda Motion

2. OATH OF OFFICE

2A Oath of Office and Seating of New Director Ceremonial

The Clerk of the Board will administer the oath of office to newly appointed Board member Brian Hauss.

3. UPDATES

3A Director Announcements/Board Communications: Oral Reports from the Board.

Fillmore Pumpers Association Stakeholder Director Update

Piru Pumpers Association Stakeholder Director Update

Environmental Stakeholder Director Update

City of Fillmore Member Director Update

United Water Conservation District Member Director Update

County of Ventura Member Director Update

3B Executive Director Update

Information Item

The Executive Director will provide an informational update on Agency activities since the previous Board of Directors meeting of May 15, 2025.

3C Legal Counsel Update

Information Item

Legal Counsel will provide an informational update on Agency's legal issues and concerns since the previous Board of Directors meeting of May 15, 2025.

3D GSP Consultant Update

Information Item

Representatives from Daniel B Stephens & Associates will provide an informational update on the Agency's groundwater sustainability planning activities since the previous Board of Directors meeting of May 15, 2025.

4. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

4A Approval of Minutes

The Board will consider approving the Minutes from the Board of Directors meeting of May 15, 2025.

4B Approval of Warrants

The Board will consider approving payment of outstanding vendor invoices:

DBS&A	\$49,102.18
United Water Conservation District	\$20,732.07
Stillwater Sciences	\$15,940.27
Aleshire & Wynder LLP	\$ 1,277.30
CV Strategies	\$ 1,254.50
The Fillmore Gazette	\$ 216.00

4C Monthly Financial Report

The Board will receive the monthly financial report for the Fillmore and Piru Basins Groundwater Sustainability Agency.

5. MOTION ITEMS

5A Public Hearing Regarding Proposed Fiscal Year 2025-2026 Groundwater Extraction Fee and Adoption of Resolution 2025-01.

Public Hearing and Motion

The Board will conduct a public hearing to receive stakeholder comments regarding the proposed groundwater extraction fee of \$13 per acre-foot and consider adoption of Resolution 2025-01 setting the proposed extraction fee to become effective on July 1, 2025.

5B Fiscal Year 2025-2026 Work Plan and Budget and Adoption of Resolution 2025-02

Motion

The Board will receive a presentation from staff on the Fiscal Year 2025-2026 Work Plan and Budget and consider adoption of Resolution 2025-02.

5C Task Orders with Daniel B. Stephens & Associates for Fiscal Year 2025-2026

Motion

The Board will consider approving Task Orders Numbers DBSA-FY26-01, DBSA-FY26-02, DBSA-FY26-03, DBSA-FY26-04, DBSA-FY26-05, DBSA-FY26-06, DBSA-FY26-07, DBSA-FY26-08, DBSA-FY26-09, and DBSA-FY26-10 with Daniel B. Stephens & Associates, Inc. for as-needed technical and planning support services for the Fiscal Year 2025-2026 period.

5D Payment Plan for Outstanding Groundwater Extraction Charges

Motion

The Board will consider approval of a request from Jennifer Trinidad for a payment plan for outstanding groundwater charges totaling \$6,659.34 and to waive the associated late fees and interest in the amount of \$1,956.45 at the completion of payment plan.

5E Waiver of Late Penalties and Interest for Sun Pacific

Motion

The Board will consider waiving late fees and interest in the amount of \$1,660.55 for Sun Pacific c/o Jose Mari.

6. FUTURE ITEMS

7. ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting on Thursday, July 17, 2025**, or call of the Chair.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 N. Lombard Street in Oxnard during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524- 1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements

Approved: 
Board Chair Kelly Long

Posted: (date) June 16, 2025 (time) 3:00 p.m. (attest) Eva Ibarra
At: <https://www.FPBGSA.org>

Posted: (date) June 16, 2025 (time) 3:10 p.m. (attest) Eva Ibarra
At: <https://www.facebook.com/FPBGSA>

Posted: (date) June 16, 2025 (time) 3:20 p.m. (attest) Eva Ibarra
At: UWCD, 1701 N. Lombard Street, Oxnard

Posted: (date) June 16, 2025 (time) 3:30 p.m. (attest) Eva Ibarra
At: Fillmore City Hall, 250 Central Avenue, Fillmore, CA



Item No. 2A Ceremonial

DATE: June 12, 2025 (for meeting of June 19, 2025)

TO: Board of Directors

VIA: Anthony A. Emmert, Executive Director

FROM: Eva Ibarra, Clerk of the Board

SUBJECT: Oath of Office and Seating of New Director

RECOMMENDATION:

The Clerk of the Board will administer the oath of office to newly appointed Board member Brian Hauss.

BACKGROUND:

The Piru Basin Pumpers Association, a stakeholder member of the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency), held its Annual Meeting on June 17, 2025, and appointed Brian Hauss as its stakeholder representative to the Agency Board of Directors, filling the vacancy created with the retirement of Carole Fornoff. Mr. Hauss meets the Agency's requirements for a stakeholder director.

Under Government Code section 6507, a Joint Powers Authority (JPA) agency, such as the Fillmore and Piru Basins Groundwater Sustainability Agency, is a public entity distinct from the members of the JPA. Government Code 1360 says, "Unless otherwise provided, following any election or appointment and before any officer enters on the duties of his or her office, he or she shall take and subscribe the oath or affirmation set forth in Section 3 of Article XX of the Constitution of California."

The Clerk of the Board will administer the oath of office for Brian Hauss.

FISCAL IMPACT

None

ATTACHMENTS

None



Fillmore and Piru Basins
Groundwater Sustainability Agency

Board of Directors Meeting
Thursday, May 15, 2025, at 4:00 p.m.
MINUTES

Directors in Attendance

Director Carole Fornoff
Director John Garnica
Director Gordon Kimball
Director Candice Meneghin

Directors Absent

Director Debbie Jackson
Director Kelly Long

Staff in Attendance

Anthony Emmert, executive director
Eva Ibarra, clerk of the board
Patrick O'Connell, senior hydrogeologist
Steve O'Neill, legal counsel
Zachary Plummer, it staff

Public in Attendance

Taylor Jones, UWCD (virtual)
Rachel Laenen, Kimball Ranches - El Hogar (virtual)
Tony Morgan, DBS&A (virtual)
Nancy Ojeda, DWR (virtual)
Bram Sercu, UWCD
Gus Tolley, DBS&A (virtual)

1. CALL TO ORDER

Director Kimball called the meeting to order at 4:02 p.m.

1A Pledge of Allegiance

Director Fornoff led everyone in reciting the Pledge of Allegiance.

1B Directors Roll Call

The Clerk called the roll. 4 Directors were present: Fornoff, Garnica, Kimball, and Meneghin. Director Jackson and Director Long were absent.

1C Public Comments

Director Kimball asked if there were any comments or questions from the public. None were offered.

1D Approval of Agenda

Motion

Director Kimball asked Executive Director Emmert if there were any changes to the agenda. Mr. Emmert responded with no and Director Kimball then asked for a motion.

Motion to approve the agenda, Director Garnica; Second, Director Meneghin. Voice vote: 4 ayes (Fornoff, Garnica, Kimball, and Meneghin) none opposed. Motion carries unanimously 4/0/2.

2. UPDATES

2A Director Announcements/Board Communications:

Oral Reports from the Board.

Fillmore Pumpers Association Stakeholder Director Update

Director was absent.

Piru Pumpers Association Stakeholder Director Update

Director Fornoff said the Piru Basin Pumpers Association Board of Directors will have their annual meeting next month for election of officers.

Environmental Stakeholder Director Update

Director Meneghin said Friends of the Santa Clara River met on Saturday. She also mentioned the Agency has applied for water resiliency grant with the National Science Foundation.

City of Fillmore Member Director Update

Director Garnica said the City of Fillmore has approved the budget for well #10 and requested United share their presentation on the capital improvement program and potential funding options.

United Water Conservation District Member Director Update

Director Kimball said United will have their budget workshop next Wednesday that will include groundwater extraction fees for the coming year. He also mentioned United will be evaluating options available for financing for all or part of their capital improvement program.

County of Ventura Member Director Update

Director was absent.

2B Executive Director Update

Information Item

The Executive Director reported groundwater fee payments for period July 1 through December 31 and provided a summary of outstanding receivables. He also provided an update on AB-1520 Bill, and said DWR staff are currently reviewing amended grant report. If DWR approves, they will be able to release

the final \$131,000 when funding is available. He said he has forwarded the memo from County RMA to Supervisors regarding the Chiquita Canyon Landfill and asked if the Board would like a motion item at a future meeting. He finalized his update with the mention of having a special board meeting on June 5 for fiscal year 2025-2026 budget and groundwater extraction fees adoption and said he will be meeting with DWR consultation group on recommended corrective actions.

2C Legal Counsel Update

Information Item

Legal Counsel said Bill SB-259 for remote public meetings would extend the allowable "Just Cause" until 2030.

2D GSP Consultant Update

Information Item

Representatives from Daniel B Stephens & Associates provided an update on GSP activities completed, and future tasks that are scheduled to be completed.

3. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

3A Approval of Minutes

The Board approved the Minutes from the Board of Directors meeting of April 17, 2025.

3B Approval of Warrants

The Board approved payment of outstanding vendor invoices:

United Water Conservation District	\$21,373.64
DBS&A	\$ 5,843.00
Naumann Family Farms	\$ 1,342.58
Aleshire & Wynder	\$ 915.80

3C Monthly Financial Report

The Board received the monthly financial report for the Agency.

Motion to approve consent calendar, Director Gamica; Second, Director Fomoff. Voice vote: 4 ayes (Fornoff, Garnica, Kimball, and Meneghin) none opposed. Motion carries unanimously 4/0/2.

4. INFORMATIONAL ITEMS

4A Watershed Update

Motion

The Board received a presentation from United Water Conservation District staff on the status of the Santa Clara River watershed water resources. Directors found the presentation very informative.

Receive and file, Director Garnica; Second, Director Fornoff. Voice vote: 4 ayes (Fornoff, Garnica, Kimball, and Meneghin), none opposed. Motion carries unanimously 4/0/2.

5. MOTION ITEMS

5A Fiscal Year 2025-2026 Work Plan and Budget

Motion

The Board received a presentation from staff on the major Fiscal Year 2025-2026 Work Plan items and associated estimated costs and provided comments and direction. Director Garnica requested a Sankey style chart to show the flow of items listed. Directors and staff discussed upcoming activities and made suggestions on what they felt is needed as next steps for the coming fiscal year.

Receive and file, Director Garnica; Second, Director Meneghin. Voice vote: 4 ayes (Fornoff, Garnica, Kimball, and Meneghin), none opposed. Motion carries unanimously 4/0/2.

6. FUTURE TOPICS FOR BOARD DISCUSSION

None

7. ADJOURNMENT

Director Kimball adjourned the meeting at 7:00 pm, to the next **Board Meeting on Thursday, June 19, 2025**, or call of the chair.

I certify that the above is a true and correct copy of the minutes of the Fillmore and Piru Basins Groundwater Sustainability Agency's Board of Directors meeting of May 15, 2025.

ATTEST: _____
Gordon Kimball, Vice Chair, FPBGSA Board of Directors

ATTEST: _____
Eva Ibarra, Clerk of the Board

Check Detail Report

Fillmore and Piru Basins, GSA

May 1-June 12, 2025

DATE	TRANSACTION TYPE	NUM	NAME	LINE DESCRIPTION	CLEARED	AMOUNT
Citizens Business Bank						
22476						
06/10/2025	Bill Payment (Check)	11271	The Fillmore Gazette		Uncleared	-216.00
06/10/2025	Bill Payment (Check)	11271	The Fillmore Gazette			-216.00
22477						
06/10/2025	Bill Payment (Check)	11272	CV Strategies		Uncleared	-1,254.50
06/10/2025	Bill Payment (Check)	11272	CV Strategies			-1,254.50
22478						
06/10/2025	Bill Payment (Check)	11273	Aleshire & Wynder LLP		Uncleared	-1,277.30
06/10/2025	Bill Payment (Check)	11273	Aleshire & Wynder LLP			-1,277.30
22479						
06/10/2025	Bill Payment (Check)	11274	United Water Conservation District		Uncleared	-20,732.07
06/10/2025	Bill Payment (Check)	11274	United Water Conservation District			-20,732.07
22480						
06/10/2025	Bill Payment (Check)	11275	Stillwater Sciences Inc.		Uncleared	-14,418.77
06/10/2025	Bill Payment (Check)	11275	Stillwater Sciences Inc.			-14,418.77
22481						
06/10/2025	Bill Payment (Check)	11276	Daniel B Stephens & Associates, Inc.		Uncleared	-31,423.93
06/10/2025	Bill Payment (Check)	11276	Daniel B Stephens & Associates, Inc.			-31,423.93
22781						
06/12/2025	Bill Payment (Check)	11277	Stillwater Sciences Inc.		Uncleared	-1,521.50
06/12/2025	Bill Payment (Check)	11277	Stillwater Sciences Inc.			-1,521.50
22782						
06/12/2025	Bill Payment (Check)	11278	Daniel B Stephens & Associates, Inc.		Uncleared	-17,678.25
06/12/2025	Bill Payment (Check)	11278	Daniel B Stephens & Associates, Inc.			-17,678.25



ITEM NO. 4C Consent Item

DATE: June 11, 2025 (for June 19, 2025, meeting)

TO: Board of Directors

VIA: Anthony A. Emmert, Executive Director

FROM: United Water Conservation District Finance

SUBJECT: Monthly Financial Report

SUMMARY

The Board will receive the monthly financial reports for the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency).

BACKGROUND

United Water Conservation District accounting staff has prepared financial reports based on the Agency revenue and expenses for the month of May 2025.

FISCAL IMPACT

None

ATTACHMENTS:

May 31, 2025, Profit and Loss Budget Performance

May 31, 2025, Balance Sheet

Fillmore and Piru Basins, GSA
Budget vs. Actuals: FY_ 2024_ 2025 - FY25 P&L
July 2024 - May 2025

	JUL - SEP, 2024		OCT - DEC, 2024		JAN - MAR, 2025		APR - MAY, 2025		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Income										
40001 Groundwater Extraction Charge		0.00	-32.40	0.00	437,899.33	357,500.00		0.00	\$437,866.93	\$357,500.00
47000 Other Revenue									\$0.00	\$0.00
47001 Late Fees	4,387.95				9,177.42				\$13,565.37	\$0.00
Total 47000 Other Revenue	4,387.95				9,177.42				\$13,565.37	\$0.00
Total Income	\$4,387.95	\$0.00	\$-32.40	\$0.00	\$447,076.75	\$357,500.00	\$0.00	\$0.00	\$451,432.30	\$357,500.00
GROSS PROFIT	\$4,387.95	\$0.00	\$-32.40	\$0.00	\$447,076.75	\$357,500.00	\$0.00	\$0.00	\$451,432.30	\$357,500.00
Expenses										
52200 Professional Services									\$0.00	\$0.00
52240 Prof Svcs - IT Consulting	1,783.20	2,468.55	1,293.20	2,468.55		2,468.55	1,664.48	1,645.70	\$4,740.88	\$9,051.35
52250 Prof Svcs - Groundwtr/GSP Prep									\$0.00	\$0.00
52252 Prof Svcs - GSP Consultant	22,539.43	5,975.01	1,349.00	5,975.01		5,975.01		3,983.34	\$23,888.43	\$21,908.37
5225A Professional Services Monitoring & Reporting									\$0.00	\$0.00
5225A - A1 Routine GW Monitoring	1,897.20	750.00	29.50	750.00	362.76	750.00		500.00	\$2,289.46	\$2,750.00
5225A - A2 Annual Reports & Online-Database		7,500.00	1,133.52	7,500.00	12,440.75	7,500.00	7,451.77	5,000.00	\$21,026.04	\$27,500.00
5225A - A3 Groundwater Data Gaps	535.55	17,499.99	238.02	17,499.99		17,499.99	6,089.96	11,666.66	\$6,863.53	\$64,166.63
5225A - A4 Biological Data Gaps	10,759.04	24,999.99	45,661.84	24,999.99	22,347.97	24,999.99	6,860.23	16,666.66	\$85,629.08	\$91,666.63
Total 5225A Professional Services Monitoring & Reporting	13,191.79	50,749.98	47,062.88	50,749.98	35,151.48	50,749.98	20,401.96	33,833.32	\$115,808.11	\$186,083.26
5225B Prof. Services- Dom Well Vulnerability									\$0.00	\$0.00
5225B - B1 Desktop Study	119.01	20,000.01	3,487.00	20,000.01	4,121.00	20,000.01	11,139.48	13,333.34	\$18,866.49	\$73,333.37
Total 5225B Prof. Services- Dom Well Vulnerability	119.01	20,000.01	3,487.00	20,000.01	4,121.00	20,000.01	11,139.48	13,333.34	\$18,866.49	\$73,333.37
5225C Prof. Services - Cienega Drought Project									\$0.00	\$0.00
5225C - C1 Needs Assessment & Concept	1,352.28	24,999.99	26,504.83	24,999.99	17,171.41	24,999.99	20,702.26	16,666.66	\$65,730.78	\$91,666.63
Total 5225C Prof. Services - Cienega Drought Project	1,352.28	24,999.99	26,504.83	24,999.99	17,171.41	24,999.99	20,702.26	16,666.66	\$65,730.78	\$91,666.63
5225D Prof. Services - GSP Updates									\$0.00	\$0.00
5225D - D1 GW Model Updates	1,753.54	35,000.01	20,755.68	35,000.01	10,404.10	35,000.01	16,537.75	23,333.34	\$49,451.07	\$128,333.37
Total 5225D Prof. Services - GSP Updates	1,753.54	35,000.01	20,755.68	35,000.01	10,404.10	35,000.01	16,537.75	23,333.34	\$49,451.07	\$128,333.37
5225E Prof. Svcs.- General Programs& Project Dvlpmt									\$0.00	\$0.00
5225E - E1 Well Permit Review		7,500.00		7,500.00		7,500.00		5,000.00	\$0.00	\$27,500.00
5225E - E2 GW Export Eval & Policy Dvlp		12,500.01		12,500.01		12,500.01		8,333.34	\$0.00	\$45,833.37
5225E - E3 Gen. Support (board mts, grants, adv)	9,082.35	12,500.01	11,507.67	12,500.01	8,685.17	12,500.01	24,357.38	8,333.34	\$53,632.57	\$45,833.37
Total 5225E Prof. Svcs.- General Programs& Project Dvlpmt	9,082.35	32,500.02	11,507.67	32,500.02	8,685.17	32,500.02	24,357.38	21,666.68	\$53,632.57	\$119,166.74
Total 52252 Prof Svcs - GSP Consultant	48,038.40	169,225.02	110,687.06	169,225.02	75,533.16	169,225.02	93,138.83	112,816.68	\$327,377.45	\$620,491.74
Total 52250 Prof Svcs - Groundwtr/GSP Prep	48,038.40	169,225.02	110,687.06	169,225.02	75,533.16	169,225.02	93,138.83	112,816.68	\$327,377.45	\$620,491.74
52270 Prof Svcs - Accounting	3,318.96	6,249.99	9,789.83	6,249.99	1,438.97	6,249.99	7,648.02	4,166.66	\$22,195.78	\$22,916.63
52275 Prof Svcs - Admin/Clerk of Bd	2,814.71	6,249.99	2,212.72	6,249.99	1,496.84	6,249.99	1,708.35	4,166.66	\$8,232.62	\$22,916.63
52280 Prof Svcs - Executive Director	19,485.25	12,500.01	14,199.37	12,500.01	6,166.88	12,500.01	9,587.17	8,333.34	\$49,438.67	\$45,833.37
52290 Prof Svcs - Other	648.00	2,499.99	849.46	2,499.99	11.58	2,499.99		1,666.66	\$1,509.04	\$9,166.63
Total 52200 Professional Services	76,088.52	199,193.55	139,011.64	199,193.55	84,647.43	199,193.55	113,746.85	132,795.70	\$413,494.44	\$730,376.35
52500 Legal Fees									\$0.00	\$0.00
52501 Legal Counsel	1,855.70	7,500.00	7,751.80	7,500.00	8,536.60	7,500.00	2,193.10	5,000.00	\$20,337.20	\$27,500.00
Total 52500 Legal Fees	1,855.70	7,500.00	7,751.80	7,500.00	8,536.60	7,500.00	2,193.10	5,000.00	\$20,337.20	\$27,500.00
53000 Office Expenses									\$0.00	\$0.00
53010 Public Information		249.99		249.99		249.99	216.00	166.66	\$216.00	\$916.63
53020 Office Supplies	38.70	249.99	629.56	249.99	1.00	249.99	175.80	166.66	\$845.06	\$916.63
53026 Postage & Mailing	9.10	249.99	213.79	249.99	2.07	249.99	189.01	166.66	\$413.97	\$916.63
53110 Travel & Training	157.19	249.99	188.55	249.99	64.12	249.99	134.00	166.66	\$543.86	\$916.63
Total 53000 Office Expenses	204.99	999.96	1,031.90	999.96	67.19	999.96	714.81	666.64	\$2,018.89	\$3,666.52
53500 Insurance									\$0.00	\$0.00
53510 Liability Insurance		689.07	2,487.42	689.07		689.07		459.38	\$2,487.42	\$2,526.59
Total 53500 Insurance		689.07	2,487.42	689.07		689.07		459.38	\$2,487.42	\$2,526.59
70130 Bank Service Charges	135.00	135.00		135.00		0.00		0.00	\$135.00	\$270.00
Total Expenses	\$78,284.21	\$208,517.58	\$150,282.76	\$208,517.58	\$93,251.22	\$208,382.58	\$116,654.76	\$138,921.72	\$438,472.95	\$764,339.46
NET OPERATING INCOME	\$-73,896.26	\$-208,517.58	\$-150,315.16	\$-208,517.58	\$353,825.53	\$149,117.42	\$-116,654.76	\$-138,921.72	\$12,959.35	\$-406,839.46
Other Expenses										
Depreciation	2,574.99	2,574.99	2,574.99	2,574.99	2,574.99	2,574.99	1,716.66	1,716.66	\$9,441.63	\$9,441.63
Total Other Expenses	\$2,574.99	\$2,574.99	\$2,574.99	\$2,574.99	\$2,574.99	\$2,574.99	\$1,716.66	\$1,716.66	\$9,441.63	\$9,441.63
NET OTHER INCOME	\$-2,574.99	\$-2,574.99	\$-2,574.99	\$-2,574.99	\$-2,574.99	\$-2,574.99	\$-1,716.66	\$-1,716.66	\$-9,441.63	\$-9,441.63
NET INCOME	\$-76,471.25	\$-211,092.57	\$-152,890.15	\$-211,092.57	\$351,250.54	\$146,542.43	\$-118,371.42	\$-140,638.38	\$3,517.72	\$-416,281.09

Balance Sheet

Fillmore and Piru Basins, GSA

As of May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
10000 Bank of the Sierra	486,990.91
10100 Citizens Business Bank	1,272,498.51
Total for Bank Accounts	\$1,759,489.42
Accounts Receivable	
11000 Accounts Receivable	381,731.62
Total for Accounts Receivable	\$381,731.62
Other Current Assets	
12000 Undeposited Funds	26.81
12900 Clearing Account	
Total for Other Current Assets	\$26.81
Total for Current Assets	\$2,141,247.85
Fixed Assets	
Fillmore Piru Monitoring Wells (4 Wells)	\$515,000.00
Accumulated Depreciation - Monitoring Wells (4 Wells)	-19,741.59
Total for Fillmore Piru Monitoring Wells (4 Wells)	\$495,258.41
Total for Fixed Assets	\$495,258.41
Other Assets	
Total for Assets	\$2,636,506.26
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	88,522.32
Total for Accounts Payable	\$88,522.32
Credit Cards	
Other Current Liabilities	
20001 Advance from County of Ventura	
California Department of Tax and Fee Administration Payable	
Out Of Scope Agency Payable	
Total for Other Current Liabilities	0
Total for Current Liabilities	\$88,522.32
Long-term Liabilities	
Total for Liabilities	\$88,522.32
Equity	
32000 Retained Earnings	2,029,466.22
Net Income	3,517.72
30000 Opening Balance Equity	515,000.00
Total for Equity	\$2,547,983.94
Total for Liabilities and Equity	\$2,636,506.26



Item No. 5A Public Hearing and Motion

DATE: May 28, 2025 (for June 19, 2025, meeting)

TO: Board of Directors

FROM: Anthony A. Emmert, Executive Director

**SUBJECT: Public Hearing Regarding Proposed Fiscal Year 2025-2026
Groundwater Extraction Fee and Adoption of Resolution 2025-01**

RECOMMENDED ACTION

The Board will conduct a public hearing to receive stakeholder comments regarding the proposed groundwater extraction fee of \$13 per acre-foot and consider adoption of Resolution 2025-01 setting the proposed extraction fee to become effective on July 1, 2025.

FISCAL IMPACT

The adoption of the groundwater extraction fee allows the Agency to collect groundwater extraction charges from pumpers within Agency boundaries as revenue to support the Agency's activities mandated by the Sustainable Groundwater Management Act (SGMA), and as represented in the proposed Fiscal Year 2025-2026 Work Plan (Work Plan) and Budget reviewed by the Board of Directors during its May 15, 2025, and June 19, 2025, meetings.

Following the California Department of Water Resources' (DWR) February 2025 findings that the Agency's Groundwater Sustainability Plans (GSPs) were complete, the Agency has developed its Work Plan and Budget to address DWR's recommended corrective actions and to continue the planning and reporting activities required by the SGMA. Although the Fiscal Year 2025-2026 Work Plan represents a significant level of effort and expenditure, Agency staff recommends holding the extraction fee steady at \$13 per acre-foot and utilizing a portion of existing fund balance.

ATTACHMENTS

Resolution 2025-01

Proposed Motion: Adoption of Resolution 2025-01 setting the proposed extraction fee of \$13 per acre-foot to become effective on July 1, 2025.

1st: Director _____ 2nd: Director _____

Roll call vote: Director Garnica:	Director Hauss:	Director Jackson:
Director Kimball:	Director Long:	Director Meneghin:

RESOLUTION NO. 2025-01

**A RESOLUTION OF
THE BOARD OF DIRECTORS OF
THE FILLMORE AND PIRU BASINS
GROUNDWATER SUSTAINABILITY AGENCY
DETERMINING AND ESTABLISHING
GROUNDWATER EXTRACTION CHARGES AGAINST ALL PERSONS
OPERATING GROUNDWATER PRODUCING FACILITIES WITHIN
THE FILLMORE AND PIRU BASINS**

WHEREAS, pursuant to the Sustainable Groundwater Management Act (SGMA), Groundwater Sustainability Agencies (GSA) are authorized to collect fees to fund the cost of preparing a Groundwater Sustainability Plan (GSP), including the preparation and amendment of a sustainability plan, investigation of groundwater conditions, compliance assistance, enforcement, and program administration (California Water Code Section 10730); and

WHEREAS, the type of fees that can be imposed to fund the cost of preparing a GSP include permit fees, fees on groundwater extraction, and fees on other regulated activity; and

WHEREAS, the Agency has provided notice of the pending adoption of these fees through publication of a notice in the Fillmore Gazette on June 5, 2025, and June 12, 2025; and

WHEREAS, the Agency provided notice by mail to all interested parties who filed a written request with the Agency; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fillmore and Piru Basins Groundwater Sustainability Agency that groundwater extraction charges should be levied pursuant to Water Code Section 10730 as follows:

BE IT FURTHER RESOLVED that groundwater extraction charges be levied pursuant to Water Code Section 10730 as described herein.

BE IT FURTHER RESOLVED that the Board of Directors of the Fillmore and Piru Basins Groundwater Sustainability Agency does hereby affirm its establishment of a groundwater extraction charge of \$13.00 per acre foot. The Agency does hereby affirm **its levy, assessment and fixing of this groundwater extraction charge in compliance with** law against all persons operating groundwater producing facilities within the Agency boundary commencing July 1, 2025, through June 30, 2026.

BE IT FURTHER RESOLVED that the Board of Directors of the Fillmore and Piru Basins Groundwater Sustainability Agency has elected to bill for these groundwater extraction charges semiannually with billing periods covering January through June and July through December.

RESOLUTION No. 2025-01
(continued)

BE IT FURTHER RESOLVED that based on the testimony and evidence (including exhibits) presented at said meetings and public hearing, for purposes of calculating the groundwater extraction charge, the Board of Directors of Fillmore and Piru Basins Groundwater Sustainability Agency hereby establishes the following methods to be used in computing with reasonable accuracy the amount of water produced from a water-producing facility: (a) a permitted water flow meter; or (b) Edison electrical meter with such calculations made pursuant to the United Water Conservation District's Groundwater Extraction Reporting Policy adopted by its Board on May 15, 2013.

BE IT FURTHER RESOLVED that in levying groundwater charges within the Agency as set forth herein, the Board of Directors of Fillmore and Piru Basins Groundwater Sustainability Agency, makes the following findings, based upon the testimony and evidence (including exhibits) presented at said meetings and public hearing:

- (a) Revenues derived from the groundwater extraction charges will not exceed the funds required to provide the Agency's Groundwater Sustainability Planning and related administrative services.
- (b) Revenues derived from the groundwater extraction charges shall not be used for any purpose other than that for which the groundwater charges are imposed.

We, the undersigned, being the duly qualified and current Chair and Secretary, respectively, of the Board of Directors of Fillmore and Piru Basins Groundwater Sustainability Agency, do hereby certify that the above and foregoing resolution was duly and regularly adopted and passed by resolution of the Board of Directors of said groundwater sustainability agency at a meeting thereof held on the 19th day of June 2025, by the following vote:

In favor thereof, Directors:

Abstain, Directors:

Not in favor, Directors:

Absent, Directors:

ATTEST: _____
Kelly Long, Chair

ATTEST: _____
John Garnica, Secretary



Item No. 5B Motion

DATE: June 11, 2025 (for June 19, 2025, meeting)

TO: Board of Directors

FROM: Anthony A. Emmert, Executive Director

SUBJECT: Fiscal Year 2025-2026 Work Plan and Budget and Adoption of Resolution 2025-02

RECOMMENDED ACTION

The Board will receive a presentation from staff on the Fiscal Year 2025-2026 Work Plan and Budget and consider adoption of Resolution 2025-02.

BACKGROUND

Fiscal Year 2024-2025 Planning and Reporting

During the Fiscal Year 2024-2025, the Agency's primary activities included:

1. Amended GSPs. The Board approved and on July 16, 2024, the Agency submitted the amended groundwater sustainability plans (GSPs) in response to "incomplete" findings from the California Department of Water Resources (DWR) in January 2024, as required by the Sustainable Groundwater Management Act (SGMA). On February 28, 2025, DWR approved the amended GSPs.
2. Annual Reports and Groundwater Database. The Agency prepared and submitted the Annual Reports for its two basins for the 2023-2024 Water Year and updated its online groundwater database, as required by SGMA.
3. Groundwater Sustainability Planning Grant. Additionally, the Agency worked with DWR to amend and finalize all invoices, deliverables and final reports associated with the Agency's \$1.5 million dollar groundwater sustainability planning grant.
4. East Grove GDE Biological Data Gaps. The Agency conducted initial biological surveys of the East Grove Groundwater Dependent Ecosystem (GDE) area to better understand the "uses and users" of this important area of interconnected groundwater and surface water at the west end of the Fillmore subbasin.
5. Cienega GDE Drought Refuge Study-Pilot Project. The Agency developed a study plan and pilot project prospectus for the Cienega GDE located at the Piru-Fillmore subbasins boundary area to determine whether artificial irrigation could help a portion of the vegetation in the area survive during long or severe droughts and serve as a refuge for sensitive species that use the area.

June 19, 2025

6. Groundwater and Surface Water Modeling. The Agency established a new break-out of the Regional Groundwater Flow Model for the valley groundwater basins with a much tighter grid to facilitate future evaluation of the interaction between groundwater and surface water; updated groundwater and surface water data for the past several years to update the model; and developed modeling scenarios.
7. Domestic Well Drought Vulnerability Evaluation and Policy Development. The Agency developed a framework for evaluation of vulnerability of existing shallow domestic wells to future severe or extended droughts.
8. Groundwater and Surface Water Data Gaps. The Agency identified the key groundwater and surface water data gaps and began development of a plan to address them.
9. Well Permit Review Process Development. The Agency halted development of a well permit review process that complied with California Executive Orders N-7-22 and N-3-23 and complimentary of the Agency's GSPs was halted after the Governor lifted the drought emergency for the County of Ventura in September 2024, thereby ending the well permit review requirements.
10. Export Policy Development. Due to the Governor's actions to lift the drought emergency, the Agency also halted its related effort to evaluate water exports from the basin and to develop a water export policy.

These were the most significant achievements and associated expenditures for the current fiscal year.

Fiscal Year 2025-2026 Proposed Work Plan

For the upcoming 2025-2026 Fiscal Year, the Agency plans to continue groundwater sustainability planning work, in support of its sustainability goals and in response to DWR's Recommended Corrective Actions received in February 2025. Major scope of work items for the Agency include:

- **Monitoring and Reporting**
 - Monitoring Equipment – Purchase and replacement of equipment for monitoring water levels, water quality, and water physical characteristics.
 - Routine Reporting – Reporting Spring and Fall water levels to DWR; preparation of Annual Reports for the two basins for the period October 2024 to September 2025, and keeping current the Agency's online groundwater database. Annual reports will be due to DWR by 01 Apr 2026.
 - Groundwater and Surface Water Data Gaps – Develop updated technical memorandum addressing groundwater and surface water data gaps and plan to address them. This work will also involve field work by United Water Conservation District staff and communication with property owners regarding access to existing wells and data. It may also involve the development of access agreements. The work will progress through the fiscal year.

June 19, 2025

- Biological Data Gaps. Continued biological surveys of the East Grove Groundwater Dependent Ecosystem (GDE) area to better understand the “uses and users” of these important areas. Surface water and groundwater monitoring, along with initial biological surveys of the lower Sespe Creek and Sespe Creek-Santa Clara River confluence area to better understand the hydrology and “uses and users” of this area, which was commented on by National Marine Fisheries Service and California Department of Fish and Wildlife. The work will progress through the fiscal year.
- **Domestic Well Vulnerability**
 - Domestic Well Drought Vulnerability Evaluation – Address known data gap by gathering and analyzing well construction and maintenance information on the shallowest of production water wells and evaluate vulnerability to severe or multiple-year droughts utilizing the updated groundwater model. This work will progress through the fiscal year.
 - Domestic Well Mitigation Plan – No work anticipated during the fiscal year; it may be revisited in subsequent fiscal years, depending upon the results of the Vulnerability Evaluation.
- **Cienega Drought Refuge Study-Pilot Project**
 - Needs Assessment and Concept – Anticipate completion of project concept and study-pilot project prospectus, including cost estimates for a study-pilot project to improve the recovery of the Cienega area following periods of drought, in conjunction with the California Department of Fish and Wildlife, the Santa Clara River Conservancy, the University of California, Santa Barbara, The Nature Conservancy, and Friends of the Santa Clara River, by the end of the current Fiscal Year 2024-2025.
 - Planning, Design & Permitting – Develop access agreements and partnerships for the project, CEQA compliance, any permitting needed. This effort will progress through the fiscal year, with the goal of having the next phase ready for inclusion in the Fiscal Year 2026-2027 budget.
 - Grant Applications – If the Agency decides to proceed with the study-pilot project, it will apply for available grant funding. This work will not proceed unless the Agency Board approves proceeding with the study-pilot project.
- **Groundwater Sustainability Plans Updates**
 - Groundwater and Surface Water Modeling – Complete updates of the regional groundwater model with increased discretion and produce technical memo documenting the update; run scenarios developed to support groundwater sustainability planning. These include better characterization of surface water flows by stream reach, analyzing groundwater pumping’s effects on surface water flows and shallow production wells. This work will progress during the first half of the fiscal year.
 - Five-Year Periodic Evaluations. Prepare Five-Year Periodic Evaluations for the Agency’s two basins. The evaluations are due to DWR in January 2027. The

June 19, 2025

work will proceed through the Fiscal Year 2025-2026 and into the next fiscal year.

- Amendment of Groundwater Sustainability Plans and Development of Programs/Projects – Development of updated GSPs addressing recommended as many corrective actions from DWR as possible. The updated GSPs will be submitted to DWR in January 2027, along with the Periodic Evaluations. The work will proceed through the Fiscal Year 2025-2026 and into the next fiscal year.
- **General Programs Support**
 - As-Needed Technical Support. General support from Agency's technical team (DBS&A, Stillwater Sciences, UWCD) on unanticipated efforts to address new laws or regulations; coordination with regulators; meetings attendance, etc.
 - Well Permit Review – The Agency does not expect activities on well permit reviews during Fiscal Year 2025-2026.
 - Export Policy – The Agency does not expect to advance this policy development during Fiscal Year 2025-2026.
 - Proposition 218 Process – As Groundwater Sustainability Agencies transition from initial planning to implementation, SGMA requires a Proposition 218-compliant process regarding its fees-setting. This work will progress through the fiscal year.

The proposed scope of work for Fiscal Year is larger than is typical, due to the significant work expected to prepare the two Periodic Evaluations and two updates to the GSPs. Therefore, the Fiscal Year 2025-2026 Budget proposes to utilize approximately \$417,000 of existing fund balance to cover projected expenditures in excess of projected revenues. Doing so will allow the Agency to hold the extraction fees at the same level.

Reserve

As per previous Board direction, staff proposes setting the Agency's reserve at \$500,000, as reflected in the Fiscal Year 2025-2026 Budget. Staff will bring the Board an updated Reserve Policy at a subsequent meeting.

FISCAL IMPACT

The adoption of an annual budget provides authorization for the planned revenues and expenditures of the Agency as it fulfills the requirements of the Sustainable Groundwater Management Act.

ATTACHMENTS

Resolution 2025-02

Proposed Fiscal Year 2025-2026

Proposed Motion: Adopt Resolution 2025-02 adopting Fiscal Year 2025-2026 Work Plan and Budget.

1st: Director _____

2nd: Director _____

Voice/Roll call vote:

Director Garnica:

Director Hauss:

Director Jackson:

Director Kimball:

Director Long:

Director Meneghin:

RESOLUTION NO. 2025-02

**A RESOLUTION OF
THE BOARD OF DIRECTORS OF
THE FILLMORE AND PIRU BASINS
GROUNDWATER SUSTAINABILITY AGENCY
ADOPTING THE PROPOSED FISCAL YEAR 2025-2026 BUDGET**

WHEREAS, the Board of Directors of the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency), as the sole Groundwater Sustainability Agency (GSA) for the Fillmore and Piru basins; on June 19, 2025, approves the proposed Budget for the Fiscal Year 2025-2026, commencing on July 1, 2025, and ending on June 30, 2026; and

WHEREAS, as recommended by the Sustainable Groundwater Management Act, the following activities were undertaken by the Agency:

1. A draft of the Agency's Fiscal Year 2025-2026 Work Plan and associated proposed Budget was shared with pumpers within the two basins (Fillmore and Piru) and the general public at a Board of Directors Meeting on May 15, 2025;
2. The Agency held a Public Hearing regarding the Fiscal Year 2025-2026 Groundwater Extraction Charges and Budget during its June 19, 2025, meeting; and

WHEREAS, the Board of Directors carefully reviewed and considered the proposed FY 2025-2026 Budget as originally submitted, along with the recommended revisions resulting from the above-mentioned activities, at its Board Meeting on June 19, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Fillmore and Piru Basins Groundwater Sustainability Agency hereby approves and adopts the Fiscal Year 2025-2026 Budget for the period of July 1, 2025, through June 30, 2026, as proposed to the Board of Directors on June 19, 2025.

RESOLUTION No. 2025-02
(continued)

ADOPTED AND PASSED this 19th day of June, 2025.

In favor thereof, Directors:

Abstain, Directors:

Not in favor, Directors:

Absent, Directors:

ATTEST: _____
Kelly Long, Chair

ATTEST: _____
John Garnica, Secretary

Fillmore and Piru Basins GSA Proposed Budget FY 25-26

	FY 25-26 Accrual Basis	FY 24-25 Accrual Basis
	Proposed Budget	Adopted Budget
Income		
40001 Groundwater Extraction Charge	\$ 679,668.18	715,000.00
47000 Other Revenue		
47001 Late Fees		
Total 47000 Other Revenue		\$ 0.00
Total Income	\$ 679,668.18	\$ 715,000.00
Gross Profit	\$ 679,668.18	\$ 715,000.00
Expenses		
52200 Professional Services		
52240 Prof Svcs - IT Consulting	19,000.00	9,874.25
52250 Prof Svcs - Groundwtr/GSP Prep		
52252 Prof Svcs - GSP Consultant (To make inactive)	0.00	23,900.00
52250 Prof Svcs - Planning & Implementation		
5225A - A1 Monitoring Equipment	4,000.00	3,000.00
5225A - A2 Routine Reporting	33,000.00	30,000.00
5225A - A3 Groundwater and Surface Water Data Gaps	50,000.00	70,000.00
5225A - A4 Biological Data Gaps	102,000.00	100,000.00
Total 5225A Professional Services Monitoring & Reporting	\$ 189,000.00	\$ 203,000.00
5225B Prof. Services- Dom Well Vulnerability		
5225B - B1 Data Gathering & Vulnerability Analysis	80,000.00	80,000.00
5225B - B2 Dom Well Mitigation Program	0.00	0.00
Total 5225B Prof. Services- Dom Well Vulnerability	\$ 80,000.00	\$ 80,000.00
5225C Prof. Services - Cienega Drought Project		
5225C - C1 Needs Assessment & Concept	0.00	100,000.00
5225C - C2 Planning, Design, Permitting	75,000.00	0.00
5225C - C3 Grant Applications	35,000.00	0.00
Total 5225C Prof. Services - Cienega Drought Project	\$ 110,000.00	\$ 100,000.00
5225D Prof. Services - GSP Updates		
5225D - D1 GW & SW Modeling	110,000.00	140,000.00
5225D - D2 Periodic Performance Evals. 5-Yr	130,100.00	0.00
5225D - D3 GSPs Amendment	176,500.00	0.00
Total 5225D Prof. Services - GSP Updates	\$ 416,600.00	\$ 140,000.00
5225E Prof. Svcs.- General Programs Support &-Dvlpmt		
5225E - E1 Well Permit Review	0.00	30,000.00
5225E - E2 GW Export Eval & Policy Dvlp	0.00	50,000.00
5225E - E3 Gen. Programs Support	90,000.00	50,000.00
5225E - E4 Prop. 218 Process	35,000.00	0.00
Total 5225E Prof. Svcs.- General Programs& Project Dvlpmt	\$ 125,000.00	\$ 130,000.00
Total 52252 Prof Svcs - GSP Consultant	\$ 920,600.00	\$ 676,900.00
Total 52250 Prof Svcs - Groundwtr/GSP Prep	\$ 920,600.00	\$ 676,900.00
52270 Prof Svcs - Accounting	38,500.00	25,000.00

52275 Prof Svcs - Admin/Clerk of Bd	12,000.00	25,000.00
52280 Prof Svcs - Executive Director	60,100.00	50,000.00
52290 Prof Svcs - Other	250.00	10,000.00
Total 52200 Professional Services	\$ 1,050,450.00	\$ 796,774.25
52500 Legal Fees		
52501 Legal Counsel	30,000.00	30,000.00
Total 52500 Legal Fees	\$ 30,000.00	\$ 30,000.00
53000 Office Expenses		
53010 Public Information	1,000.00	1,000.00
53020 Office Supplies	1,000.00	1,000.00
53026 Postage & Mailing	1,000.00	1,000.00
53110 Travel & Training	1,000.00	1,000.00
Total 53000 Office Expenses	\$ 4,000.00	\$ 4,000.00
53500 Insurance		
53510 Liability Insurance	2,611.79	2,756.25
Total 53500 Insurance	\$ 2,611.79	\$ 2,756.25
70130 Bank Service Charges	0.00	270.00
Total Expenses	\$ 1,087,061.79	\$ 833,800.50
Net Operating Income	-\$ 407,393.60	-\$ 118,800.50
Other Expenses		
Depreciation	10,299.96	10,299.96
Total Other Expenses	\$ 10,299.96	\$ 10,299.96
Net Other Income	-\$ 10,299.96	-\$ 10,299.96
Net Income	-\$ 417,693.56	-\$ 129,100.46

FY 24-25 Cash Flow Projection

Beginning Balance 6/30/24	1,677,421
Cash Revenue	650,565
Cash Expenses	787,194
Est. Ending Balance 6/30/24	1,540,792

FY 25-26 Cash Flow Projection

Est. Beginning Balance 6/30/25	1,540,792
Cash Revenue	674,484
Cash Expenses	1,097,362
Est. Ending Balance 6/30/26	1,117,914

Recommended Investment/ Reserve Amount **500,000.00**



Item No. 5C Motion Item

DATE: June 14, 2025 (for June 19, 2025, meeting)

TO: Board of Directors

FROM: Anthony A. Emmert, Executive Director

**SUBJECT: Task Orders with Daniel B. Stephens & Associates for Fiscal Year
2025-2026 Scope of Work**

RECOMENDATION:

The Board will consider approving Task Orders Numbers DBSA-FY26-01, DBSA-FY26-02, DBSA-FY26-03, DBSA-FY26-04, DBSA-FY26-05, DBSA-FY26-06, DBSA-FY26-07, DBSA-FY26-08, DBSA-FY26-09, and DBSA-FY26-10 with Daniel B. Stephens & Associates, Inc. for as-needed technical and planning support services for the Fiscal Year 2025-2026 period.

DISCUSSION

The Agency has developed a Fiscal Year 2025-2026 Work Plan and Budget, and the Agency's Board of Directors has approved the scope of work. The Agency has also developed corresponding scopes of work and specific task orders with its consultant team. Task Orders with Daniel B. Stephens & Associates, Inc. (DBS&A) under the Master Professional Services Agreement include:

- **Monitoring & Reporting**

- Routine Reporting – Task Order DBSA-FY26-01
Task Order DBSA-FY-01 would provide as-needed services during Fiscal Year 2025-2026 for Spring and Fall reporting, updates to the Agency's Online Groundwater Database, and preparation of Annual Reports for the Water Year 2024-2025, not to exceed \$30,333.
- Groundwater & Surface Water Data Gaps – Task Order DBSA-FY26-02
Task Order DBSA-FY26-02 would provide as-needed services during Fiscal Year 2025-2026 for identification and prioritization of groundwater and surface water data gaps and planning to address them, summarized in a technical memorandum, not to exceed \$45,174.

- Biological Data Gaps – Task Order DBSA-FY26-03
Task Order DBSA-FY26-03 would provide as-needed services during Fiscal Year 2025-2026 for support for Stillwater Sciences and United Water Conservation District in addressing biological data gaps, not to exceed \$4,961.
- **Domestic Well Vulnerability**
 - Data Gathering & Vulnerability Analysis – Task Order DBSA-FY26-04
Task Order DBSA-FY26-04 would provide as-needed services during Fiscal Year 2025-2026 for addressing known data gaps regarding shallow production wells and evaluating their vulnerability to severe or extended drought periods, not to exceed \$69,717.
- **Cienega Drought Study-Pilot Project**
 - Partnerships, Access Agreements, CEQA – Task Order DBSA-FY26-05
Task Order DBSA-FY26-05 would provide as-needed services during Fiscal Year 2025-2026 for completing the planning, design, permitting and CEQA for a study-pilot project to improve the recovery of the Cienega area following periods of drought, not to exceed \$49,928.
- **Groundwater Sustainability Planning & Periodic Evaluations**
 - Groundwater and Surface Water Modeling – Task Order DBSA-FY2026-06
Task Order DBSA-FY26-06 would provide as-needed services during Fiscal Year 2025-2026 for refining and analyzing the modeling scenarios developed with Board and stakeholders input to support groundwater sustainability planning, not to exceed \$45,174.
 - Periodic Performance Evaluations – Task Order DBSA-FY26-07
Task Order DBSA-FY26-07 would provide as-needed services during Fiscal Year 2025-2026 for preparing SGMA-required Periodic Evaluations of the Agency's progress toward implementation of the approved GSPs and addressing DWR's Recommended Corrective Actions, not to exceed \$110,060.
 - Groundwater Sustainability Plans Amendments Including Subsidence Analysis – Task Order DBSA-FY26-08 and Task Order DBSA-FY26-09
Task Order DBSA-FY26-08 would provide as-needed services during Fiscal Year 2025-2026 for updating the Agency's GSPs to address the Recommended Corrective Actions from DWR, not to exceed \$124,840. Task Order DBSA-FY26-09 would provide as-needed services during Fiscal Year 2025-2026 for clarifying the Agency's analysis on subsidence, in support of the Updated GSPs, not to exceed \$26,632.
- **General Programs Support & Development**
 - General Programs Support – Task Order DBS&A-FY26-10
Task Order DBSA-FY26-10 would provide as-needed services during Fiscal Year

2025-2026 for general support on unanticipated efforts to address new laws or regulations; coordination with regulators; meeting attendance, and general planning, not to exceed \$40,346.

The not-to-exceed total of the recommended Task Orders with DBS&A is \$422,325. Staff recommends approval of the task orders.

FISCAL IMPACT

The Agency's Fiscal Year 2025-2026 Budget includes sufficient funds to cover the cost of the proposed scopes of work.

ATTACHMENTS

Attachment 1 – Task Order Number DBSA-FY26-01

Attachment 2 – Task Order Number DBSA-FY26-02

Attachment 3 – Task Order Number DBSA-FY26-03

Attachment 4 – Task Order Number DBSA-FY26-04

Attachment 5 – Task Order Number DBSA-FY26-05

Attachment 6 – Task Order Number DBSA-FY26-06

Attachment 7 – Task Order Number DBSA-FY26-07

Attachment 8 – Task Order Number DBSA-FY26-08

Attachment 9 – Task Order Number DBSA-FY26-09

Attachment 10 – Task Order Number DBSA-FY26-10

Proposed Motion:

Approve Task Orders Numbers DBSA-FY26-01, DBSA-FY26-02, DBSA-FY26-03, DBSA-FY26-04, DBSA-FY26-05, DBSA-FY26-06, DBSA-FY26-07, DBSA-FY26-08, DBSA-FY26-09, and DBSA-FY26-10 with Daniel B. Stephens & Associates, Inc. for as-needed technical and planning support services for the Fiscal Year 2025-2026 period.

1st: Director _____ 2nd Director _____

Voice/Roll call vote:

Director Garnica:

Director Hauss:

Director Jackson:

Director Kimball:

Director Long:

Director Meneghin:

Letter Proposal Task Order DBSA-FY26-01

To: Anthony Emmert, Executive Director
Fillmore and Piru Basins Groundwater
Sustainability Agency

Date: June 13, 2025

From: Tony Morgan, PG, CHG
VP/Principal Hydrogeologist



Subject: Letter Proposal to Provide As-Needed Technical Support to Agency (July 2025 – June 2026) – 5225A-A2 Routine Reporting / DB25.1195.PR(A2)

Sent via email

Daniel B. Stephens & Associates, Inc. (DBS&A) is pleased to provide this letter proposal to assist the Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA or Agency) Board of Directors, Executive Director, and staff with continued As-Needed Technical Support.

Scope of Work Overview

In consultation with the FPBGSA Board of Directors and Executive Director, DBS&A has prepared a series of letter proposals to provide continued general assistance in support of the FPBGSA's Board of Directors ongoing Groundwater Sustainability Plans (GSPs) implementation activities for the Fillmore and Piru basins. The scope of work described in the letter proposals has been organized into the following Phases and Tasks and is keyed to the FY25-26 Agency budget. Funding was not allocated to all tasks for FY2025-26 (highlighted in red below). Letter proposals were not prepared for tasks without funding in FY2025-26. The scope of work provided for each task is considered preliminary and can be adjusted as the Agency board of directors refines its goals.

- Phase A – Monitoring and Reporting
 - Task Order A2 WY2024 GSP Annual Reports and Online Database Management
 - Task Order A3 Groundwater Data Gaps
 - Task Order A4 Biological Data Gaps – East Grove
 - Task Order A5 Subsidence Update
- Phase B – Domestic Well Drought Vulnerability Study
 - Task Order B1 Vulnerability Study / Stakeholder Engagement

- Phase C – Cienega Springs Drought Mitigation Project
 - Task Order C1 Needs Assessment and Conceptualization
 - Task Order C2 Project Planning and Design
 - Task Order C3 Grant Application – on hold
- Phase D – GSP Updates
 - Task Order D1 Surface Water and Groundwater Model Updates
 - Task Order D2 5 Year Periodic Evaluations
 - Task Order D3 GSP Amendments
- Phase E - General Support (Board Meetings, Grants, Advocacy)
 - Task Order E1 Well Permit Review – on hold
 - Task Order E2 Groundwater Export Evaluation and Policy Development – on hold
 - Task Order E3 General Support

Scope of Work - Task Order A2 Routine Reporting

Task Manager: Gus Tolley, PhD, PG

Annual Reports are required, per the Sustainable Groundwater Management Act (SGMA) regulations (California Code of Regulations [CCR] Title 23, Division 2, Chapter 1.5, Subchapter 2, Section 356.2), to be submitted to the California Department of Water Resources (DWR) by April 1 of each year following the adoption the GSPs. The scope of work mimics that proposed for previous Annual Reports and is envisioned to include activities such as, but not necessarily limited to, the following:

Data Collection, Evaluation and Analysis

This task will include data collection, evaluation, analysis and archival elements.

Data Collection: DBS&A will coordinate with United Water Conservation District (United) and Ventura County Watershed Protection District (VCWPD) to collect and assimilate relevant up-to-date information, notably:

- newly installed well locations and construction details;
- groundwater level, quality and production data; and
- surface water imports and conservation releases.

This information must represent basin conditions for the preceding water year (i.e., October 1, 2024 through September 30, 2025). Additional information is anticipated to be collected for any newly available well completion reports (i.e., new wells) from DWR, VCWPD, or any other readily available source.

Data Evaluation and Analysis: Data will be evaluated for quality and completeness against data and reporting standards specified in *Sections 352.4 and 356.2* of SGMA and the Fillmore and Piru Basins GSPs Sampling and Analysis Plan (Appendix L) to ensure consistency with the GSPs and ongoing basin monitoring requirements. Coordination with United and/or VCWPD is anticipated to resolve any potential discrepancies in the data.

Once data has been evaluated and determined to be of sufficient quality, DBS&A will analyze data to describe and represent basin conditions. Analyses will, at a minimum, include:

- spatial and temporal trends in groundwater levels, production and storage; and
- surface water used or available for recharge.

Change in the volume of groundwater in storage will be reported based on changes in groundwater elevation contours (i.e., the water table) calculated from measured groundwater levels and aquifer storage coefficients from United's regional groundwater model.

Data Archiving: The FPBGSA online database (<https://fillmore-piru.gladata.com>) functions as the GSAs' formal information repository for a variety of data compiled during GSP development and implementation. It requires periodic updates as newly collected data sets (e.g., groundwater extractions, water quality, locations of new wells) are received and compiled.

The online database will be updated with information from this task and any additional data (e.g., groundwater dependent ecosystem's [GDE] locations and groundwater level data) that have become available since the last update.

Report Preparation and Submittal

DBS&A will prepare an annual report for each basin that meets the requirements of *Section 356.2* of SGMA. This task will involve summarizing and presenting information associated with water year 2025. This information will include:

- general information about each basin, (e.g., an executive summary and location maps);
- detailed descriptions and graphical (i.e., tables, charts and maps) representation of basin conditions, notably;
 - groundwater elevation contour maps and hydrographs;
 - tables of groundwater production, surface water use, and total water use by water use sector and reporting method type;
 - maps and graphs depicting groundwater extractions and change in groundwater in storage; and

- a description of progress towards implementing each GSP, including the implementation of projects and/or management actions since the previous annual report.

A draft Annual Report for each basin will be delivered to the Board of Directors and stakeholders for comment at the February board meeting. DBS&A staff will review and incorporate appropriate comments into the documents to create the final Annual Reports for acceptance at the March board meeting. The Annual Reports and required ancillary data files will be uploaded to the DWR data portal by April 1, 2026 (the regulatory deadline).

Deliverables:	1. Draft WY2025 GSP Annual Reports for Fillmore and Piru Basins 2. Final WY2025 GSP Annual Reports for Fillmore and Piru Basins 3. Submission of final adopted WY2025 GSP Annual Reports and ancillary data files for Fillmore and Piru Basins to the DWR SGMA portal 4. Updates to Agency online database to capture newly acquired data (e.g., water level, water quality, and groundwater extraction data)
Tentative Schedule for FY25-26:	2 nd and 3 rd Qtr – Prepare annual reports, present draft annual report at February board of directors meeting, present final annual report at March board of directors meeting, submit to DWR prior to April 1 st , 2026 deadline.

Proposed Cost

DBS&A proposes to perform the requested technical support services on a time and expense basis in accordance with the attached Schedule of Fees effective through the end of December 2025. Services provided beginning in January 2026 will be subject to the 2026 Schedule of Fees. Only actual costs incurred will be charged.

The proposed cost is consistent with the Agency approved budget for FY2025-2026:
 A detailed breakdown of the estimated level of effort for each Phase and Task is presented in the following table:



FPBGSA Task Order A2-WY2025 Annual Reports & Online Database

Description	Principal Professional II	Project Professional II	Senior Technical Editor	Task Hours	Labor Costs	ODCs	Markup on ODCs	Total
	Morgan, W. Tony	Tolley, Douglas	Fay, Robyn					
	\$317.00	\$211.00	\$158.00					
Phase A Monitoring and Reporting								
Task A2 Annual Reports & Online Databaset	8	125	9	142	\$30,333			\$30,333
GRAND TOTAL	8	125	9	142	\$30,333	\$0	\$0	\$30,333



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task A2 WY2025 Annual Reports

Proposed Terms and Conditions

These services would be subject to the terms and condition in the existing *As-Needed Consulting Services Professional Services Agreement No. 2022-04-21 DBSA* between the Fillmore & Piru Basins Groundwater Sustainability Agency and Daniel B. Stephens & Associates, Inc. This project would begin on July 1, 2025, and continue until the end of the fiscal year on June 30, 2026.

If both the proposed scope of work and the budget are acceptable, please sign below to authorize DBS&A to conduct this work.

Thank you for the opportunity to support you on this project. If you have any questions, please contact Tony Morgan at (805) 290-3862 (cell) or tmorgan@geo-logic.com.

Attachments: DBS&A 2025 California Schedule of Fees

Authorized by:

Signature

Title

Printed Name

Date

June 13, 2025

California Schedule of Fees

(Effective January 1, 2025 through December 31, 2025)

Confidential

Professional Services

Principal Professional III.....	\$335.00/hour
Principal Professional II.....	\$317.00/hour
Principal Professional I.....	\$288.00/hour
Senior Professional III.....	\$272.00/hour
Senior Professional II.....	\$258.00/hour
Senior Professional I.....	\$238.00/hour
Project Professional III.....	\$225.00/hour
Project Professional II.....	\$211.00/hour
Project Professional I.....	\$188.00/hour
Staff Professional III.....	\$175.00/hour
Staff Professional II.....	\$160.00/hour
Staff Professional I.....	\$145.00/hour
Principal Technician.....	\$198.00/hour
Managing Technician.....	\$183.00/hour
Laboratory Manager.....	\$176.00/hour
Technician IV.....	\$153.00/hour
Technician III.....	\$139.00/hour
Technician II.....	\$123.00/hour
Technician I.....	\$110.00/hour
CADD/GIS/Database Manager II.....	\$144.00/hour
CADD/GIS/Database Manager I.....	\$134.00/hour
GIS Specialist.....	\$175.00/hour
CADD Designer.....	\$165.00/hour
Senior Technical Editor.....	\$158.00/hour
Technical Editor.....	\$140.00/hour
Project Assistant III.....	\$135.00/hour
Project Assistant II.....	\$120.00/hour
Project Assistant I.....	\$108.00/hour

Expenses

Travel	
Airfare, car rental, cab, bus, parking.....	Actual cost
Lodging, meals, phone.....	Actual cost or negotiated per diem rates
Mileage	
Personal vehicle.....	Prevailing IRS rates
Company vehicle	
Daily rate.....	\$110/day + actual gas cost
Half day rate.....	\$55/half day + actual gas cost
Mileage.....	Prevailing IRS rates
Subcontractors/temporary service personnel.....	Actual cost plus 10%
Computers, specialized software, and communications.....	Special services at additional charge
Equipment	
Rentals (e.g., environmental monitors).....	Actual cost plus 10%
Fabrication in our shop.....	Labor plus materials
Misc. field equipment and supplies.....	Actual cost plus 10%
Meters, gauges, and monitors.....	Separate schedule available upon request

TERMS

Payment terms for professional services and expenses are net 30 days. Unpaid balance will be assessed a service fee of 1.5% per month.



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task A2 WY2025 Annual Reports

NOTES

1. *All fees are subject to local/state sales or gross receipts tax, as applicable.*
2. *Delivery of depositions or expert testimony will be billed at 1.5 times Fee Schedule rates.*
3. *Work requiring Health & Safety Level C or Level B protection will be billed as a surcharge, \$25 or \$50 per hour, respectively, to the Fee Schedule rates.*
4. *A service fee of 3% will be charged for credit card payments.*
5. *Hourly rates and expenses will be adjusted annually.*

June 13, 2025

Letter Proposal

Task Order DBSA-FY26-02

To: Anthony Emmert, Executive Director
Fillmore and Piru Basins Groundwater
Sustainability Agency

Date: June 13, 2025

From: Tony Morgan, PG, CHG
VP/Principal Hydrogeologist



Subject: Letter Proposal to Provide As-Needed Technical Support to Agency (July 2025 – June 2026) – 5225A-A3 Groundwater and Surface Water Data Gaps / DB25.1195.PR(A3)

Sent via email

Daniel B. Stephens & Associates, Inc. (DBS&A) is pleased to provide this letter proposal to assist the Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA or Agency) Board of Directors, Executive Director, and staff with continued As-Needed Technical Support.

Scope of Work Overview

In consultation with the FPBGSA Board of Directors and Executive Director, DBS&A has prepared a series of letter proposals to provide continued general assistance in support of the FPBGSA's Board of Directors ongoing Groundwater Sustainability Plans (GSPs) implementation activities for the Fillmore and Piru basins. The scope of work described in the letter proposals has been organized into the following Phases and Tasks and is keyed to the FY25-26 Agency budget. Funding was not allocated to all tasks for FY2025-2026 (highlighted in red below). Letter proposals were not prepared for tasks without funding in FY2025-2026. The scope of work provided for each task is considered preliminary and can be adjusted as the Agency board of directors refines its goals.

- Phase A – Monitoring and Reporting
 - Task Order A2 Routine Reporting
 - Task Order A3 Groundwater & Surface Water Data Gaps
 - Task Order A4 Biological Data Gaps
- Phase B – Domestic Well Drought Vulnerability
 - Task Order B1 Data Gathering & Vulnerability Analysis

- Task Order B2 Domestic Well Mitigation Program
- Phase C – Cienega Springs Drought Pilot Project
 - Task Order C1 Needs Assessment and Conceptualization
 - Task Order C2 Planning, Design & Permitting
 - Task Order C3 Grant Applications – on hold
- Phase D – GSP Updates
 - Task Order D1 Groundwater and Surface Water Modeling
 - Task Order D2 Periodic Evaluations
 - Task Order D3 GSP Amendments
- Phase E - General Support (Board Meetings, Grants, Advocacy)
 - Task Order E1 Well Permit Review – on hold
 - Task Order E2 Groundwater Export Evaluation and Policy Development – on hold
 - Task Order E3 General Programs Support

Scope of Work - Task Order A3 Groundwater and Surface Water Data Gaps

Task Manager: Gus Tolley, PhD, PG

Our staff will research potential new groundwater elevation data near the Sespe Creek potential GDE and Del Valle GDE areas in support of the *Project and Management Actions* described in the revised GSPs submitted in July 2024. Of particular importance in these areas are data from existing shallow wells that can be used to better characterize potential surface water – groundwater interactions and likelihood of impacts on the GDEs. Any historical data identified in these GDE areas will be added to the Agency’s online database.

A visual inspection of a candidate well for inclusion in the Agency’s ongoing monitoring program will be performed, if feasible. Whenever possible, field inspections will be performed by UWCD staff to reduce costs to the Agency. It is assumed that land access agreements will need to be arranged for at least some of the well sites. It is assumed that the Agency’s standard land access agreement will be sufficient for this effort. If modifications to the agreement are needed, then DBS&A will request assistance from Agency legal counsel in modifying the agreement. If access agreements cannot be arranged with the landowner, then those wells will no longer be candidates for inclusion in the monitoring program.

Alternatively, if the land owner is agreeable to having their well be included in the monitoring program but would prefer to self-report water level data to the Agency, we will work with the landowner to establish a standard procedure that is consistent with the existing GSP Sampling and Analysis Plan and monitoring goals to accomplish this effort.

Candidate wells identified as a part of this task will be requested to be added to United’s routine water level monitoring program or the County of Ventura’s monitoring program for wells located outside United’s service area.

Deliverables:	1. Technical Memorandum summarizing the findings of the field reconnaissance of the well sites, recommendations for wells to be added to DMS, historical data available for those wells, and recommendations for inclusion of certain wells in the Agency’s ongoing monitoring program
Tentative Schedule for FY25-26:	1 st & 2 nd Qtr – identify potential wells for evaluation for inclusion in the DMS 3 rd & 4 th Qtr – arrange site access with land owners, as needed, to inspect wells for potential inclusion in GSA monitoring program; field inspection of wells; consultation with landowners regarding historical data 4 th Qtr – preparation of draft and final Technical Memorandum

Proposed Cost

The exact level of effort for these services is not yet defined. DBS&A proposes to perform the requested technical support services on a time and expense basis in accordance with the attached Schedule of Fees effective through the end of December 2025. Services provided beginning in January 2026 will be subject to the 2026 Schedule of Fees. Other Direct Costs for performing the visual inspection of the candidate wells is contained in the proposed cost, however, if UWCD performs all of the inspections these funds will not be expended. Only actual costs incurred will be charged.

The proposed cost is consistent with the Agency approved budget for FY2025-2026. A detailed breakdown of the estimated level of effort for this Task is presented in the following table:

FPBGSA Task Order A3-Surface Water & Groundwater Data Gaps

Description	Principal Professional II	Project Professional II	Task Hours	Labor Costs	ODCs	Markup on ODCs	Total
	Morgan, W. Tony	Tolley, Douglas					
	\$317.00	\$211.00					
Phase A Monitoring and Reporting							
Task A3 Surface Water & Groundwater Data Gaps	30	65	95	\$23,225	\$2,140	\$0	\$25,365
GRAND TOTAL	30	65	95	\$23,225	\$2,140	\$0	\$25,365

Task Order A3 Other Direct Costs

Expenses	*** SELECT FROM LIST ***	Markup	Unit	Unit Fee	Quantity	Cost
Airfare RT SMF-BUR			trip	\$ 250.00	1	\$ 250
Per diem			/manday	260.00	4	1,040
Rental vehicle			/ day	150.00	5	750
Misc			LS	100.00	1	100
					Total:	\$2,140

MAJOR ASSUMPTIONS:

Task A3 - field reconnaissance time assumed to be one person for maximum of 3 days

Proposed Terms and Conditions

These services would be subject to the terms and condition in the existing *As-Needed Consulting Services Professional Services Agreement No. 2022-04-21 DBSA* between the Fillmore & Piru Basins Groundwater Sustainability Agency and Daniel B. Stephens & Associates, Inc. This project would begin on July 1, 2025, and continue until the end of the fiscal year on June 30, 2026.

If both the proposed scope of work and the budget are acceptable, please sign below to authorize DBS&A to conduct this work.

Thank you for the opportunity to support you on this project. If you have any questions, please contact Tony Morgan at (805) 290-3862 (cell) or tmorgan@geo-logic.com.

Attachments: DBS&A 2025 California Schedule of Fees

Authorized by:

 Signature

 Title

 Printed Name

 Date



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task A3 Groundwater Data Gaps

California Schedule of Fees
(Effective January 1, 2025 through December 31, 2025)

Confidential

Professional Services

Principal Professional III.....	\$335.00/hour
Principal Professional II.....	\$317.00/hour
Principal Professional I.....	\$288.00/hour
Senior Professional III.....	\$272.00/hour
Senior Professional II.....	\$258.00/hour
Senior Professional I.....	\$238.00/hour
Project Professional III.....	\$225.00/hour
Project Professional II.....	\$211.00/hour
Project Professional I.....	\$188.00/hour
Staff Professional III.....	\$175.00/hour
Staff Professional II.....	\$160.00/hour
Staff Professional I.....	\$145.00/hour
Principal Technician.....	\$198.00/hour
Managing Technician.....	\$183.00/hour
Laboratory Manager.....	\$176.00/hour
Technician IV.....	\$153.00/hour
Technician III.....	\$139.00/hour
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Technician I.....	\$110.00/hour
CADD/GIS/Database Manager II.....	\$144.00/hour
CADD/GIS/Database Manager I.....	\$134.00/hour
GIS Specialist.....	\$175.00/hour
CADD Designer.....	\$165.00/hour
Senior Technical Editor.....	\$158.00/hour
Technical Editor.....	\$140.00/hour
Project Assistant III.....	\$135.00/hour
Project Assistant II.....	\$120.00/hour
Project Assistant I.....	\$108.00/hour

Expenses

Travel	
Airfare, car rental, cab, bus, parking.....	Actual cost
Lodging, meals, phone.....	Actual cost or negotiated per diem rates
Mileage	
Personal vehicle.....	Prevailing IRS rates
Company vehicle	
Daily rate.....	\$110/day + actual gas cost
Half day rate.....	\$55/half day + actual gas cost
Mileage.....	Prevailing IRS rates
Subcontractors/temporary service personnel.....	Actual cost plus 10%
Computers, specialized software, and communications.....	Special services at additional charge
Equipment	
Rentals (e.g., environmental monitors).....	Actual cost plus 10%
Fabrication in our shop.....	Labor plus materials
Misc. field equipment and supplies.....	Actual cost plus 10%
Meters, gauges, and monitors.....	Separate schedule available upon request

TERMS

Payment terms for professional services and expenses are net 30 days. Unpaid balance will be assessed a service fee of 1.5% per month.

NOTES

1. All fees are subject to local/state sales or gross receipts tax, as applicable.
2. Delivery of depositions or expert testimony will be billed at 1.5 times Fee Schedule rates.
3. Work requiring Health & Safety Level C or Level B protection will be billed as a surcharge, \$25 or \$50 per hour, respectively, to the Fee



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task A3 Groundwater Data Gaps

Schedule rates.

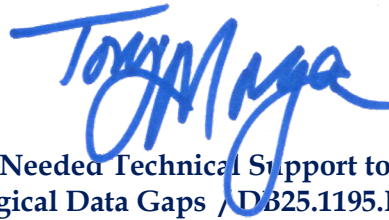
4. *A service fee of 3% will be charged for credit card payments.*
5. *Hourly rates and expenses will be adjusted annually.*

Letter Proposal Task Order DBSA-FY26-03

To: Anthony Emmert, Executive Director
Fillmore and Piru Basins Groundwater
Sustainability Agency

Date: June 13, 2025

From: Tony Morgan, PG, CHG
VP/Principal Hydrogeologist



Subject: Letter Proposal to Provide As-Needed Technical Support to Agency (July 2025 - June 2026) - 5225A-A4 Biological Data Gaps / DB25.1195.PR(A4)

Sent via email

Daniel B. Stephens & Associates, Inc. (DBS&A) is pleased to provide this letter proposal to assist the Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA or Agency) Board of Directors, Executive Director, and staff with continued As-Needed Technical Support.

Scope of Work Overview

In consultation with the FPBGSA Board of Directors and Executive Director, DBS&A has prepared a series of letter proposals to provide continued general assistance in support of the FPBGSA's Board of Directors ongoing Groundwater Sustainability Plans (GSPs) implementation activities for the Fillmore and Piru basins. The scope of work described in the letter proposals has been organized into the following Phases and Tasks and is keyed to the FY25-26 Agency budget. Funding was not allocated to all tasks for FY2025-2026 (highlighted in red below). Letter proposals were not prepared for tasks without funding in FY2025-2026. The scope of work provided for each task is considered preliminary and can be adjusted as the Agency board of directors refines its goals.

- Phase A – Monitoring and Reporting
 - Task Order A2 Routine Reporting
 - Task Order A3 Groundwater & Surface Water Data Gaps
 - Task Order A4 Biological Data Gaps
 - Task Order A5 Subsidence Update
- Phase B – Domestic Well Drought Vulnerability
 - Task Order B1 Data Gathering & Vulnerability Analysis

- Task Order B2 Domestic Well Mitigation Program – on hold
- Phase C – Cienega Springs Drought Pilot Project
 - Task Order C1 Needs Assessment and Conceptualization
 - Task Order C2 Planning, Design & Permitting
 - Task Order C3 Grant Applications
- Phase D – GSP Updates
 - Task Order D1 Groundwater and Surface Water Modeling
 - Task Order D2 Periodic Evaluations
 - Task Order D3 GSP Amendments
- Phase E - General Support (Board Meetings, Grants, Advocacy)
 - Task Order E1 Well Permit Review – on hold
 - Task Order E2 Groundwater Export Evaluation and Policy Development – on hold
 - Task Order E3 General Programs Support

Scope of Work - Task Order A4 Biological Data Gaps

Task Manager: Gus Tolley, PhD, PG

DBS&A staff will serve in a support role to Stillwater Sciences and United as they continue to address biological data gaps associated with the use of the East Grove Groundwater Dependent Ecosystem (GDE) as a potential dry season refuge or potential rearing habitat for steelhead or other species of concern; and as they initiate biological data gaps in the Sespe Creek and Santa Clara River confluence area. Our support role will be focused on hydrogeologic conditions associated with the shallow aquifer. DBS&A will assist evaluation of shallow groundwater data in the GDE area and providing technical peer review of the plans to be developed for the next phase of ecosystem data collection and analysis. DBS&A will assist with identifying and supporting any FPBGSA grant applications to fund the studies.

Deliverables:	1. Technical input on groundwater and surface water conditions to assist with development of next phase planning activities; technical review comments on the draft ecosystem monitoring or analysis plans; assistance with developing potential funding sources (e.g., grant applications)
Tentative Schedule for FY25-26:	1 st & 2 nd Qtr – coordination with Stillwater Sciences, United, and Agency Board of Directors to identify study planning efforts and potential funding sources 3 rd & 4 th Qtr – review next phase of monitoring program; assist with grant applications, as needed

Proposed Cost

The exact level of effort for these services is not yet defined. DBS&A proposes to perform the requested technical support services on a time and expense basis in accordance with the attached Schedule of Fees effective through the end of December 2025. Services provided beginning in January 2026 will be subject to the 2026 Schedule of Fees. Only actual costs incurred will be charged.

The proposed cost is consistent with the Agency approved budget for FY2025-2026. A detailed breakdown of the estimated level of effort for the Task is presented in the following tables:



FPBGSA Task Order A4 Biological Data Gaps - East Grove

Description	Principal Professional II	Project Professional II	Task Hours	Labor Costs	ODCs	Markup on ODCs	Total
	Morgan, W. Tony	Tolley, Douglas					
	\$317.00	\$211.00					
Phase A Monitoring and Reporting							
Task A4 Biological Data Gaps- East Grove	5	16	21	\$4,961			\$4,961
GRAND TOTAL	5	16	21	\$4,961	\$0	\$0	\$4,961

Proposed Terms and Conditions

These services would be subject to the terms and condition in the existing *As-Needed Consulting Services Professional Services Agreement No. 2022-04-21 DBSA* between the Fillmore & Piru Basins Groundwater Sustainability Agency and Daniel B. Stephens & Associates, Inc. This project would begin on July 1, 2025, and continue until the end of the fiscal year on June 30, 2026.

If both the proposed scope of work and the budget are acceptable, please sign below to authorize DBS&A to conduct this work.

Thank you for the opportunity to support you on this project. If you have any questions, please contact Tony Morgan at (805) 290-3862 (cell) or tmorgan@geo-logic.com.

Attachments: DBS&A 2025 California Schedule of Fees



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task A4 Biological Data Gaps

Authorized by:

Signature

Title

Printed Name

Date

June 13, 2025

California Schedule of Fees
(Effective January 1, 2025 through December 31, 2025)

Confidential

Professional Services

Principal Professional III.....	\$335.00/hour
Principal Professional II.....	\$317.00/hour
Principal Professional I.....	\$288.00/hour
Senior Professional III.....	\$272.00/hour
Senior Professional II.....	\$258.00/hour
Senior Professional I.....	\$238.00/hour
Project Professional III.....	\$225.00/hour
Project Professional II.....	\$211.00/hour
Project Professional I.....	\$188.00/hour
Staff Professional III.....	\$175.00/hour
Staff Professional II.....	\$160.00/hour
Staff Professional I.....	\$145.00/hour
Principal Technician.....	\$198.00/hour
Managing Technician.....	\$183.00/hour
Laboratory Manager.....	\$176.00/hour
Technician IV.....	\$153.00/hour
Technician III.....	\$139.00/hour
Technician II.....	\$123.00/hour
Technician I.....	\$110.00/hour
CADD/GIS/Database Manager II.....	\$144.00/hour
CADD/GIS/Database Manager I.....	\$134.00/hour
GIS Specialist.....	\$175.00/hour
CADD Designer.....	\$165.00/hour
Senior Technical Editor.....	\$158.00/hour
Technical Editor.....	\$140.00/hour
Project Assistant III.....	\$135.00/hour
Project Assistant II.....	\$120.00/hour
Project Assistant I.....	\$108.00/hour

Expenses

Travel	
Airfare, car rental, cab, bus, parking.....	Actual cost
Lodging, meals, phone.....	Actual cost or negotiated per diem rates
Mileage	
Personal vehicle.....	Prevailing IRS rates
Company vehicle	
Daily rate.....	\$110/day + actual gas cost
Half day rate.....	\$55/half day + actual gas cost
Mileage.....	Prevailing IRS rates
Subcontractors/temporary service personnel.....	Actual cost plus 10%
Computers, specialized software, and communications.....	Special services at additional charge
Equipment	
Rentals (e.g., environmental monitors).....	Actual cost plus 10%
Fabrication in our shop.....	Labor plus materials
Misc. field equipment and supplies.....	Actual cost plus 10%
Meters, gauges, and monitors.....	Separate schedule available upon request

TERMS

Payment terms for professional services and expenses are net 30 days. Unpaid balance will be assessed a service fee of 1.5% per month.

NOTES

1. All fees are subject to local/state sales or gross receipts tax, as applicable.
2. Delivery of depositions or expert testimony will be billed at 1.5 times Fee Schedule rates.
3. Work requiring Health & Safety Level C or Level B protection will be billed as a surcharge, \$25 or \$50 per hour, respectively, to the Fee Schedule rates.
4. A service fee of 3% will be charged for credit card payments.
5. Hourly rates and expenses will be adjusted annually.

Letter Proposal Task Order DBSA-FY26-04

To: Anthony Emmert, Executive Director
Fillmore and Piru Basins Groundwater
Sustainability Agency

Date: June 13, 2025

From: Tony Morgan, PG, CHG
VP/Principal Hydrogeologist



Subject: Letter Proposal to Provide As-Needed Technical Support to Agency (July 2025 – June 2026) – 5225B-B1 Data Gathering & Vulnerability Analysis – Domestic Well Drought Vulnerability Study / DB25.1195.PR(B1)

Sent via email

Daniel B. Stephens & Associates, Inc. (DBS&A) is pleased to provide this letter proposal to assist the Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA or Agency) Board of Directors, Executive Director, and staff with continued As-Needed Technical Support.

Scope of Work Overview

In consultation with the FPBGSA Board of Directors and Executive Director, DBS&A has prepared a series of letter proposals to provide continued general assistance in support of the FPBGSA's Board of Directors ongoing Groundwater Sustainability Plans (GSPs) implementation activities for the Fillmore and Piru basins. The scope of work described in the letter proposals has been organized into the following Phases and Tasks and is keyed to the FY25-26 Agency budget. Funding was not allocated to all tasks for FY2025-2026 (highlighted in red below). Letter proposals were not prepared for tasks without funding in FY2025-2026. The scope of work provided for each task is considered preliminary and can be adjusted as the Agency board of directors refines its goals.

- Phase A – Monitoring and Reporting
 - Task Order A2 Routine Reporting
 - Task Order A3 Groundwater & Surface Water Data Gaps
 - Task Order A4 Biological Data Gaps
 - Task Order A5 Subsidence Update
- Phase B – Domestic Well Drought Vulnerability

- Task Order B1 Data Gathering & Vulnerability Analysis
 - Task Order B2 Domestic Well Mitigation Program – on hold
- Phase C – Cienega Springs Drought Pilot Project
 - Task Order C1 Needs Assessment and Conceptualization
 - Task Order C2 Planning, Design & Permitting
 - Task Order C3 Grant Applications
- Phase D – GSP Updates
 - Task Order D1 Groundwater and Surface Water Modeling
 - Task Order D2 Periodic Evaluations
 - Task Order D3 GSP Amendments
- Phase E - General Support (Board Meetings, Grants, Advocacy)
 - Task Order E1 Well Permit Review – on hold
 - Task Order E2 Groundwater Export Evaluation and Policy Development – on hold
 - Task Order E3 General Programs Support

Scope of Work - Task Order B1 Domestic Well Drought Vulnerability Study

Task Manager: Tony Morgan, PG, CHG / Gus Tolley, PhD, PG

An evaluation of the vulnerability of domestic wells (and other wells in the basins) to severe, multi-year droughts was proposed in the revised Groundwater Sustainability Plans (GSPs) submitted to the California Department of Water Resources (DWR) in July 2024. These are needed to better evaluate the potential for water supply wells to be impacted by future, severe droughts. This task is a part of that evaluation and has the following major components for FY2025-2026:

- Identify the wells without well construction information (e.g., well depth, screened intervals) in the Agency's online data management system (DMS). The online DMS contains the Well Completion Reports (WCRs) contained in UWCD records. UWCD archives the WCRs in the County of Ventura (County) files, also. ;
- The well records maintained by UWCD and County of Ventura will double-checked against the list of wells without well construction information in the DMS to verify the absence of a WCR or other form of recordation of the construction details. If information is available from UWCD or County files, the online DMS will be updated accordingly;
- Any wells without well construction details will be cross-checked against the records maintained by the DWR. If information is available from the DWR files, the online DMS will be updated accordingly;
- Update the DMS with the service areas of water purveyors (e.g., municipal water department, mutual water companies, small water systems);

- Perform a spatial review of recent aerial imagery to identify areas with likely domestic structures but are lacking a nearby water well(s) that could be their water supply source(s). Attention will be focused on the areas outside the service areas of municipal purveyors, small water systems, or mutual water companies;
- Research the ownership of land parcels with wells lacking well construction details and those without an identifiable water supply source. Use the Agency's well registration database to identify the well owner or land owner for each well lacking construction information. The county assessor parcel data can be accessed, if needed, to help identify land owners for parcels without an identifiable water supply well in the DMS;
- Compile a master list of well and land owners that would be contacted to request their well construction information. This master list would be shared with the Fillmore and Piru Basins Pumper Associations (F-PBPA) membership to solicit their help in reviewing the completeness of the list and for them to provide advice on parcels that should be added to the list, or to recommend geographical areas that should have added research efforts;
- Implement an outreach program to owners of wells without well construction data (e.g., well depth, well screen depths) in the Agency's online database or parcels without identifiable water supply sources. The outreach program is envisioned to have the following basic elements:
 - Prepare a simple hardcopy data collection form that lists the kinds of information (e.g., well depth, screened intervals) requested by the Agency;
 - Develop an online form for well owners to submit their well construction information;
 - Contact the well and/or land owners via email (if available) and/or mail requesting the missing well information and describing the methods by which the information can be shared with the Agency. The data collection form and instructions for using the online option would be provided to each well or land owner to make sharing of their well information straight forward;
 - Request assistance from each of the F-PBPA to contact the well or land owners in their area to emphasize the importance of the well data to the Agency's mission and reminding the well or land owners of the methods that can be used to share their well information with the Agency;
 - Data collection contact methods are envisioned to consist of the following primary methods:
 - *Email:* An email message will be sent to the well or landowner if an email address is available. The Agency's files (including those used for billing) will be reviewed to locate any potential email addresses. Additionally, the

Fillmore and Piru Basins Pumpers Associations will be asked to cross-check their records for email addresses;

- *Mail:* The well or land owners can send their well information via mail to the Agency;
 - *On-line:* DBS&A will develop an online option for well owners to submit their well construction information;
 - *Telephone calls:* If telephone numbers can be readily identified from the Agency files or F-PBPA records, the well or landowner will be contacted. As appropriate, the assistance of F-PBPA may be requested in calling select well or landowners; and
 - *In-Person:* Personal contact with the well or land owner by DBS&A staff, Pumpers Association representatives, or a Board of Director member.
- After review of the email, mail, online, and telephonic data collection results, DBS&A will cross reference the information to identify those remaining wells without well construction data and will (1) attempt to contact each owner (e.g., in-person meeting) to help with acquiring their well information and (2) request assistance from the F-PBPA in contacting the well or land owners. Based on experience with similar efforts, we anticipate 25-40% of well owners will respond with the requested well information;
 - United will be updating the regional groundwater flow model in FY2024-2025 and FY2025-2026 (see Task Order D1) and will provide a revised simulation of future groundwater conditions in both basins. The simulation is anticipated to be available in the 2nd Quarter of FY2025-2026. This simulation will be used by DBS&A staff to identify potentially vulnerable wells that are susceptible to going dry or geographic areas that are anticipated to experience excessive groundwater declines in future, multi-year droughts using the same modeling assumptions (e.g., future groundwater pumping, climate change impacts) applied in the development of the original GSPs; and
 - The groundwater model simulation output will also be used to prepare maps of the forecasted low water levels predicted during a future, multi-year drought. These maps will be added to the online database for use as a reference by stakeholders, well permit applicants, and the Agency when evaluating future well permits.
 - Technical Memo summarizing the workflow of the well construction data collection efforts, well owner outreach methods and effectiveness, and groundwater modeling scenarios will be prepared to document the activities. If there are wells remaining that do not have well construction information after completion of the outreach they will be tabulated and included in the Technical Memo along with a ledger detailing the outreach efforts. The findings from this investigation (e.g., number of wells that may be impaired or go dry in a future prolonged drought) will be identified in the Technical Memo. The groundwater

modeling results will be used to create maps depicting the simulated groundwater elevations for specific climate and pumping scenarios. These maps will be included in the Technical Memo, as well.

Deliverables:	<ol style="list-style-type: none"> 1. Master list of well or land parcels with missing well construction information 2. Data collection form 3. On-line data input system 4. Ledger detailing outreach efforts to each well owner (e.g., dates of mailers, who attended the workshops or submitted data online) 5. Updated online database with newly acquired well construction information 6. List of remaining wells with unavailable well construction information 7. Inventory of wells susceptible to future droughts 8. Add water purveyor service area maps to online database 9. Add maps to online database showing simulated future low water levels based on revised groundwater flow model 10. Technical memo summarizing the workflow, outreach efforts, and results.
Tentative Schedule for FY25-26:	<p>1st Qtr – identify wells (and their well owners) lacking well construction information; distribute email messages and mailers to well owners regarding workshop and create online data submittal options</p> <p>2nd Qtr – pumpers associations notice to pumpers/land owners; online data submittals with well owners list; contact well owners that did not respond to mail, email, or submit data online</p> <p>3rd Qtr –4th Qtr – Telephone and in-person contacts, if needed, with well owners; update the online database with newly acquired well construction data, water purveyor service areas, and future modeled low water levels; identify wells susceptible to impacts due to declining water levels in future, multi-year droughts based on updated groundwater model</p> <p>4th Qtr – Draft and Final Technical Memo</p>

Proposed Cost

The exact level of effort for these services is not yet defined. DBS&A proposes to perform the requested technical support services on a time and expense basis in accordance with the attached Schedule of Fees effective through the end of December 2025. Services provided beginning in January 2026 will be subject to the 2026 Schedule of Fees. Only actual costs incurred will be charged.

The proposed cost is consistent with the Agency approved budget for FY2025-2026. A detailed breakdown of the estimated level of effort for this Task is presented in the following table:



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Data Gathering & Vulnerability Analysis
Domestic Well Drought Vulnerability Study



FPBGSA Task Order B1-Domestic Well Drought Vulnerability Evaluation

Description	Principal Professional II	Project Professional II	Staff Professional III	Senior Technical Editor	Task Hours	Labor Costs	ODCs	Markup on ODCs	Total
	Morgan, W. Tony	Tolley, Douglas	Nicholls, Phoebe	Fay, Robyn					
	\$317.00	\$211.00	\$175.00	\$158.00					
Phase B Domestic Well Drought Vulnerability									
Task B1 Domestic Well Drought Vulnerability Evaluation	100	100	75	24	299	\$69,717	\$0	\$0	\$69,717
GRAND TOTAL	100	100	75	24	299	\$69,717	\$0	\$0	\$69,717

MAJOR ASSUMPTIONS:

Task B1 – Postage costs not included in this cost estimate

Task B1 – No costs were assigned to the potential assistance of Fillmore and Piru Basin Pumpers Associations membership with locating email addresses, mailing addresses, or telephone numbers for association members, or in-person contacts with well owners

Proposed Terms and Conditions

These services would be subject to the terms and condition in the existing *As-Needed Consulting Services Professional Services Agreement No. 2022-04-21 DBSA* between the Fillmore & Piru Basins Groundwater Sustainability Agency and Daniel B. Stephens & Associates, Inc. This project would begin on July 1, 2025, and continue until the end of the fiscal year on June 30, 2026.

If both the proposed scope of work and the budget are acceptable, please sign below to authorize DBS&A to conduct this work.

Thank you for the opportunity to support you on this project. If you have any questions, please contact Tony Morgan at (805) 290-3862 (cell) or tmorgan@geo-logic.com.

Attachments: DBS&A 2025 California Schedule of Fees



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Data Gathering & Vulnerability Analysis
Domestic Well Drought Vulnerability Study

Authorized by:

Signature

Title

Printed Name

Date



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Data Gathering & Vulnerability Analysis
Domestic Well Drought Vulnerability Study

California Schedule of Fees

(Effective January 1, 2025 through December 31, 2025)

Confidential

Professional Services

Principal Professional III.....	\$335.00/hour
Principal Professional II.....	\$317.00/hour
Principal Professional I.....	\$288.00/hour
Senior Professional III.....	\$272.00/hour
Senior Professional II.....	\$258.00/hour
Senior Professional I.....	\$238.00/hour
Project Professional III.....	\$225.00/hour
Project Professional II.....	\$211.00/hour
Project Professional I.....	\$188.00/hour
Staff Professional III.....	\$175.00/hour
Staff Professional II.....	\$160.00/hour
Staff Professional I.....	\$145.00/hour
Principal Technician.....	\$198.00/hour
Managing Technician.....	\$183.00/hour
Laboratory Manager.....	\$176.00/hour
Technician IV.....	\$153.00/hour
Technician III.....	\$139.00/hour
Technician II.....	\$123.00/hour
Technician I.....	\$110.00/hour
CADD/GIS/Database Manager II.....	\$144.00/hour
CADD/GIS/Database Manager I.....	\$134.00/hour
GIS Specialist.....	\$175.00/hour
CADD Designer.....	\$165.00/hour
Senior Technical Editor.....	\$158.00/hour
Technical Editor.....	\$140.00/hour
Project Assistant III.....	\$135.00/hour
Project Assistant II.....	\$120.00/hour
Project Assistant I.....	\$108.00/hour

Expenses

Travel	
Airfare, car rental, cab, bus, parking.....	Actual cost
Lodging, meals, phone.....	Actual cost or negotiated per diem rates
Mileage	
Personal vehicle.....	Prevailing IRS rates
Company vehicle	
Daily rate.....	\$110/day + actual gas cost
Half day rate.....	\$55/half day + actual gas cost
Mileage.....	Prevailing IRS rates
Subcontractors/temporary service personnel.....	Actual cost plus 10%
Computers, specialized software, and communications.....	Special services at additional charge
Equipment	
Rentals (e.g., environmental monitors).....	Actual cost plus 10%
Fabrication in our shop.....	Labor plus materials
Misc. field equipment and supplies.....	Actual cost plus 10%
Meters, gauges, and monitors.....	Separate schedule available upon request

TERMS

Payment terms for professional services and expenses are net 30 days. Unpaid balance will be assessed a service fee of 1.5% per month.

NOTES

1. All fees are subject to local/state sales or gross receipts tax, as applicable.



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Data Gathering & Vulnerability Analysis
Domestic Well Drought Vulnerability Study

2. *Delivery of depositions or expert testimony will be billed at 1.5 times Fee Schedule rates.*
3. *Work requiring Health & Safety Level C or Level B protection will be billed as a surcharge, \$25 or \$50 per hour, respectively, to the Fee Schedule rates.*
4. *A service fee of 3% will be charged for credit card payments.*
5. *Hourly rates and expenses will be adjusted annually.*

Letter Proposal

Task Order DBSA-FY26-05

To: Anthony Emmert, Executive Director
Fillmore and Piru Basins Groundwater
Sustainability Agency

Date: June 13, 2025

From: Tony Morgan, PG, CHG
VP/Principal Hydrogeologist



Subject: Letter Proposal to Provide As-Needed Technical Support to Agency (July 2025 - June 2026) - 5225D-C2 Cienega Springs Planning / DB25.1195.PR(C2)

Sent via email

Daniel B. Stephens & Associates, Inc. (DBS&A) is pleased to provide this letter proposal to assist the Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA or Agency) Board of Directors, Executive Director, and staff with continued As-Needed Technical Support.

Scope of Work Overview

In consultation with the FPBGSA Board of Directors and Executive Director, DBS&A has prepared a series of letter proposals to provide continued general assistance in support of the FPBGSA's Board of Directors ongoing Groundwater Sustainability Plans (GSPs) implementation activities for the Fillmore and Piru basins. The scope of work described in the letter proposals has been organized into the following Phases and Tasks and is keyed to the FY2025-2026 Agency budget. Funding was not allocated to all tasks for FY2025-2026 (highlighted in red below). Letter proposals were not prepared for tasks without funding in FY2025-2026. The scope of work provided for each task is considered preliminary and can be adjusted as the Agency board of directors refines its goals.

- Phase A – Monitoring and Reporting
 - Task Order A2 Routine Reporting
 - Task Order A3 Groundwater & Surface Water Data Gaps
 - Task Order A4 Biological Data Gaps
 - Task Order A5 Subsidence Update
- Phase B – Domestic Well Drought Vulnerability
 - Task Order B1 Data Gathering & Vulnerability Analysis

- Task Order B2 Domestic Well Mitigation Program
- Phase C – Cienega Springs Drought Pilot Project
 - Task Order C1 Needs Assessment and Conceptualization
 - Task Order C2 Planning, Design & Permitting
 - Task Order C3 Grant Applications
- Phase D – GSP Updates
 - Task Order D1 Groundwater and Surface Water Modeling
 - Task Order D2 Periodic Evaluations
 - Task Order D3 GSP Amendments
- Phase E - General Support (Board Meetings, Grants, Advocacy)
 - Task Order E1 Well Permit Review – on hold
 - Task Order E2 Groundwater Export Evaluation and Policy Development – on hold
 - Task Order E3 General Programs Support

Scope of Work - Task Order C2 Cienega Springs Planning

Task Manager: Tony Morgan, PG, CHG

The focus of this task order is performing the outreach and planning needed to establish the foundation for advancing this Project and Management Action (PMA) to the next phase. Initial activities are anticipated to include meeting with key land owners and stakeholders to foster a partnership relationship around the project. As the partnerships begin to solidify, the focus of the project will be expanded to include a targeted search for grant opportunities that could assist in defraying the costs of the project. DBS&A and Stillwater Sciences (SWS) will work with Agency personnel and United Water Conservation District (UWCD) staff on this task order.

The activities for this task order are expected to include, but not necessarily be limited to, the following:

- Meetings with various entities to strengthen a project partnership relationship with, for example:
 - ◇ California Department of Fish and Wildlife (CDFW)
 - ▶ General topics for discussion: project concepts and goals, identify any agency-specific permitting requirements, secure access agreements, develop mutually acceptable project implementation details and operational timelines.
 - ◇ The Nature Conservancy (TNC)
 - ▶ General topics for discussion: project concepts and goals, willingness to allow TNC property to be used as the project control parcel, secure access agreements, potential installation of shallow piezometers and soil moisture monitoring devices on

- TNC property, develop mutually acceptable project implementation details and operational timelines. TNC is a knowledgeable and engaged stakeholder in the basin and their support of the project is an important component of its success.
- ◇ University of California – Santa Barbara (UCSB)
 - ▶ General topics for discussion: project concepts and goals, identify opportunities for collaboration between UCSB researchers and their students, feasibility of using UCSB students who are already working at the site as part-time assistants to perform routine maintenance and operational activities (e.g., periodic downloading of pressure transducers and soil moisture meters, observing supplemental water deliveries to the pilot parcel, measuring water levels in piezometers).

Funding support for the project is essential to its' success. The project team will use its collective knowledge of potential grant opportunities to identify those with a nexus with this project's goals. The knowledgebase of the strategic partners (i.e., CDFW, TNC, UCSB) will be augmented with other sources of information such as Agency Board of Directors, Agency staff, UWCD, and other stakeholders in the basins.

Deliverables:	1. Procedures for acquiring land access agreements for pilot and control land parcels 2. Technical critiques of the project prospectus by key project partners 3. Tabulation of potential funding sources and an assessment of the applicability of those sources to the project goals 4. Identification of funding sources that should be pursued or evaluated further
Tentative Schedule for FY25-26:	1 st , 2 nd & 3 rd Qtrs – meetings with potential project partners and key stakeholders 4 th Qtr – Draft tabulation of potential funding sources for consideration by the Board of Directors; selection of funding opportunities to pursue (this could occur earlier than the 4 th quarter if a funding source is identified that requires a more rapid response)

Proposed Cost

The exact level of effort for these services is not yet defined. DBS&A and SWS propose to perform the requested technical support services on a time and expense basis in accordance with their attached Schedule of Fees effective through the end of December 2025. Services provided beginning in January 2026 will be subject to the 2026 Schedule of Fees. Only actual costs incurred will be charged.

The proposed cost is consistent with the Agency approved budget for FY2025-2026. A detailed breakdown of the estimated level of effort for this Task is presented in the following table:



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task C2 Cienega Springs Planning



FPBGSA Task Order C2 Cienega Planning

Description	Principal Professional II	Project Professional II	Task Hours	Labor Costs	ODCs	Markup on ODCs	Total
	Morgan, W. Tony	Tolley, Douglas					
	\$317.00	\$211.00					
Phase C Cienega Springs Drought Pilot Project							
Task C2 Cienega Planning	60	28	88	\$24,928	\$25,000	\$0	\$49,928
GRAND TOTAL	60	28	88	\$24,928	\$25,000	\$0	\$49,928

C2 - Other Direct Costs

Expenses	*** SELECT FROM LIST ***	Markup	Unit	Unit Fee	Quantity	Cost
	Stillwater Sciences labor (ave labor rate)		/manhr	\$ 250.00	100	\$ 25,000
					Total:	\$25,000

Proposed Terms and Conditions

These services would be subject to the terms and condition in the existing *As-Needed Consulting Services Professional Services Agreement No. 2022-04-21 DBSA* between the Fillmore & Piru Basins Groundwater Sustainability Agency and Daniel B. Stephens & Associates, Inc. This project would begin on July 1, 2025, and continue until the end of the fiscal year on June 30, 2026.

If both the proposed scope of work and the budget are acceptable, please sign below to authorize DBS&A to conduct this work.

Thank you for the opportunity to support you on this project. If you have any questions, please contact Tony Morgan at (805) 290-3862 (cell) or tmorgan@geo-logic.com.

Attachments: DBS&A 2025 California Schedule of Fees / SWS 2025 Schedule of Fees



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task C2 Cienega Springs Planning

Authorized by:

Signature

Title

Printed Name

Date

June 13, 2025

California Schedule of Fees

(Effective January 1, 2025 through December 31, 2025)

Confidential

Professional Services

Principal Professional III.....	\$335.00/hour
Principal Professional II.....	\$317.00/hour
Principal Professional I.....	\$288.00/hour
Senior Professional III.....	\$272.00/hour
Senior Professional II.....	\$258.00/hour
Senior Professional I.....	\$238.00/hour
Project Professional III.....	\$225.00/hour
Project Professional II.....	\$211.00/hour
Project Professional I.....	\$188.00/hour
Staff Professional III.....	\$175.00/hour
Staff Professional II.....	\$160.00/hour
Staff Professional I.....	\$145.00/hour
Principal Technician.....	\$198.00/hour
Managing Technician.....	\$183.00/hour
Laboratory Manager.....	\$176.00/hour
Technician IV.....	\$153.00/hour
Technician III.....	\$139.00/hour
Technician II.....	\$123.00/hour
Technician I.....	\$110.00/hour
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Technical Editor.....	\$140.00/hour
Project Assistant III.....	\$135.00/hour
Project Assistant II.....	\$120.00/hour
Project Assistant I.....	\$108.00/hour

Expenses

Travel	
Airfare, car rental, cab, bus, parking.....	Actual cost
Lodging, meals, phone.....	Actual cost or negotiated per diem rates
Mileage	
Personal vehicle.....	Prevailing IRS rates
Company vehicle	
Daily rate.....	\$110/day + actual gas cost
Half day rate.....	\$55/half day + actual gas cost
Mileage.....	Prevailing IRS rates
Subcontractors/temporary service personnel.....	Actual cost plus 10%
Computers, specialized software, and communications.....	Special services at additional charge
Equipment	
Rentals (e.g., environmental monitors).....	Actual cost plus 10%
Fabrication in our shop.....	Labor plus materials
Misc. field equipment and supplies.....	Actual cost plus 10%
Meters, gauges, and monitors.....	Separate schedule available upon request

TERMS

Payment terms for professional services and expenses are net 30 days. Unpaid balance will be assessed a service fee of 1.5% per month.



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task C2 Cienega Springs Planning

NOTES

1. *All fees are subject to local/state sales or gross receipts tax, as applicable.*
2. *Delivery of depositions or expert testimony will be billed at 1.5 times Fee Schedule rates.*
3. *Work requiring Health & Safety Level C or Level B protection will be billed as a surcharge, \$25 or \$50 per hour, respectively, to the Fee Schedule rates.*
4. *A service fee of 3% will be charged for credit card payments.*
5. *Hourly rates and expenses will be adjusted annually.*



Stillwater Sciences Billing Rates for 2025	
Billing Classification	Hourly Rate
S/A 1	\$80
S/A 2	\$92
S/A 3	\$105
S/E 4	\$112
S/E 5	\$117
S/E 6	\$124
S/E 7	\$132
S/E 8	\$138
S/E 9	\$143
S/E 10	\$150
S/E 11	\$159
S/E 12	\$169
S/E 13	\$179
S/E 14	\$190
S/E 15	\$200
S/E 16	\$210
S/E 17	\$225
S/E 18	\$240
S/E 19	\$256
S/E 20	\$270

S/A = Scientist/Administrator; S/E = Scientist/Engineer

Rates are applied for labor-hour level-of-effort contracts with reimbursement for expenses (including travel expenses and subcontractors) at cost plus 10%. Hourly rates will be adjusted on January 1 of each year.

Berkeley, CA
 510.848.8098

Arcata, CA
 707.822.9607

Davis, CA
 530.756.7550

Morro Bay, CA
 805.570.7499

Los Angeles, CA
 213.336.0001

Ventura, CA
 213.336.0001

Portland, OR
 503.267.9006

Boulder, CO
 720.656.2330

Fort Collins, CO
 720.656.2330

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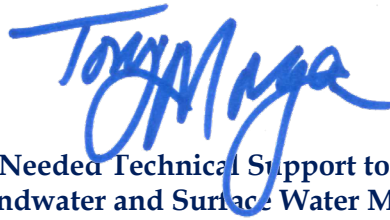
June 13, 2025

Letter Proposal Task Order DBSA-FY26-06

To: Anthony Emmert, Executive Director
Fillmore and Piru Basins Groundwater
Sustainability Agency

Date: June 13, 2025

From: Tony Morgan, PG, CHG
VP/Principal Hydrogeologist



Subject: Letter Proposal to Provide As-Needed Technical Support to Agency (July 2025 – June 2026) – 5225D-D1 Groundwater and Surface Water Modeling / DB25.1195.PR(D1)

Sent via email

Daniel B. Stephens & Associates, Inc. (DBS&A) is pleased to provide this letter proposal to assist the Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA or Agency) Board of Directors, Executive Director, and staff with continued As-Needed Technical Support.

Scope of Work Overview

In consultation with the FPBGSA Board of Directors and Executive Director, DBS&A has prepared a series of letter proposals to provide continued general assistance in support of the FPBGSA's Board of Directors ongoing Groundwater Sustainability Plans (GSPs) implementation activities for the Fillmore and Piru basins. The scope of work described in the letter proposals has been organized into the following Phases and Tasks and is keyed to the FY25-26 Agency budget. Funding was not allocated to all tasks for FY2025-2026 (highlighted in red below). Letter proposals were not prepared for tasks without funding in FY2025-2026. The scope of work provided for each task is considered preliminary and can be adjusted as the Agency board of directors refines its goals.

- Phase A – Monitoring and Reporting
 - Task Order A2 Routine Reporting
 - Task Order A3 Groundwater & Surface Water Data Gaps
 - Task Order A4 Biological Data Gaps
 - Task Order A5 Subsidence Update
- Phase B – Domestic Well Drought Vulnerability

- Task Order B1 Data Gathering & Vulnerability Analysis
- Task Order B2 Domestic Well Mitigation Program – on hold
- Phase C – Cienega Springs Drought Pilot Project
 - Task Order C1 Needs Assessment and Conceptualization
 - Task Order C2 Planning, Design & Permitting
 - Task Order C3 Grant Applications
- Phase D – GSP Updates
 - Task Order D1 Groundwater and Surface Water Modeling
 - Task Order D2 Periodic Evaluations
 - Task Order D3 GSP Amendments
- Phase E - General Support (Board Meetings, Grants, Advocacy)
 - Task Order E1 Well Permit Review – on hold
 - Task Order E2 Groundwater Export Evaluation and Policy Development – on hold
 - Task Order E3 General Programs Support

Scope of Work - Task Order D1 Groundwater and Surface Water Modeling

Task Manager: Tony Morgan, PG, CHG / Gus Tolley, PhD, PG

United Water Conservation District is updating the existing numerical model used in the preparation of the initial GSPs to better represent hydrologic processes in the basin with greater resolution, including interactions between groundwater and surface water. DBS&A staff have worked with United staff to design multiple modeling scenarios that United will run to better understand how conditions such as future climate change, varying groundwater extraction patterns, and non-GSA water management activities (e.g., water releases from Santa Felicia Dam or Castaic Lake) impact basin sustainability. As currently envisioned there are 7 core model scenarios would run under this task. DBS&A's role is to review the numerical output from the model scenarios and interpret the output as it applies to ongoing groundwater management activities by the GSA including the preparation of 5-Year Periodic Evaluations and GSP Amendments for both basins.

Deliverables:	1. Model output presentations to Agency board of directors and stakeholders' scenarios 2. Technical Memorandum evaluating the final model output in support of Periodic Evaluations and GSP Amendments
Tentative Schedule for FY25-26:	2 nd Qtr – work with United on refining model scenarios, if needed 3 rd Qtr – review draft model scenario outputs with UWCD, Agency board of directors and stakeholders; 4 th Qtr – begin incorporation of model outputs into 5-Year Periodic Evaluations and GSP Amendments



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task D1 Surface Water & Groundwater
Model Updates

Proposed Cost

The exact level of effort for these services is not yet defined. DBS&A proposes to perform the requested technical support services on a time and expense basis in accordance with the attached Schedule of Fees effective through the end of December 2025. Services provided beginning in January 2026 will be subject to the 2026 Schedule of Fees. Only actual costs incurred will be charged.

The proposed cost is consistent with the Agency approved budget for FY2025-2026. A detailed breakdown of the estimated level of effort for this Task is presented in the following table:



FPBGSA Task Order D1-Groundwater and Surface Water Model Updates

Description	Principal Professional II	Project Professional II	Task Hours	Labor Costs	ODCs	Markup on ODCs	Total
	Morgan, W. Tony	Tolley, Douglas					
	\$317.00	\$211.00					
Phase D1 Groundwater and Surface Water Model Updates							
Task D1 Groundwater and Surface Water Model Updates	40	154	194	\$45,174			\$45,174
GRAND TOTAL	40	154	194	\$45,174	\$0	\$0	\$45,174

Proposed Terms and Conditions

These services would be subject to the terms and condition in the existing *As-Needed Consulting Services Professional Services Agreement No. 2022-04-21 DBSA* between the Fillmore & Piru Basins Groundwater Sustainability Agency and Daniel B. Stephens & Associates, Inc. This project would begin on July 1, 2025, and continue until the end of the fiscal year on June 30, 2026.

If both the proposed scope of work and the budget are acceptable, please sign below to authorize DBS&A to conduct this work.

Thank you for the opportunity to support you on this project. If you have any questions, please contact Tony Morgan at (805) 290-3862 (cell) or tmorgan@geo-logic.com.



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task D1 Surface Water & Groundwater
Model Updates

Attachments: DBS&A 2025 California Schedule of Fees

Authorized by:

Signature

Title

Printed Name

Date

June 13, 2025



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task D1 Surface Water & Groundwater
Model Updates

California Schedule of Fees
(Effective January 1, 2025 through December 31, 2025)
Confidential

Professional Services

Principal Professional III.....	\$335.00/hour
Principal Professional II.....	\$317.00/hour
Principal Professional I.....	\$288.00/hour
Senior Professional III.....	\$272.00/hour
Senior Professional II.....	\$258.00/hour
Senior Professional I.....	\$238.00/hour
Project Professional III.....	\$225.00/hour
Project Professional II.....	\$211.00/hour
Project Professional I.....	\$188.00/hour
Staff Professional III.....	\$175.00/hour
Staff Professional II.....	\$160.00/hour
Staff Professional I.....	\$145.00/hour
Principal Technician.....	\$198.00/hour
Managing Technician.....	\$183.00/hour
Laboratory Manager.....	\$176.00/hour
Technician IV.....	\$153.00/hour
Technician III.....	\$139.00/hour
Technician II.....	\$123.00/hour
Technician I.....	\$110.00/hour
CADD/GIS/Database Manager II.....	\$144.00/hour
CADD/GIS/Database Manager I.....	\$134.00/hour
GIS Specialist.....	\$175.00/hour
CADD Designer.....	\$165.00/hour
Senior Technical Editor.....	\$158.00/hour
Technical Editor.....	\$140.00/hour
Project Assistant III.....	\$135.00/hour
Project Assistant II.....	\$120.00/hour
Project Assistant I.....	\$108.00/hour

Expenses

Travel	
Airfare, car rental, cab, bus, parking.....	Actual cost
Lodging, meals, phone.....	Actual cost or negotiated per diem rates
Mileage	
Personal vehicle.....	Prevailing IRS rates
Company vehicle	
Daily rate.....	\$110/day + actual gas cost
Half day rate.....	\$55/half day + actual gas cost
Mileage.....	Prevailing IRS rates
Subcontractors/temporary service personnel.....	Actual cost plus 10%
Computers, specialized software, and communications.....	Special services at additional charge
Equipment	
Rentals (e.g., environmental monitors).....	Actual cost plus 10%
Fabrication in our shop.....	Labor plus materials
Misc. field equipment and supplies.....	Actual cost plus 10%
Meters, gauges, and monitors.....	Separate schedule available upon request

TERMS

Payment terms for professional services and expenses are net 30 days. Unpaid balance will be assessed a service fee of 1.5% per month.

NOTES

1. All fees are subject to local/state sales or gross receipts tax, as applicable.



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task D1 Surface Water & Groundwater
Model Updates

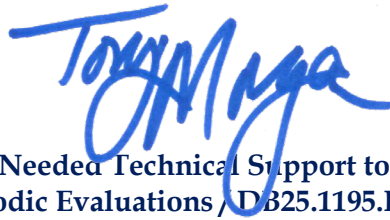
2. *Delivery of depositions or expert testimony will be billed at 1.5 times Fee Schedule rates.*
3. *Work requiring Health & Safety Level C or Level B protection will be billed as a surcharge, \$25 or \$50 per hour, respectively, to the Fee Schedule rates.*
4. *A service fee of 3% will be charged for credit card payments.*
5. *Hourly rates and expenses will be adjusted annually.*

Letter Proposal Task Order DBSA-FY26-07

To: Anthony Emmert, Executive Director
Fillmore and Piru Basins Groundwater
Sustainability Agency

Date: June 13, 2025

From: Tony Morgan, PG, CHG
VP/Principal Hydrogeologist



Subject: Letter Proposal to Provide As-Needed Technical Support to Agency (July 2025 - June 2026) - 5225D-D2 Periodic Evaluations / DB25.1195.PR(D2)

Sent via email

Daniel B. Stephens & Associates, Inc. (DBS&A) is pleased to provide this letter proposal to assist the Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA or Agency) Board of Directors, Executive Director, and staff with continued As-Needed Technical Support.

Scope of Work Overview

In consultation with the FPBGSA Board of Directors and Executive Director, DBS&A has prepared a series of letter proposals to provide continued general assistance in support of the FPBGSA's Board of Directors ongoing Groundwater Sustainability Plans (GSPs) implementation activities for the Fillmore and Piru basins. The scope of work described in the letter proposals has been organized into the following Phases and Tasks and is keyed to the FY2025-2026 Agency budget. Funding was not allocated to all tasks for FY2025-2026 (highlighted in red below). Letter proposals were not prepared for tasks without funding in FY2025-2026. The scope of work provided for each task is considered preliminary and can be adjusted as the Agency board of directors refines its goals.

- Phase A – Monitoring and Reporting
 - Task Order A2 Routine Reporting
 - Task Order A3 Groundwater & Surface Water Data Gaps
 - Task Order A4 Biological Data Gaps
 - Task Order A5 Subsidence Update
- Phase B – Domestic Well Drought Vulnerability
 - Task Order B1 Data Gathering & Vulnerability Analysis

- Task Order B2 Domestic Well Mitigation Program
- Phase C – Cienega Springs Drought Pilot Project
 - Task Order C1 Needs Assessment and Conceptualization
 - Task Order C2 Planning, Design & Permitting
 - Task Order C3 Grant Applications
- Phase D – GSP Updates
 - Task Order D1 Groundwater and Surface Water Modeling
 - Task Order D2 Periodic Evaluations
 - Task Order D3 GSP Amendments
- Phase E - General Support (Board Meetings, Grants, Advocacy)
 - Task Order E1 Well Permit Review – on hold
 - Task Order E2 Groundwater Export Evaluation and Policy Development – on hold
 - Task Order E3 General Programs Support

Scope of Work - Task Order D2 Periodic Evaluations

Task Manager: Tony Morgan, PG, CHG

The focus of this task order is the preparation of the Periodic Evaluations of the Agency's progress towards implementation of the approved Groundwater Sustainability Plans (GSPs or Plan) for the Fillmore and Piru basins. Development of the Periodic Evaluations will be a joint effort DBS&A and Stillwater Sciences (SWS). The California Department of Water Resources (DWR) has set January 26, 2027 as the deadline for submittal of the Periodic Evaluations for their review.

Preparation of the Periodic Evaluations will be keyed to (1) DWR's suggested guidance (DWR, 2023, Groundwater Sustainability Plan Implementation: A Guide to Annual Reports, Periodic Evaluations, and Plan Amendments) for Periodic Evaluation content, and (2) the Recommended Corrective Actions listed in DWR's GSP Acceptance Letters from February 2025 (see attached Summary Matrix of RCAs). DWR's guidance document identifies the following requirements for the Periodic Evaluation:

- "a) A description of current groundwater conditions for each applicable sustainability indicator relative to measurable objectives, interim milestones and minimum thresholds.
- b) A description of the implementation of any projects or management actions, and the effect on groundwater conditions resulting from those projects or management actions.
- c) Elements of the Plan, including the basin setting, management areas, or the identification of undesirable results and the setting of minimum thresholds and measurable objectives, shall be reconsidered and revisions proposed, if necessary.

- d) An evaluation of the basin setting in light of significant new information or changes in water use, and an explanation of any significant changes. If the Agency's evaluation shows that the basin is experiencing overdraft conditions, the Agency shall include an assessment of measures to mitigate that overdraft.
- e) A description of the monitoring network within the basin, including whether data gaps exist, or any areas within the basin are represented by data that does not satisfy the requirements of GSP regulations Sections 352.4 and 354.34(c). The description shall include the following:
 - 1) An assessment of monitoring network function with an analysis of data collected to date, identification of data gaps, and the actions necessary to improve the monitoring network, consistent with the requirements of Section 354.38 of the GSP regulations.
 - 2) If the Agency identifies data gaps, the Plan shall describe a program for the acquisition of additional data sources, including an estimate of the timing of that acquisition, and for incorporation of newly obtained information into the Plan.
 - 3) The Plan shall prioritize the installation of new data collection facilities and analysis of new data based on the needs of the basin.
- f) A description of significant new information that has been made available since Plan adoption or Amendment, or the last five-year assessment. The description shall also include whether new information warrants changes to any aspect of the Plan, including the evaluation of the basin setting, measurable objectives, minimum thresholds, or the criteria defining undesirable results.
- g) A description of relevant actions taken by the Agency, including a summary of regulations or ordinances related to the Plan.
- h) Information describing any enforcement or legal actions taken by the Agency in furtherance of the sustainability goal for the basin.
- i) A description of completed or proposed Plan Amendments.
- j) Where appropriate, a summary of coordination that occurred between multiple Agencies in a single basin, Agencies in hydrologically connected basins, and land use agencies.
- k) Other information the Agency deems appropriate, along with any information required by the Department to conduct a periodic review as required by Water Code Section 10733."
- l) Additionally, the RCAs provided by DWR will be evaluated and those actions will be categorized with respect to the level of effort needed to address the RCA, the current or

future availability of the technical information to address the RCA, and the relative urgency for addressing a RCA in the January 2027 Periodic Evaluation or a future evaluation.

m) Other miscellaneous assignments as directed.

The goal for this Periodic Evaluation is to address all of the RCAs with the exception of the Interconnected Surface Waters (ISW) actions. The ISW RCA will be addressed in a subsequent Periodic Evaluation. DWR is developing guidance document(s) to assist GSAs in assessing ISWs and their impacts on the sustainability of a groundwater basin. These guidance documents are expected to become available in the next 6-12 months. To make efficient use of the Agency's resources, we recommend delaying the ISW actions until after DWR's guidance documents are available to direct the Agency's efforts.

The Periodic Evaluation will include a timeline showing the tentative schedule for addressing the ISW activities post submittal of the Periodic Evaluation in January 2027. It is anticipated that some RCAs (e.g., Aquifer Delineation, Sustainability Goals, and GSP Implementation Costs) will be addressed earlier in FY2025-2026 with others (e.g., Chronic Lowering of Groundwater Levels, Degraded Water Quality, and Subsidence) requiring additional analysis time.

In addition to addressing the RCAs, the Periodic Evaluation will compile the latest information about basin conditions such as, for example:

- Latest piezometer water level data from the Cienega Springs Restoration project area,
- Results of the recent East Grove ecosystem survey;
- Efforts to minimize data gaps in sensitive portions of the basins;
- Status report on the Cienega Springs project development discussions with CA Department of Fish and Wildlife (CDFW) and/or The Nature Conservancy (TNC);
- Progress towards the identification of and application for grant funding to support various Projects and Management Actions (PMAs); and
- Overall basin hydrologic conditions (e.g., changes in groundwater storage, water level elevation trends, and water quality tendencies).

Deliverables:	<ol style="list-style-type: none"> 1. Periodic presentations on the RCAs analyses findings for Agency Board of Directors comment. 2. Draft sections of Periodic Evaluations for each of Fillmore and Piru basins. General topics are expected to include Aquifer Delineation, Sustainability Goals, GSP
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	Implementation Costs, Chronic Lowering of Groundwater Levels, Degraded Water Quality, and Subsidence. The draft sections will be provided for Agency Board of Directors comment.
Tentative Schedule for FY25-26:	1 st , 2 nd & 3 rd Qtrs – Presentations on RCA analyses and Periodic Evaluation analyses and evaluations 3 rd & 4 th Qtrs – Draft sections of the Periodic Evaluations for review by Agency, staff, and stakeholders

Proposed Cost

The exact level of effort for these services is not yet defined. DBS&A and SWS propose to perform the requested technical support services on a time and expense basis in accordance with the respective attached Schedule of Fees effective through the end of December 2025. Services provided beginning in January 2026 will be subject to the 2026 Schedule of Fees. Only actual costs incurred will be charged.

The proposed cost is consistent with the Agency approved budget for FY2025-2026. A detailed breakdown of the estimated level of effort for this Task is presented in the following tables that include both DBS&A and SWS activities:



FPBGSA Task Order D2 - Periodic Evaluations

	Principal Professional II	Project Professional II	Staff Professional III	Senior Technical Editor					
	Morgan, W. Tony	Tolley, Douglas	Nicholls, Phoebe	Fay, Robyn					
Description	\$317.00	\$211.00	\$175.00	\$158.00	Task Hours	Labor Costs	ODCs	Markup on ODCs	Total
Phase D GSP Updates									
Task D2 Periodic Evaluations	100	140	100	40	380	\$85,060	\$25,000	\$0	\$110,060
GRAND TOTAL	100	140	100	40	380	\$85,060	\$25,000	\$0	\$110,060

Task D2 Other Direct Costs

Expenses	*** SELECT FROM LIST ***	Markup	Unit	Unit Fee	Quantity	Cost
	Stillwater Sciences labor(ave unit rate)		/ man-hr	\$ 250.00	100	\$ 25,000
Total:						\$25,000

Proposed Terms and Conditions

These services would be subject to the terms and condition in the existing *As-Needed Consulting Services Professional Services Agreement No. 2022-04-21 DBSA* between the Fillmore & Piru Basins Groundwater Sustainability Agency and Daniel B. Stephens & Associates, Inc. This project would begin on July 1, 2025, and continue until the end of the fiscal year on June 30, 2026.



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task D2 Periodic Evaluations

If both the proposed scope of work and the budget are acceptable, please sign below to authorize DBS&A to conduct this work.

Thank you for the opportunity to support you on this project. If you have any questions, please contact Tony Morgan at (805) 290-3862 (cell) or tmorgan@geo-logic.com.

Attachments: DBS&A 2025 California Schedule of Fees / SWS 2025 Fee Schedule

Authorized by:

Signature

Title

Printed Name

Date

June 13, 2025

RCAs for Inclusion in Periodic Evaluation (green shading)

DWR RECOMMENDED CORRECTIVE ACTIONS		APPLICABLE BASINS	
		PIRU	FILLMORE
Chronic Lowering of Groundwater Levels	1a	Revise the quantitative description of undesirable results for wells going dry to be based on seasonal low groundwater levels to ensure potential impacts to beneficial uses and users are considered.	X
	1b	Revise the quantitative description of undesirable results for vegetation die-off to be specific about the location (i.e., GDE areas) and number of the representative monitoring sites with minimum threshold exceedances that would constitute an undesirable result for that GDE area.	X
	1c	Revise the GSP to include a discussion of the relationship between the minimum thresholds for chronic lowering of groundwater levels and the other sustainability indicators.	X
Interconnected Surface Waters	2a	Describe the undesirable results of depletions of interconnected surface water that the Agency aims to avoid.	X
	2b	Consider utilizing the interconnected surface water guidance, as appropriate, when issued by the Department to establish quantifiable minimum thresholds, measurable objectives, and management actions.	X
	2c	Continue to fill data gaps, collect additional monitoring data, and implement the current strategy to manage depletions of interconnected surface water and define segments of interconnectivity and timing.	X
	2d	Prioritize collaborating and coordinating with local, state, and federal regulatory agencies as well as interested parties to better understand the full suite of beneficial uses and users that may be impacted by pumping induced surface water depletion within the GSA's jurisdictional area.	X
GSP Implementation Costs	3a	Develop and disclose the estimated cost of implementing the Plan, including projects and management actions deemed likely to be required by GSA, along with a general description of how the GSA plans to meet those costs.	X
Aquifer Delineation	4a	Provide further justification for the exclusion of Aquifer Zone C from the principal aquifer given the uncertainty regarding the quantity of groundwater extracted from this zone.	X
	4b	If additional justification is not possible, identify the pumping originating from Aquifer Zone C as a data gap in the hydrogeologic conceptual model, develop a plan and schedule to address the data gap, and include Aquifer Zone C as part of the principal aquifer until such a time that its removal can be justified with more certainty. ³	X
Sustainability Goals	5a	Define the sustainability goal	X
	5b	Explain how the sustainability goal is likely to be achieved within 20 years of Plan implementation and is likely to be maintained through the planning and implementation horizon by the next periodic evaluation of the Plan.	X
	6a	Clarify the constituents of concern that are included in the GSP's current sustainable management criteria for degraded water quality	X
Degraded Water Quality	6b-1	Provide quantitative descriptions of what the GSA considers as significant and unreasonable effects of "water quality degradation beyond historical conditions" for each constituent of concern in the Subbasin, including quantitative descriptions of historical conditions (e.g., number of representative monitoring sites with exceedances of water quality standards).	X
	6b-2	Describe the criteria used to define when and where the effects of degraded water quality cause undesirable results of the constituent of concern in the Subbasin. The criteria shall be based on quantitative descriptions of the combination of minimum threshold exceedances that cause significant and unreasonable effects in the Subbasin.	X
	6c-1	Identify the method (e.g., MCL, WQO), numeric value and unit, and sampling frequency for each constituent of concern at each representative monitoring site in descriptions of minimum thresholds for degraded water quality	X
	6c-2	Present in a tabular format the minimum threshold, measurable objective, and interim milestone for each constituent of concern at each representative monitoring site.	X
Subsidence	7a	Describe the criteria used to define when and where the effects of the groundwater conditions cause undesirable results for land subsidence. More specifically, describe how InSAR datasets will be used to determine the occurrence of undesirable results of land subsidence.	X
	7b	Revise the minimum thresholds to minimize or avoid future land subsidence in the Subbasin	X

California Schedule of Fees

(Effective January 1, 2025 through December 31, 2025)

Confidential

Professional Services

Principal Professional III.....	\$335.00/hour
Principal Professional II.....	\$317.00/hour
Principal Professional I.....	\$288.00/hour
Senior Professional III.....	\$272.00/hour
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Senior Professional I.....	\$238.00/hour
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Project Assistant II.....	\$120.00/hour
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Expenses

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Half day rate.....	\$55/half day + actual gas cost
Mileage.....	Prevailing IRS rates
Subcontractors/temporary service personnel.....	Actual cost plus 10%
Computers, specialized software, and communications.....	Special services at additional charge
Equipment	
Rentals (e.g., environmental monitors).....	Actual cost plus 10%
Fabrication in our shop.....	Labor plus materials
Misc. field equipment and supplies.....	Actual cost plus 10%
Meters, gauges, and monitors.....	Separate schedule available upon request

TERMS

Payment terms for professional services and expenses are net 30 days. Unpaid balance will be assessed a service fee of 1.5% per month.



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task D2 Periodic Evaluations

NOTES

1. *All fees are subject to local/state sales or gross receipts tax, as applicable.*
2. *Delivery of depositions or expert testimony will be billed at 1.5 times Fee Schedule rates.*
3. *Work requiring Health & Safety Level C or Level B protection will be billed as a surcharge, \$25 or \$50 per hour, respectively, to the Fee Schedule rates.*
4. *A service fee of 3% will be charged for credit card payments.*
5. *Hourly rates and expenses will be adjusted annually.*



Stillwater Sciences Billing Rates for 2025	
Billing Classification	Hourly Rate
S/A 1	\$80
S/A 2	\$92
S/A 3	\$105
S/E 4	\$112
S/E 5	\$117
S/E 6	\$124
S/E 7	\$132
S/E 8	\$138
S/E 9	\$143
S/E 10	\$150
S/E 11	\$159
S/E 12	\$169
S/E 13	\$179
S/E 14	\$190
S/E 15	\$200
S/E 16	\$210
S/E 17	\$225
S/E 18	\$240
S/E 19	\$256
S/E 20	\$270

S/A = Scientist/Administrator; S/E = Scientist/Engineer

Rates are applied for labor-hour level-of-effort contracts with reimbursement for expenses (including travel expenses and subcontractors) at cost plus 10%. Hourly rates will be adjusted on January 1 of each year.

Berkeley, CA
 510.848.8098

Arcata, CA
 707.822.9607

Davis, CA
 530.756.7550

Morro Bay, CA
 805.570.7499

Los Angeles, CA
 213.336.0001

Ventura, CA
 213.336.0001

Portland, OR
 503.267.9006

Boulder, CO
 720.656.2330

Fort Collins, CO
 720.656.2330

www.stillwatersci.com

June 13, 2025

Letter Proposal Task Order DBSA-FY26-08

To: Anthony Emmert, Executive Director
Fillmore and Piru Basins Groundwater
Sustainability Agency

Date: June 13, 2025

From: Tony Morgan, PG, CHG
VP/Principal Hydrogeologist



Subject: Letter Proposal to Provide As-Needed Technical Support to Agency (July 2025 - June 2026) - 5225D-D3 GSP Amendments / DB25.1195.PR(D3)

Sent via email

Daniel B. Stephens & Associates, Inc. (DBS&A) is pleased to provide this letter proposal to assist the Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA or Agency) Board of Directors, Executive Director, and staff with continued As-Needed Technical Support.

Scope of Work Overview

In consultation with the FPBGSA Board of Directors and Executive Director, DBS&A has prepared a series of letter proposals to provide continued general assistance in support of the FPBGSA's Board of Directors ongoing Groundwater Sustainability Plans (GSPs) implementation activities for the Fillmore and Piru basins. The scope of work described in the letter proposals has been organized into the following Phases and Tasks and is keyed to the FY2025-2026 Agency budget. Funding was not allocated to all tasks for FY2025-2026 (highlighted in red below). Letter proposals were not prepared for tasks without funding in FY2025-2026. The scope of work provided for each task is considered preliminary and can be adjusted as the Agency board of directors refines its goals.

- Phase A – Monitoring and Reporting
 - Task Order A2 Routine Reporting
 - Task Order A3 Groundwater & Surface Water Data Gaps
 - Task Order A4 Biological Data Gaps
 - Task Order A5 Subsidence Update
- Phase B – Domestic Well Drought Vulnerability
 - Task Order B1 Data Gathering & Vulnerability Analysis

- Task Order B2 Domestic Well Mitigation Program
- Phase C – Cienega Springs Drought Pilot Project
 - Task Order C1 Needs Assessment and Conceptualization
 - Task Order C2 Planning, Design & Permitting
 - Task Order C3 Grant Applications
- Phase D – GSP Updates
 - Task Order D1 Groundwater and Surface Water Modeling
 - Task Order D2 Periodic Evaluations
 - Task Order D3 GSP Amendments
- Phase E - General Support (Board Meetings, Grants, Advocacy)
 - Task Order E1 Well Permit Review – on hold
 - Task Order E2 Groundwater Export Evaluation and Policy Development – on hold
 - Task Order E3 General Programs Support

Scope of Work - Task Order D3 GSP Amendments

Task Manager: Tony Morgan, PG, CHG

The focus of this task order is the preparation of amendments to the approved Groundwater Sustainability Plans (GSPs or Plan) for each of the Fillmore and Piru basins. Preparation of the Amended GSPs will be a joint effort of DBS&A and Stillwater Sciences (SWS). Amended GSPs will incorporate information from the Periodic Evaluations (Task D2), as well as addressing the Recommended Corrective Actions (RCAs) identified in the California Department of Water Resources (DWR) GSP Acceptance Letters from February 2025. DWR regulations specify that GSP Amendment submittals must be accompanied by a Periodic Evaluation. DWR has set January 26, 2027 as the deadline for submittal of the initial Periodic Evaluations and the goal is to submit GSP Amendments for both basins with the Periodic Evaluations due in January 2026.

Preparation of the Amended GSPs are keyed to (1) DWR's suggested guidance (DWR, 2023, Groundwater Sustainability Plan Implementation: A Guide to Annual Reports, Periodic Evaluations, and Plan Amendments) for Periodic Evaluation content, and (2) the Recommended Corrective Actions listed in DWR's GSP Acceptance Letters from February 2025. The development of the Amended GSPs is governed by the same requirements in effect for the preparation of the initial GSPs, such as noticing, stakeholder engagement, . DWR identifies the following elements that may warrant a GSP Amendment:

- "Changes made to the overall management of the basin, including sustainable management criteria, sustainability goal, addition or removal of management areas, or wholesale modifications to the representative monitoring sites network.

- Revisions made to projects and management actions, including addition or removal of projects or management actions that could affect the projected water budget, sustainable yield, or achievement of measurable objectives, or impact the ability to mitigate overdraft.
- Modifications made to the administrative management of the basin, including addition or removal of GSAs, or the addition or removal of a GSP from a basin, etc.”

Additionally, the amended GSPs will address the RCAs from DWR’s GSP Acceptance Letters (February 2025). The RCAs fall into the following topics: *Chronic Lowering of Groundwater Levels, Interconnected Surface Waters, GSP Implementation Costs, Aquifer Delineation, Sustainability Goals, and Subsidence*. Additional details on the RCAs are included in Table 1. Responses to the RCAs are envisioned to fall into the following general categories:

- RCA is fully addressed in the Periodic Evaluations and the analyses and results incorporated into the Amended GSPs;
- RCA is partially addressed in the Periodic Evaluations and the GSPs updated accordingly; and
- RCA is not fully addressed in the Periodic Evaluations or the Amended GSPs, but the Periodic Evaluations and GSPs provide a timeline for addressing the RCA prior to the next Periodic Evaluation and Amended GSP.

The Amended GSPs will include a schedule that presents the timelines to fully address each RCA. Some RCAs are expected to be completely addressed in the Amended GSPs, while others may require additional time for supplemental data collection or other further data analysis and will be fully addressed in future GSP Amendments. Regardless of the category, the Amended GSPs will include the most up-to-date information available.

Deliverables:	1. Draft sections of GSP Amendments for each of Fillmore and Piru basins for Agency, staff, and stakeholder comment 2. Presentations to Agency on key Plan components
Tentative Schedule for FY25-26:	1 st , 2 nd & 3 rd Qtrs – GSP analyses and Agency presentations on key Plan components 4 th Qtr – Draft sections of the Amended GSPs for review by Agency, staff, and stakeholders

Proposed Cost

The exact level of effort for these services is not yet defined. DBS&A and SWS propose to perform the requested technical support services on a time and expense basis in accordance with their attached Schedule of Fees effective through the end of December 2025. Services

provided beginning in January 2026 will be subject to the 2026 Schedule of Fees. Only actual costs incurred will be charged.

The proposed cost is consistent with the Agency approved budget for FY2025-2026. A detailed breakdown of the estimated level of effort for this Task is presented in the following table:



FPBGSA Task Order D3 - GSP Amendments

Description	Principal Professional II	Project Professional II	Staff Professional III	Senior Technical Editor	Task Hours	Labor Costs	ODCs	Markup on ODCs	Total
	Morgan, W. Tony	Tolley, Douglas	Nicholls, Phoebe	Fay, Robyn					
	\$317.00	\$211.00	\$175.00	\$158.00					
Phase D GSP Updates									
Task D3 GSP Amendments	120	180	100	40	440	\$99,840	\$25,000	\$0	\$124,840
GRAND TOTAL	120	180	100	40	440	\$99,840	\$25,000	\$0	\$124,840

D3 - Other Direct Costs

Expenses	*** SELECT FROM LIST ***	Markup	Unit	Unit Fee	Quantity	Cost
	Stillwater Sciences labor (ave labor rate)		/manhr	\$ 250.00	100	\$ 25,000
					Total:	\$25,000

Proposed Terms and Conditions

These services would be subject to the terms and condition in the existing *As-Needed Consulting Services Professional Services Agreement No. 2022-04-21 DBSA* between the Fillmore & Piru Basins Groundwater Sustainability Agency and Daniel B. Stephens & Associates, Inc. This project would begin on July 1, 2025, and continue until the end of the fiscal year on June 30, 2026.

If both the proposed scope of work and the budget are acceptable, please sign below to authorize DBS&A to conduct this work.

Thank you for the opportunity to support you on this project. If you have any questions, please contact Tony Morgan at (805) 290-3862 (cell) or tmorgan@geo-logic.com.

Attachments: DBS&A 2025 California Schedule of Fees / SWS 2025 Schedule of Fees



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task D3 GSP Amendments

Authorized by:

Signature

Title

Printed Name

Date

June 13, 2025

Table 1 - Recommended Corrective Actions

DWR RECOMMENDED CORRECTIVE ACTIONS		APPLICABLE BASINS	
		PIRU	FILLMORE
Chronic Lowering of Groundwater Levels	1a	Revise the quantitative description of undesirable results for wells going dry to be based on seasonal low groundwater levels to ensure potential impacts to beneficial uses and users are considered.	X
	1b	Revise the quantitative description of undesirable results for vegetation die-off to be specific about the location (i.e., GDE areas) and number of the representative monitoring sites with minimum threshold exceedances that would constitute an undesirable result for that GDE area.	X
	1c	Revise the GSP to include a discussion of the relationship between the minimum thresholds for chronic lowering of groundwater levels and the other sustainability indicators.	X
	2a	Describe the undesirable results of depletions of interconnected surface water that the Agency aims to avoid.	X
Interconnected Surface Waters	2b	Consider utilizing the interconnected surface water guidance, as appropriate, when issued by the Department to establish quantifiable minimum thresholds, measurable objectives, and management actions.	X
	2c	Continue to fill data gaps, collect additional monitoring data, and implement the current strategy to manage depletions of interconnected surface water and define segments of interconnectivity and timing.	X
	2d	Prioritize collaborating and coordinating with local, state, and federal regulatory agencies as well as interested parties to better understand the full suite of beneficial uses and users that may be impacted by pumping induced surface water depletion within the GSA's jurisdictional area.	X
GSP Implementation Costs	3a	Develop and disclose the estimated cost of implementing the Plan, including projects and management actions deemed likely to be required by GSA, along with a general description of how the GSA plans to meet those costs.	X
	4a	Provide further justification for the exclusion of Aquifer Zone C from the principal aquifer given the uncertainty regarding the quantity of groundwater extracted from this zone.	X
Aquifer Delineation	4b	If additional justification is not possible, identify the pumping originating from Aquifer Zone C as a data gap in the hydrogeologic conceptual model, develop a plan and schedule to address the data gap, and include Aquifer Zone C as part of the principal aquifer until such a time that its removal can be justified with more certainty. ³	X
	5a	Define the sustainability goal	X
Sustainability Goals	5b	Explain how the sustainability goal is likely to be achieved within 20 years of Plan implementation and is likely to be maintained through the planning and implementation horizon by the next periodic evaluation of the Plan.	X
	6a	Clarify the constituents of concern that are included in the GSP's current sustainable management criteria for degraded water quality	X
Degraded Water Quality	6b-1	Provide quantitative descriptions of what the GSA considers as significant and unreasonable effects of "water quality degradation beyond historical conditions" for each constituent of concern in the Subbasin, including quantitative descriptions of historical conditions (e.g., number of representative monitoring sites with exceedances of water quality standards).	X
	6b-2	Describe the criteria used to define when and where the effects of degraded water quality cause undesirable results of the constituent of concern in the Subbasin. The criteria shall be based on quantitative descriptions of the combination of minimum threshold exceedances that cause significant and unreasonable effects in the Subbasin.	X
	6c-1	Identify the method (e.g., MCL, WQO), numeric value and unit, and sampling frequency for each constituent of concern at each representative monitoring site in descriptions of minimum thresholds for degraded water quality	X
	6c-2	Present in a tabular format the minimum threshold, measurable objective, and interim milestone for each constituent of concern at each representative monitoring site.	X
Subsidence	7a	Describe the criteria used to define when and where the effects of the groundwater conditions cause undesirable results for land subsidence. More specifically, describe how InSAR datasets will be used to determine the occurrence of undesirable results of land subsidence.	X
	7b	Revise the minimum thresholds to minimize or avoid future land subsidence in the Subbasin	X

California Schedule of Fees

(Effective January 1, 2025 through December 31, 2025)

Confidential

Professional Services

Principal Professional III.....	\$335.00/hour
Principal Professional II.....	\$317.00/hour
Principal Professional I.....	\$288.00/hour
Senior Professional III.....	\$272.00/hour
Senior Professional II.....	\$258.00/hour
Senior Professional I.....	\$238.00/hour
Project Professional III.....	\$225.00/hour
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Project Assistant III.....	\$135.00/hour
Project Assistant II.....	\$120.00/hour
Project Assistant I.....	\$108.00/hour

Expenses

Travel	
Airfare, car rental, cab, bus, parking.....	Actual cost
Lodging, meals, phone.....	Actual cost or negotiated per diem rates
Mileage	
Personal vehicle.....	Prevailing IRS rates
Company vehicle	
Daily rate.....	\$110/day + actual gas cost
Half day rate.....	\$55/half day + actual gas cost
Mileage.....	Prevailing IRS rates
Subcontractors/temporary service personnel.....	Actual cost plus 10%
Computers, specialized software, and communications.....	Special services at additional charge
Equipment	
Rentals (e.g., environmental monitors).....	Actual cost plus 10%
Fabrication in our shop.....	Labor plus materials
Misc. field equipment and supplies.....	Actual cost plus 10%
Meters, gauges, and monitors.....	Separate schedule available upon request

TERMS

Payment terms for professional services and expenses are net 30 days. Unpaid balance will be assessed a service fee of 1.5% per month.



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task D3 GSP Amendments

NOTES

1. *All fees are subject to local/state sales or gross receipts tax, as applicable.*
2. *Delivery of depositions or expert testimony will be billed at 1.5 times Fee Schedule rates.*
3. *Work requiring Health & Safety Level C or Level B protection will be billed as a surcharge, \$25 or \$50 per hour, respectively, to the Fee Schedule rates.*
4. *A service fee of 3% will be charged for credit card payments.*
5. *Hourly rates and expenses will be adjusted annually.*

June 13, 2025



Stillwater Sciences Billing Rates for 2025	
Billing Classification	Hourly Rate
S/A 1	\$80
S/A 2	\$92
S/A 3	\$105
S/E 4	\$112
S/E 5	\$117
S/E 6	\$124
S/E 7	\$132
S/E 8	\$138
S/E 9	\$143
S/E 10	\$150
S/E 11	\$159
S/E 12	\$169
S/E 13	\$179
S/E 14	\$190
S/E 15	\$200
S/E 16	\$210
S/E 17	\$225
S/E 18	\$240
S/E 19	\$256
S/E 20	\$270

S/A = Scientist/Administrator; S/E = Scientist/Engineer

Rates are applied for labor-hour level-of-effort contracts with reimbursement for expenses (including travel expenses and subcontractors) at cost plus 10%. Hourly rates will be adjusted on January 1 of each year.

Berkeley, CA
 510.848.8098

Arcata, CA
 707.822.9607

Davis, CA
 530.756.7550

Morro Bay, CA
 805.570.7499

Los Angeles, CA
 213.336.0001

Ventura, CA
 213.336.0001

Portland, OR
 503.267.9006

Boulder, CO
 720.656.2330

Fort Collins, CO
 720.656.2330

www.stillwatersci.com

Letter Proposal Task Order DBSA-FY26-09

To: Anthony Emmert, Executive Director
Fillmore and Piru Basins Groundwater
Sustainability Agency

Date: June 13, 2025

From: Tony Morgan, PG, CHG
VP/Principal Hydrogeologist



Subject: Letter Proposal to Provide As-Needed Technical Support to Agency (July 2025 – June 2026) – 5225A-A5 Appendix F Land Subsidence Evaluation Technical Memorandum Update / DB25.1195.PR(A5)

Sent via email

Daniel B. Stephens & Associates, Inc. (DBS&A) is pleased to provide this letter proposal to assist the Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA or Agency) Board of Directors, Executive Director, and staff with continued As-Needed Technical Support.

Scope of Work Overview

In consultation with the FPBGSA Board of Directors and Executive Director, DBS&A has prepared a series of letter proposals to provide continued general assistance in support of the FPBGSA's Board of Directors ongoing Groundwater Sustainability Plans (GSPs) implementation activities for the Fillmore and Piru basins. The scope of work described in the letter proposals has been organized into the following Phases and Tasks and is keyed to the FY2025-2026 Agency budget. Funding was not allocated to all tasks for FY2025-2026 (highlighted in red below). Letter proposals were not prepared for tasks without funding in FY2025-2026. The scope of work provided for each task is considered preliminary and can be adjusted as the Agency board of directors refines its goals.

- Phase A – Monitoring and Reporting
 - Task Order A2 Routine Reporting
 - Task Order A3 Groundwater & Surface Water Data Gaps
 - Task Order A4 Biological Data Gaps
 - Task Order A5 Subsidence Update
- Phase B – Domestic Well Drought Vulnerability

- Task Order B1 Data Gathering & Vulnerability Analysis
 - Task Order B2 Domestic Well Mitigation Program
- Phase C – Cienega Springs Drought Pilot Project
 - Task Order C1 Needs Assessment and Conceptualization
 - Task Order C2 Planning, Design & Permitting
 - Task Order C3 Grant Applications
- Phase D – GSP Updates
 - Task Order D1 Groundwater and Surface Water Modeling
 - Task Order D2 Periodic Evaluations
 - Task Order D3 GSP Amendments
- Phase E - General Support (Board Meetings, Grants, Advocacy)
 - Task Order E1 Well Permit Review – on hold
 - Task Order E2 Groundwater Export Evaluation and Policy Development – on hold
 - Task Order E3 General Programs Support

Scope of Work - Task Order A5 Subsidence Update

Task Manager: Tony Morgan, PG, CHG

The goal for this project is the updating of *Appendix F – Fillmore and Piru Basins Land Subsidence Evaluation Technical Memorandum* (December 16, 2021) that was prepared in support of the original GSPs. The California Department of Water Resources (DWR) is expected to release guidance on how Groundwater Sustainability Agencies (GSAs) could address subsidence within their GSPs. This project will review and incorporate, as feasible, the DWR recommendations. The scope of work for the update is envisioned to include assignments such as, but not necessarily limited to, the following:

- Acquisition of all InSAR subsidence data published by DWR;
- Review of the InSAR subsidence data set(s) and compare with the previous Fillmore and Piru Basins Land Subsidence Evaluation Technical Memorandum;
- Construction of ground-elevation time series plots for representative areas in each basin and near any critical infrastructure (e.g., major bridges);
- Provide the criteria for selection of critical infrastructure to be included in the subsidence monitoring efforts;
- Compare historical low water levels to simulated drought water levels from the groundwater model to identify potential subsidence triggering water levels and the likelihood of their occurrence;

- Revise the MT for subsidence in accordance with the InSAR, water level, and other related data sets;
- Address the Recommended Corrective Actions from the California Department of Water Resources (letter dated 27 February 2025) relating to land subsidence; and
- Preparation of an updated GSP Appendix F Land Subsidence Technical Memorandum that recaps the findings from the acquisition, review and analyses of the InSAR data, groundwater elevations, and other related data sets for both the Fillmore and Piru basins.

Deliverables:	1. Periodic presentations to the Agency on subsidence related issues 2. Draft Subsidence Update Technical Memorandum for Fillmore and Piru basins 3. Final Subsidence Update Technical Memorandum for Fillmore and Piru basins
Tentative Schedule for FY25-26:	1 st & 2 nd Qtrs – Data compilation, analysis, and evaluations 3 rd & 4 th Qtrs – Draft updated Appendix F Land Subsidence Evaluation Technical Memorandums prepared for review by Agency, staff, and stakeholders 4 th Qtr – Final updated Appendix F Land Subsidence Technical Memorandum available

Proposed Cost

The exact level of effort for these services is not yet defined. DBS&A proposes to perform the requested technical support services on a time and expense basis in accordance with the attached Schedule of Fees effective through the end of December 2025. Services provided beginning in January 2026 will be subject to the 2026 Schedule of Fees. Only actual costs incurred will be charged.

The proposed cost is consistent with the Agency approved budget for FY2025-2026. A detailed breakdown of the estimated level of effort for this Task is presented in the following table:



FPBGSA Task Order A5-Subsidence GSP Appendix F Update

Description	Principal Professional II	Project Professional II	Staff Professional III	Senior Technical Editor	Task Hours	Labor Costs	ODCs	Markup on ODCs	Total
	Morgan, W. Tony	Tolley, Douglas	Nicholls, Phoebe	Fay, Robyn					
	\$317.00	\$211.00	\$175.00	\$158.00					
Phase A Monitoring and Reporting									
Task A5 Subsidence GSP Appendix F Update	20	60	40	4	124	\$26,632			\$26,632
GRAND TOTAL	20	60	40	4	124	\$26,632	\$0	\$0	\$26,632

Proposed Terms and Conditions

These services would be subject to the terms and condition in the existing *As-Needed Consulting Services Professional Services Agreement No. 2022-04-21 DBSA* between the Fillmore & Piru



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task A5 Subsidence Update

Basins Groundwater Sustainability Agency and Daniel B. Stephens & Associates, Inc. This project would begin on July 1, 2025, and continue until the end of the fiscal year on June 30, 2026.

If both the proposed scope of work and the budget are acceptable, please sign below to authorize DBS&A to conduct this work.

Thank you for the opportunity to support you on this project. If you have any questions, please contact Tony Morgan at (805) 290-3862 (cell) or tmorgan@geo-logic.com.

Attachments: DBS&A 2025 California Schedule of Fees

Authorized by:

Signature

Title

Printed Name

Date

June 13, 2025

California Schedule of Fees

(Effective January 1, 2025 through December 31, 2025)

Confidential

Professional Services

Principal Professional III.....	\$335.00/hour
Principal Professional II.....	\$317.00/hour
Principal Professional I.....	\$288.00/hour
Senior Professional III.....	\$272.00/hour
Senior Professional II.....	\$258.00/hour
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Project Assistant II.....	\$120.00/hour
Project Assistant I.....	\$108.00/hour

Expenses

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Airfare, car rental, cab, bus, parking.....	Actual cost
Lodging, meals, phone.....	Actual cost or negotiated per diem rates
Mileage	
Personal vehicle.....	Prevailing IRS rates
Company vehicle	
Daily rate.....	\$110/day + actual gas cost
Half day rate.....	\$55/half day + actual gas cost
Mileage.....	Prevailing IRS rates
Subcontractors/temporary service personnel.....	Actual cost plus 10%
Computers, specialized software, and communications.....	Special services at additional charge
Equipment	
Rentals (e.g., environmental monitors).....	Actual cost plus 10%
Fabrication in our shop.....	Labor plus materials
Misc. field equipment and supplies.....	Actual cost plus 10%
Meters, gauges, and monitors.....	Separate schedule available upon request

TERMS

Payment terms for professional services and expenses are net 30 days. Unpaid balance will be assessed a service fee of 1.5% per month.



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task A5 Subsidence Update

NOTES

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3. *Work requiring Health & Safety Level C or Level B protection will be billed as a surcharge, \$25 or \$50 per hour, respectively, to the Fee Schedule rates.*
4. *A service fee of 3% will be charged for credit card payments.*
5. *Hourly rates and expenses will be adjusted annually.*

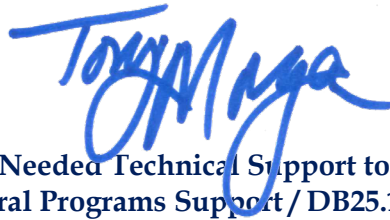
June 13, 2025

Letter Proposal Task Order DBSA-FY26-10

To: Anthony Emmert, Executive Director
Fillmore and Piru Basins Groundwater
Sustainability Agency

Date: June 13, 2025

From: Tony Morgan, PG, CHG
VP/Principal Hydrogeologist



Subject: Letter Proposal to Provide As-Needed Technical Support to Agency (July 2025 - June 2026) - 5225E-E3 General Programs Support / DB25.1195.PR(E3)

Sent via email

Daniel B. Stephens & Associates, Inc. (DBS&A) is pleased to provide this letter proposal to assist the Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA or Agency) Board of Directors, Executive Director, and staff with continued As-Needed Technical Support.

Scope of Work Overview

In consultation with the FPBGSA Board of Directors and Executive Director, DBS&A has prepared a series of letter proposals to provide continued general assistance in support of the FPBGSA's Board of Directors ongoing Groundwater Sustainability Plans (GSPs) implementation activities for the Fillmore and Piru basins. The scope of work described in the letter proposals has been organized into the following Phases and Tasks and is keyed to the FY2025-2026 Agency budget. Funding was not allocated to all tasks for FY2025-2026 (highlighted in red below). Letter proposals were not prepared for tasks without funding in FY2025-2026. The scope of work provided for each task is considered preliminary and can be adjusted as the Agency board of directors refines its goals.

- Phase A – Monitoring and Reporting
 - Task Order A2 Routine Reporting
 - Task Order A3 Groundwater & Surface Water Data Gaps
 - Task Order A4 Biological Data Gaps
 - Task Order A5 Subsidence Update
- Phase B – Domestic Well Drought Vulnerability
 - Task Order B1 Data Gathering & Vulnerability Analysis

- Task Order B2 Domestic Well Mitigation Program
- Phase C – Cienega Springs Drought Pilot Project
 - Task Order C1 Needs Assessment and Conceptualization
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 - Task Order C3 Grant Applications – on hold
- Phase D – GSP Updates
 - Task Order D1 Groundwater and Surface Water Modeling
 - Task Order D2 Periodic Evaluations
 - Task Order D3 GSP Amendments
- Phase E - General Support (Board Meetings, Grants, Advocacy)
 - Task Order E1 Well Permit Review – on hold
 - Task Order E2 Groundwater Export Evaluation and Policy Development – on hold
 - Task Order E3 General Programs Support

Scope of Work - Task Order E3 General Programs Support

Task Manager: Tony Morgan, PG, CHG

The scope of work is envisioned to include assignments such as, but not necessarily limited to, the following:

- Attendance at Agency Board of Director meetings and workshops;
- Preparing and delivering presentations on topics requested by the Board of Directors, the Executive Director, legal counsel, or staff;
- Consultations with Executive Director, legal counsel, or staff regarding proposed or recently enacted legislation or other programs/situations that could potentially impact the Agency;
- Meetings with outside agencies such as County of Ventura, CA Department of Water Resources, CA Department of Fish and Wildlife, and National Marine Fisheries Service; and
- Other miscellaneous assignments as directed.

Proposed Cost

The exact level of effort for these services is not yet defined. DBS&A proposes to perform the requested technical support services on a time and expense basis in accordance with the attached Schedule of Fees effective through the end of December 2025. Services provided beginning in January 2026 will be subject to the 2026 Schedule of Fees. Only actual costs incurred will be charged.

The proposed cost is consistent with the Agency approved budget for FY2025-2026. A detailed breakdown of the estimated level of effort for this Task is presented in the following table:



FPBGSA Task Order E3-General Support

Description	Principal Professional II	Project Professional II	Task Hours	Labor Costs	ODCs	Markup on ODCs	Total
	Morgan, W. Tony	Tolley, Douglas					
	\$317.00	\$211.00					
Phase E General Support/Program Development							
Task E3 General Support	90	56	146	\$40,346			\$40,346
GRAND TOTAL	90	56	146	\$40,346	\$0	\$0	\$40,346

Proposed Terms and Conditions

These services would be subject to the terms and condition in the existing *As-Needed Consulting Services Professional Services Agreement No. 2022-04-21 DBSA* between the Fillmore & Piru Basins Groundwater Sustainability Agency and Daniel B. Stephens & Associates, Inc. This project would begin on July 1, 2025, and continue until the end of the fiscal year on June 30, 2026.

If both the proposed scope of work and the budget are acceptable, please sign below to authorize DBS&A to conduct this work.

Thank you for the opportunity to support you on this project. If you have any questions, please contact Tony Morgan at (805) 290-3862 (cell) or tmorgan@geo-logic.com.

Attachments: DBS&A 2025 California Schedule of Fees

Authorized by:

 Signature

 Title

 Printed Name

 Date

California Schedule of Fees

(Effective January 1, 2025 through December 31, 2025)

Confidential

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Principal Professional II.....	\$317.00/hour
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Fabrication in our shop.....	Labor plus materials
Misc. field equipment and supplies.....	Actual cost plus 10%
Meters, gauges, and monitors.....	Separate schedule available upon request

TERMS

Payment terms for professional services and expenses are net 30 days. Unpaid balance will be assessed a service fee



Letter Proposal for As-Needed
Technical Support (July 2025 – June 2026)
Task E3 General Support

of 1.5% per month.

NOTES

1. All fees are subject to local/state sales or gross receipts tax, as applicable.
2. Delivery of depositions or expert testimony will be billed at 1.5 times Fee Schedule rates.
3. Work requiring Health & Safety Level C or Level B protection will be billed as a surcharge, \$25 or \$50 per hour, respectively, to the Fee Schedule rates.
4. A service fee of 3% will be charged for credit card payments.
5. Hourly rates and expenses will be adjusted annually.



Item No. 5D Motion

DATE: June 9, 2025 (for June 19, 2025, meeting)

TO: Board of Directors

**SUBJECT: Payment Plan and Late Fees & Interest Waiver Request from Nancy
Trinidad – Well# 04N18W29E01S**

SUMMARY

Jennifer Trinidad, daughter of Nancy Trinidad, is requesting to enter a payment plan totaling \$8,615.79. This amount includes \$6,659.34 in groundwater charges and \$1,956.45 in late fees and interest. Additionally, she is requesting a waiver of the related late fees and interest.

RECOMMENDED ACTION

It is recommended that the Board will allow the request of Jennifer Trinidad to enter a payment plan for outstanding groundwater charges totaling \$6,659.34 and to waive the associated late fees and interest in the amount of \$1,956.45 at the completion of payment plan.

BACKGROUND

On April 15, 2025, Ms. Jennifer Trinidad visited the office to discuss the status of her mother Nancy Trinidad's account with Fillmore Piru Basins GSA. Ms. Trinidad shared that she had previously managed the groundwater reporting and payments for her mother. However, after leaving the county in 2017, her mother discontinued reporting and payment due to a lack of familiarity with the process.

At the time of the visit, the account had an outstanding balance of \$8,615.79, consisting of \$6,659.34 in groundwater charges and \$1,956.45 in late fees and interest. Ms. Trinidad proposed a biweekly payment plan of \$1,000, starting May 12, 2025, with a final payment of \$659.34. She also requested that the Board waive the late fees and interest of \$1,956.45 at the completion of payment plan.

As of the date of this report, two payments have been received, reducing the groundwater charge balance to \$4,659.34 as a gesture of good faith.

ATTACHMENTS

- Letter of Request
- Statement of Account
- Payment Plan

FISCAL IMPACT

Waiving late fees and interest will result in less revenue received by Fillmore Piru Basin GSA in the amount of \$1,956.45. However, late fees and interest are not budgeted by the GSA and waving the fees will not materially impact on the Agency's financial position.

Proposed Motion: "Motion to waive late fees and interest totaling \$1,956.45 for Nancy Trinidad"

1st: Director _____ 2nd: Director _____

Voice/Roll call vote:

Director Garnica:

Director Hauss:

Director Jackson:

Director Kimball:

Director Long:

Director Meneghin:

		Payments	Projected Bal.
			\$ 8,615.79
1	5/12/2025	1,000.00	7,615.79
2	5/26/2025	1,000.00	6,615.79
3	6/9/2025	1,000.00	5,615.79
4	6/23/2025	1,000.00	4,615.79
5	7/7/2025	1,000.00	3,615.79
6	7/21/2025	1,000.00	2,615.79
7	8/4/2025	1,000.00	1,615.79
8	8/18/2025	1,000.00	615.79
9	9/1/2025	615.79	0.00

I would like to request a payment plan for this amount. Moving away from Ventura county has been the reason for this balance. I have moved back to Ventura county and am focused on bringing this balance to zero, and being current with this account. If I can request to please waive the penalty and interest, I would greatly appreciate it, thank you for your consideration.

Jennifer Trinidad

Fillmore and Piru Basins, GSA
 1701 N. Lombard St Ste 200
 Oxnard, CA 93030
 +18055254431
 gwreporting@unitedwater.org
 www.fpbgsa.org



Statement

TO
 NANCY TRINIDAD
 PO BOX 290
 PIRU, CA 93040

STATEMENT NO. 3256
 DATE 06/10/2025
 TOTAL DUE \$6,615.79
 ENCLOSED

DATE	DESCRIPTION	AMOUNT	OPEN AMOUNT
03/22/2021	Invoice #12221: Due 04/21/2021.	1,007.52	7.52
05/31/2021	Invoice #FC 2040: Due 05/31/2021. Finance Charge	110.83	110.83
06/30/2021	Invoice #FC 2145: Due 06/30/2021. Finance Charge	10.08	10.08
06/30/2021	Invoice #12672: Due 10/21/2021.	607.80	607.80
11/30/2021	Invoice #FC 2375: Due 11/30/2021. Finance Charge	117.24	117.24
12/31/2021	Invoice #FC 2723: Due 12/31/2021. Finance Charge	96.92	96.92
03/16/2022	Invoice #E-13202: Due 04/16/2022.	1,031.28	31.28
05/31/2022	Invoice #FC 2824: Due 05/31/2022. Finance Charge	194.21	194.21
10/31/2022	Invoice #FC 3184: Due 10/31/2022. Finance Charge	132.33	132.33
02/28/2023	Invoice #FC 3326: Due 02/28/2023. Finance Charge	105.86	105.86
03/15/2023	Invoice #E-14280: Due 04/15/2023.	1,065.00	1,065.00
06/30/2023	Invoice #E-14787: Due 10/15/2023.	369.72	369.72
08/31/2023	Invoice #FC 3497: Due 09/30/2023.	307.90	307.90
10/31/2023	Invoice #FC 14791: Due 10/31/2023.	77.79	77.79
01/09/2024	Invoice #FC 15071: Due 12/31/2023.	81.63	81.63
02/29/2024	Invoice #FC 15201: Due 02/29/2024.	81.63	81.63
03/21/2024	Invoice #E-15347: Due 04/21/2024.	1,034.64	1,034.64
04/30/2024	Invoice #FC 15753: Due 04/30/2024.	185.09	185.09
06/30/2024	Invoice #E-15821: Due 11/01/2024.	325.80	325.80

Current Due	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	90+ Days Past Due	Amount Due
0.00	0.00	1,217.58	250.30	5,147.91	\$6,615.79

One percent (1%) interest per month on the delinquent amount and a ten percent (10%) late penalty will be assessed if not paid by the due date.

DATE	DESCRIPTION	AMOUNT	OPEN AMOUNT
08/31/2024	Invoice #FC 15844: Due 08/31/2024.	204.64	204.64
03/31/2025	Invoice #E-16359: Due 04/30/2025.	1,217.58	1,217.58
03/31/2025	Invoice #FC 15926: Due 03/31/2025.	250.30	250.30

Current Due	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	90+ Days Past Due	Amount Due
0.00	0.00	1,217.58	250.30	5,147.91	\$6,615.79

One percent (1%) interest per month on the delinquent amount and a ten percent (10%) late penalty will be assessed if not paid by the due date.

Date		Amount Due	Date Received
5/12/2025	\$	1,000.00	5/12/2025
5/26/2025	\$	1,000.00	5/26/2025
6/9/2025	\$	1,000.00	
6/23/2025	\$	1,000.00	
7/7/2025	\$	1,000.00	
7/21/2025	\$	1,000.00	
8/4/2025	\$	659.34	
Total		\$ 6,659.34	



Item No. 5E Motion

DATE: June 9, 2025 (for June 19, 2025, meeting)

TO: Board of Directors

SUBJECT: Waiver of late fees and interest for Sun Pacific c/o Jose Mari
Well nos. 04N18W31C01S, 04N18W31D01S, 04N19W25G01S, and
04N19W32L01S.

SUMMARY

Ms. Lisa R. Buffington of Sun Pacific c/o Jose Mari has requested a waiver of late fees and interest totaling \$1,660.55.

RECOMMENDED ACTION

It is recommended that the Board waive late fees and interest in the amount of \$1,660.55 for Sun Pacific c/o Jose Mari.

BACKGROUND

On May 15, 2025, Ms. Lisa R. Buffington emailed Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA) to request a waiver of late fees and interest totaling \$1,660.55 for wells numbers 04N18W31C01S, 04N18W31D01S, 04N19W25G01S, and 04N19W32L01S. In her letter, Ms. Buffington explained that the late payment resulted from internal confusion caused by staffing changes during the COVID-19 pandemic. She further indicated that the issue has since been resolved, and Sun Pacific c/o Jose Mari has implemented measures to ensure timely payments of all future groundwater charges.

All groundwater extraction invoices for these accounts have been paid in full. This is also the first time that Sun Pacific c/o Jose Mari has requested a waiver of late fees and interest from Fillmore Piru Basin GSA. Below is the breakdown of the late fees and interest totaling \$1,660.55.

Well #	Total Late Fees and Interest
Well# 04N18W31C01S	24.80
Well# 04N18W31D01S	498.06
Well# 04N19W25G01S	243.32
Well# 04N19W32L01S	894.37
Total	1,660.55

ATTACHMENTS

- Letter of Request
- Statement of Accounts

FISCAL IMPACT

Waiving late fees and interest will result in less revenue received by Fillmore Piru Basin GSA in the amount of \$1,660.55. However, late fees and interest are not budgeted by the GSA and waving the fees will not materially impact on the Agency's financial position.

Proposed Motion: "Motion to waive late fees and interest totaling \$1,660.55 for SUN PACIFIC C/O JOSE MARI"

1st: Director _____ 2nd: Director _____

Voice/Roll call vote:

Director Garnica:

Director Hauss:

Director Jackson:

Director Kimball:

Director Long:

Director Meneghin:



Board of Directors
Fillmore Piru Basin GSA
1701 Lombard Street Suite 200
Oxnard, CA 93030

Re: Sun Pacific

Dear Board of Directors,

I am writing to formally request the waiver of finance charges. The list of account numbers and associated invoices are included as an attachment.

It is my understanding that payments were delayed due to staff changes during the pandemic and statement routing, growth of the fees due to age.

Current invoices have been processed as timely as possible to prevent incurring additional fees and in effort bring our business relationship in good standing.

Therefore, I would greatly appreciate it if you would consider waiving the finance charges.

Thank you for your time and consideration.

Sincerely,

Lisa R. Buffington
Accounts Payable Specialist



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 gwreporting@unitedwater.org
 www.fpbgsa.org



Statement

TO

Nyvee

SUN PACIFIC C/O JOSE MARI
 33374 LERDO HWY
 BAKERSFIELD, CA 93308

STATEMENT NO. 3252

DATE 06/10/2025

TOTAL DUE \$24.80

ENCLOSED

DATE	DESCRIPTION	AMOUNT	OPEN AMOUNT
06/30/2019	Invoice #FC 983: Due 06/30/2019. Finance Charge	1.85	1.85
09/30/2019	Invoice #FC 1040: Due 09/30/2019. Finance Charge	0.51	0.51
10/31/2019	Invoice #FC 1295: Due 10/31/2019. Finance Charge	0.17	0.17
01/01/2020	Invoice #FC 1212: Due 01/01/2020. Finance Charge	1.00	1.00
03/01/2020	Invoice #FC 1339: Due 03/01/2020. Finance Charge	1.00	1.00
05/01/2020	Invoice #FC 1407: Due 05/21/2020. Finance Charge	1.00	1.00
06/29/2020	Invoice #FC 1746: Due 06/29/2020. Finance Charge	1.82	1.82
06/30/2020	Invoice #FC 1685: Due 06/30/2020. Finance Charge	4.09	4.09
10/31/2020	Invoice #FC 1808: Due 11/30/2020. Finance Charge	4.49	1.17
11/30/2020	Invoice #FC 1902: Due 11/30/2020. Finance Charge	0.50	0.50
02/28/2021	Invoice #FC 1943: Due 02/28/2021. Finance Charge	1.51	1.51
05/31/2021	Invoice #FC 2016: Due 05/31/2021. Finance Charge	0.02	0.02
11/30/2021	Invoice #FC 2333: Due 11/30/2021. Finance Charge	0.04	0.04
08/31/2023	Invoice #FC 3435: Due 09/30/2023.	6.30	6.30
10/31/2023	Invoice #FC 14942: Due 10/31/2023.	3.82	3.82

Current Due	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	90+ Days Past Due	Amount Due
0.00	0.00	0.00	0.00	24.80	\$24.80

One percent (1%) interest per month on the delinquent amount and a ten percent (10%) late penalty will be assessed if not paid by the due date.

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 Oxnard, CA 93030
 +18055254431
 gwreporting@unitedwater.org
 www.fpbgsa.org



Statement

TO
 SUN PACIFIC C/O JOSE MARI
 33374 LERDO HWY
 BAKERSFIELD, CA 93308

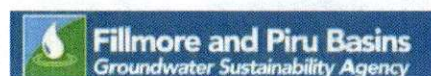
STATEMENT NO. 3253
 DATE 06/10/2025
 TOTAL DUE \$498.06
 ENCLOSED

DATE	DESCRIPTION	AMOUNT	OPEN AMOUNT
01/01/2020	Invoice #FC 1213: Due 01/01/2020. Finance Charge	5.21	5.21
03/01/2020	Invoice #FC 1340: Due 03/01/2020. Finance Charge	5.21	5.21
05/01/2020	Invoice #FC 1408: Due 05/21/2020. Finance Charge	5.21	5.21
06/29/2020	Invoice #FC 1747: Due 06/29/2020. Finance Charge	32.50	32.50
06/30/2020	Invoice #FC 1686: Due 06/30/2020. Finance Charge	136.47	136.47
10/31/2020	Invoice #FC 1809: Due 11/30/2020. Finance Charge	28.64	2.60
11/30/2020	Invoice #FC 1903: Due 11/30/2020. Finance Charge	2.60	2.60
02/28/2021	Invoice #FC 1944: Due 02/28/2021. Finance Charge	7.81	7.81
05/31/2021	Invoice #FC 2017: Due 05/31/2021. Finance Charge	7.81	7.81
06/30/2021	Invoice #FC 2135: Due 06/30/2021. Finance Charge	2.60	2.60
11/30/2021	Invoice #FC 2334: Due 11/30/2021. Finance Charge	13.02	13.02
12/31/2021	Invoice #FC 2713: Due 12/31/2021. Finance Charge	15.62	15.62
05/31/2022	Invoice #FC 2804: Due 05/31/2022. Finance Charge	19.84	19.84
08/31/2023	Invoice #FC 3482: Due 09/30/2023.	148.92	148.92
10/31/2023	Invoice #FC 14943: Due 10/31/2023.	92.64	92.64

Current Due	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	90+ Days Past Due	Amount Due
0.00	0.00	0.00	0.00	498.06	\$498.06

One percent (1%) interest per month on the delinquent amount and a ten percent (10%) late penalty will be assessed if not paid by the due date.

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Statement

TO
 SUN PACIFIC C/O JOSE MARI
 33374 LERDO HWY
 BAKERSFIELD, CA 93308

STATEMENT NO. 3254
 DATE 06/10/2025
 TOTAL DUE \$243.32
 ENCLOSED

DATE	DESCRIPTION	AMOUNT	OPEN AMOUNT
01/01/2020	Invoice #FC 1226: Due 01/01/2020. Finance Charge	5.29	5.29
06/29/2020	Invoice #FC-12092: Due 06/29/2020.	11.73	11.73
06/30/2020	Invoice #FC-12027: Due 07/30/2020.	58.67	58.67
05/31/2022	Invoice #FC 2834: Due 05/31/2022. Finance Charge	62.85	62.85
08/31/2023	Invoice #FC 3470: Due 09/30/2023.	59.37	59.37
10/31/2023	Invoice #FC 14955: Due 10/31/2023.	45.41	45.41

Current Due	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	90+ Days Past Due	Amount Due
0.00	0.00	0.00	0.00	243.32	\$243.32

One percent (1%) interest per month on the delinquent amount and a ten percent (10%) late penalty will be assessed if not paid by the due date.

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Statement

TO
 SUN PACIFIC C/O JOSE MARI
 33374 LERDO HWY
 BAKERSFIELD, CA 93308

STATEMENT NO. 3255
 DATE 06/10/2025
 TOTAL DUE \$894.37
 ENCLOSED

DATE	DESCRIPTION	AMOUNT	OPEN AMOUNT
06/29/2020	Invoice #FC-12096: Due 06/29/2020.	36.40	36.40
06/30/2020	Invoice #FC-12030: Due 07/30/2020.	181.98	181.98
05/31/2022	Invoice #FC 2903: Due 05/31/2022. Finance Charge	242.95	242.95
08/31/2023	Invoice #FC 3495: Due 09/30/2023.	264.03	264.03
10/31/2023	Invoice #FC 14983: Due 10/31/2023.	138.33	138.33
01/09/2024	Invoice #FC 15090: Due 12/31/2023.	30.68	30.68

Current Due	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	90+ Days Past Due	Amount Due
0.00	0.00	0.00	0.00	894.37	\$894.37

One percent (1%) interest per month on the delinquent amount and a ten percent (10%) late penalty will be assessed if not paid by the due date.