



Board of Directors Meeting

Thursday, August 20, 2026, 4:00 p.m.

City of Fillmore City Hall Council Chambers

250 Central Avenue, Fillmore, CA 93015

To participate in the Board of Directors meeting via Zoom, please access:

<https://us02web.zoom.us/j/85480305580?pwd=ZnFBWGhtVU05dXd3REFkM255c0h6UT09>

Meeting ID: **854 8030 5580** Password: **FPBGSA**

To hear just the audio portion of the meeting, phone into:
Toll-free number: **877 853 5247** Meeting ID: **854 8030 5580**

AGENDA

1. CALL TO ORDER

1A Pledge of Allegiance

1B Directors Roll Call

1C Public Comments

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendaized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

1D Approval of Agenda

Motion

2. UPDATES

2A Director Announcements/Board Communications:

Oral Reports from the Board.

Fillmore Pumpers Association Stakeholder Director Update

Piru Pumpers Association Stakeholder Director Update

Environmental Stakeholder Director Update

City of Fillmore Member Director Update

United Water Conservation District Member Director Update

County of Ventura Member Director Update

2B Executive Director Update

Information Item

The Executive Director will provide an informational update on Agency activities since the previous Board of Directors meeting of June 18, 2026.

2C Legal Counsel Update

Information Item

Legal Counsel will provide an informational update on Agency's legal issues and concerns since the previous Board of Directors meeting of June 18, 2026.

2D GSP Consultant Update

Information Item

Representatives from Daniel B Stephens & Associates will provide an informational update on the Agency's groundwater sustainability planning activities since the previous Board of Directors meeting of June 18, 2026.

3. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

3A Approval of Minutes

The Board will consider approving the Minutes from the Board of Directors meeting of June 18, 2026.

3B Approval of Warrants

The Board will consider approving payment of outstanding vendor invoices, as well as those paid during the period that the Board did not meet:

DBS&A	\$45,179.00
UWCD	\$23,345.50
Aleshire & Wynder LLP	\$ 1,388.80
<u>June-Warrants</u>	
UWCD	\$44,760.46
Stillwater Sciences Inc.	\$14,502.25
The Fillmore Gazette	\$ 432.00
Aleshire & Wynder LLP	\$ 223.20

3C Monthly Financial Report

The Board will receive the monthly financial report for the Fillmore and Piru Basins Groundwater Sustainability Agency.

4. INFORMATION ITEMS

4A Watershed Water Resources Update

Information

The Board will receive a presentation from United Water Conservation District on the Santa Clara River Watershed water resources for 2025-2026 Water Year and a preview of the upcoming 2026-2027 Water Year.

5. MOTION ITEMS

5A Task Orders with Stillwater Sciences for Fiscal Year 2026-2027

Motion

The Board will consider approving Task Orders Numbers SWS-FY27-01 with Stillwater Sciences for as-needed technical and planning support services for the Fiscal Year 2026-2027 period.

5B Task Orders with United Water Conservation District for Fiscal Year 2026-2027

Motion

The Board will consider approving Task Orders Numbers UWCD-FY27-01 and UWCD-FY27-02 with United Water Conservation District for as-needed technical and planning support services for the Fiscal Year 2026-2027 period.

5C Santa Clara River Watershed Committee

Motion

The Board will consider joining the Santa Clara River Watershed Committee as a member agency and provide comments and directions.

5D Waiver of Late Fees for Eva Magdaleno

Motion

The Board will consider waiving late fees and interest in the amount of \$616.47 for Eva Magdaleno.

5. FUTURE ITEMS

6. ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting on Thursday, September 17, 2026**, or call of the Chair.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 N. Lombard Street in Oxnard during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524- 1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements

Approved:


Board Chair Kelly Long

Posted: (date) August 13, 2026 (time) 2:30 p.m.

At: <https://www.FPBGSA.org>

(attest) Eva Ibarra

Posted: (date) August 13, 2026 (time) 2:35 p.m.

At: <https://www.facebook.com/FPBGSA>

(attest) Eva Ibarra

Posted: (date) August 13, 2026 (time) 2:40 p.m.

At: UWCD, 1701 N. Lombard Street, Oxnard

(attest) Eva Ibarra

Posted: (date) August 13, 2026 (time) 2:45 p.m.

At: Fillmore City Hall, 250 Central Avenue, Fillmore, CA

(attest) Ana Cendejas



Board of Directors Meeting
Thursday, June 18, 2026, at 4:00 p.m.
MINUTES

Directors in Attendance

Director Gordon Kimball
Director Brian Hauss
Director Candice Meneghin
Director John Garnica
Director Kelly Long

Directors Absent

Director Debbie Jackson

Staff in Attendance

Anthony Emmert, executive director
Christine Carson, legal counsel (virtual)
Eva Ibarra, clerk of the board
Patrick O'Connell, senior hydrogeologist (virtual)
Zachary Plummer, IT staff

Public in Attendance

Karina Calderon, UWCD (virtual)
Burt Handy (virtual)
Tony Morgan, DBS&A
Gus Tolley, DBS&A
Brian Zahn, UWCD (virtual)

1. CALL TO ORDER

Director Kelly Long called the meeting to order at 4:06 p.m.

1A Pledge of Allegiance

Director Long led the participants in reciting the Pledge of Allegiance.

1B Directors Roll Call

The Clerk called the roll. (Garnica, Hauss, Kimball, Long and Meneghin) 5 Directors were present. Directors Jackson was absent.

1C Public Comments

Director Long asked if there were any comments or questions from the public. None were offered.

**1D Approval of Agenda
Motion**

Director Long asked if there were any changes to the agenda. None were offered and she asked for a motion.

Motion to approve the agenda, Director Garnica; Second, Director Kimball. Voice vote: 5 ayes (Garnica, Hauss, Kimball, Long and Meneghin) none opposed. Motion carries 5/0/1.

2. REAPPOINTMENT OF DIRECTOR

2A Reappointment of Director

Ceremonial

The Piru Basin Pumpers Association reappointed Brian Hauss as its Stakeholder Director to the Agency.

Motion to approve, Director Meneghin; Second, Director Garnica. Voice vote: 5 ayes (Garnica, Hauss, Kimball, Long and Meneghin) none opposed. Motion carries 5/0/1.

3. UPDATES

3A Director Announcements/Board Communications:

Oral Reports from the Board.

Fillmore Pumpers Association Stakeholder Director Update

Director Jackson was absent.

Piru Pumpers Association Stakeholder Director Update

Director Hauss reported that the Piru Pumpers Stakeholders met on June 16 to address several pending administrative matters. He also shared that he visited United Water to discuss upcoming projects and future initiatives.

Environmental Stakeholder Director Update

Director Meneghin reported that the Friends of the Santa Clara River will kick off their Water Resilience Initiative in August.

City of Fillmore Member Director Update

Director Garnica reported well construction is well underway.

United Water Conservation District Member Director Update

Director Kimball reported that the GO Bond will be placed on the November ballot and provided an overview of the projects that would be funded if the measure is approved. He expressed concern regarding dam safety, noting that it remains a significant concern for communities in the affected areas. He also reported that a 6 percent increase in groundwater rates has been adopted for the new water year.

County of Ventura Member Director Update

Director Long reported the County has a new Assistant Director to replace Jeff Palmer. She said they have now approved their budget with changes to responsibilities and sources of funding.

3B Executive Director Update Information Item

The Executive Director provided an informational update on Agency activities since the previous Board of Directors meeting of May 21, 2026. Executive Director Emmert reported that he met with representatives from the RWQCB, SWRCB Division of Drinking Water (SWRCB-DDW), and SCV Water on June 3, 2026, to discuss the status of the incident and identify opportunities for greater interagency coordination. He stated that both United and SCV Water have initiated a sampling program to monitor

constituents associated with the incident in the leachate water. The agencies plan to reconvene next month to review the hydrogeologic analysis. He further reported that the Agency will incorporate the incident into its planning documents and has established a dedicated budget line item to track any related expenditures. He also noted that he has not received any updates from CDFW regarding the Fillmore Fish Hatchery and reported that the GSP grant has officially been closed out.

3C Legal Counsel Update Information Item

Legal Counsel had no update on Agency's legal issues and concerns since the previous Board of Directors meeting of May 21, 2026.

3D GSP Consultant Update Information Item

Representatives from Daniel B Stephens & Associates provided an informational update on the Agency's groundwater sustainability planning activities since the previous Board of Directors meeting of May 21, 2026 (see slides).

4. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

4A Approval of Minutes

The Board approved the Revised Minutes of March 19 and Minutes from the Board of Directors meeting of May 21, 2026.

4B Approval of Warrants

The Board approved payment of outstanding vendor invoices:

DBS&A	\$27,519.50
UWCD	\$14,371.15
Stillwater Sciences Inc.	3,547.25
Aleshire & Wynder LLP	1,016.80

4C Monthly Financial Report

The Board received the monthly financial report for the Fillmore and Piru Basins Groundwater Sustainability Agency.

4D United Water Conservation District Labor Rates

The Board received the United Water Conservation District labor rates for Fiscal Year 2026-2027.

Motion to approve consent calendar, Director Garnica; Second, Director Hauss. Voice vote: 5 ayes (Garnica, Hauss, Kimball, Long and Meneghin) none opposed. Motion carries unanimously 5/0/1.

5. MOTION ITEMS

5A Public Hearing Regarding Proposed Fiscal Year 2026-2027 Groundwater Extraction Fee and Adoption of Resolution 2026-01

Public Hearing and Motion

The Board conducted a public hearing and received no stakeholder comments regarding the proposed groundwater extraction fee of \$13 per acre-foot and adopted Resolution 2026-01 setting the proposed extraction fee to become effective on July 1, 2026. The Executive Director said he will contact DWR regarding concerns over shallow agricultural wells prior to conducting the survey of well owners. Director Kimball requested funding for groundwater sampling and analysis and that a corresponding line item be added. Director Hauss requested that the Agency's financial reports and budget include details on its investments.

Motion to approve, Director Garnica; Second, Director Hauss. Voice vote: 5 ayes (Garnica, Hauss, Kimball, Long and Meneghin) none opposed. Motion carries unanimously 5/0/1.

5B Fiscal Year 2026-2027 Work Plan, Budget and Adoption of Resolution 2026-02

Motion

The Board received a presentation on the Fiscal Year 2026-2027 Work Plan and Budget and adopted Resolution 2026-02.

Motion to approve, Director Hauss; Second, Director Kimball. Voice vote: 5 ayes (Garnica, Hauss, Kimball, Long and Meneghin) none opposed. Motion carries 5/0/1.

5C Task Orders with Daniel B. Stephens & Associates, Inc. for Fiscal Year 2026-2027

Motion

The Board approved Task Orders Numbers DBS&A-FY27-01 through DBS&A-FY27-12 with Daniel B. Stephens & Associates, Inc. for as-needed technical and planning support services for the Fiscal Year 2026-2027 period.

Motion to approve, Director Garnica; Second, Director Meneghin. Voice vote: 5 ayes (Garnica, Hauss, Kimball, Long and Meneghin) none opposed. Motion carries 5/0/1.

5D Authorization of Investment of Monies in the Local Agency Investment Fund and Adoption of Resolution 2026-03

Motion

The Board adopted Resolution 2026-03 authorizing the Executive Director to open an investment account with the Local Agency Investment Fund (LAIF) and designating officers to execute all required documentation.

Motion to approve, Director Meneghin; Second, Director Garnica. Voice vote: 5 ayes (Garnica, Hauss, Kimball, Long and Meneghin) none opposed. Motion carries 5/0/1.

6. FUTURE ITEMS

None mentioned

7. ADJOURNMENT

Director Long adjourned the meeting at 6:00 p.m., to the next Board Meeting on Thursday, July 16, 2026, or call of the chair.

I certify that the above is true and correct copy of the minutes of the Fillmore and Piru Basins Groundwater Sustainability Agency's Board of Directors Regular Meeting of June 18, 2026.

ATTEST: _____
Kelly Long, Chair, FPBGSA Board of Directors

ATTEST: _____
Eva Ibarra, Clerk of the Board



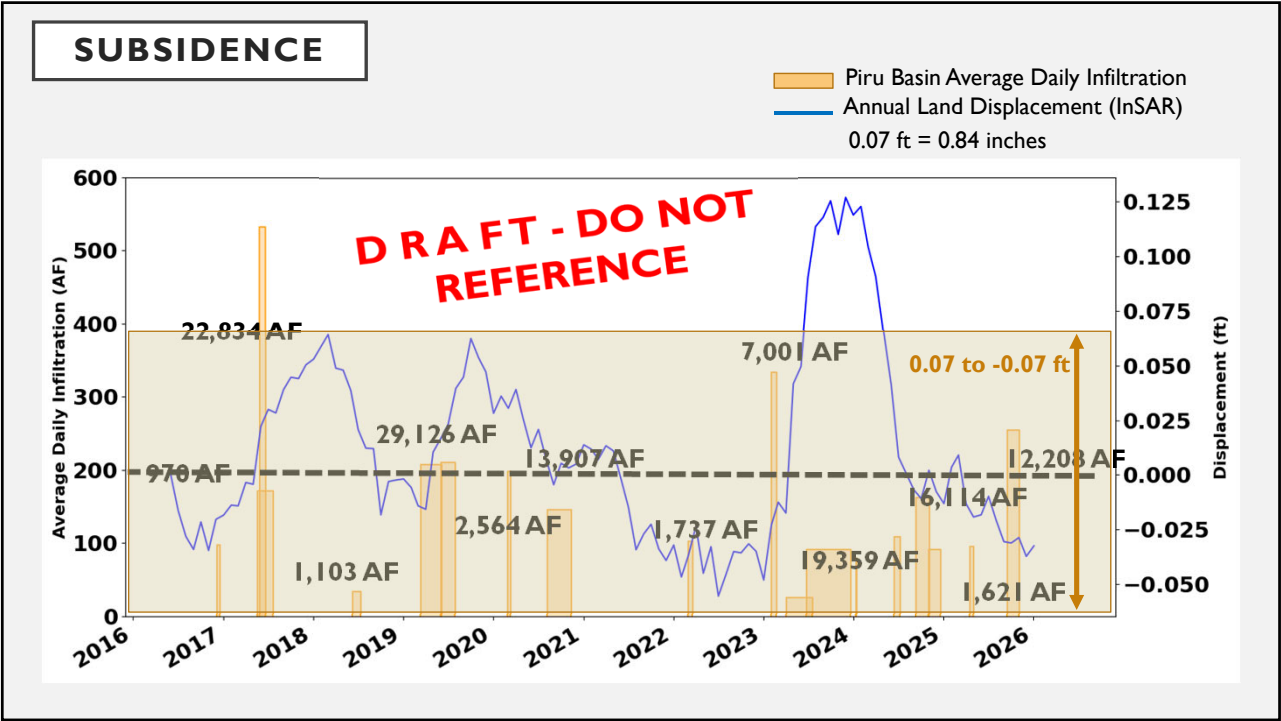
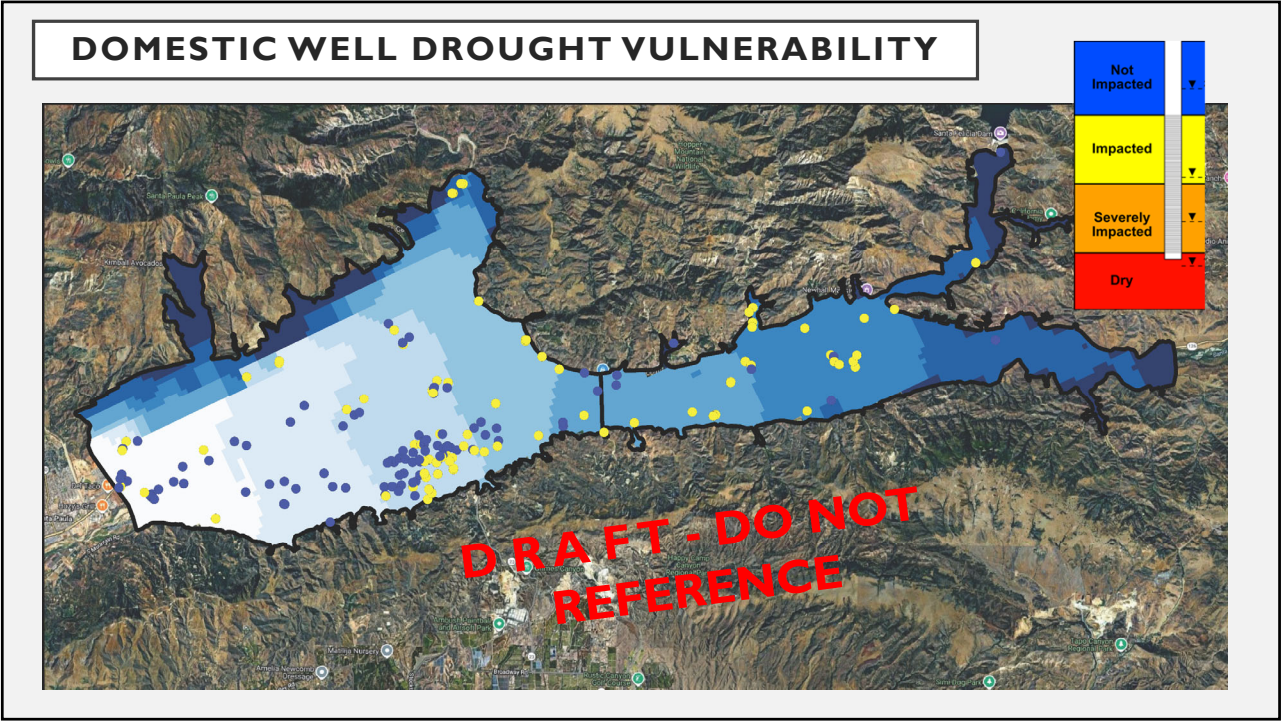
Board of Directors Meeting
18 June 2026
Item 3D GSP Consultant Update



Fillmore and Piru Basins
Groundwater Sustainability Agency

MAJOR ACTIVITIES

- **FY25-26 Task Activities**
 - **Consultations with UWCD staff re: GW model updates and scenarios**
 - **Updates to Online Database (in progress)**
 - **Submission of Spring Water Level Data to SGMA portal (in progress)**
 - **Work with Exec Dir on Estimates of FY Cost-to-Complete & FY26-27 Draft Activities and Budget**
 - **Preliminary drafts in progress:**
 - **Periodic Evaluations**
 - **Documentation of methodology for projected pumping volumes (tech memo)**
 - **Domestic Well Vulnerability Assessment**
 - **Land Subsidence Technical Memorandum**



QUESTIONS?





Fiscal Year 2026-2027 Work Plan and Budget

18 JUN 2026



Current Fiscal Year 2025-26 Work Status

- GSPs – Approved by DWR Feb 2026 with Recommended Corrective Actions
 - RCAs Approach – Developed
 - RCAs Responses – In Progress
- Annual Reports for WY 2024-25 – Submitted Apr 2026
- Online Groundwater Database Updates – Apr 2026
- GW and SW Data Gaps
 - Technical Memorandum – Completed
 - Procurement of Sites & Data – In Progress



Current Fiscal Year 2025-26 Work Status

- Cienega Drought Refuge Study-Pilot Project
 - Prospectus – Completed mid-2025
 - Negotiations with Property Owner – On Hold Pending CDFW Decision on Fillmore Fish Hatchery
- Biological Data Gaps Observations
 - East Grove
 - Year 2 of 3 Completed
 - Long-Term Study Plan – In Progress
 - Sespe Creek Confluence
 - Initial Observations – Completed
 - GW & SW Data Collection – In Progress



Current Fiscal Year 2025-26 Work Status

- Groundwater Modeling
 - Valley Model – Completed
 - Higher Resolution
 - Data Update to Fall 2023
 - Calibrated
 - Model Technical Memorandum – In Progress
 - Modeling Scenarios – In Progress
 - Modeling Results → RCAs
 - Subsidence
 - Shallow Wells
 - Interconnected Surface Water



Current Fiscal Year 2025-26 Work Status

- Shallow Well Drought Vulnerability
 - Quality Control Well Information – Completed
 - Update Mapping -- Completed
 - Develop Inventory of Shallow Wells without Construction Information -- Completed
 - Prioritize by Use Type -- Completed
 - Survey Well Owners –
 - Domestic Wells – Completed
 - Agricultural Wells – In Progress



Current Fiscal Year 2025-26 Work Status

- Subsidence
 - Reviewed Publicly Available InSAR Data -- Completed
 - Revised Evaluation Methodology – Completed
 - Modeling -- Completed
- Chiquita Canyon Landfill Incident Leachate Water Quality
 - Engaged with Regulatory Agencies
 - Cooperating with Other Agencies Re Sampling



Fiscal Year 2026-2027 Work Plan & Budget

Monitoring and Reporting

• Monitoring Equipment	\$ 5,000
• Routine Reporting	34,200
• Spring & Fall	
• Annual Reports	
• Updates to GW Database	
• Ground & Surface Water Data Gaps	54,056
• Biological Data Gaps Year 3	105,312
Total	\$198,568



Current Fiscal Year 2025-26 Work Status

Shallow Well Vulnerability

- Data Gathering & Vulnerability Analysis \$ 64,678
 - Survey Well Owners –
 - Domestic Wells – Completed
 - Agricultural Wells – In Progress
 - Other Types
 - Analyze Vulnerability Using Projected Future Water Levels During Drought
 - Prepare Technical Memorandum

Total

\$ 64,678



Fiscal Year 2026-2027 Work Plan

Cienega Drought Study-Pilot Project

- Property Entitlements, Planning, Design \$ 24,884
 - Continue Coordination with CDFW
 - Future of Fish Hatchery
 - Analysis of Potential Use of Existing Hatchery Wells
 - Update Prospectus (Conditional)
 - Alternatives Analysis 22,680
 - Develop Potential Projects with Similar Benefits
- Total **\$ 47,564**



Fiscal Year 2026-2027 Work Plan

Groundwater Sustainability Planning

- GW and SW Modeling \$182,795
 - Complete Model Runs
 - Technical Memo on Scenarios
 - Post-Processing
 - Analysis of Results
 - Presentation to Board and Stakeholders
 - Results Feed Into Recommended Corrective Actions
 - Subsidence
 - Shallow Wells
 - Interconnected Surface Water

Fiscal Year 2026-2027 Work Plan



Groundwater Sustainability Planning

- Periodic Evaluations (5 Yrs) 149,627
 - DWR-Required Format
 - Report Progress on Items in GSPs
 - Report Progress on RCAs from DWR
 - Projection of Future Work



Fiscal Year 2026-2027 Work Plan

Groundwater Sustainability Planning

- Subsidence Analysis 63,462
 - Review InSAR Data
 - Analyze Modeling Results
 - Prepare Technical Memorandum
- Interconnected Surface Water Analysis 22,320
 - Analyze Modeling Results
 - Analyze DWR Guidance

Total **\$418,204**



Fiscal Year 2026-2027 Work Plan

Gen Programs Support & Develop.

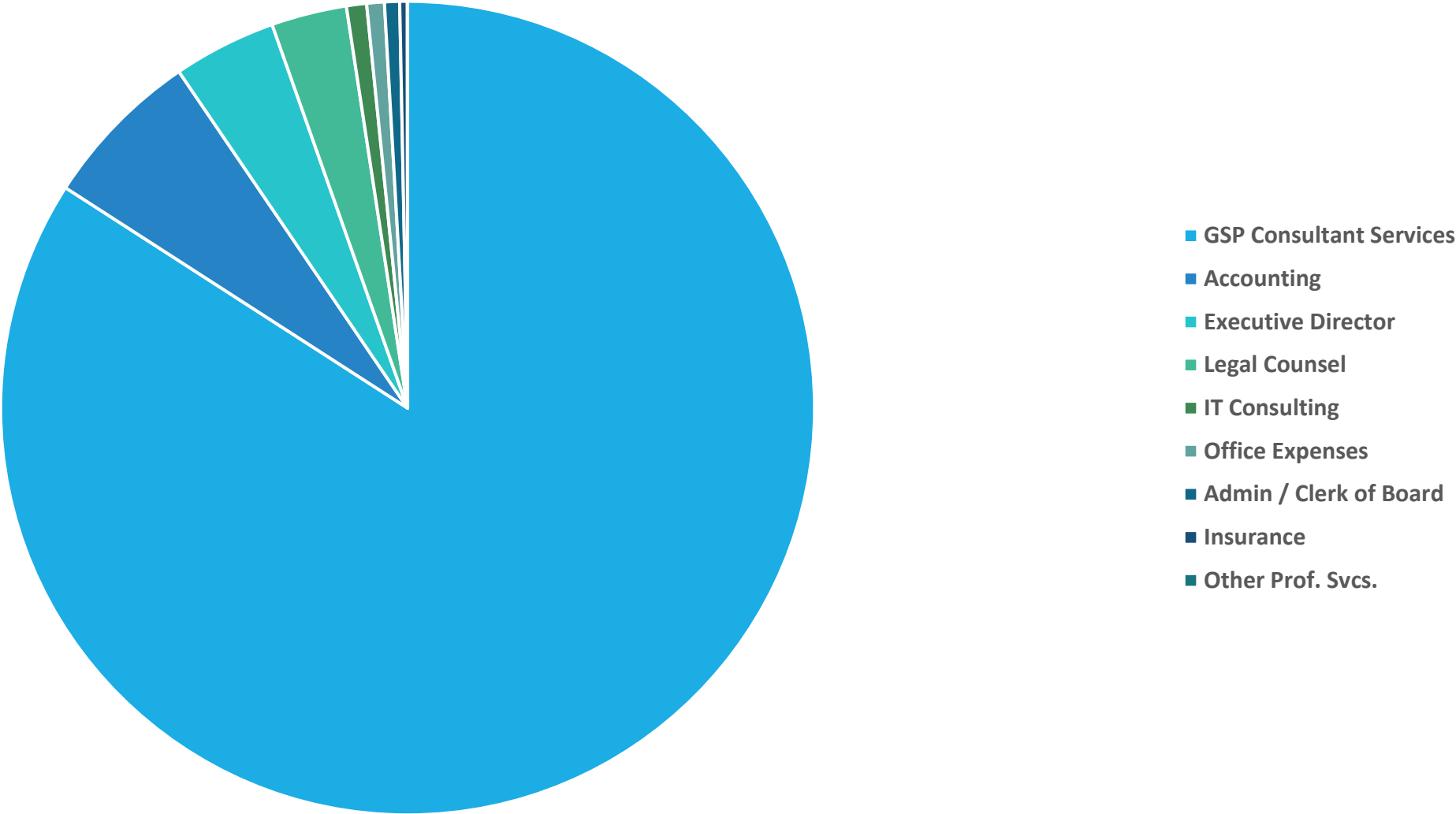
• Gen. Programs Support	\$61,280
• Proposition 218 Process	35,000
• Chiquita Canyon Landfill Incident	16,940
Total	\$113,220

Fiscal Year 2026-2027 Proposed Budget

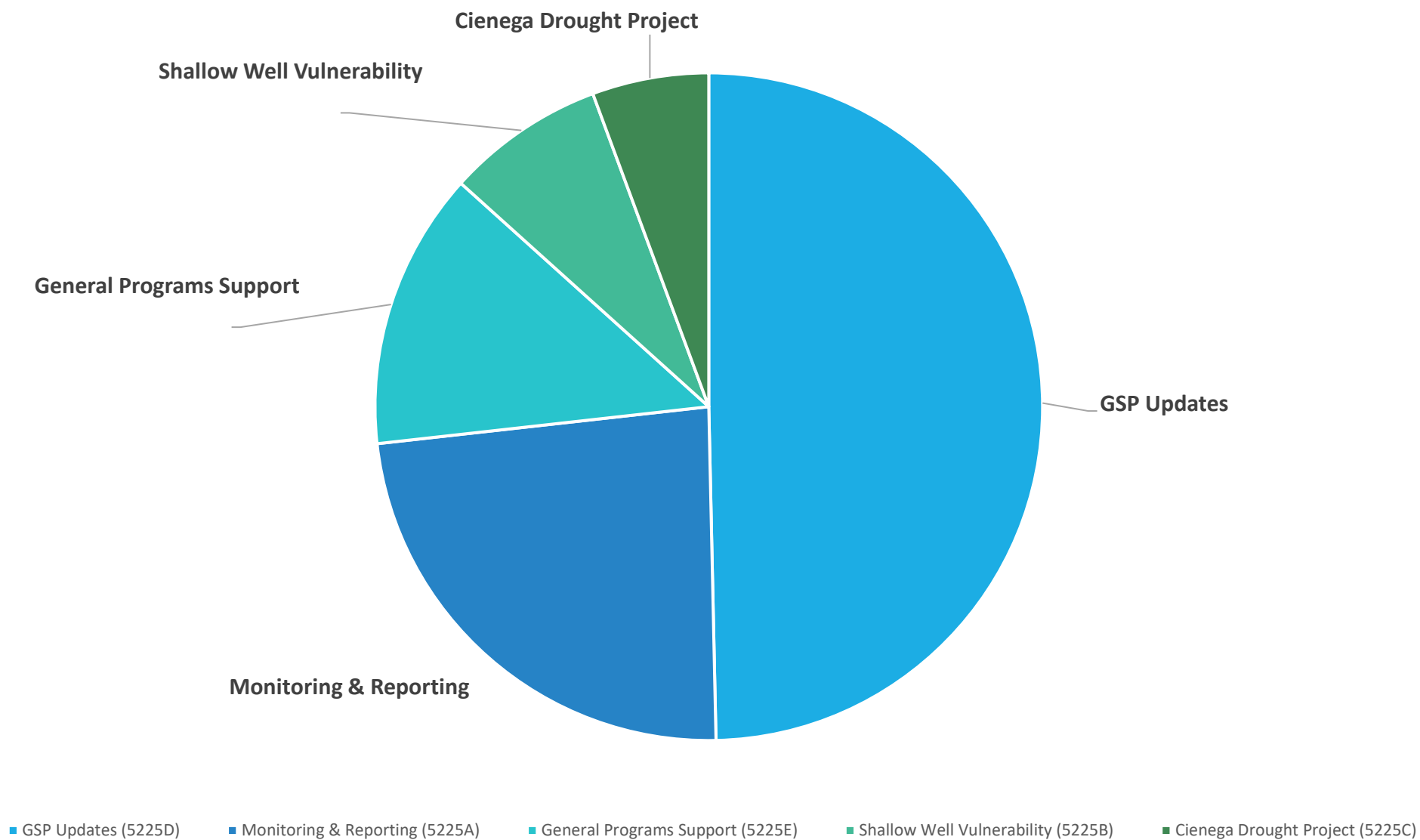
Total Income		\$ 661,385
Professional Services Total	\$961,334	
Legal Fees	30,000	
Office Expenses	7,000	
Insurance	3,000	
Total Expenses		1,001,334
Net Operating Income		339,949



FY 26-27 Operating Expenses by Category



FY 26-27 GSP Consultant Spend by Program Area



Groundwater Extraction Charges

Current Groundwater Fee	\$13 Per Acre-Foot
Proposed Groundwater Fee	\$13 Per Acre-Foot



Next Steps

- 18 Jun 2026 Regular Board Meeting
 - Hold Noticed Public Hearing on Proposed Groundwater Extraction Fee
 - Adopt Groundwater Fee for Pumping Beginning 01 Jul 2026
 - Adopt Budget for Fiscal Year 2026-2027
 - Approve Task Orders for Consultants Work



Questions?



Check Detail Report

Date	Transaction type	Num	Name	Amount
Citizens Business Bank				
28409				
07/16/2026	Bill Payment (Check)	11327	The Fillmore Gazette	-432.00
07/16/2026	Bill Payment (Check)	11327	The Fillmore Gazette	-432.00
Total for 28409				-\$864.00
28410				
07/16/2026	Bill Payment (Check)	11328	Aleshire & Wynder LLP	-223.20
07/16/2026	Bill Payment (Check)	11328	Aleshire & Wynder LLP	-223.20
Total for 28410				-\$446.40
28411				
07/16/2026	Bill Payment (Check)	11329	United Water Conservation District	-44,760.46
07/16/2026	Bill Payment (Check)	11329	United Water Conservation District	-44,760.46
Total for 28411				-\$89,520.92
28412				
07/16/2026	Bill Payment (Check)	11330	Stillwater Sciences Inc.	-14,502.25
07/16/2026	Bill Payment (Check)	11330	Stillwater Sciences Inc.	-14,502.25
Total for 28412				-\$29,004.50
28413				
07/16/2026	Bill Payment (Check)	11331	Daniel B Stephens & Associates, Inc.	-25,180.53
07/16/2026	Bill Payment (Check)	11331	Daniel B Stephens & Associates, Inc.	-25,180.53
Total for 28413				-\$50,361.06
Total for Citizens Business Bank				-\$170,196.88

Check Detail Report

Date	Transaction type	Num	Name	Amount
Citizens Business Bank				
28550				
08/06/2026	Bill Payment (Check)	11333	Aleshire & Wynder LLP	-1,388.80
08/06/2026	Bill Payment (Check)	11333	Aleshire & Wynder LLP	-1,388.80
Total for 28550				-\$2,777.60
28551				
08/06/2026	Bill Payment (Check)	11334	United Water Conservation District	-23,345.50
08/06/2026	Bill Payment (Check)	11334	United Water Conservation District	-23,345.50
Total for 28551				-\$46,691.00
28552				
08/06/2026	Bill Payment (Check)	11335	Daniel B Stephens & Associates, Inc.	-45,179.00
08/06/2026	Bill Payment (Check)	11335	Daniel B Stephens & Associates, Inc.	-45,179.00
Total for 28552				-\$90,358.00
Total for Citizens Business Bank				-\$139,826.60



ITEM NO. 3C Consent Item

DATE: August 13, 2026 (for August 20, 2026, meeting)

TO: Board of Directors

VIA: Anthony A. Emmert, Executive Director

FROM: United Water Conservation District Finance

SUBJECT: Monthly Financial Report

SUMMARY

The Board will receive the monthly financial reports for the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency).

BACKGROUND

United Water Conservation District accounting staff has prepared financial reports based on the Agency revenue and expenses for the months of June and July 2026.

FISCAL IMPACT

None

ATTACHMENTS:

Attachment A – June 30, 2026, Profit and Loss Budget Performance

Attachment B – June 30, 2026, Balance Sheet

Attachment C – July 31, 2026, Profit and Loss Budget Performance

Attachment D – July 31, 2026, Balance Sheet

Fillmore and Piru Basins, GSA
Budget vs. Actuals: FY_ 2025_2026 - FY26 P&L
July 2025 - June 2026

	JUL - SEP, 2025		OCT - DEC, 2025		JAN - MAR, 2026		APR - JUN, 2026		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Income										
40001 Groundwater Extraction Charge	-9,839.67	0.00	-800.33	0.00	324,586.40	339,834.09	-87.10	339,834.09	\$313,859.30	\$679,668.18
41000 Grant Revenue									\$0.00	\$0.00
41001 State Grants							0.00		\$0.00	\$0.00
Total 41000 Grant Revenue							0.00		\$0.00	\$0.00
47000 Other Revenue									\$0.00	\$0.00
47001 Late Fees	12,128.15		9,979.13		2,829.44		6,638.24		\$31,574.96	\$0.00
Total 47000 Other Revenue	12,128.15		9,979.13		2,829.44		6,638.24		\$31,574.96	\$0.00
Total Income	\$2,288.48	\$0.00	\$9,178.80	\$0.00	\$327,415.84	\$339,834.09	\$6,551.14	\$339,834.09	\$345,434.26	\$679,668.18
GROSS PROFIT	\$2,288.48	\$0.00	\$9,178.80	\$0.00	\$327,415.84	\$339,834.09	\$6,551.14	\$339,834.09	\$345,434.26	\$679,668.18
Expenses										
52200 Professional Services									\$0.00	\$0.00
52240 Prof Svcs - IT Consulting	3,677.83	4,749.99		4,749.99	1,993.75	4,749.99		4,750.03	\$5,671.58	\$19,000.00
52250 Prof Svcs - Planning & Implementation									\$0.00	\$0.00
52252 Prof Svcs - GSP Consultant									\$0.00	\$0.00
5225A Professional Services Monitoring & Reporting									\$0.00	\$0.00
5225A - A1 Monitoring Equipment	3,798.00	999.99	62.08	999.99		999.99		1,000.03	\$3,860.08	\$4,000.00
5225A - A2 Routine Reporting		8,250.00		8,250.00	7,634.85	8,250.00	20,314.68	8,250.00	\$27,949.53	\$33,000.00
5225A - A3 Groundwater and Surface Water Data Gaps	2,428.64	12,500.01	10,846.33	12,500.01	363.60	12,500.01	15,173.33	12,499.97	\$28,811.90	\$50,000.00
5225A - A4 Biological Data Gaps	248.42	25,500.00	9,372.02	25,500.00	15,509.79	25,500.00	40,750.39	25,500.00	\$65,880.62	\$102,000.00
Total 5225A Professional Services Monitoring & Reporting	6,475.06	47,250.00	20,280.43	47,250.00	23,508.24	47,250.00	76,238.40	47,250.00	\$126,502.13	\$189,000.00
5225B Prof. Services- Shallow Well Vulnerability									\$0.00	\$0.00
5225B - B1 Data Gathering & Vulnerability Analysis		20,000.01	3,047.43	20,000.01	2,490.64	20,000.01	32,261.08	19,999.97	\$37,799.15	\$80,000.00
Total 5225B Prof. Services- Shallow Well Vulnerability		20,000.01	3,047.43	20,000.01	2,490.64	20,000.01	32,261.08	19,999.97	\$37,799.15	\$80,000.00
5225C Prof. Services - Cienega Drought Project									\$0.00	\$0.00
5225C - C2 Planning, Design, Permitting		18,750.00		18,750.00		18,750.00	748.64	18,750.00	\$748.64	\$75,000.00
5225C - C3 Grant Applications		8,750.01	317.00	8,750.01		8,750.01		8,749.97	\$317.00	\$35,000.00
Total 5225C Prof. Services - Cienega Drought Project		27,500.01	317.00	27,500.01		27,500.01	748.64	27,499.97	\$1,065.64	\$110,000.00
5225D Prof. Services - GSP Updates									\$0.00	\$0.00
5225D - D1 GW & SW Modeling	6,087.16	27,500.01	40,402.54	27,500.01	50,485.37	27,500.01	48,048.01	27,499.97	\$145,023.08	\$110,000.00
5225D - D2 Periodic Performance Evals. 5-Yr		32,525.01		32,525.01	2,219.00	32,525.01	13,314.00	32,524.97	\$15,533.00	\$130,100.00
5225D - D3 GSPs Amendment	146.34	44,124.99	11,432.88	44,124.99	634.00	44,124.99	10,912.75	44,125.03	\$23,125.97	\$176,500.00
Total 5225D Prof. Services - GSP Updates	6,233.50	104,150.01	51,835.42	104,150.01	53,338.37	104,150.01	72,274.76	104,149.97	\$183,682.05	\$416,600.00
5225E Prof. Svcs.- General Programs Support & Dvlpmnt									\$0.00	\$0.00
5225E - E1 Well Permit Review Program Development					124.15				\$124.15	\$0.00
5225E - E3 Gen. Programs Support	248.30	22,500.00	8,359.28	22,500.00	6,487.90	22,500.00	14,131.47	22,500.00	\$29,226.95	\$90,000.00
5225E - E4 Prop. 218 Process		8,750.01		8,750.01		8,750.01		8,749.97	\$0.00	\$35,000.00
Total 5225E Prof. Svcs.- General Programs Support & Dvlpmnt	248.30	31,250.01	8,359.28	31,250.01	6,612.05	31,250.01	14,131.47	31,249.97	\$29,351.10	\$125,000.00
Total 52252 Prof Svcs - GSP Consultant	12,956.86	230,150.04	83,839.56	230,150.04	85,949.30	230,150.04	195,654.35	230,149.88	\$378,400.07	\$920,600.00
Total 52250 Prof Svcs - Planning & Implementation	12,956.86	230,150.04	83,839.56	230,150.04	85,949.30	230,150.04	195,654.35	230,149.88	\$378,400.07	\$920,600.00
52270 Prof Svcs - Accounting	2,558.03	9,624.99	30,480.16	9,624.99	8,591.66	9,624.99	20,789.57	9,625.03	\$62,419.42	\$38,500.00
52275 Prof Svcs - Admin/Clerk of Bd	854.40	3,000.00	1,789.28	3,000.00	982.92	3,000.00	3,890.75	3,000.00	\$7,517.35	\$12,000.00
52280 Prof Svcs - Executive Director	6,277.04	15,024.99	15,549.23	15,024.99	5,125.29	15,024.99	21,595.32	15,025.03	\$48,546.88	\$60,100.00
52290 Prof Svcs - Other		62.49		62.49		62.49	310.38	62.53	\$310.38	\$250.00
Total 52200 Professional Services	26,324.16	262,612.50	131,658.23	262,612.50	102,642.92	262,612.50	242,240.37	262,612.50	\$502,865.68	\$1,050,450.00
52500 Legal Fees									\$0.00	\$0.00
52501 Legal Counsel	2,405.60	7,500.00	1,512.80	7,500.00	1,488.00	7,500.00	2,777.60	7,500.00	\$8,184.00	\$30,000.00
Total 52500 Legal Fees	2,405.60	7,500.00	1,512.80	7,500.00	1,488.00	7,500.00	2,777.60	7,500.00	\$8,184.00	\$30,000.00
53000 Office Expenses									\$0.00	\$0.00
53010 Public Information		249.99		249.99		249.99	432.00	250.03	\$432.00	\$1,000.00
53020 Office Supplies	57.50	249.99	199.75	249.99	255.00	249.99	68.75	250.03	\$581.00	\$1,000.00
53026 Postage & Mailing	76.96	249.99	274.42	249.99	337.46	249.99	146.52	250.03	\$835.36	\$1,000.00
53060 Computer Software	2,538.00				19.17		2,538.00		\$5,095.17	\$0.00
53110 Travel & Training	32.90	249.99	61.58	249.99	34.31	249.99	132.03	250.03	\$260.82	\$1,000.00
Total 53000 Office Expenses	2,705.36	999.96	535.75	999.96	645.94	999.96	3,317.30	1,000.12	\$7,204.35	\$4,000.00
53500 Insurance									\$0.00	\$0.00
53510 Liability Insurance		0.00	2,512.42	2,611.79		0.00		0.00	\$2,512.42	\$2,611.79
Total 53500 Insurance		0.00	2,512.42	2,611.79		0.00		0.00	\$2,512.42	\$2,611.79
80000 AR Write-Offs - Bad Debt Exp.							53,112.99		\$53,112.99	\$0.00
Total Expenses	\$31,435.12	\$271,112.46	\$136,219.20	\$273,724.25	\$104,776.86	\$271,112.46	\$301,448.26	\$271,112.62	\$573,879.44	\$1,087,061.79
NET OPERATING INCOME	\$ -29,146.64	\$ -271,112.46	\$ -127,040.40	\$ -273,724.25	\$222,638.98	\$68,721.63	\$ -294,897.12	\$68,721.47	\$ -228,445.18	\$ -407,393.61
Other Expenses										
Depreciation	2,574.99	2,574.99	2,574.99	2,574.99	2,574.99	2,574.99	2,574.99	2,574.99	\$10,299.96	\$10,299.96
Total Other Expenses	\$2,574.99	\$2,574.99	\$2,574.99	\$2,574.99	\$2,574.99	\$2,574.99	\$2,574.99	\$2,574.99	\$10,299.96	\$10,299.96
NET OTHER INCOME	\$ -2,574.99	\$ -2,574.99	\$ -2,574.99	\$ -2,574.99	\$ -2,574.99	\$ -2,574.99	\$ -2,574.99	\$ -2,574.99	\$ -10,299.96	\$ -10,299.96
NET INCOME	\$ -31,721.63	\$ -273,687.45	\$ -129,615.39	\$ -276,299.24	\$220,063.99	\$66,146.64	\$ -297,472.11	\$66,146.48	\$ -238,745.14	\$ -417,693.57

Fillmore and Piru Basins, GSA

Balance Sheet
As of Jun 30, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
10100 Citizens Business Bank	1,799,724.74
Total for Bank Accounts	\$1,799,724.74
Accounts Receivable	
11000 Accounts Receivable	327,382.25
Total for Accounts Receivable	\$327,382.25
Other Current Assets	
12000 Undeposited Funds	0.00
12900 Clearing Account	0.00
Total for Other Current Assets	\$0.00
Total for Current Assets	\$2,127,106.99
Fixed Assets	
Fillmore Piru Monitoring Wells (4 Wells)	\$515,000.00
Accumulated Depreciation - Monitoring Wells (4 Wells)	-30,899.88
Total for Fillmore Piru Monitoring Wells (4 Wells)	\$484,100.12
Total for Fixed Assets	\$484,100.12
Total for Assets	\$2,611,207.11
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	155,011.74
Total for Accounts Payable	\$155,011.74
Other Current Liabilities	
California Department of Tax and Fee Administration Payable	0.00
Out Of Scope Agency Payable	0.00
Total for Other Current Liabilities	\$0.00
Total for Current Liabilities	\$155,011.74
Total for Liabilities	\$155,011.74
Equity	
30000 Opening Balance Equity	515,000.00
32000 Retained Earnings	2,179,940.51
Net Income	-238,745.14
Total for Equity	\$2,456,195.37
Total for Liabilities and Equity	\$2,611,207.11

Fillmore and Piru Basins, GSA

Budget vs. Actuals: FY_2026_2027 - FY27 P&L

July 2026

	JUL 2026		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET
Income				
40001 Groundwater Extraction Charge		0.00	\$0.00	\$0.00
47000 Other Revenue			\$0.00	\$0.00
47001 Late Fees	1,112.15		\$1,112.15	\$0.00
Total 47000 Other Revenue	1,112.15		\$1,112.15	\$0.00
Total Income	\$1,112.15	\$0.00	\$1,112.15	\$0.00
GROSS PROFIT	\$1,112.15	\$0.00	\$1,112.15	\$0.00
Expenses				
52200 Professional Services			\$0.00	\$0.00
52240 Prof Svcs - IT Consulting		666.67	\$0.00	\$666.67
52250 Prof Svcs - Planning & Implementation			\$0.00	\$0.00
52252 Prof Svcs - GSP Consultant			\$0.00	\$0.00
5225A Professional Services Monitoring & Reporting			\$0.00	\$0.00
5225A - A1 Monitoring Equipment		416.67	\$0.00	\$416.67
5225A - A2 Routine Reporting		2,850.00	\$0.00	\$2,850.00
5225A - A3 Groundwater and Surface Water Data Gaps		4,504.67	\$0.00	\$4,504.67
5225A - A4 Biological Data Gaps		8,776.00	\$0.00	\$8,776.00
Total 5225A Professional Services Monitoring & Reporting		16,547.34	\$0.00	\$16,547.34
5225B Prof. Services- Shallow Well Vulnerability			\$0.00	\$0.00
5225B - B1 Data Gathering & Vulnerability Analysis		5,389.83	\$0.00	\$5,389.83
Total 5225B Prof. Services- Shallow Well Vulnerability		5,389.83	\$0.00	\$5,389.83
5225C Prof. Services - Cienega Drought Project			\$0.00	\$0.00
5225C - C2 Planning, Design, Permitting		2,073.67	\$0.00	\$2,073.67
5225C - C4 Alternative Analysis		1,890.00	\$0.00	\$1,890.00
Total 5225C Prof. Services - Cienega Drought Project		3,963.67	\$0.00	\$3,963.67
5225D Prof. Services - GSP Updates			\$0.00	\$0.00
5225D - D1 GW & SW Modeling		15,232.92	\$0.00	\$15,232.92
5225D - D2 Periodic Performance Evals. 5-Yr		12,468.92	\$0.00	\$12,468.92
5225D - D4 GSPs Subsidence		5,288.50	\$0.00	\$5,288.50
5225D - D5 GSPs Interconnected Surface Water		1,860.00	\$0.00	\$1,860.00
Total 5225D Prof. Services - GSP Updates		34,850.34	\$0.00	\$34,850.34
5225E Prof. Svcs.- General Programs Support & Dvlpmnt			\$0.00	\$0.00
5225E - E3 Gen. Programs Support		5,106.67	\$0.00	\$5,106.67
5225E - E4 Prop. 218 Process		2,916.67	\$0.00	\$2,916.67
5225E - E5 Chiquita Canyon Landfill Incident		1,411.67	\$0.00	\$1,411.67
Total 5225E Prof. Svcs.- General Programs Support & Dvlpmnt		9,435.01	\$0.00	\$9,435.01
Total 52252 Prof Svcs - GSP Consultant		70,186.19	\$0.00	\$70,186.19
Total 52250 Prof Svcs - Planning & Implementation		70,186.19	\$0.00	\$70,186.19
52270 Prof Svcs - Accounting		5,333.33	\$0.00	\$5,333.33
52275 Prof Svcs - Admin/Clerk of Bd		500.00	\$0.00	\$500.00
52280 Prof Svcs - Executive Director		3,416.67	\$0.00	\$3,416.67

Fillmore and Piru Basins, GSA

Budget vs. Actuals: FY_2026_2027 - FY27 P&L

July 2026

	JUL 2026		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET
52290 Prof Svcs - Other		8.33	\$0.00	\$8.33
Total 52200 Professional Services		80,111.19	\$0.00	\$80,111.19
52500 Legal Fees			\$0.00	\$0.00
52501 Legal Counsel		2,500.00	\$0.00	\$2,500.00
Total 52500 Legal Fees		2,500.00	\$0.00	\$2,500.00
53000 Office Expenses			\$0.00	\$0.00
53010 Public Information		83.33	\$0.00	\$83.33
53020 Office Supplies		83.33	\$0.00	\$83.33
53026 Postage & Mailing		83.33	\$0.00	\$83.33
53060 Computer Software		250.00	\$0.00	\$250.00
53110 Travel & Training		83.33	\$0.00	\$83.33
Total 53000 Office Expenses		583.32	\$0.00	\$583.32
53500 Insurance			\$0.00	\$0.00
53510 Liability Insurance		250.00	\$0.00	\$250.00
Total 53500 Insurance		250.00	\$0.00	\$250.00
Total Expenses	\$0.00	\$83,444.51	\$0.00	\$83,444.51
NET OPERATING INCOME	\$1,112.15	\$ -83,444.51	\$1,112.15	\$ -83,444.51
Other Expenses				
Depreciation	858.33	858.33	\$858.33	\$858.33
Total Other Expenses	\$858.33	\$858.33	\$858.33	\$858.33
NET OTHER INCOME	\$ -858.33	\$ -858.33	\$ -858.33	\$ -858.33
NET INCOME	\$253.82	\$ -84,302.84	\$253.82	\$ -84,302.84

Fillmore and Piru Basins, GSA

Balance Sheet
As of Jul 31, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
10100 Citizens Business Bank	1,721,001.96
Total for Bank Accounts	\$1,721,001.96
Accounts Receivable	
11000 Accounts Receivable	322,118.74
Total for Accounts Receivable	\$322,118.74
Other Current Assets	
12000 Undeposited Funds	0.00
12900 Clearing Account	0.00
Total for Other Current Assets	\$0.00
Total for Current Assets	\$2,043,120.70
Fixed Assets	
Fillmore Piru Monitoring Wells (4 Wells)	\$515,000.00
Accumulated Depreciation - Monitoring Wells (4 Wells)	-31,758.21
Total for Fillmore Piru Monitoring Wells (4 Wells)	\$483,241.79
Total for Fixed Assets	\$483,241.79
Total for Assets	\$2,526,362.49
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	69,913.30
Total for Accounts Payable	\$69,913.30
Other Current Liabilities	
California Department of Tax and Fee Administration Payable	0.00
Out Of Scope Agency Payable	0.00
Total for Other Current Liabilities	\$0.00
Total for Current Liabilities	\$69,913.30
Total for Liabilities	\$69,913.30
Equity	
30000 Opening Balance Equity	515,000.00
32000 Retained Earnings	1,941,195.37
Net Income	253.82
Total for Equity	\$2,456,449.19
Total for Liabilities and Equity	\$2,526,362.49



Item No. 5A Motion Item

DATE: August 11, 2026 (for August 20, 2026, meeting)

TO: Board of Directors

FROM: Anthony A. Emmert, Executive Director

SUBJECT: Task Order with Stillwater Sciences for Fiscal Year 2026-2027 Scope of Work

RECOMENDATION:

The Board will consider approving Task Order Number SWS-FY27-01 with Stillwater Sciences, Inc. for as-needed technical and planning support services for the Fiscal Year 2026-2027 period.

DISCUSSION

The Agency has developed a Fiscal Year 2026-2027 Work Plan and Budget, and the Agency's Board of Directors has approved the scope of work. The Agency has also developed corresponding scopes of work and specific task orders with its consultant team. Stillwater Sciences (Stillwater) will perform the following work for the Agency under the Master Professional Services Agreement:

- **Monitoring & Reporting**

- Biological Data Gaps – Task Order SWS-FY27-01

- Task Order SWS-FY27-01 will provide as-needed services during Fiscal Year 2026-2027 in addressing biological data gaps, primarily in the East Grove Groundwater Dependent Ecosystem (GDE) area, developing a better understanding of the uses and users of the area, in response to comments letters on the Agency's Groundwater Sustainability Plans (GSPs) from the California Department of Fish and Wildlife and from the National Marine Fisheries Service. Stillwater will coordinate this effort with United Water Conservation District, in order to improve cost-effectiveness of the data gathering effort. Stillwater's scope of work is attached. The total of the recommended Task Order with Stillwater Sciences is \$39,612.

Staff recommends approval of the task order.

FISCAL IMPACT

The Agency's Fiscal Year 2026-2027 Budget includes sufficient funds to cover the cost of the proposed scopes of work.

ATTACHMENTS

Attachment 1 – Task Order Number SWS-FY27-01

Proposed Motion:

Approve Task Order Number SWS-FY27-01, with Stillwater Sciences, for as-needed technical and planning support services for the Fiscal Year 2026-2027 period.

1st: Director _____ 2nd Director _____

Voice/Roll call vote:

Director Garnica:

Director Hauss:

Director Jackson:

Director Kimball:

Director Long:

Director Meneghin:



Fillmore and Piru Basins Groundwater Sustainability Agency

PROFESSIONAL AS-NEEDED CONSULTING SERVICES TASK ORDER

TASK ORDER NO. SWS-FY27-01

Consultant's Name:	Stillwater Sciences	Prev. Approved Task Orders:	NA
Agreement Date:	August 15, 2024	FY 2024-25 Authorizations:	NA
1st Amendment Date:	NA	FY 2025-26 Authorizations:	NA
2nd Amendment Date:	NA	This Task Order:	\$ 39,612
3rd Amendment Date:	NA	Total Amount to Date:	\$ 39,612
Project No.:	5225A-A4		
Project Name:	Monitoring & Reporting, Biological Data Gaps, East Grove GDE Study		

SCOPE OF SERVICES FOR THIS TASK ORDER:

General Description: Provide as-needed technical and planning support during Fiscal Year 2026-2027 to perform data collection and monitoring for aquatic species in the East Grove Groundwater Dependent Ecosystem (GDE) Unit, in coordination with United Water Conservation District.

SEE ATTACHED SCOPE OF WORK

NOT-TO-EXCEED FEE AMOUNT FOR THIS TASK
ORDER:

\$ 39,612

TIME FOR COMPLETION OF ALL SERVICES
UNDER THIS TASK ORDER:

365

Calendar Days

01 Jul 2026

From this Date

Accepted By:

Date:

Sapna Khandwala, President/CEO, Stillwater Sciences

Approved By:

Date: 12 Aug 2025

Anthony A. Emmert, Executive Director

Approved By:

Date:

Kelly Long, Board Chair

S C O P E O F W O R K

East Grove GDE Aquatic Monitoring Short-Term Studies 2026-2027

DATE: 3 August, 2026

TO: Tony Emmert, Fillmore and Piru Basins Groundwater Sustainability Agency

FROM: Matt Drenner, PhD, Stillwater Sciences

BACKGROUND

Determining the beneficial uses and users of interconnected surface waters by special-status aquatic and semi-aquatic species of concern (e.g., steelhead/rainbow trout [*Oncorhynchus mykiss*], southwestern pond turtle [*Actinemys marmorata*], and red-legged frog [*Rana draytonii*]), as expressed in the California Department of Fish and Wildlife's (CDFW 2022)¹ and National Marine Fisheries Services' (NMFS 2024)² comment letters, was identified as an important issue in the Fillmore and Piru Groundwater Sustainability Plans (GSPs). To address this issue, the Project and Management Actions section of the resubmitted GSPs for the Fillmore subbasin (DBS&A 2024)³ includes Project 9: Habitat Suitability Assessment, which is the purpose of the study elements described in this scope of work. A key question to address is whether the East Grove groundwater-dependent ecosystem (GDE) serves as summer refugia habitat for aquatic and semi-aquatic species of concern.

United Water Conservation District (United) and Stillwater Sciences (Stillwater) conducted preliminary studies in 2024 to characterize the spatial variability in aquatic habitat and to inform a short-term study plan for continued monitoring of aquatic habitat and species within the East Grove GDE. Short-term studies in fiscal year (FY) 2025-2026 revealed substantial variability in habitat conditions and species occurrence within the East Grove GDE. Marked shifts in channel position and morphology of Lost Creek were observed following high-flow events, though within-year baseflows remain relatively stable. Variability in species assemblages was also observed and *O. mykiss* was detected in Lost Creek in FY 2025-2026 after going undetected in preliminary surveys in 2024. However, key data gaps remain, including habitat and flow conditions during dry or drought years and long-term aquatic species dynamics. Addressing these gaps will require a long-term monitoring approach capable of linking flow variability to aquatic habitat conditions.

Building on prior work, this scope of work describes the second year of short-term studies, including continued monitoring of discharge, water quality, aquatic species, and habitat within

¹ CDFW. 2022. California Department of Fish and Wildlife Comments on the Fillmore Basin Groundwater Sustainability Plan (Final). April 21. <https://sgma.water.ca.gov/portal/service/gspdocument/download/8344>

² NMFS. 2024. NOAA's National Marine Fisheries Service comments on the Groundwater Sustainability Plan for the Piru Subbasin (Revised July 8, 2024). September 16. <https://sgma.water.ca.gov/portal/service/gspdocument/download/10283>

³ DBS&A (Daniel B. Stephens & Associates). 2024. Fillmore Basin Groundwater Sustainability Plan. Prepared for Fillmore and Piru Basins Groundwater Sustainability Agency. Revised July 8, 2024. <https://sgma.water.ca.gov/portal/service/gspdocument/download/10248>

the East Grove GDE unit. It also includes development of a long-term monitoring strategy to quantify relationships between flow and habitat in the Lost Creek portion of the East Grove GDE. Ultimately, these studies will improve the current understanding of the dynamic interaction between groundwater, interconnected surface water, aquatic habitat, and species use, helping the GSA identify undesirable results and/or minimum flow thresholds, if warranted.

TASKS

Task 1 – Habitat Mapping/Assessment

Prior studies have shown that there is suitable aquatic habitat for species such as *O. mykiss* in the East Grove GDE, but also that habitat is highly dynamic, especially across years with different hydrological conditions. Continued assessments of aquatic habitat are needed to further document spatiotemporal variability in habitat across the East Grove GDE. Habitat mapping and assessments under this task includes field surveys to further document aquatic features and habitat changes within the East Grove GDE. A strong El Nino is forecasted for FY 2026-2027, which could result in significant high flow events and provide an opportunity to assess how aquatic habitat changes during extreme conditions (i.e., provide a bookend that informs long-term monitoring strategies). Staff from United will lead field surveys, and two Stillwater fisheries biologists will accompany United staff on a one-day site visit to assist with documentation of habitat changes following a major storm event.

Deliverables:

- Two Stillwater Fisheries Biologists will support United on a single day field survey.
- Result from the field survey will be incorporated into the FY 2026-2027 progress report, which will be included as an appendix to the Long-Term Monitoring Plan under Task 3.

Task 2 – Field Data Analytical Support

United staff will monitor discharge, water quality, and aquatic species presence across the East Grove GDE to continue to evaluate changes over time. Discharge in Lost Creek will be monitored continually using an array of water level data loggers (i.e., pressure transducers) that are calibrated with manual discharge measurements, water quality (temperature and dissolved oxygen) will be monitored using data loggers, and aquatic species will be monitored using environmental DNA (eDNA) and visual observations. Under this task, Stillwater biologists will provide analytical support to summarize and interpret data collected on discharge, water quality, and eDNA species detection.

Deliverables:

- Tabular and visual data summaries for water quality variables that could include temperature, dissolved oxygen, pH, and conductivity.
- Tabular summary of eDNA analysis results and support with eDNA results interpretation.
- Support interpreting surface flow monitoring results.
- Results will be incorporated into the FY 2026-2027 progress report, which will be included as an appendix to the Long-Term Monitoring Plan described under Task 3.

Assumptions:

- United staff will be responsible for data logger deployment, maintenance, and data downloads.
- eDNA survey equipment will be provided by United.

- United will collect water samples for eDNA analysis, process, and ship samples to the lab.
- United or the GSA will cover eDNA analysis laboratory costs.
- United staff will deploy, maintain, and collect data from surface water monitoring instrumentation.
- Stillwater will draft the FY 2026-2027 progress report in collaboration with United.

Task 3 – Long-Term Monitoring Plan Development

This task includes development of a Long-Term Monitoring Plan for aquatic conditions in the East Grove GDE. Long-term flow monitoring is needed to capture interannual variability, in particular during dry flow conditions. Long-term monitoring of flow should also be linked with groundwater monitoring data and quantitative habitat assessments to develop relationships between groundwater level, flow, and habitat and to determine minimum flows (or groundwater levels) needed to avoid undesirable results. The FY 2025-2026 report evaluated different approaches to assess flow-habitat relationships. The recommendation from this report (Habitat Criteria Mapping applied across flows representing dry to wet water year conditions) will be fully developed in the Long-Term Monitoring Plan.

In addition, a brief progress report will be developed by United and Stillwater staff that summarizes results from FY 2026-2027 monitoring. The report will include a summary of methods and results with comparisons to previous years. The FY 2026-2027 progress report will be included as an appendix to the Long-Term Study Plan. This task also includes final edits to the 2025-2026 East Grove GDE monitoring studies progress report (Stillwater Sciences and United Water Conservation District *in prep*) based on comments received from the GSA.

Deliverables:

- Final 2025-2026 East Grove GDE monitoring studies progress report.
- Draft Long-Term Monitoring Plan that includes the FY 2026-2027 progress report as an appendix.

Assumptions:

- Stillwater will draft reports in collaboration with United.
- Stillwater will respond to up to one round of consolidated comments provided by the GSA on the Long-Term Monitoring Plan.

Task 4 – Meetings and Coordination

Under Task 4, Stillwater will present results of the FY 2026-2027 monitoring studies and the Long-Term Management Plan to the GSA board. In addition, this task includes coordination with water resources/modeling teams and the resource agencies (e.g., CA Department of Water Resources, CA Department of Fish and Wildlife). Coordination with the agencies will include a meeting to discuss long-term strategies for evaluating flow-habitat relationships. The intent of agency meeting will be to obtain direction/consensus on approaches prior to development of the Long-Term Monitoring Plan.

Deliverables:

- Stillwater will support United to prepare a presentation and present to the GSA Board.

- Stillwater will support United to prepare materials to present at a single meeting with the agencies.

Assumptions:

- Agency and GSA meeting coordination will be led by United Water.

SCHEDULE

Task 1 – anticipated completion in Spring 2027

Task 2 – anticipated completion in Spring 2027

Task 3 – anticipated completion in June 2027

Task 4 – anticipated completion in May 2027

BUDGET

Total anticipated not to exceed cost: **\$39,612**

Labor Class	Rate	Staff	Task 1 - Habitat Assessment HOURS	Data Analytical Support HOURS	Term Monitoring Plan HOURS	Task 4 - Meetings & Coordination HOURS	TOTAL HOURS	LABOR COST
	2027							
S/E 13	\$ 193.00	Drenner, Matt	14	4	50	24	92	\$17,588
S/E 10	\$ 162.00	Yaconelli, Danielle	10	0	20	12	42	\$6,732
S/E 10	\$ 162.00	Dressler, Terra	0	20	40	2	62	\$10,032
S/E 19	\$ 270.00	Orr, Bruce	0	0	4	0	4	\$1,080
S/E 07	\$ 142.00	TBD S/E 07	0	0	0	10	10	\$1,370
S/E 16	\$ 224.00	Braudrick, Christian	0	0	4	0	4	\$896
S/E 16	\$ 224.00	Pedersen, Dirk	0	0	8	0	8	\$1,792
TOTAL STILLWATER HOURS			24	24	126	48	222	
TOTAL STILLWATER LABOR COST			\$4,322	\$4,012	\$23,138	\$8,018		\$39,490
TOTAL EXPENSES:			\$122	\$0	\$0	\$0		\$122
PROJECT COST:			\$4,444	\$4,012	\$23,138	\$8,018		\$39,612



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Item No. 5B Motion Item

DATE: August 11, 2026 (for August 20, 2026, meeting)

TO: Board of Directors

FROM: Anthony A. Emmert, Executive Director

SUBJECT: Task Order with United Water Conservation District for Fiscal Year 2026-2027 Scope of Work

RECOMENDATION:

The Board will consider approving Task Order Numbers UWCD-FY27-01 and UWCD-FY26-02 with United Water Conservation District, for as-needed technical and planning support services for the Fiscal Year 2026-2027 period.

DISCUSSION

The Agency has developed a Fiscal Year 2026-2027 Work Plan and Budget, and the Agency's Board of Directors has approved the scope of work. The Agency has also developed corresponding scopes of work and specific task orders with its consultant team. United Water Conservation District (District) will perform the following work for the Agency under the Master Professional Services Agreement:

- **Monitoring & Reporting**

- Groundwater and Surface Water Data Gaps – Task Order UWCD-FY27-01
Task Order UWCD-FY27-01 will provide as-needed services during Fiscal Year 2026-2027 in addressing groundwater and surface water data gaps, primarily in the lower Sespe Creek area and the Sespe Creek-Santa Clara River confluence area. The data gathered by District staff will be utilized by the Agency to address groundwater and surface water data gaps to develop a future understanding of stream reach-by-stream reach impacts of groundwater pumping on interconnected surface water, which will support the Agency's Periodic Evaluations and updated Groundwater Sustainability Plans (GSPs). The cost estimate is \$24,902.
- Biological Data Gaps – Task Order UWCD-FY27-02
Task Order UWCD-FY27-02 will provide as-needed services during Fiscal Year 2026-2027 in addressing biological data gaps, primarily in the East Grove Groundwater Dependent Ecosystem (GDE) area, developing a better understanding of the uses and users of the area, in response to comments letters on the Agency's GSPs from the California Department of Fish and Wildlife and from the National Marine Fisheries Service. The use of District field staff will

improve the cost-effectiveness of the data gathering effort. The District will coordinate this effort with Stillwater Sciences to produce a technical report, which will be used to support the Agency's Periodic Evaluations and updated GSPs. The scope of work is attached. The cost estimate is \$59,873.

The not-to-exceed total of the recommended Task Orders with the District is \$84,775. Staff recommends approval of the task orders.

FISCAL IMPACT

The Agency's Fiscal Year 2026-2027 Budget includes sufficient funds to cover the cost of the proposed scopes of work.

ATTACHMENTS

Attachment 1 – Task Order Number UWCD-FY27-01

Attachment 2 – Task Order Number UWCD-FY27-02

Proposed Motion:

Approve Task Order Numbers UWCD-FY27-01 and UWCD-FY27-02 with United Water Conservation District, for as-needed technical and planning support services for the Fiscal Year 2026-2027 period.

1st: Director _____ 2nd Director _____

Voice/Roll call vote:

Director Garnica:

Director Hauss:

Director Jackson:

Director Kimball:

Director Long:

Director Meneghin:



Fillmore and Piru Basins Groundwater Sustainability Agency

PROFESSIONAL AS-NEEDED CONSULTING SERVICES TASK ORDER

TASK ORDER NO. UWCD-FY27-01

Consultant's Name:	United Water Conservation District	Prev. Approved Task Orders:	NA
Agreement Date:	April 19, 2018	FY 2024-25 Authorizations:	NA
1st Amendment Date:	August 23, 2018	FY 2025-26 Authorizations:	NA
2nd Amendment Date:	NA	This Task Order:	\$ 24,902
3rd Amendment Date:	NA	Total Amount to Date:	\$ 24,902
Project No.:	5225A-A3		
Project Name:	Monitoring & Reporting, Groundwater and Surface Water Data Gaps, Sespe Creek Study		

SCOPE OF SERVICES FOR THIS TASK ORDER:

General Description: Provide as-needed technical and planning support during Fiscal Year 2026-2027 to perform data collection and monitoring for groundwater and surface water in the lower Sespe Creek with particular focus on the Sespe Creek-Santa Clara River confluence area.

SEE ATTACHED SCOPE OF WORK

NOT-TO-EXCEED FEE AMOUNT FOR THIS TASK ORDER:

\$ 24,902

TIME FOR COMPLETION OF ALL SERVICES UNDER THIS TASK ORDER:

365

Calendar Days

01 Jul 2026

From this Date

Accepted By:

Anthony A. Emmert, Assistant General Manager

Date:

11 Jul 2026

Approved By:

Anthony A. Emmert, Executive Director

Date:

11 Jul 2026

Approved By:

Kelly Long, Board Chair

Date:

Memorandum

To: Anthony A. Emmert, Assistant General Manager
FPBGSA Executive Director

Through: Marissa Caringella, Environmental Services Manager *MC*

cc: Patrick O'Connell, Senior Hydrogeologist *PO*
Brian Zahn, Chief Financial Officer *BZ*

From: Evan Lashly, Senior Environmental Scientist *EL*

Date: August 4, 2026

Subject: **FY2026-2027 Sespe Confluence Area Groundwater-Surface Water Data Gaps**

Background and Purpose:

I am pleased to present a proposal for continuing work on behalf of the Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA) to address certain data gaps identified in the Fillmore Basin Groundwater Sustainability Plan (GSP). Specifically, United Water Conservation District (United) staff will conduct desktop and field investigations into issues specific to both hydrologic and biological data gaps. The GSP specifically identifies shallow groundwater and surface water data gaps around Sespe Creek and recommends addressing these gaps to refine the groundwater model to better understand interconnectedness of surface water and ground water. Additionally, the Stillwater (2021) assessment of groundwater dependent ecosystems within the Fillmore and Piru Basins listed the status of interconnected surface waters near the confluence of Sespe Creek and the Santa Clara River as "uncertain." In 2026, United water began implementing a suite of tasks intended to collect information related to shallow groundwater, extent of surface water, and aid in evaluating the groundwater-surface water relationship within this region. Herein, we propose to continue implementing and refining the monitoring activities initiated in 2026.

Information collected during these studies will be delivered to United Water staff and Daniel B. Stephens and Associates staff to further develop and refine the GSP and modeling efforts under development to support the GSP; no summary report will be prepared.



TASKS

Task 1 – Continuous Surface Water Monitoring

Deploy and maintain up to eight data loggers – water level, temperature. Consolidate and process logger data.

Deliverables:

- Tabulated surface water data
 - Water temperature
 - Water level (stage)
 - Discharge

Assumptions:

- Equipment will be provided by United Water

Task 2 – Discharge Monitoring

Conduct up to eight handheld discharge measurements to quantify reach-scale discharge and establish rating curves for water level loggers.

Deliverables:

- Tabulated stream discharge values
- Rating tables for water level loggers

Assumptions:

- Equipment will be provided by United Water

Task 3 – Surface Water Mapping

Map the extent of surface flows (i.e., presence of surface water) in lower Sespe Creek via drone or by foot on up to four occasions.

Deliverables:

- Figure displaying changing extent of surface water over time

Assumptions:

- Equipment will be provided by United Water

SCHEDULE

All tasks will be initiated in summer 2026 and collected data and information provided in spring 2027.



BUDGET

Estimated FY26-27 Total: **\$24,902**

FY26-27 Rates	Position	Task 1 - Continuous Surface Water Monitoring	Task 2 - Discharge Monitoring	Task 3 - Surface Water Mapping	Total Hrs	Total labor
\$95	Associate Hydrologist	8	8		16	\$1,516
\$74	Environmental Services Field Technician	80	80	16	176	\$13,050
\$84	Environmental Services Lead Field Technician	24	24	8	56	\$4,729
\$110	Hydrologist	10			10	\$1,100
\$133	Senior Environmental Scientist	10	10	10	30	\$3,996
\$128	Senior Hydrogeologist			4	4	\$510
Total Hours		132	122	38	292	
Total Labor		\$11,149	\$10,049	\$3,704		\$24,902
Expenses						
Project cost		\$11,149	\$10,049	\$3,704		\$24,902



Fillmore and Piru Basins

Groundwater Sustainability Agency

PROFESSIONAL AS-NEEDED CONSULTING SERVICES TASK ORDER

TASK ORDER NO. UWCD-FY27-02

Consultant's Name:	United Water Conservation District	Prev. Approved Task Orders:	NA
Agreement Date:	April 19, 2018	FY 2024-25 Authorizations:	NA
1st Amendment Date:	August 23, 2018	FY 2025-26 Authorizations:	NA
2nd Amendment Date:	NA	This Task Order:	\$ 59,873
3rd Amendment Date:	NA	Total Amount to Date:	\$ 59,873
Project No.:	5225A-A4		
Project Name:	Monitoring & Reporting, Biological Data Gaps, East Grove GDE Study		

SCOPE OF SERVICES FOR THIS TASK ORDER:

General Description: Provide as-needed technical and planning support during Fiscal Year 2026-2027 to perform biological data collection, monitoring and analysis for the East Grove Groundwater Dependent Ecosystem area.

SEE ATTACHED SCOPE OF WORK

NOT-TO-EXCEED FEE AMOUNT FOR THIS TASK ORDER:

\$ 59,873

TIME FOR COMPLETION OF ALL SERVICES UNDER THIS TASK ORDER:

365

Calendar Days

01 Jul 2026

From this Date

Accepted By:

Anthony A. Emmert, Assistant General Manager

Date: 11 Aug 2026

Approved By:

Anthony A. Emmert, Executive Director

Date: 11 Aug 2026

Approved By:

Kelly Long, Board Chair

Date:

Memorandum

To: Anthony A. Emmert, Assistant General Manager
FPBGSA Executive Director

Through: Marissa Caringella, Environmental Services Manager *MC*

cc: Patrick O'Connell, Senior Hydrogeologist *PO*
Brian Zahn, Chief Financial Officer *BZ*

From: Evan Lashly, Senior Environmental Scientist *EL*

Date: August 3, 2026

Subject: **FY2026-2027 Studies – East Grove Groundwater Dependent Ecosystem Aquatic Monitoring**

BACKGROUND AND PURPOSE

Determining the beneficial uses and users of interconnected surface waters by special-status aquatic and semi-aquatic species of concern (e.g., steelhead/rainbow trout [*Oncorhynchus mykiss*], southwestern pond turtle [*Actinemys marmorata*], and red-legged frog [*Rana draytonii*]), as expressed in the California Department of Fish and Wildlife's (CDFW 2022)¹ and National Marine Fisheries Services' (NMFS 2024)² comment letters, was identified as an important issue in the Fillmore and Piru Groundwater Sustainability Plans (GSPs). To address this issue, the Project and Management Actions section of the resubmitted GSPs for the Fillmore subbasin (DBS&A 2024)³ includes Project 9: Habitat Suitability Assessment, which is the purpose of the study elements described in this scope of work. A key question to address is whether the East Grove groundwater-dependent ecosystem (GDE) serves as summer refugia habitat for aquatic and semi-aquatic species of concern.

United Water Conservation District (United) and Stillwater Sciences (Stillwater) conducted preliminary studies in 2024 to characterize the spatial variability in aquatic habitat and to inform a short-term study plan for continued monitoring of aquatic habitat and species within the East Grove GDE. Short-term studies in fiscal year (FY) 2025-2026 revealed substantial variability in habitat conditions and species occurrence within the East Grove GDE. Marked shifts in channel position and morphology of Lost Creek were observed following high-flow events, though within-year baseflows remain relatively stable. Variability in species assemblages was also observed

¹ CDFW. 2022. California Department of Fish and Wildlife Comments on the Fillmore Basin Groundwater Sustainability Plan (Final). April 21. <https://sgma.water.ca.gov/portal/service/gspdocument/download/8344>

² NMFS. 2024. NOAA's National Marine Fisheries Service comments on the Groundwater Sustainability Plan for the Piru Subbasin (Revised July 8, 2024). September 16. <https://sgma.water.ca.gov/portal/service/gspdocument/download/10283>

³ DBS&A (Daniel B. Stephens & Associates). 2024. Fillmore Basin Groundwater Sustainability Plan. Prepared for Fillmore and Piru Basins Groundwater Sustainability Agency. Revised July 8, 2024.
<https://sgma.water.ca.gov/portal/service/gspdocument/download/10248>



and *O. mykiss* was detected in Lost Creek in FY 2025-2026 after going undetected in preliminary surveys in 2024. However, key data gaps remain, including habitat and flow conditions during dry or drought years and long-term aquatic species dynamics. Addressing these gaps will require a long-term monitoring approach capable of linking flow variability to aquatic habitat conditions.

Building on prior work, this scope of work describes the second year of short-term studies, including continued monitoring of discharge, water quality, aquatic species, and habitat within the East Grove GDE unit. It also includes development of a long-term monitoring strategy to quantify relationships between flow and habitat in the Lost Creek portion of the East Grove GDE. Ultimately, these studies will improve the current understanding of the dynamic interaction between groundwater, interconnected surface water, aquatic habitat, and species use, helping the GSA identify undesirable results and/or minimum flow thresholds, if warranted.

TASKS

Task 1 – Habitat Mapping/Assessment

Preliminary habitat mapping and assessment has been conducted during 2024-26 in the East Grove GDE. The preliminary work has determined the development of a long-term plan is warranted; the details of which will be developed under Task 5. Official National Oceanic and Atmospheric Administration (NOAA) seasonal outlooks are confidently forecasting a “very strong” (possibly record-breaking) El Niño conditions for the 26-27 water year; which could result in extremely high flow events that have the potential to significantly alter the character of East Grove and Lost Creek. Such an event would represent a rare opportunity to gather information about “resetting” event for East Grove. We have proposed an allowance for conducting field activities in response to high flows. Field activities would include reconnaissance, habitat mapping, and habitat assessment to assess changes and establish a bookend, regarding the GDE’s response to extreme high flows.

Deliverables:

- Two field survey days; each event one day two teams (four staff total)
- Results from the field survey will be incorporated into the FY 2026-2027 progress report, which will be included as an appendix to the Long-Term Monitoring Plan under Task 3

Assumptions:

- Stillwater staff will provide field support for one survey day

Task 2 – Water Quality Monitoring

Water quality monitoring to-date has indicated suitable conditions (e.g., temperature and dissolved oxygen) for *O. mykiss* in the Lost Creek portion of the East Grove GDE. Water quality can vary interannually and seasonally, and thus further characterization of water quality in both Lost Creek and the mainstem Santa Clara River is needed to understand temporal variation. Point measurements and data loggers will be used to monitor water quality in relation to flows in the East Grove GDE. Under this task, United Water staff will continue to maintain up to six water quality data loggers, regularly (i.e., once monthly) service and download these data loggers, and conduct data management.



Deliverables:

- Maintain data loggers; up to ten site checks and data downloads, each event: one day one team (two staff total)
- Tabular and visual data summaries for water quality variables including but not limited to temperature, dissolved oxygen, pH, conductivity.
- Results from the water quality monitoring will be incorporated into the FY 2026-2027 progress report, which will be included as an appendix to the Long-Term Monitoring Plan under Task 3

Assumptions:

- Equipment will be provided by United Water.
- Stillwater staff will provide analytical support.

Task 3 – Aquatic Species Monitoring

Understanding the aquatic community present in the East Grove GDE is an essential step towards understanding the types of habitat and environmental conditions, both of which are species specific, that need to be maintained to prevent an undesirable result. Under this task, eDNA analysis will be used to assess aquatic species presence/absence in the East Grove GDE. Under this task, United staff will collect water samples for eDNA analysis, process, and ship the samples to a lab.

Deliverables:

- Twice (spring/fall) eDNA field sampling events; Each event one day two teams (four staff total)
- Results from the aquatic species monitoring will be incorporated into the FY 2026-2027 progress report, which will be included as an appendix to the Long-Term Monitoring Plan under Task 3

Assumptions:

- FPBGSA will cover eDNA analysis laboratory costs, estimated \$12,000 for two sampling events (two events, eight sites each event, four replicates plus one field blank per site, 80 total samples, \$150 per sample); UWCD will pay direct invoice and request reimbursement from FBGSA
- Stillwater staff will provide analytical support

Task 4 – Surface Water Discharge Monitoring

Monitoring stream discharge in Lost Creek will provide additional information for evaluating the relationship between discharge and aquatic habitat quality and availability and how that relationship is influenced by seasonal, climatic, and anthropogenic factors. Under this task, United staff will monitor discharge in Lost Creek continually using an array of water level data loggers (i.e., pressure transducers) that are calibrated with manual discharge measurements. United Water staff will deploy up to three data loggers, regularly (i.e., once monthly) maintain and download these data loggers, and conduct data management. Additionally, United staff will collect field data using handheld discharge measurements to calibrate the data loggers up to three times.



Deliverables:

- Maintain and calibrate data loggers with monthly handheld discharge measurements; twelve field days, each event one team (two staff total)
- Results from the discharge monitoring will be incorporated into the FY 2026-2027 progress report, which will be included as an appendix to the Long-Term Monitoring Plan under Task 3
-

Assumptions:

- Stillwater staff will provide analytical support
- Equipment will be provided by United Water

Task 5 – Monitoring Plan

This task includes development of a Long-Term Monitoring Plan for aquatic conditions in the East Grove GDE. Long-term flow monitoring is needed to capture interannual variability, in particular during dry flow conditions. Long-term monitoring of flow should also be linked with groundwater monitoring data and quantitative habitat assessments to develop relationships between groundwater level, flow, and habitat and to determine minimum flows (or groundwater levels) needed to avoid undesirable results. The FY 2025-2026 report evaluated different approaches to assess flow-habitat relationships. The recommendation from this report (Habitat Criteria Mapping applied across flows representing dry to wet water year conditions) will be fully developed in the Long-Term Monitoring Plan.

Deliverables:

- Draft and final monitoring plan.

Assumptions:

- Stillwater will do initial report drafting with United's support and United will provide review and revisions.
- United and Stillwater will respond on up to two rounds of consolidated comments provided by the GSA and/or its designee (i.e., Daniel B. Stephens and Associates).
- United and Stillwater will host one meeting with a presentation on the development of the monitoring plan for representatives from the resource agencies.
- United and Stillwater will respond to one round of consolidated comments from resource agencies.

Task 6 – Meetings and Coordination

United and Stillwater will present results of the FY 2026-2027 monitoring studies and the Long-Term Management Plan to the GSA board. In addition, this task includes coordination with water resources/modeling teams and the resource agencies (e.g., CA Department of Water Resources, CA Department of Fish and Wildlife). Coordination with the agencies will include a meeting to discuss long-term strategies for evaluating flow-habitat relationships. The intent of agency meeting will be to obtain direction/consensus on approaches prior to development of the Long-Term Monitoring Plan.



Deliverables:

- United and Stillwater will prepare a presentation and present to the GSA Board.
- United and Stillwater will prepare materials and present at a single meeting with the agencies.

Assumptions:

- Agency and GSA meeting coordination will be led by United Water.

SCHEDULE

Tasks 1-4 anticipated completion in Spring 2027

Task 5 anticipated completion in June 2027

Task 6 anticipated completion in May 2027

BUDGET

Estimated FY26-27 Total: **\$59,873**

FY26-27		Task 1 - Habitat	Task 2 - Water	Task 3 - Aquatic	Task 4 -	Task 7 -	Task 8 -		
Rate	Position	Mapping	Quality	Species	Discharge	Monitoring	Meetings and	Total Hours	Total
			Monitoring	Monitoring	Monitoring	Plan	Coordination		labor
\$74	Environmental Services Field Technician	30	110	80	110			330	\$24,470
\$84	Environmental Services Lead Field Technician	16	24	16	24			80	\$6,755
\$166	Environmental Services Manager					4	4	8	\$1,328
\$133	Senior Environmental Scientist	20	8	8	8	30	10	84	\$11,190
\$128	Senior Hydrogeologist					8	10	18	\$2,296
\$229	Assistant General Manager					4	4	8	\$1,835
Total Hours		66	142	104	142	46	28	528	
Total Labor		\$6,240	\$11,249	\$8,349	\$11,249	\$6,598	\$4,189		\$47,873
Expenses				\$12,000					
Project cost		\$6,240	\$11,249	\$20,349	\$11,249	\$6,598	\$4,189		\$59,873



Item No. 5C Motion Item

DATE: August 12, 2026 (for August 20, 2026, meeting)

TO: Board of Directors

FROM: Anthony A. Emmert, Executive Director

SUBJECT: Santa Clara River Watershed Committee

RECCOMENDATION:

The Board will consider joining the Santa Clara River Watershed Committee invitation to as a member agency and provide comments and direction.

BACKGROUND:

The Santa Clara River Watershed Committee existed under the Watersheds Coalition of Ventura County (WCVC) as one of three watershed committees for approximately 18 years. The efforts of the WCVC and its three committees brought over \$90 million dollars of integrated regional water management (IRWM) grant funding to the County and increased regional cooperation. California has chosen to no longer fund the IRWM grant program. The WCVC is no longer active.

In April 2026, the Santa Clara River Watershed Committee (SCRWC) formed under a new charter (see attached Charter), with the goals of increasing regional coordination on watershed-wide issues and seeking grant funding for projects in the watershed. At its April 2026 meeting, the SCRWC Executive Committee invited the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) to join and hold a seat on the Executive Committee. The Fox Canyon Groundwater Management Agency and the Mound Basin Groundwater Sustainability Agency have already agreed to join. The commitment would be to participate in monthly Executive Committee meetings and contribute approximately \$1,000 per year, as per the funding formula (see attached Contributors for Fiscal Year 2026-2027 table). The SCRWC has prepared a draft Memorandum of Understanding (see attached copy) and is working to finalize within the next several weeks.

Due to the relatively low cost and potential for securing grants for regional efforts that could benefit the Agency by reducing its direct costs, staff recommends that the Agency agree to participate in the SCRWC as a member of the Executive Committee, and work to define watershed goals and objectives that would benefit the Agency's efforts and stakeholders.

FISCAL IMPACT:

Direct costs would be approximately \$1,000 per year to fund the SCRWC and the cost of Agency representatives participating in the Executive Committee meetings and other associated meetings and efforts. The Agency's budget has sufficient funds for these expenditures.

ATTACHMENTS

Attachment 1 - SCRWC Charter

Attachment 2 - SCRWC Cost Sharing Fiscal Year 2026-2027

Attachment 3 – SCRWC Memorandum of Understanding Draft

Proposed Motion:

Recommend that Agency join the Santa Clara River Watershed Committee and participate on Executive Committee.

1st: Director _____ 2nd Director _____

Voice/Roll call vote:

Director Garnica:

Director Hauss:

Director Jackson:

Director Kimball:

Director Long:

Director Meneghin:

Santa Clara River Watershed Committee Charter



1. Vision of the Watershed (*Adopted May 27, 2010*)

The Santa Clara River system (i.e., the Santa Clara River, its tributaries, and associated floodplain) is one of the last remaining river systems relatively intact in the state and is recognized as exceptional in its value and quality by local communities and the public in southern California and beyond. The river system drains a 1600-square-mile watershed the majority of which is publicly owned, and encompasses a river corridor supporting a thriving agricultural industry and several urban communities. All of these uses help define the character of the watershed.

The Santa Clara River system merits appropriate stewardship to ensure that the river, its natural resources, the economic activities it supports, and the ecosystem services it provides are protected for generations to come. This stewardship protects the river's ecological integrity, provides water supplies for various uses, minimizes damage resulting from floods, and supports sustainable economic development.

To this end, we envision a Santa Clara River system that:

- Allows for natural river processes, to the maximum extent feasible, including permitting the river to meander within its floodplain and accommodate flows within the natural range of variation.
- Preserves and protects existing and future sustainable uses, including cultural, agricultural, and educational activities, low-impact recreation, scientific research, and aesthetic and spiritual enjoyment.
- Emphasizes environmentally sensitive flood management that maintains a functional floodplain while minimizing risks to life and property.
- Maintains biodiversity through a matrix of native aquatic, riparian, and upland habitats, with minimal fragmentation and barriers, and an emphasis on enhancing recovery of species of conservation concern.
- Is unimpaired by pollution and invasive non-native species.
- It is managed collaboratively by public agencies, private landowners, and partner organizations working toward a shared vision.
- Provides water for agriculture, groundwater recharge, and habitat maintenance.

2. Introduction to the Committee

The Santa Clara River Watershed Committee (SCRWC) serves as a collaborative forum for partners committed to the stewardship of the Santa Clara River and its tributaries. The Committee convenes agencies from Ventura and Los Angeles Counties, nonprofit organizations, community groups, landowners, and educational and research institutions to share information, align priorities, and advance collective action that supports ecological health and community resilience of the watershed and its local basins.

The Committee has no regulatory or enforcement authority. It operates as a voluntary, partnership-based forum that fosters information sharing, project development, program coordination, trust-building, and awareness of funding opportunities. The Committee prioritizes initiatives that provide watershed-wide benefits.

3. Purpose & Mission

The Santa Clara River Watershed Committee promotes communication, coordination, and collaboration among diverse watershed stakeholders. It provides a forum to address complex, cross-jurisdictional challenges through shared knowledge, education, stewardship, and partnership-driven projects.

Mission:

To advance the long-term conservation, stewardship, and resilience of the Santa Clara River—from its headwaters and tributaries to its estuary—for the mutual benefit of the natural systems that depend on them and the communities who live, work, and recreate along its course.

4. Guiding Principles

Committee members commit to the following principles:

- **Protection:** Prioritize the long-term sustainability of the river and watershed.
- **Collaboration:** Foster professional connections through open communication, mutual respect, and shared goals.
- **Transparency:** Share information and decision-making processes openly.
- **Inclusivity:** Ensure diverse representation across communities, geographies, and sectors.
- **Knowledge-Based:** Ground decisions in sound science, traditional ecological knowledge, and local experience.

- **Equity and Shared Benefit:** Pursue outcomes that balance ecological integrity, community well-being, and cultural values, while recognizing funding and economic constraints of the time.
- **Adaptability:** Remain responsive to changing conditions, needs, and opportunities.

5. Membership

Membership in the SCRWC is open to all stakeholders—including organizations, agencies, Tribes, community groups, landowners, businesses, agricultural operators, and individuals—engaged in the local basin or interested in the watershed’s health and sustainability. The Committee’s geographic focus includes Ventura and Los Angeles Counties.

- **General Members:** Open to all interested participants.
- **Watershed Coordinator:** A part-time position currently housed at the Ventura County Resource Conservation District.
- **Subcommittees/Task Forces:** Topic-specific, temporary groups formed as needed to advance collaborative efforts.

The Executive Committee includes partners who provide funding to sustain the Coordinator role and non-paying partners. These positions are structured to ensure balanced representation across the watershed, including local government, Groundwater Sustainability Agencies, agriculture, and environmental and conservation organizations, with one flexible community seat reserved to incorporate emerging or previously unrepresented interests.

The Executive Committee also includes annually selected Chair and Vice Chair positions filled by active Executive Committee participants. The Executive Committee consists of 22 total seats, allocated as follows:

- | | |
|---------------------------------|----------------------------------|
| • County/Public Agency (2) | • Agriculture (3) |
| • Tribal Government (2) | • Environmental/Conservation (3) |
| • Cities (5) | • Upper Watershed (1) |
| • Water, Sanitation & GSA's (5) | • Community Representative (1) |

See Figure 1: Executive Committee Composition

6. Roles and Responsibilities

General Members (Open Forum)

Participants are encouraged to:

- Attend and actively engage in meetings
- Share relevant updates, data, initiatives, and funding opportunities
- Collaborate on projects and proposals
- Represent their perspectives constructively

Watershed Coordinator

Responsibilities include:

- Organizing meetings, maintaining records, and supporting follow-up actions
- Sharing funding and project updates
- Developing and coordinating the annual workplan with the Executive Committee
- Maintaining communication among partners and agencies
- Representing the SCRWC externally
- Presenting letters of support for Executive Committee review and approval

Executive Committee

The Executive Committee provides strategic direction and governance, including:

- Developing and approving the annual workplan and priorities
- Participating in Chair and Vice Chair elections
- Reviewing membership composition to ensure balanced representation
- Identifying participation gaps and outreach opportunities
- Supporting coordination across partners and sub-watershed groups
- Identifying and advancing funding opportunities
- Advising on outreach, education, and community engagement
- Providing guidance to the Watershed Coordinator
- Serving as the Committee's voting body
- Reviewing and approving letters of support

Chair and Vice Chair

- Guide meeting facilitation and engagement
- Support effective and balanced discussions
- Assist in maintaining meeting focus and direction
- Provide leadership support to the Watershed Coordinator

Subcommittees/Task Forces

- Form as needed to advance specific initiatives
- Provide updates and recommendations to the full Committee

SCRWC Representation

The Executive Committee, Chair, and Watershed Coordinator are authorized to represent the Committee publicly. Other members may say they are involved in the committee but may not speak on behalf of the Committee without prior approval.

7. Meetings and Decision-Making

The General Committee meets quarterly. The Executive Committee meets annually to approve the workplan and as needed throughout the year. Subcommittees and Task Forces meet as necessary.

The Executive Committee holds formal voting authority and will strive for consensus whenever possible; when consensus cannot be reached, a simple majority vote of those present will decide.

- **Quorum:** 50% of seated Executive Committee members
- **Standard Decisions:** Simple majority vote
- **Major Decisions:** Two-thirds ($\frac{2}{3}$) supermajority

Major decisions include financial commitments, membership status changes, officer appointments or removals, and Charter amendments. Advance notice will be provided for supermajority votes.

Proxy Participation and Voting: Executive Committee members who are unable to attend a meeting may designate a proxy representative from their organization to participate and vote on their behalf. Proxy designations must be submitted in writing to the Watershed Coordinator prior to the meeting. A proxy shall count toward quorum and may exercise all voting rights of the absent Executive Committee member for that meeting.

Substantive strategic changes will be shared with the General Committee through a public comment process and presented at a subsequent meeting for ratification and approved by a simple majority of those present at the General meeting..

The Watershed Coordinator will distribute meeting summaries and materials to ensure transparency and accessibility and will provide advanced notice to the Executive Committee when a supermajority vote is expected to occur and to the General Committee when public commenting is available.

8. Communication and Documentation

The Watershed Coordinator will maintain meeting records, distribute updates, and manage a centralized repository of Committee materials. Communication will occur via email, shared online platforms, and meetings

9. Amendments and Review

This Charter is a living document and may be amended as needed. Amendments may be proposed by any member and adopted by consensus of the Executive Committee.

Executive Committee representatives will be reviewed every two years to identify where participation can be improved. The following positions will be elected and approved every two years.

- Large Agriculture/Landowner
- Small Agriculture/Landowner
- Upper Watershed
- Restoration/Conservation Non-Profit
- Community Representative

10. Endorsement (Optional)

Organizations and individuals may formally support this Charter through written acknowledgment. Endorsement reflects commitment to the collaborative process and shared principles but does not create legal or financial obligations.

The development of Memoranda of Understanding (MOUs) has been discussed as a potential future tool to clarify roles and partnership commitments; however, no formal MOU framework has been established at this time.

Figure 1.

= To be reviewed/ open for suggestions every 2 years, 5 positions total

County/ Public Agency
Ventura County Watershed Protection District
Ventura County Resource Conservation District
Tribal Government
The Barbareño/Ventureño Band of Mission Indians
The Fernandeño Tataviam Band of Mission Indians
Cities
City of Oxnard

City of Ventura/Ventura Water
City of Santa Paula
City of Fillmore
City of Santa Clarita
Water, Sanitation, & GSA's
Fox Canyon Groundwater Management Agency
Mound Basin GSA
United Water Conservation District
Santa Clarita Valley Water
Ventura County Waterworks District #16 - Piru
Agriculture
Ventura County Farm Bureau
Large Agriculture Operation/ Landowner
Small Agriculture Operation/ Landowner
Environmental/Conservation
The Nature Conservancy
Friends of the Santa Clara River
Restoration/ Conservation Non-Profit
Upper Watershed
Additional Community Representative

Revised: 04/16/2026

Adopted:

Attachment 2

#	Santa Clara River Watershed Committee Leader	2026/2027	2025/2026
1	Ventura County Watershed Protection District	\$ 5,000.00	\$ 5,000.00
2	Ventura County Waterworks District #16 - Piru	\$ 1,500.00	\$ 1,500.00
3	City of Oxnard	\$ 11,000.00	\$ 11,000.00
4	City of Ventura	\$ 8,000.00	\$ 8,000.00
5	City of Santa Clarita	\$ -	\$ 2,000.00
6	City of Santa Paula	\$ 5,000.00	\$ 5,000.00
7	City of Fillmore	\$ -	
8	United Water Conservation District	\$ 11,000.00	\$ 11,000.00
9	Santa Clarita Valley Water Agency	\$ 11,000.00	\$ 11,000.00
10	Fox Canyon Groundwater Management Agency	\$ 1,500.00	\$ 1,500.00
11	Mound Basin GSA	\$ 1,000.00	
12	Ventura County Farm Bureau	\$ 1,500.00	\$ 1,500.00
13	Limoneira Ranch	\$ 3,000.00	\$ 3,000.00
14	The Nature Conservancy	\$ 2,000.00	\$ 2,000.00
15	Friends of Santa Clara River	\$ 1,000.00	\$ 1,000.00
16	Channel Islands Restoration	\$ 500.00	
17	Small Grower/Producer (Lisa Tate)	\$ -	
18	Tree People (Upper SCR)	\$ -	
	Total	\$ 63,000.00	\$ 63,500.00

MEMORANDUM OF UNDERSTANDING

**Between the Ventura County Resource Conservation District and [PARTNER AGENCY NAME]
Regarding Membership Dues for the Santa Clara River Watershed Committee**

This Memorandum of Understanding (“MOU”) is entered into as of [DATE], by and between:

Ventura County Resource Conservation District (VCRCD), a Resource Conservation District organized under Division 9 of the California Public Resources Code, and **[PARTNER AGENCY NAME]**, a [type of entity, e.g., city, special district, nonprofit organization]. VCRCD and [PARTNER AGENCY NAME] are collectively referred to as “the Parties” and individually as a “Party.”

RECITALS

A. WHEREAS, the **Santa Clara River Watershed Committee (“Committee”)** is a collaborative, multi-benefit, multi-stakeholder forum convened and administered by VCRCD to support integrated watershed planning, coordination, and implementation across the Santa Clara River watershed; and

B. WHEREAS, VCRCD serves as the primary coordinating entity responsible for convening meetings, facilitating collaboration, supporting project development, and maintaining alignment with regional and state water management frameworks, including Integrated Regional Water Management (IRWM) efforts; and

C. WHEREAS, [PARTNER AGENCY NAME] desires to participate as a funding member of the Committee and support ongoing coordination, planning, and implementation activities; and

D. WHEREAS, the Parties seek to establish predictable annual funding contributions to support the continued operation and effectiveness of the Committee;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this MOU is to define the terms under which [PARTNER AGENCY NAME] will provide annual membership dues to VCRCD to support the coordination and administration of the Santa Clara River Watershed Committee.

2. TERM

This MOU shall be effective for a period of **five (X) years**, commencing on **[START DATE]** and terminating on **[END DATE]**, unless terminated earlier in accordance with this Agreement. A

termination notice will be given to the watershed coordinator 60 days in advance and with written acknowledgment.

3. FUNDING CONTRIBUTIONS

a. Annual Dues Amount

[PARTNER AGENCY NAME] agrees to provide annual membership dues for each fiscal year, as per the funding formula adopted by the Executive Committee:

\$r

b. Invoicing and Payment

- VCRCD shall invoice [PARTNER AGENCY NAME] annually.
- Payment shall be made by January 31st of each fiscal year

c. Appropriation Contingency

Payment obligations are subject to the appropriation of funds by [PARTNER AGENCY NAME]'s governing body for each fiscal year.

d. Use of Funds

Funds contributed under this MOU will support activities including, but not limited to:

- Watershed coordination and facilitation
- Meeting planning and administration
- Project development and funding strategy support
- Stakeholder engagement and partnership building
- Implementation support aligned with watershed plans and priorities

4. ROLES AND RESPONSIBILITIES

VCRCD shall:

- Convene and facilitate Santa Clara River Watershed Committee meetings
- Provide coordination, administrative, and technical support
- Support project development, funding alignment, and implementation efforts
- Maintain communication and collaboration among watershed partners
- Manage funds in support of Committee activities

[PARTNER AGENCY NAME] shall:

- Provide annual dues as outlined in Section 3
- Participate in Committee meetings and collaborative processes as feasible
- Share relevant data, plans, and project opportunities when appropriate
- Engage in good-faith collaboration to advance watershed resilience goals

5. COLLABORATIVE NATURE OF AGREEMENT

This MOU reflects a **voluntary, collaborative partnership**. Participation in the Committee:

- Does not create legal or financial obligations beyond those expressly stated herein
- Does not obligate either Party to implement specific projects
- Does not alter the authority or jurisdiction of any Party

6. TERMINATION

Either Party may terminate this MOU with **thirty (30) days written notice** to the other Party.

Any outstanding payments for invoiced dues prior to termination shall remain payable.

7. AMENDMENTS

This MOU may be amended only by written agreement signed by both Parties.

8. GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Venue shall lie in Ventura County, California.

9. DISPUTE RESOLUTION

The Parties agree to make good faith efforts to resolve disputes through informal discussions. If unresolved, disputes may be submitted to mediation prior to any legal action.

10. NO THIRD-PARTY BENEFICIARIES

This Agreement is entered into solely for the benefit of the Parties and does not create rights in any third party.

11. NOTICES

All notices shall be made in writing and delivered to:

Santa Clara River Watershed Coordinator

Ventura County Resource Conservation District

P.O. Box 147

Somis, CA 93066

Attn: Executive Director, Jamie Whiteford

[PARTNER AGENCY NAME]

[ADDRESS]

Attn: [TITLE]

12. ENTIRE AGREEMENT

This MOU constitutes the entire agreement between the Parties and supersedes all prior discussions or agreements.

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the date first written above.

VENTURA COUNTY RESOURCE CONSERVATION DISTRICT

By: _____

Name:

Title: Executive Director

Date: _____

[PARTNER AGENCY NAME]

By: _____

Name:

Title:

Date: _____

Exhibit A (Organization Specific)

Include Funding Contributions (X - Year Schedule)



Item No. 5D Motion

DATE: August 11, 2026 (for meeting of August 20, 2026)

TO: Board of Directors

Via: Anthony A. Emmert, Executive Director

From: United Water Conservation District Finance Team

**SUBJECT: Waiver of late fees and interest for Eva Magdaleno – Well
 #04N18W31D02S3**

RECOMMENDED ACTION

The Board will consider waiving late fees and interest in the amount of \$616.47 for Eva Magdaleno.

DISCUSSION

Mayra Rosas, daughter of Eva Magdaleno, contacted the Agency regarding invoices that her mother had been receiving from the Agency associated with groundwater production from Well #04N18W31D02S3. Ms. Rosas visited the United Water Conservation District office and stated that her mother did not own or operate any wells and should not have been receiving invoices. After staff and Ms. Rosas reviewed the well registration and billing documents on file, Ms. Rosas clarified that the well in question was owned and operated by her grandfather. After discovering this error, the well registration was corrected, new invoices were issued, and the Magdaleno family promptly paid the full principal amount of \$1,739.15 on April 7, 2026. Eva Magdaleno subsequently requested that the Agency consider waiving the accumulated late penalties and interest.

Staff recommends that the Board waive the fees, as requested.

FISCAL IMPACT

Waiving late fees and interest will result in less revenue received by the Agency in the amount of \$616.47. However, late fees and interest are not budgeted by the Agency and waiving the fees will not materially impact the Agency's financial position.

ATTACHMENTS

- Letter of Request
- Statement of Account

Proposed Motion: Waive late fees and interest totaling \$616.47 for Eva Magdaleno.

1st: Director _____ 2nd: Director _____

Voice/Roll call vote:

Director Garnica:

Director Hauss:

Director Jackson:

Director Kimball:

Director Long:

Director Meneghin:

Request penalty waiver

From Mayra Rosas <mam84276@gmail.com>

Date Tue 7/28/2026 9:43 AM

To Wendy Sandoval <WendyS@unitedwater.org>; Taylor Jones <TaylorK@unitedwater.org>

Cc Yolanda Seimandi <seimy1@yahoo.com>

Proceed with caution. This email originated from outside the District.

Hello All,

We are requesting a waiver of penalties and interest for Account FPBGSA 100-01080. Because the bills were sent to the wrong recipient, we did not know about the outstanding payments. As soon as we were notified, we paid the balance right away.

We apologize for this oversight. Please waive the penalties and interest as a one time courtesy. We have updated our records to ensure future bills go to the correct contact and payments are made on time. Thank you for your time and understanding. We look forward to hearing from you.

Sincerely,

Mayra

This message was scanned by Microsoft.

Fillmore and Piru Basins, GSA

1701 N. Lombard St Ste 200
 Oxnard, CA 93030
 +18055254431
 billing@fpbgsa.org
 www.fpbgsa.org



Statement

TO

MAGDALENO, EVA
 2854 TELEGRAPH ROAD
 FILLMORE, CA 93016

STATEMENT NO. 5323

DATE 08/13/2026

TOTAL DUE \$616.47

ENCLOSED

DATE	DESCRIPTION	AMOUNT	OPEN AMOUNT
12/31/2021	Invoice #FC 2727: Due 12/31/2021. Finance Charge	36.70	2.46
05/31/2022	Invoice #FC 2844: Due 05/31/2022. Finance Charge	45.08	45.08
10/31/2022	Invoice #FC 3192: Due 10/31/2022. Finance Charge	53.22	53.22
02/28/2023	Invoice #FC 3331: Due 02/28/2023. Finance Charge	35.57	35.57
08/31/2023	Invoice #FC 3473: Due 09/30/2023.	69.87	69.87
10/31/2023	Invoice #FC 14963: Due 10/31/2023.	19.87	19.87
01/09/2024	Invoice #FC 15078: Due 12/31/2023.	21.93	21.93
02/29/2024	Invoice #FC 15206: Due 02/29/2024.	21.93	21.93
04/30/2024	Invoice #FC 15762: Due 04/30/2024.	32.64	32.64
08/31/2024	Invoice #FC 15850: Due 08/31/2024.	48.15	48.15
03/31/2025	Invoice #FC 15935: Due 03/31/2025.	60.55	60.55
07/31/2025	Invoice #FC 16056: Due 07/31/2025.	88.15	88.15
08/31/2025	Invoice #FC 16178: Due 08/31/2025.	14.73	14.73
10/31/2025	Invoice #FC 14572: Due 10/31/2025.	39.68	39.68
12/31/2025	Invoice #FC 16357: Due 12/31/2025.	31.32	31.32
01/31/2026	Invoice #FC 16465: Due 01/31/2026.	15.66	15.66

Current Due	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	90+ Days Past Due	Amount Due
0.00	0.00	0.00	0.00	616.47	\$616.47

One percent (1%) interest per month on the delinquent amount and a ten percent (10%) late penalty will be assessed if not paid by the due date.

DATE	DESCRIPTION	AMOUNT	OPEN AMOUNT
02/28/2026	Invoice #FC 16516: Due 02/28/2026.	15.66	15.66

Current Due	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	90+ Days Past Due	Amount Due
0.00	0.00	0.00	0.00	616.47	\$616.47

One percent (1%) interest per month on the delinquent amount and a ten percent (10%) late penalty will be assessed if not paid by the due date.